

## Minutes of Regular Assembly Meeting

**Held on September 28, 2021**

Mayor Prysunka called the Regular Assembly meeting to order at 7:00 p.m., September 28, 2021, in the Borough Assembly Chambers. Assembly Member Morrison led the pledge of allegiance, and the roll was called.

PRESENT: COURSON, POWELL, HOWE, DALRYMPLE, GILBERT, MORRISON, PRYSUNKA

ABSENT:

Borough Manager Von Barga and Borough Clerk Lane were also in attendance.

### CEREMONIAL MATTERS

Mayor Prysunka presented a Proclamation for the 100<sup>th</sup> Anniversary of the Irene Ingle Public Library to Margaret Villarma, Librarian.

### PERSONS TO BE HEARD / PUBLIC CORRESPONDENCE

**Steve Murphy, resident** spoke in opposition of mandating masks and vaccinations.

### AMENDMENTS TO THE AGENDA

Von Barga requested that the Transboundary Item (12a) be postponed until October 12, 2021. There were no objections from the Assembly.

### CONFLICT OF INTEREST

Courson declared a Conflict of Interest to the Executive Session, due to personal reasons. Prysunka accepted Courson's declaration. There were no objections from the Assembly.

### CONSENT AGENDA

- a. Minutes of the September 14, 2021, Regular Assembly Meeting
- b. Approval of Final Plat of THRHA/Etolin Replat, a replat and subdivision of Lot B of Etolin Avenue Replat (2019-2) creating Lots B-1 and B-2, zoned Single Family Residential, owned and requested by Tlingit Haida Regional Housing Authority
- c. Approval of Final Plat of WWC Subdivision, a replat of Lots 1, and Lots 19-26, Block 12, USS 1119; and Lots 1-7, Tideland Addition to USS 1119, and an unsubdivided portion of Lot 15, Block 12A, Wrangell Townsite, creating Lots A and B of WWC Subdivision, zoned Waterfront Development, requested by Tidewater Investments, LLC and Brett Woodbury

***M/S: Gilbert/Morrison to approve the Consent Agenda, as presented. Motion approved unanimously by polled vote.***

### BOROUGH MANAGER'S REPORT

Manager Von Barga's report was provided.

Tom Wetor, Public Works Director, provided an overview on our Water Quality report.

Captain Dorianne Sprehe provided a COVID-19 update.

### BOROUGH CLERK'S REPORT

Clerk Lane's report was provided.

## MAYOR AND ASSEMBLY BUSINESS

### MAYOR AND ASSEMBLY APPOINTMENTS

**10a** Appointment to fill the Vacancies on the SEASWA (Southeast Alaska Solid Waste Authority) Board of Directors

Prysunka appointed Tom Wetor to fill the Director Seat on the SEASWA Board of Directors. There were no objections from the Assembly.

### PUBLIC HEARING

**11a** Community Development Block Grant: Accepting Alternative Proposals for Funding Consideration and Seeking Further Citizen Views and Community Comments on Proposed Projects for Funding under the FY22 Community Development Block Grant (CDBG) Program and Selecting a Project

Mayor Prysunka declared the Public Hearing open and asked if there were any administrative reports on the Public Hearing Item.

Carol Rushmore, Economic Development Director stated the following:

The Community Development Block Grant (CDBG) mission is to enhance the quality of life for low- and moderate-income residents. Wrangell, through an income survey in 2017, has been determined to be comprised of at least 52.8% low- and moderate-income residents (LMI).

National goals of the program include providing financial resources to communities for public facilities, planning and special economic development activities that encourage community self-sufficiency, reducing costs of essential community services, and reducing or eliminating conditions that are detrimental to the health and safety of residents, and that assist in the creation or retention of jobs for low- and moderate-income persons.

- Statewide objectives for use of the funds are to provide the potential for long-term positive impact and to increase community self-sufficiency;
- reduce threats and conditions detrimental to the health and safety of local residents;
- construct and improve public facilities and reduce maintenance costs;
- obtain design, engineering, architectural or feasibility plans;
- support business development opportunities;
- fund projects that are included in a local community economic or capital improvement plan;
- and use local resources in combination with CDBG funding.

Approximately \$3.1 million in competitive grant funds is available Statewide. Each grant awarded cannot exceed \$850,000 and will require 25% match.

A Community Meeting was held on September 21, 2021, to provide an opportunity for the community to comment on potential projects eligible for FY21 CDBG funding and specifically on staff recommended projects under consideration. There was no one that attended that meeting. Additional solicitation for project ideas from the public were also solicited via radio, Facebook, website, bulletin boards, radio, and newspaper and emails, of which as of today we have received 2 comments.



The CDBG grant funds can be used for the following types of projects:

**1) Community Development:**

- a) Public Facilities including, but not limited to, construction of health clinics, water and sewer systems, day care centers, solid waste disposal facilities, docks and harbors, flood and drainage facilities, electrical distribution lines, property acquisition, fire protection facilities and equipment;
- b) Transportation Improvements such as local service roads, boardwalks, barge facilities and airports;
- c) Access to Public Facilities and Structures including removal of architectural barriers, improved access for handicapped and elderly persons;
- d) Real Property acquisition, building removal, improvements, demolition;
- e) Fire Protection Facilities and Equipment acquisition, design, purchase, and rehabilitation.

