

## **Minutes of Regular Assembly Meeting**

**Held on June 25, 2019**

Mayor Stephen Prysunka called the Regular Assembly meeting to order at 7:00 p.m., June 25, 2019, in the Borough Assembly Chambers. The pledge was led by Assembly Member Julie Decker and the roll was called.

**PRESENT:** PRYSUNKA, GILBERT POWELL, DECKER, DEBORD

**ABSENT:** DELONG & MORRISON

Borough Manager Von Bargen and Borough Clerk Lane were also in attendance.

### CEREMONIAL MATTERS

Mayor Prysunka presented Arlen Douglas McCloskey with a Proclamation for his many years of service to the City & Borough of Wrangell.

### PERSONS TO BE HEARD

Jennifer Lee Dozier gave an invocation.

Jennifer Lee Dozier suggested that the medical center look into obtaining licensing for counseling for veterans; possibly some kind of separate operandi that we ,as a community, would hold since we do not have a medical board any longer; need to provide for a safe community for returning veterans.

Mayor Prysunka clarified we do have a community board which is the former AICS Board and the Wrangell Medical Center Board; Wrangell Tribe is doing a community wide survey right now; encouraged Ms. Dozier to contact the Tribe so that her voice could be heard.

AMENDMENTS TO THE AGENDA – None.

CONFLICT OF INTEREST – None.

### CONSENT AGENDA

- a. Assembly Minutes - June 11, 2019 (Regular)
- c. Special Events Permit Application - Wrangell Elks Lodge 1595
- d. CORRESPONDENCE: School Board Minutes

***M/S: Gilbert/Powell to approve the Consent Agenda, as presented. Motion approved unanimously by polled vote.***

### BOROUGH MANAGER'S REPORT

Manager Von Bargen's reported on the following items:

- Local update from Lobbyist report
- Army Corps of Engineers meeting with staff and residents; Industrial Park- holding permit until everyone who owns Industrial Park properties has obtained the proper Corps

Permits; once a piece of property has been filled has been filled, it is no longer considered wetlands;

- One of the complaints that was pending with the WMC has been closed; complainant has 30 days to file (if they wish), to file with Superior Court.
- FY 2018 Audit will not be available by BDO until the second meeting in July.
- Vice-Mayor Gilbert, Mayor Prysunka and Manager met with Chere Klein with the Federal Delegation Office last week on several items of interest.
- Attended the SEAPA Board meeting last week; the Board approved reimbursement to Wrangell and Petersburg for the Diesel Run (doesn't include oil or fully loaded wage rate); can file a claim with SEAPA for those additional funds if the Assembly chooses to do so; could be several thousand dollars in wages and over 100,000 in oil.

Prysunka stated that when he brought this up to the SEAPA Board, he did not propose that the oil be reimbursed however, it was his intention that the reimbursement for the labor be a fully loaded rate.

Von Bargaen stated that she would add an item to the next agenda on this topic.

- Both reservoirs are spilling; coming into 9 to 10 days of essentially no or little rain and high temperatures; asking residents to be mindful when using water; no issues with the Water Treatment Plant keeping up with filter maintenance.
- Customs and Border control is losing their space at the airport; asked Borough to provide space; Chief McCloskey stated that there was office space at the Public Safety Building; will talk with the State on if they could use their own building.
- Possibility to change Regular Assembly meetings from 7:00 p.m. to 6:00 p.m.
- Leaving on Thursday and will return on Tuesday.

In response to Decker, Von Bargaen stated that she will be getting the Public Water Conservation meeting rescheduled.

In response to Prysunka, Von Bargaen stated that the siphoning has been moved to the center of the reservoir; would like regular updates on the Bypass project.

Prysunka questioned why it takes 175 gallons of water to produce 306 gallons of water; would be worth calling other communities to see if they have run into this issue and if we can do something differently.

***Rolland Howell, Public Works Director*** stated that there isn't another sand filter plant in the world (that he knows of), that produces water above ground; we are doing everything that we can do to be as efficient as possible.

Von Bargaen provided an update on the status of the new water treatment plant.

SEAPA announced that lake levels are much lower than other years; no sales South to Ketchikan; power might be shifting North and South to maximize efficiency; power will be going south but an equal amount of power will be coming north as well; Wholesale Power Rate was approved at 6.8 cents per kw; no rebate this year.

BOROUGH CLERK'S FILE

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS

Decker stated that this Sunday will be Wrangell's first triathlon, put on by Nick Howell; will be attending a conference that focuses on new energy; will be looking for what might be useful to Wrangell, and will report back.

