

Minutes of Planning & Zoning Commission
Held on December 05, 2024

1. CALL TO ORDER

Call to order: 5:30 pm

2. ROLL CALL

Present: Jillian Privett, Kathy St. Clair, Terri Henson, Apryl Hutchinson

Absent: Gary Watkins

Staff: Rob Marshall, Kate Thomas

3. AMENDMENTS TO THE AGENDA

Add item b- election of officers

m/ Jillian Privett

s/ Kathy St. Clair

Approved Unanimous

4. CONFLICTS OF INTEREST

5. APPROVAL OF MINUTES

. Approval of the regular meeting minutes from November 14th, 2024.

m/ Apryl Hutchinson

s/ Jillian Privett

Approved Unanimous

6. CORRESPONDENCE

7. PERSONS TO BE HEARD

8. NEW BUSINESS

. Request from Bruce Smith Jr. to purchase Borough-owned real property identified as a portion of Lot C of the Healthcare Subdivision, according to Plat No. 2010-4, zoned Open Space Public. (Parcel No. 02-035-310)

Terri Henson- removed due to conflict of interest

m/ Apryl Hutchinson

s/ Kathy St. Clair

Move to recommend to the Borough Assembly approval of the sale of a portion of Lot C to Bruce Smith Jr. as requested with the following conditions:

1. The applicant will collaborate with Borough Staff and the Wrangell Cooperative Association to complete the survey and re-platting process; and,

2. The applicant will share the costs of the appraisal and subdivision process proportionally with the adjacent property owner, the Wrangell Cooperative Association; and,
3. The re-plat must include a minimum 50-foot buffer between the property and Wood Street right-of-way; and,
4. An access easement must be established through Lot B to provide legal access to Lot C; and,
5. The land use must be compatible with or subordinate to the provisions of the new Zimovia Highway-Mixed Use district, pending approval of Ordinances 1069 and 1070.

Kate Thomas- Administrative report

Approved Unanimous

8B. Election of Officers

M/ Jillian Privett

S/ Kathy St. Clair

Move to appoint Terri Henson as Chair, and Jillian Privett as Vice Chair

Approved Unanimous

9. UNFINISHED BUSINESS

10. COMMISSIONERS' REPORTS AND ANNOUNCEMENTS

11. ADJOURNMENT

Adjourned 5:46pm

ATTEST: _____
Rob Marshall, Secretary

Terri Henson, Chair