

**Minutes of Regular Assembly Meeting
Held on October 10, 2023**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 7:00 p.m., October 10, 2023, in the Borough Assembly Chambers. Assembly Member Ottesen led the pledge of allegiance.

PRESENT – OTTESEN, MORRISON, DALRYMPLE, GILBERT, POWELL, DEBORD

ABSENT – ROBBINS

Borough Mayor Good and Clerk Lane were also present.

Mayor Gilbert presented a Proclamation for Lung Cancer Awareness month.

Mayor Gilbert congratulated Wayne McHolland on his retirement.

Mayor Gilbert congratulated the Wrangell Cross Country Team for their accomplishments.

PERSONS TO BE HEARD

Joan Sargent, resident provided comments and recommendations regarding Ordinance No. 1046.

Kelly Decker, resident also provided comments regarding Ordinance No. 1046.

Diane O'Brien, resident also provided comments regarding Ordinance No. 1046.

AMENDMENTS TO THE AGENDA

Clerk Lane stated that Items 9a and 9b should have been placed under Section 10 (Mayor and Assembly Appointments) and that if there were no objections, those two items would be considered under Section 10 of the Agenda. There were no objections from the Assembly.

CONFLICT OF INTEREST – None.

CONSENT AGENDA

6a Minutes from the September 26, 2023 Regular Assembly Meeting

6b Minutes from the October 5, 2023 Special Assembly Meeting³

6c RESOLUTION No 10-23-1812 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING AN ANNUAL RECOGNITION OF THE SOVEREIGN NATION STATUS OF WRANGELL COOPERATIVE ASSOCIATION, A FEDERALLY RECOGNIZED TRIBE, AND ACKNOWLEDGE THEIR IMPORTANT CONTRIBUTIONS TO OUR WRANGELL COMMUNITY (*this item was moved to Unfinished Business*)

M/S: Powell/DeBord to approve the Consent Agenda, as presented. Motion approved by polled vote.

BOROUGH MANAGER'S REPORT

Finance Director Villarma gave a verbal report.

Economic Development Director Thomas gave a verbal report.

Manager Good gave a verbal report.

BOROUGH CLERK'S REPORT

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS

MAYOR AND ASSEMBLY APPOINTMENTS

10a Annual Vice-Mayor Appointment

M/S: DeBord/Dalrymple to appoint Assembly Member Powell for Vice-Mayor until October 2024. Motion approved by polled vote.

10b Annual Board and Committee Appointments

Mayor Gilbert stated that unless there are any objections to the appointments to the City Boards and Committees, she would declare them appointed ending October 2026. There were no objections from the Assembly. Gilbert asked Clerk Lane to advertise for the open seats.

PUBLIC HEARING

11a ORDINANCE No. 1046 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING SECTION 16.10 - REAL PROPERTY LEASES, TO TITLE 16 – PUBLIC LANDS, OF THE WRANGELL MUNICIPAL CODE

Gilbert called the Public Hearing to order and asked for an administrative report.

Clerk Lane stated that this would provide the procedures for leasing borough-owned land.

Gilbert asked if there was anyone who wanted to speak on this item.

Joan Sargent, resident stated that they do not currently have a lease, they have a draft.

Gilbert closed the Public Hearing and asked for a motion on this item.

M/S: Powell/DeBord to approve Ordinance No. 1046.

The assembly approved by consent to add "or entity" in the first sentence, to Section 16.10.030 Applications.

Motion approved by polled vote.

11b RESOLUTION No. 10-23-1813 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING AMENDED FEES AND RATES IN THE SANITATION DEPARTMENT

Gilbert called the Public Hearing to order and asked for an administrative report.

Manager Good explained that this would address wood waste burning and fees.

Gilbert asked if there was anyone who wanted to speak on this item. Hearing none, Gilbert closed the Public Hearing and asked for a motion on this item.

M/S: Powell/Morrison to approve Resolution No. 10-23-1813 adopting Exhibit A. Motion approved by polled vote.

11c Approval to move forward with the sale of City Leased Owned Tidelands, Lot 24A, Block 83-A, Plat 2006-6, currently leased by Randy and Jeannie Easterly, request by Randy and Jeannie Easterly

Gilbert called the Public Hearing to order and asked for an administrative report.

Clerk Lane stated that the Easterly's currently lease their Tidelands; they would like to purchase the Tidelands so that they can develop the area for a rock pad and a shop. All provisions of the code have been followed to date. The next step, if the assembly approves moving forward would be to advertise in the newspaper for anyone wanting to protest the sale and to order an appraisal. The assembly would most likely see a Resolution to approve the sale at their November 14th meeting.

Gilbert asked if there was anyone who wanted to speak on this item. Hearing none, Gilbert closed the Public Hearing and asked for a motion on this item.

M/S: Morrison/Powell to approve moving forward with the sale of City owned Leased Tidelands Lot 24A, Block 83-A, currently leased by Randy and Jeannie Easterly.

Dalrymple stated that he does not agree that this complies with Borough Code.

After extensive discussion, the consensus was that the code section on purchasing tidelands needs to be reviewed and possibly amended and that there needs to be an application created for those who wanted to purchase tidelands.

Good stated that it was not up to administration justify the sale of tidelands; it's up to the people who are asking to purchase them to make the case.

Motion approved by polled vote.