Gilbert stated that the Inner Island Ferry Authority is in the process of hiring a new General Manager; have retained their quarter of a million dollar funding in the State Budget; Wrangell Cooperative Association survey is open to all residents; would like for the Assembly to obtain that report because it contains vital information for our community; report is called the Community Prioritization Survey; would like to invite the WCA to have a Work Session with the Assembly to have a partnership with them.

Prysunka stated that he went to the WCA Healthcare public meeting; Von Bargen went to the afternoon meeting on Economic Development; City had representation at all of the roundtable sessions; important that we work together; tribe has incredible resources to help the Community.

**Cyni Crary, Nolan Center Director** provided the new Tri-fold for the Nolan Center; spoke about the new Muybridge exhibit; reported on the Friends of the Museum; lots of creative energy and positive things happening; have seen a lot of visitors coming through the museum; brought the book "Tin Can Country" that shows the research of Pat Roppel; Karen Hofstad, who helped put the book together, will be coming over from Petersburg on July 3<sup>rd</sup> to do a book signing; would like to have new traveling exhibits come to the Nolan Center quarterly.

MAYOR AND ASSEMBLY APPOINTMENTS

Prysunka stated that those Police Chief Hiring committee, were no longer on the hiring committee; would like to appoint two Assembly Members to the committee; after some discussion, Gilbert and Prysunka were appointed to the Police Chief Hiring committee.

PUBLIC HEARING

**11a PROPOSED ORDINANCE No. 964 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA SUBMITTING TO QUALIFIED VOTERS A PROPOSITION TO REPEAL SECTION 3-9 OF THE HOME RULE CHARTER FOR THE CITY AND BOROUGH OF WRANGELL**

Mayor Prysunka declared the Public Hearing open on this item.

*There were no persons to be heard on this item*

Mayor Prysunka declared the Public Hearing closed on this item.

**M/S: Powell/Decker to approve Ordinance No. 964. Motion approved unanimously by polled vote.**

UNFINISHED BUSINESS – None.

NEW BUSINESS – None.

**13a PROPOSED ORDINANCE NO. 965 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING CHAPTER 15.12, ELECTRICITY, BY ADDING SECTION 15.12.193 RATE STABILIZATION**

***M/S: Decker/Gilbert to approve first reading of Ordinance No. 965 and move to a Second Reading with a Public Hearing to be held on July 23, 2019.***

In response to Gilbert on if the rate payers would be paying a percentage into the rate stabilization fund. Von Bargaen stated that yes that was correct.

Gilbert stated that it was her understanding that \$250,000 would be preloaded into the fund from the Electric Department fund; Von Bargaen stated that yes that was correct.

Gilbert stated that because diesel fuel prices increase or fall substantially, she would like to see section E changed to allow the Assembly to reset the rate more than once, if necessary; at the Resolution is written, it states that the rate annually, on or before July 31.

After some discussion and clarification, Von Bargaen stated that she would check with the Borough Attorney to see if we change the language in Section E., to state that the Assembly may change the per KW charge during the year, if necessary.

Prysunka stated that his understanding was that the fund will be something that builds up over a few years; until the rate is built up, the relief might not be fully offset.

Von Bargaen stated that Section D states that the Assembly shall pass a Resolution; that amount will be based on the available amount in the fund and how much the diesel run will cost, etc.

Prysunka stated that until the fund is fully flush, there might be fractional relief to the rate payer.

Decker questioned if we set aside a certain amount; we would decide the amount that we would charge the rate payers.

Von Bargaen stated that the Electric Fund would absorb the diesel run cost is until the offset Resolution has been passed.

Gilbert confirmed that there are no planned electric rate increases.

Prysunka stated that this would be a huge benefit to the consumer; trying to create a fund so that when there is a diesel run, the consumers burden will be lessened and hopefully removed; looking to be proactive; diesel runs typically happens when the processing plants are off-line.

Gilbert stated that we should always warn the public when a diesel run is planned; the diesel surcharge calculation was flawed because it doesn't take into account the amount of oil that is used.

