

**Minutes of Regular Assembly Meeting
Held on November 22, 2022**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 6:00 p.m., November 22, 2022, in the Borough Assembly Chambers. Assembly Member DeBord led the pledge of allegiance, and the roll was called.

PRESENT - ROBBINS, DALRYMPLE, GILBERT, HOWE, DEBORD, POWELL

ABSENT - MORRISON

Borough Manager Jeff Good and Clerk Lane were also present.

PERSONS TO BE HEARD

Zach Taylor, Muddy Water Adventures submitted email correspondence in opposition of support for the IFA Letter that was received from the Petersburg Borough.

Bruce McQueen, resident submitted email correspondence in opposition of support for the IFA Letter that was received from the Petersburg Borough.

AMENDMENTS TO THE AGENDA

Manager Good requested that item 13e (approval of a contract award to AWC Water Solutions LTD) be removed from the Agenda. There were no objections from the Assembly.

CONFLICT OF INTEREST – None.

CONSENT AGENDA

6a **RESOLUTION No. 11-22-1730** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE ASSESSMENT VALUE FOR TAX YEAR 2021 FOR PRESBYTERIAN CHURCH LOT A PRESBYTERIAN RESERVE REPLAT SUBDIVISION, DUE TO A MANIFEST CLERICAL ERROR

6b Minutes of the November 8, 2022, Regular Assembly Meeting

6c Final plat approval of Trust Land Survey 2019-03, aka Woodbury Subdivision, a subdivision of Lot 2 of Trust Land Survey 2018-11, aka W-4 Subdivision, creating Lots 2A and 2B, zoned Timber Management, requested by Brett Woodbury, owned by the Alaska Mental Health Land Trust

M/S: Powell/Dalrymple to approve the Consent Agenda, as submitted. Motion approved unanimously by polled vote.

BOROUGH MANAGER'S REPORT

Borough Manager Good provided a verbal report.

An economic development report / update was provided.

Amber Al-Haddad, Capital Facilities Director provided the infrastructure updates and answered various questions on upcoming projects from the Assembly.

Mason Villarma, Finance Director provided a detailed financial report and answered various question from the Assembly.

BOROUGH CLERK'S REPORT

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS

Dalrymple reminded the listening public that the comment period for the Cabin EA (Environmental Assessment) project ends at the end of this month; encouraged those who have not commented, to please do so.

MAYOR AND ASSEMBLY APPOINTMENTS

Mayor Gilbert appointed Kathleen St. Clair to fill the vacancy on the Planning & Zoning Commission with the term expiring October 2024. There were no objections from the Assem

Mayor Gilbert appointed John DeRuyter to fill the vacancy on the Economic Development Committee with the term expiring October 2023. There were no objections from the Assembly.

PUBLIC HEARING - None.

UNFINISHED BUSINESS

12a **RESOLUTION No. 11-22-1729** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF LOT 36, LOT 37, AND LOT 38, WRANGELL TOWNSITE, LOCATED ON A STREET AND CASSIAR, TO FRANK WARFEL, JR. FOR A TOTAL COMBINED FAIR MARKET COST OF \$33,000

M/S: Powell/Howe to approve Resolution No. 11-22-1729. Motion approved unanimously by polled vote.

NEW BUSINESS

13a **ORDINANCE No. 1033** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE SALE OF PUBLIC LAND IN CONFORMANCE WITH WRANGELL MUNICIPAL CODE CHAPTER 16.12, SPECIFICALLY, LOT A, BLOCK 54, WMC REPLAT, PLAT 2016-6, WRANGELL MEDICAL CENTER, WRANGELL RECORDING DISTRICT, AND REPEALING RESOLUTION NO. 04-22-1690

M/S: Howe/Powell to approve first reading of Ordinance No. 1033 and move to a Second Reading with a Public Hearing to be held on December 20, 2022. Motion approved with Howe, Dalrymple, Powell, Robbins, and Gilbert voting yes; DeBord voted no.

13b **RESOLUTION NO 11-22-1728** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING A GRANT IN THE AMOUNT OF \$427,804 FROM THE STATE OF ALASKA HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM FOR THE PORTS AND HARBORS SURVEILLANCE SYSTEM PROJECT

M/S: Powell/Robbins to approve Resolution No. 11-22-1728. Motion approved unanimously by polled vote.

13c Approval of the City & Borough of Wrangell Employee Handbook (formally Personnel Regulations)

M/S: Powell/Robbins to approve the City & Borough of Wrangell Employee Handbook, as presented. Motion approved unanimously by polled vote.

13d Approval of State Lobbyist Professional Services Agreement

M/S: Powell/Robbins to approve the Professional Services Agreement to Ray Matiashowski & Associates for Lobbying Services. Motion approved unanimously by polled vote.

~~13e Approval of a Contract Award to AWC Water Solutions LTD for the Packaged Water Treatment Plant Equipment Preselection and Shop Drawing Procurement in the Amount of \$125,000 This item was removed from the Agenda under "Amendments to the Agenda"~~

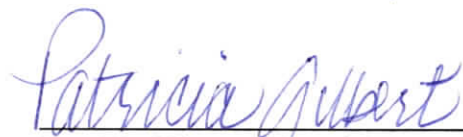
13f Approval of an Amendment to the Professional Services Agreement with DOWL for the Water Treatment Plant Improvements Design in the amount of \$140,000

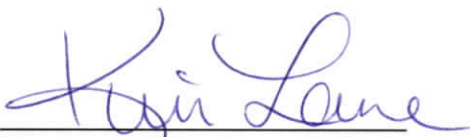
M/S: Powell/Robbins to approve an Amendment to the Professional Services Agreement with DOWL for the Water Treatment Plant Improvements Design in the amount of \$140,000. Motion approved unanimously by polled vote.

ATTORNEY'S FILE - Available for Assembly review in the Borough Clerk's office.

EXECUTIVE SESSION - None.

Meeting adjourned at 7:17 p.m.


Patricia Gilbert, Borough Mayor

ATTEST: 
Kim Lane, MMC, Borough Clerk



