

**Minutes of Regular Assembly Meeting  
Held on September 26, 2023**

**CALL TO ORDER**

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Howe
- b. ROLL CALL

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 6:00 p.m., September 26, 2023, in the Borough Assembly Chambers. Assembly Member Howe led the pledge of allegiance.

**PRESENT** – HOWE, DALRYMPLE, GILBERT, MORRISON, POWELL, DEBORD

**ABSENT** – ROBBINS

Borough Mayor Good and Clerk Lane were also present.

**CEREMONIAL MATTERS** – None.

**PERSON'S TO BE HEARD**

Gilbert stated that we had received a request from Wrangell Cooperative Association to pull the Public Hearing item from the Agenda this evening so that they can reevaluate the plan; stated that WCA will come back to the city with a new request, when they have worked through their plan. Gilbert invited anyone who wanted to speak on the WCA request, to do so.

*Ken Hoyt, resident, provided comments on the potential sale of the community garden area to Wrangell Cooperative Association.*

**AMENDMENTS TO THE AGENDA**

Good stated that a request from Wrangell Cooperative Association had been made to pull the Public Hearing item from the Agenda. There were no objections from the Assembly to pull the item from the Agenda.

**CONFLICT OF INTEREST** – None.

**CONSENT AGENDA**

***M/S: Powell/Morrison to approve the Consent Agenda, as presented. Motion approved by polled vote.***

6a Minutes from the September 12, 2023, Regular Assembly Meeting

6c NEW Liquor License Application #6140 - Alaska Waters Inc.

6d CORRESPONDENCE - Minutes from the June 19, 2023, Regular School Board Meeting

**BOROUGH MANAGER'S REPORT**

Manager Good provided a verbal report.

**BOROUGH CLERK'S REPORT**

Clerk Lane's report was provided.

## MAYOR AND ASSEMBLY BUSINESS

Gilbert stated that Southeast Conference this year recognized Julie Decker as the Person of the Year.

Howe thanked the Assembly and Staff for making his service to the community a pleasure.

**MAYOR AND ASSEMBLY APPOINTMENTS** – None.

## PUBLIC HEARING

11a ~~Request from Wrangell Cooperative Association to Purchase City-owned filled Tidelands, described as: Lot 1, Plat 84-5, of the ATS 1209 Subdivision removed from the Agenda under Amendments to the Agenda.~~

**UNFINISHED BUSINESS** – None.

## NEW BUSINESS

**13a ORDINANCE No. 1046** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING SECTION 16.10 - REAL PROPERTY LEASES, TO TITLE 16 – PUBLIC LANDS, OF THE WRANGELL MUNICIPAL CODE

***M/S: Powell/Howe to approve First Reading of Ordinance No. 1046 and move to a Second Reading with a Public Hearing to be held on October 10, 2023. Motion approved by polled vote.***

13b Approval of Change Order No 6 to Vision Metering in the amount of \$70,692 for the Automated Metering Infrastructure (AMI) System for Electric Meters

***M/S: Morrison/Powell to approve Change Order No 6 to Vision Metering in the amount of \$70,692 for the Automated Metering Infrastructure (AMI) System for Electric Meters. Motion approved by polled vote.***

13c Approval of Amendment 1 to the Professional Services Agreement with RESPEC in the Amount of \$174,962.70 for the Underground Storage Tanks Replacement Project

***M/S: Powell/Howe to approve Amendment 1 to the Professional Services Agreement with RESPEC in the Amount of \$174,962.70 for the Underground Storage Tanks Replacement Project. Motion approved by polled vote.***

13d Authorize negotiation of project scope and price for the Non-Motorized Transportation System with Ketchikan Ready Mix & Quarry, Inc. with the intent to enter into a sole source contract not to exceed \$850,000

***M/S: Powell/Dalrymple to authorize negotiation of project scope and price for the Non-Motorized Transportation System with Ketchikan Ready Mix & Quarry, Inc. with the intent to enter into a sole source contract not to exceed \$850,000. Motion approved by polled vote.***

13e Approval of the update to the City & Borough of Wrangell Employee Handbook

***M/S: Howe/Powell to approve the update to the City & Borough of Wrangell's Employee Handbook, as presented.***


***M/S: Powell/DeBord to amend the motion to not make the proposed changes to Section 4.9.2, Per Diem until after Union negotiations. Amendment approved by polled vote.***

***Motion, as amended, approved by polled vote.***

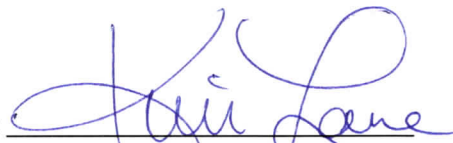
**ATTORNEY'S FILE** – Available for Assembly review in the Borough Clerk's office

**EXECUTIVE SESSION** – None.

*Regular Assembly meeting adjourned at 7:12 p.m.*

  
Patricia Gilbert, Borough Mayor

ATTEST:

  
Kim Lane, MMC, Borough Clerk



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