***Motion approved unanimously by polled vote.***

**13b RESOLUTION No. 06-19-1471 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE EXTENSION OF TIDELANDS LEASE, LOT 2, BLOCK 84B, TIDELANDS RESUBDIVISION OF THE WRANGELL TIDELANDS ADDITION**

***M/S: Gilbert/Powell to approve Resolution No. 06-19-1471 that renews the existing Tidelands Lease of City owned land for Richard Kaer, DBA Breakwater Seafoods. Motion approved unanimously by polled vote.***

**13c PROPOSED NO 06-19-1472 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE JOB DESCRIPTION FOR THE HARBOR MAINTENANCE/SECURITY POSITION**

***M/S: Powell/Gilbert to approve Resolution No. 06-19-1472 providing for the amendment of the job description for the Harbor Maintenance/Security position. Motion approved unanimously by polled vote.***

**13d Approval of a Sole Source Contract, in conformance with WMC 5.10.050(F), with Meridian Systems for the Nolan Center's Direct Digital (Temperature) Control Upgrades, in the Amount of \$32,523**

***M/S: Gilbert/Decker to approve a Sole Source Contract, in conformance with WMC 5.10.050(F), with Meridian Systems for the Nolan Center's Direct Digital (Temperature) Control Upgrades, in the Amount of \$32,523. Motion approved unanimously by polled vote.***

**13e RESOLUTION NO. 06-19-1473 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2020 BUDGET IN THE WATER FUND BY TRANSFERRING \$97,243 FROM THE WATER FUND RESERVES TO THE WATER FUND CIP EXPENDITURES FOR THE BENNETT STREET WATER MAIN IMPROVEMENTS PROJECT AND AUTHORIZING ITS EXPENDITURES**

***M/S: Decker/Powell to approve Resolution No. 06-19-1473 amending the FY2020 budget in the Water Fund by transferring \$97,243 from the Water Fund Reserves to the Water Fund CIP Expenditures for the Bennett Street Water Main Improvements project and authorizing its expenditure.***

***M/S: Gilbert/Powell to amend the motion to add "and 10% project contingency fee in the amount of \$9,724 for total project funding in the amount of \$106,967". Amendment approved by polled vote.***

***Main Motion, as amended, was approved by polled vote.***

After realizing that the amendment that was suggested by Staff for this Agenda Item was incorrect, the following action was taken:

***M/S: Decker/Powell to reconsider item 13e. Motion approved unanimously by polled vote.***

***M/S: Decker/Powell to approve Resolution No. 06-19-1473 amending the FY2020 budget in the Water Fund by transferring \$106,967 from the Water Fund Reserves to the Water Fund***

***CIP Expenditures for the Bennett Street Water Main Improvements project and authorizing its expenditure. Motion approved unanimously by polled vote***

**13f** Approval of a Sole Source Contract, in conformance with WMC 5.10.050(G), with SECON for the Bennett Street Water Main Improvements in the amount of \$97,243

***M/S: Decker/Powell to approve a Sole Source Contract, in conformance with WMC 5.10.050(G), with SECON, for the Bennett Street Water Main Improvements in the amount of \$97,243 and add a 10% project contingency fee in the amount of \$9,724 for total project funding in the amount of \$106,967. Motion approved unanimously by polled vote.***

**13g** Approval of Property, Liability and Workers Compensation Insurance Policies Renewal with Alaska Public Entity Insurance (APEI) in the Amount of \$300,517.86

***M/S: Gilbert/Decker to approve the Property, Liability and Workers Compensation Insurance Policies Renewal with Alaska Public Entity Insurance (APEI) in the Amount of \$300,517.86.***

In response to Gilbert on the term and rate; Von Bargaen stated that it was her understanding that the rate was good for three years; would check on that though and report back.

Prysunka asked for a report of Workers Compensation incidents. Von Bargaen stated that she doesn't believe that there has been a recent incident and that's why there has been no recent report.

Prysunka further stated that he did not want to be over or under insuring vehicles. Von Bargaen stated that she would double check that.

***Motion approved unanimously by polled vote.***

**13h** Approval to Dispose of City Surplus Property.

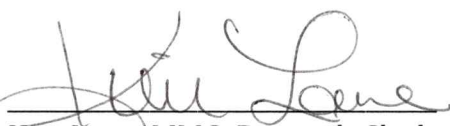
***M/S: Powell/Gilbert to approve the disposition of surplus property in conformance with Wrangell Municipal Code Section 5.10.060. Motion approved unanimously by polled vote.***

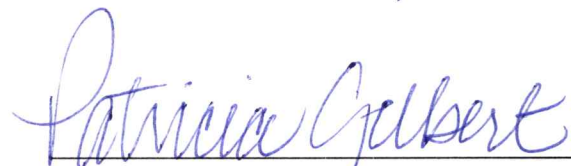
Prysunka stated that the Attorney's file was available for review by the Assembly in the Clerk's office.

EXECUTIVE SESSION – None.

Regular Assembly meeting adjourned at 8:29 p.m.

ATTEST:

  
Kim Lane, MMC, Borough Clerk

  
Stephen Prysunka, Mayor  
Patricia Gilbert, Vice-Mayor

