

**Minutes of Regular Assembly Meeting
Held on March 25, 2025**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 6:00 p.m., March 25, 2025, in the Borough Assembly Chambers. Assembly Member Robbins led the pledge of allegiance.

PRESENT – ROBBINS, GILBERT, POWELL, DALRYMPLE, DEBORD, OTTESEN (by phone), MACH

ABSENT –

Borough Manager Villarma and Clerk Lane were also present.

CEREMONIAL MATTERS – None.

PERSONS TO BE HEARD

There was emailed Correspondence from Carol Rushmore on Villarma land sale (from 3/11/25 meeting) included in the Packet.

AMENDMENTS TO THE AGENDA

Manager Villarma requested that Item 15a be removed from the Agenda. There were no objections to removing this item.

CONFLICT OF INTEREST

CONSENT AGENDA

- 6a Minutes from the March 11, 2025 Regular Assembly Meeting
- 6b Approval of Alcohol License renewal for Rayme's Liquor Store
- 6c Approval of Alcohol License renewal for Rayme's Bar
- 6d CORRESPONDENCE: Minutes from the January 20, 2025 Regular School Board Meeting
- 6e CORRESPONDENCE: School Board Action from the March 17, 2025 Regular Meeting

M/S: Robbins/Powell to approve the Consent Agenda, as submitted. Motion approved by polled vote.

BOROUGH MANAGER'S REPORT

Manager Villarma's Report was given.

Nolan Center Director Arnold's Report was provided.

Finance Director Pool's Report was provided along with the Harbor/Utility AR.

BOROUGH CLERK'S REPORT

Clerk Lane's Report was provided.

MAYOR AND ASSEMBLY BUSINESS

MAYOR AND ASSEMBLY APPOINTMENTS

Mayor Gilbert stated that there had been two letters of interest received for the Finance Committee community member seat. Gilbert appointed Brian Herman to fill this vacancy. There were no objections from the Assembly.

PUBLIC HEARING – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

13a ORDINANCE No. 1075 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS OF MULTIPLE CHAPTERS IN TITLE 14 – HARBOR AND PORT FACILITIES FOR THE PURPOSE OF UPDATING TITLE 14, OF THE WRANGELL MUNICIPAL CODE

M/S: Robbins/Mach to approve first reading of Ordinance No. 1075 and move to a second reading with a Public Hearing to be held on April 22, 2025.

Harbormaster Miller reviewed the multiple amendments to Title 14; stated that the Port Commission had worked on this for a few years.

Gilbert requested that Meyers Chuck and the 6-mile site area be added to this Ordinance.

Motion approved by polled vote.

13b RESOLUTION No. 03-25-1927 A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FISCAL YEAR 2025 BUDGET BY TRANSFERRING \$25,000 FROM THE GENERAL FUND RESERVE TO THE FINANCE DEPARTMENT BUDGET FOR COSTS RELATED TO THE IMPLEMENTATION OF CLOUD BASED SERVERS

M/S: Powell/Robbins to approve Resolution No. 03-25-1927. Motion approved by polled vote.

13c RESOLUTION No. 03-25-1928 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, STRONGLY SUPPORTING THE EFFORTS OF THE SOUTHEAST ALASKA INDIGENOUS TRANSBOUNDARY COMMISSION (SEITC) TO PROTECT TRANSBOUNDARY WATERS, SPECIFICALLY THE STIKINE RIVER, AND THE ECOSYSTEM, INDIGENOUS PEOPLE, COMMUNITIES, RESIDENTS, AND ECONOMIES THAT DEPEND ON ITS PROTECTION

M/S: Robbins/Dalrymple to approve Resolution No. 03-25-1928. Motion approved by polled vote.

13d RESOLUTION No. 03-25-1929 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FISCAL YEAR 2025 SANITATION FUND CIP BUDGET BY AUTHORIZING \$15,000 IN EXPENDITURES FOR PERMITTING AND DESIGN OF A NEW MONOFIL SITE

M/S: Powell/Robbins to approve Resolution No. 03-25-1929. Motion approved by polled vote.

13e RESOLUTION No. 03-25-1930 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE CREATION OF THE DISPATCH/CORRECTIONS TEMPORARY POSITION AND AMENDING THE NON-UNION WAGE AND GRADE TABLE

M/S: Robbins/Powell to approve Resolution No. 03-25-1930. Motion approved by polled vote.

13f Approval of the Consent and Assignment of Leased Tidelands from Lynne Campbell to Kevin and Elizabeth O'Keefe, dba Maxmo Rentals LLC

M/S: Mach/Robbins to approve the Consent and Assignment of Leased Tidelands from Lynne Campbell to Kevin and Elizabeth O'Keefe, dba Maxmo Rentals LLC for Lot 7, Block 83-A, Tidelands Addition. Motion approved by polled vote.

13g Approval of Change Order No. 9 to McG Constructors, Inc. in the amount of \$131,186.49 for the Water Treatment Plant Improvements Project

M/S: Robbins/Powell to approve Change Order No. 9 to McG Constructors, Inc. in the amount of \$131,186.49 for the Water Treatment Plant Improvements Project. Motion approved by polled vote.

13h Approval of Amendment 2 to the Professional Services Agreement with Electric Power Systems for the Power Plant Upgrades project in the amount of \$146,622

M/S: Powell/Robbins to approve amendment 2 to the Professional Services Agreement with Electric Power Systems for the Power Plant Upgrades project in the amount of \$146,622. Motin approved by polled vote.


ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

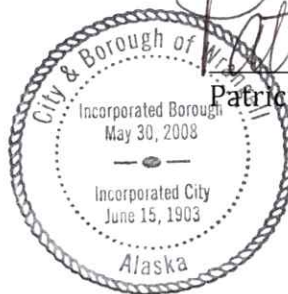
EXECUTIVE SESSION

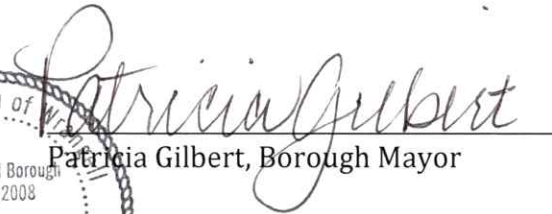
15a Review the performance of the Borough Manager (*removed from the Agenda*)

Adjourned at 7:00 p.m.

ATTEST:


Kim Lane, MMC, Borough Clerk




Patricia Gilbert, Borough Mayor