UNFINISHED BUSINESS – None.

NEW BUSINESS

13a Approval of the First Amendment to the Professional Services Agreement with Jermain Dunnagan & Owens for Municipal Legal Services

M/S: Powell/Morrison to approve First Amendment to the Professional Services Agreement with Jermain Dunnagan & Owens for Municipal Legal Services, as allowed in Section 5(A) of the Agreement from September 13, 2023, to September 13, 2024. Motion approved by polled vote.

13b Approval of the "Chugach" real property lease agreement between the United States of America, acting by and through the United States Forest Service and the City and Borough of Wrangell

M/S: Powell/Ottesen to Approve USFS m/v Chugach real property lease agreement between the United States of America, acting by and through the United States Forest Service and the City and Borough of Wrangell. Motion approved by polled vote.

13c RESOLUTION No. 10-23-1814 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2024 BUDGET IN THE PUBLIC WORKS FUND TRANSFERRING \$294,449.00 FROM GENERAL FUND RESERVES TO THE PUBLIC WORKS CAPITAL EXPENDITURES LINE ITEM FOR A NEW VACCUM TRUCK AND A USED F550 TRUCK AND AUTHORIZING ITS EXPENDITURE

M/S: Powell/Morrison to approve Resolution No. 10-23-1814. Motion approved by polled vote.

13d RESOLUTION No. 10-23-1815 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING A LOAN IN AN AMOUNT OF \$1,961,000 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA), RURAL DEVELOPMENT (RD), FOR THE WATER TREATMENT PLANT IMPROVEMENTS PROJECT

M/S: Powell/Morrison to approve Resolution No. 10-23-1815. Motion approved by polled vote.

13e Approval of a contract award to McG Constructors, Inc. in the amount of \$19,605,000 for the Water Treatment Plant Improvements Project

M/S: Powell/Ottesen to approve a contract award to McG Constructors, Inc. in the amount of \$19,605,000 for the Water Treatment Plant Improvements Project. Motion approved by polled vote.

13f Approval of a contract award to Global Diving & Salvage, Inc. in the amount of \$880,294 for the Wrangell Harbor Anodes Project

M/S: Morrison/DeBord to approve a contract award to Global Diving & Salvage, Inc. in the amount of \$880,294 for the Wrangell Harbor Anodes Project. Motion approved by polled vote.

13g Approve an Amendment to the PSA with PND Engineers for Construction Administration and Inspection Services for Wrangell Harbor Anodes Project

M/S: Powell/Ottesen to approve an Amendment to the PSA with PND Engineers for Construction Administration and Inspection Services for Wrangell Harbor Anodes Project. Motion approved by polled vote.

13h Approve an amendment to the Professional Services Agreement with True North Sustainable Development Solutions for Archeological Monitoring of the Alder Top Village Subdivision Site Work Project

M/S: Morrison/DeBord to approve an amendment to the Professional Services Agreement with True North Sustainable Development Solutions for Archeological Monitoring of the Alder Top Village Subdivision Site Work Project. Motion approved by polled vote.

13i Approval to Cancel the upcoming November 28, 2023, Regular Assembly Meeting

M/S: Powell/Morrison to approve canceling the upcoming November 28, 2023, Regular Assembly Meeting. Motion approved by polled vote.

13j Approval of the Resignation of Jeffrey Good as Borough Manager

M/S: Powell/Morrison to approve accepting the resignation from Jeffrey Good as Borough Manager, effective September 27, 2023, with an exit date of January 1, 2024. Motion approved with Morrison, Ottesen, Dalrymple, Powell and Gilbert voted yes; DeBord voted no.

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

EXECUTIVE SESSION

15a Executive Session: For the purpose of discussing the transition strategies for the Borough Manager's position and potential candidates for the role of Interim Borough Manager

M/S: Powell/Morrison moved, pursuant to 44.62.320 (c)(2), that we recess into executive session to discuss matters that may tend to prejudice the reputation and character of any person or persons, specifically: to discuss potential candidates for the role of Interim Borough Manager. Motion approved by polled vote.

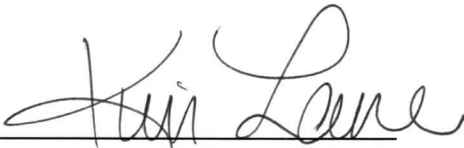
Moved into Executive Session at 9:15 p.m.

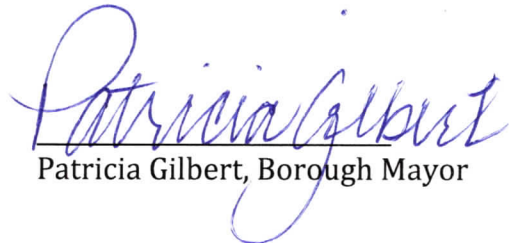
Reconvened from back into Regular Session at 9:44 p.m.

Powell/Morrison to have Assembly Member Powell and Mayor Gilbert negotiate a contract amendment for the Interim Borough Manager for Finance Director Mason Villarma and a Deputy Interim Borough Manager contract amendment for Clerk Kim Lane and to start advertising immediately for the Borough Manager position.

Regular Assembly meeting adjourned at 9:45 p.m.

ATTEST:


Kim Lane, MMC, Borough Clerk


Patricia Gilbert, Borough Mayor



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