

Minutes of Regular Assembly Meeting

Held on October 22, 2024

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 6:00 p.m., October 22, 2024, in the Borough Assembly Chambers. Assembly Member DeBord led the pledge of allegiance.

PRESENT – GILBERT, POWELL, DALRYMPLE, OTTESEN, MORRISON, DEBORD

ABSENT – ROBBINS

Borough Manager Villarma and Clerk Lane were also present.

CEREMONIAL MATTERS

Mayor Gilbert presented a Proclamation for Extra Mile Day.

Mayor Gilbert presented a Certificate of Service to outgoing Parks & Recreation Board Member, Nancy Delpero.

PERSONS TO BE HEARD - None.

AMENDMENTS TO THE AGENDA - None.

CONFLICT OF INTEREST - None.

CONSENT AGENDA

6a Minutes from the October 8, 2024, Regular Assembly Meeting

M/S: Morrison/Ottesen to approve the Consent Agenda, as presented.

Dalrymple asked that in the October 8, 2024, minutes under Assembly Business that DeBord's comment to remove "handicapped ramp" to instead say "handicapped transfer lift". There were no objections from the Assembly to make the correction.

Motion approved by polled vote.

BOROUGH MANAGER'S REPORT

Manager Villarma gave a verbal report.

Amber Al-Haddad, Capital Facilities Director's report was provided.

The FY25 1st Quarter Budget Report & Harbor + Utility AR Aging Report was provided.

BOROUGH CLERK'S REPORT

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS

MAYOR AND ASSEMBLY APPOINTMENTS - None.

PUBLIC HEARING

11a RESOLUTION No. 10-24-1883 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE COMBINED FEE AND RATE SCHEDULE FOR THE HARBOR AND PORT FACILITIES (LAUNCH FEES)

Mayor Gilbert called the Public Hearing for Resolution No. 10-24-1883 to order and asked for an administrative report.

Villarma explained the changes for the launch permit fees, if approved; explained why the changes were being proposed.

Gilbert asked if anyone wanted to speak on this item. Hearing none, Gilbert closed the Public Hearing and asked for a motion.

M/S: Morrison/Ottesen to approve Resolution No. 10-24-1883. Motion approved by polled vote.

UNFINISHED BUSINESS - None.

NEW BUSINESS

13a RESOLUTION No. 10-24-1884 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE UNITED STATES DEPARTMENT OF AGRICULTURE/RURAL DEVELOPMENT (USDA/RD) COMMUNITY FACILITIES DIRECT LOAN PROGRAM FOR THE PUBLIC SAFETY BUILDING RENOVATION PROJECT

M/S: Powell/Ottesen to approve Resolution No. 10-24-1884. Motion approved by polled vote.

13b Approval of Change Order No. 5 to McG Constructors, Inc. in the amount of \$84,256.48 for the Water Treatment Plant Improvements Project

M/S: Powell/Morrison to Approve Change Order No. 5 to McG Constructors, Inc. in the amount of \$84,256.48 for the Water Treatment Plant Improvements Project. Motion approved by polled vote.

13c Approval of a three-year contract with the Appraisal Company of Alaska for Assessment and Appraisal Services

M/S: Morrison/Powell to approve a three-year contract with the Appraisal Company of Alaska for Assessment and Appraisal Services in the amount of \$50,000 each year for 2025, 2026 and 2027, respectively. Motion approved by polled vote.

13d Approval of Amendment Two to the BW Enterprise Landslide Contract

M/S: Powell/Ottesen to approve amendment 2, to the BW Enterprise Landslide Contract. Motion approved by polled vote.

13e RESOLUTION No. 10-24-1885 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE SALE OF PUBLIC LAND ON THE PUBLIC SURPLUS WEBSITE IN CONFORMANCE WITH WRANGELL MUNICIPAL CODE CHAPTER 16.12, SPECIFICALLY, EIGHT INDUSTRIAL LOTS IN THE INDUSTRIAL PARK ON FIFTH AND SIXTH AVENUE, WRANGELL RECORDING DISTRICT

M/S: Powell/Morrison to approve Resolution No. 10-24-1885.

Villarma asked if the assembly would amend the Resolution so that the advertising and timeline for selling the lots would be 50 days instead of 60 days.

M/S: Powell/Morrison to amend the Resolution to change the Public Surplus Auction Website posting and the Public Notice requirements from 60 days to 50 days. Amendment approved by polled vote.

Main motion, as amended, was approved by polled vote.

ATTORNEY'S FILE - Available for Assembly review in the Borough Clerk's office

EXECUTIVE SESSION - None.

Regular Assembly meeting adjourned at 7:25 p.m.

ATTEST: *Kim Lane*
Kim Lane, MMC, Borough Clerk

Patricia Gilbert
Patricia Gilbert, Borough Mayor



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