**2) Planning:** including feasibility studies, data collection, land use plans, marketing studies and other planning documents, but NOT engineering design costs); and

**3) Special Economic Development:** (activities associated with commercial and industrial structures and job creation – very narrowly defined activities).

Funds will not be used to fund promotional projects; acquisition of land if no use has been identified; equipment if that equipment is not permanently attached to a building; government buildings – except for the removal of architectural barriers; government operations; maintenance and operations.

Before I discuss the proposed projects and the staff recommended project, are there any questions regarding the types of projects that CDBG funds can be used for?

As of September 28, 2021, there are 10 projects that have been proposed for funding consideration, either by staff or by the public:

1. **Swimming Pool Facility Improvements.** 2014 Estimate \$1,700,000
2. **High School and Middle School Fire Alarm System Upgrades.** 2021 Estimate \$475,000
3. **Meyers Chuck Harbor Replacement.** 2019 Estimate \$1.2 million
4. **Zimovia Highway Utility Upgrades Assessment to support Former Mill Property Development and Former Institute Property Development.** Cost estimated \$80,000
5. **Childcare Facility.** Cost unknown
6. **Barge Ramp Repair or Replacement Design.** Cost unknown
7. **Upper Reservoir Bypass.** 2021 Estimate \$3.5 million

Additional projects sent in by email prior to the hearing

8. **Improvements to the Pats LTF Landing area and boat launch.** Unknown cost. Improve the access and launch area with some additional rock. Minimized grade, a bit of level surfacing at minimal cost would allow for better boat launches.
9. **Road Repair work from drainage system to surfacing material**
10. **Maintenance of City building facilities** (ineligible)

In the packet, staff recommended that an application be submitted to the CDBG grant program for the High School and Middle School Fire Alarm System Upgrades. However, as we discussed this project further, Priority 2 on the CIP list as approved by resolution last January, is the High School And Middle School Life Health and Safety upgrades, which also includes the elevator replacement. If the Assembly and School District are willing to delay going to bid for construction for the elevator replacement this Nov/Dec to April 2022, that sub project could also be included in the application. Total estimated costs for both projects is \$725,000.

Mayor asked if there were any persons who signed up to present an alternative project proposal, and if so, if they would come to the podium present their project.

Hearing none, Mayor Prysunka asked if there was anyone in the audience who wished to provide alternative project proposals or offer more support for one of the recommended projects.

Mayor Prysunka stated that there was no one signed up to present and that there was no one in the audience who wished to present or speak.

Mayor Prysunka declared the Public Hearing closed and asked for a motion.

Gilbert declared that if the Assembly chose Alternative #1, she might have a Conflict of Interest, since she serves on the School Board. Prysunka stated that he did not believe that she had a conflict. There were no objections from the Assembly.

***M/S: Gilbert/Howe to approve the High School and Middle School Life Health and Safety Upgrades which includes the Fire Alarm System Upgrade and the Elevator Replacement as the selected project for the FY21 Community Development Block Grant (CDBG) Program.***

***Motion approved unanimously by polled vote.***

#### UNFINISHED BUSINESS

***This item was postponed until October 12, 2021***

**12a** RESOLUTION No. 09-21-1616 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA STRONGLY SUPPORTING EFFORTS TO PROTECT TRANSBOUNDARY WATERS, SPECIFICALLY, THE STIKINE RIVER, AND THE ECOSYSTEM, INDIGINOUS PEOPLE, COMMUNITIES, RESIDENTS, AND ECONOMIES THAT DEPEND ON ITS HEALTH

#### NEW BUSINESS

**13a** Approval of a Contract Award to BW Enterprises, LLC in the Amount of \$23,936.45 for the Skeet Range Site Improvements Project

***M/S: Powell/Gilbert to approve a contract award to BW Enterprises, LLC in the amount of \$23,936.45 for the Skeet Range Site Improvements Project. Motion approved unanimously by polled vote.***

**13b** RESOLUTION No. 09-21-1610 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2022 BUDGET IN THE MARINE SERVICE CENTER FUND BY TRANSFERRING \$10,000 FROM THE MARINE SERVICE CENTER RESERVES TO THE MARINE SERVICE CENTER PROFESSIONAL/CONTRACTUAL SERVICES ACCOUNT FOR THE PAYMENT TO RAIN COAST DATA, AND AUTHORIZING ITS EXPENDITURE



***M/S: Powell/Morrison to approve Resolution No. 09-21-1610. Motion approved unanimously by polled vote.***

**13c** Approval of Professional Services Agreement with Rain Coast Data in the Amount of 10,000 for the Marine Service Center Business Plan

