

**Minutes of Regular Assembly Meeting
Held on November 14, 2023**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 6:00 p.m., November 14, 2023, in the Borough Assembly Chambers. Assembly Member Robbins led the pledge of allegiance.

PRESENT – ROBBINS, GILBERT, POWELL, DEBORD, DALRYMPLE, OTTESEN, MORRISON

ABSENT –

Borough Mayor Good and Clerk Lane were also present.

Mayor Gilbert presented a Proclamation for the Wrangell Men's High School Cross Country Team.

PERSONS TO BE HEARD

Emailed correspondence from Mad Hesler regarding Interim Borough Manager Agenda Item from October 24, 2023 was submitted on October 24, 2023 and was included in the packet.

Dorthea Rooney, resident spoke on the importance of having someone within the City who is certified to euthanize animals.

AMENDMENTS TO THE AGENDA

Clerk Lane asked that under Mayor and Assembly Appointments, that the Mayor nominate an Assembly Member for consideration on the Southern Southeast Regional Aquaculture Association (SSRAA) for the Municipal Seat. There were no objections from the Assembly.

CONFLICT OF INTEREST

Robbins declared a potential conflict to Items 13c and 13d (Resolution No. 11-23-1818 and Resolution No. 11-23-1819) since those are both school related items and she is the Vice-President of the School Board; Gilbert stated that she did not see that Robbins had a conflict on either item. There were no objections from the Assembly.

CONSENT AGENDA

6a Minutes from the October 24, 2023 Regular Assembly Meeting

6b **RESOLUTION No. 11-23-1816** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2024 BUDGET IN THE SUMMER READING PROGRAM DONTIONS FUND BY TRANSFERRING \$7,798.67 FROM FUND RESERVES TO THE SUMMER READING PROGRAM EXPENDITURES FUND AND AUTHORIZING ITS EXPENDITURE TO THE FRIENDS OF THE LIBRARY FOR THE SUMMER READING PROGRAM

6c **RESOLUTION NO. 11-23-1821** OF THE CITY AND BOROUGH OF WRANGELL IN SUPPORT OF RAISING THE MAXIMUM AVAILABLE ALASKA DEPARTMENT OF TRANSPORTATION HARBOR FACILITY GRANT TO \$7,500,000 FOR ELIGIBLE PROJECTS ON AN ANNUAL BASIS

6d **RESOLUTION No. 11-23-1822** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT TO SUPPORT SEAPA'S SOUTHEAST ALASKA GRID RESILIENCY PROJECT

M/S: Powell/Morrison to approve the Consent Agenda, as submitted. Motion approved by polled vote.

BOROUGH MANAGER'S REPORT

Manager Good provided his report.

Kate Thomas, Economic Development Director provided her report.

Mason Villarma, Finance Director provided his report.

BOROUGH CLERK'S REPORT

Clerk Lane provided her report.

MAYOR AND ASSEMBLY BUSINESS

Powell stated that during the meeting with Senator Stedman, there were a couple of topics that were brought up; one being the boat ramp and the possibilities there and also what the difference is between tidelands and submerged lands.

MAYOR AND ASSEMBLY APPOINTMENTS

10a Appointment of two Assembly Members to Review the Borough Manager Resumes as they come in to determine who will be selected for interviewing by the Assembly

Mayor Gilbert appointed Powell and Dalrymple to review the Borough Manager Resumes and select those who will be asked to interview for the position.

10b SEAPA Board Appointments (*1 voting member & 1 alternate member*)

Mayor Gilbert appointed Steve Prysunka as the voting member and Mason Villarma as the alternate member for Calendar Year 2024. There were no objections from the Assembly.

10c Nomination of an Assembly Member to the Calendar Year 2024 Southern Southeast Regional Aquaculture Association (SSRAA) for the Municipal Seat.

Gilbert nominated Assembly Member Dalrymple to be considered for the board.

There were no objections from the Assembly.

PUBLIC HEARING – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

13a ORDINANCE No 1047 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING CHAPTER 20.53 - ACCESSORY DWELLING UNITS (ADU); AMENDING CHAPTER 20.08 – DEFINITIONS; AND AMENDING SEVERAL SECTIONS IN TITLE 20 – ZONING, TO ADD AND REFERENCE ACCESSORY DWELLING UNITS TO THE WRANGELL MUNICIPAL CODE

M/S: Morrison/Ottesen to approve first reading of Ordinance No. 1047 and move to a second reading with a Public Hearing to be held on December 12, 2023.