***M/S: Powell/Morrison to approve a Professional Services Agreement with Rain Coast Data in the Amount of \$10,000 for the Marine Service Center Business Plan. Motion approved unanimously by polled vote.***

**13d RESOLUTION No. 09-21-1611** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2022 BUDGET IN THE HARBOR FUND BY TRANSFERRING \$8,000 FROM HARBOR RESERVES TO THE HARBOR FACILITY REPAIRS AND MAINTENANCE ACCOUNT AND AUTHORIZING ITS EXPENDITURE FOR THE MEYERS CHUCK FLOATPLANE DOCK REPLACEMENT

***M/S: Morrison/Gilbert to approve Resolution No. 09-21-1611. Motion approved unanimously by polled vote.***

**13e RESOLUTION No. 09-21-1612** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AUTHORIZING THE APPROVAL OF THE SOUTHEAST ALASKA SOLID WASTE AUTHORITY (SEASWA) TIRE CUTTER COMMUNITY OPERATION AND MAINTENANCE AGREEMENT

***M/S: Howe/Powell to approve Resolution No. 09-21-1612. Motion approved unanimously by polled vote.***

**13f RESOLUTION No. 09-21-1613** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2022 BUDGET IN THE GENERAL FUND BY TRANSFERRING \$7,300 FROM GENERAL FUND RESERVES TO THE AMDINSTRATION PROFESSIONAL SERVICES ACCOUNT FOR THE SHIPPING RATE STUDY AND AUTHORIZING ITS EXPENDITURE

***M/S: Gilbert/Morrison to approve Resolution No. 09-21-1613. Motion approved unanimously by polled vote.***

**13g** Approval of Professional Services Agreement with Rain Coast Data for the Shipping Rate Study in the Amount of \$7,300

***M/S: Morrison/Powell to approve a Professional Services Agreement with Rain Coast Data for the Shipping Rate Study in the Amount of \$7,300. Motion approved unanimously by polled vote.***

**13h RESOLUTION No. 09-21-1614** THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF FILLED PUBLIC TIDELANDS, A PORTION OF LOT 15, BLOCK 12A, WRANGELL TIDELANDS ADDITION, ADJACENT TO LOTS 1-5, BLOCK 12A, ATS83, WRANGELL TIDELANDS ADDITION WRANGELL TOWNSITE, INNER HARBOR AREA, ZONED WATERFRONT DEVELOPMENT TO TIDEWATER INVESTMENTS, LLC

***M/S: Morrison/Powell to approve Resolution No. 09-21-1614. Motion approved unanimously by polled vote.***

**13i RESOLUTION No. 09-21-1615** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA APPROVING THE DEPUTY EMERGENCY OPERATIONS CENTER MANAGER TEMPORARY POSITION JOB DESCRIPTION

***M/S: Gilbert/Morrison to approve Resolution No. 09-21-1615.***

Von Bargen explained that this position has been serving since the beginning of the COVID pandemic. This position is being funded fully by FEMA-PA.

***Motion approved unanimously by polled vote.***

**13j RESOLUTION No 09-21-1609** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, DESIGNATING CANVASS BOARD DUTIES TO TWO ASSEMBLY MEMBERS AND ONE QUALIFIED VOTING MEMBER OF THE COMMUNITY FOR CANVASSING THE RESULTS OF THE REGULAR ELECTION TO BE HELD OCTOBER 5, 2021

***M/S: Gilbert/Powell to approve Resolution No. 09-21-1609. Motion approved unanimously by polled vote.***

**13k** Approval to hold a Special Assembly meeting on October 7, 2021 to Certify the October 5, 2021 Regular Election

***M/S: Gilbert/Courson to approve holding a Special Assembly meeting on October 7, 2021 at 6:00 p.m., to Certify the results of the October 5, 2021 Regular Borough Election. Motion approved unanimously by polled vote.***

#### ATTORNEY'S FILE

**14** Available for Assembly review in the Borough Clerk's office.

#### EXECUTIVE SESSION


**15 EXECUTIVE SESSION** – To obtain legal advice from the Borough Attorney, for the Assembly and its Members, to avoid Future Legal Liability and to also invite the Borough Manager into the Session

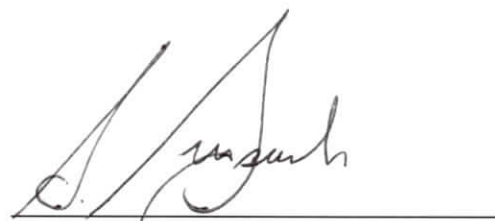
***M/S: Gilbert/Morrison to go into Executive Session with the Borough Attorney to obtain legal advice for the Assembly and its members to avoid future legal liability and to also invite the Borough Manager into the Session. Motion approved unanimously by polled vote.***

Meeting recessed into Executive Session at 8:43 p.m.  
Reconvened into Regular Session at 9:03 p.m.

Regular Assembly meeting adjourned at 9:03.m.

ATTEST:

  
Kim Lane, MMC, Borough Clerk

  
Stephen Prysunka, Borough Mayor