Economic Development Director stated that this Ordinance has been in draft form for quite some time; stated some of the aspects of the Ordinance; has been vetted by our Borough Attorney.

Motion approved by polled vote.

13b RESOLUTION No 11-23-1817 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING A GRANT IN THE AMOUNT OF \$87,970.08 FROM THE 2023 ALASKA STATE HOMELAND SECURITY PROGRAM FOR THE E911 SYSTEM ADDRESSING IDENTIFICATION PROJECT

M/S: Powell/Ottesen to approve Resolution No. 11-23-1817. Motion approved by polled vote.

13c RES 11-23-1818 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2024 BUDGET IN THE CAPITAL IMPROVEMENT PLAN BY TRANSFERRING \$610,500 FROM THE SECURE RURAL SCHOOL FUND TO THE STIKINE MIDDLE SCHOOL ROOF REPLACEMENT PROJECT ACCOUNT AND AUTHORIZING ITS EXPENDITURE AS LOCAL MATCH FUNDING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FOR SAID PROJECT

M/S: Powell/Morrison to approve Resolution No. 11-23-1818. Motion approved by polled vote.

13d RES 11-23-1819 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR THE STIKINE MIDDLE SCHOOL ROOF REPLACEMENT PROJECT

M/S: Powell/DeBord to approve Resolution No. 11-23-1819. Motion approved by polled vote.

13e Approval of Amendment 4 to the Professional Services Agreement with DOWL for the Water Treatment Plant Improvements Design in the amount of \$627,863

M/S: Morrison/Robbins to approve Amendment 4 to the Professional Services Agreement with DOWL for the Water Treatment Plant Improvements design in the amount of \$627,863.

Motion approved by polled vote.

13f RESOLUTION No. 11-23-1820 OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AUTHORIZING APPLICATION TO THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION (ADEC) FOR A LOAN FROM THE ALASKA STATE REVOLVING FUND FOR THE INTERIM FINANCING FOR THE USDA/RD LOAN FOR THE WATER TREATMENT PLANT IMPROVEMENTS PROJECT

M/S: Powell/Robbins to approve Resolution No. 11-23-1820. Motion approved by polled vote.

13g Approve a Contract with Ketchikan Ready Mix & Quarry, Inc. in the amount of \$824,450 for the Non-Motorized Transportation System Project

M/S: Morrison/Powell to authorize negotiation of project scope and price for the Non-Motorized Transportation System with Ketchikan Ready Mix & Quarry, Inc, with the intent to enter into a sole source contract not to exceed \$850,000. Motion approved by polled vote.

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

EXECUTIVE SESSION

15a Executive Session: Discussion regarding the Upcoming Collective Bargaining Union IBEW Process and Procedures

M/S: Powell/Morrison moved, pursuant to AK 44.66.310(c)(3), that we go into Executive Session, and invite both the Borough Attorney and the Interim Borough Manager, to discuss the upcoming Collective Bargaining process and procedure which is a matter by law required to be confidential.

Clerk Lane was also invited into the Executive Session.

Motion approved by polled vote.

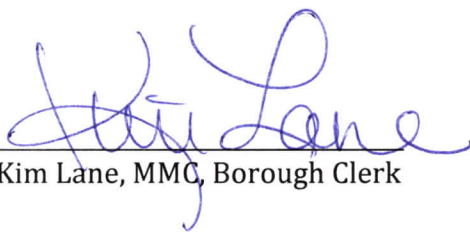
Recessed into Executive Session at 7:06 p.m.

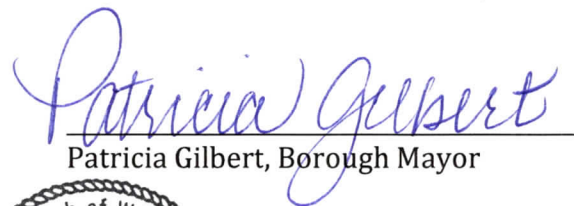
Reconvened back into Regular Session at 7:35 p.m.

After executive session, no action was taken.

Powell asked that the manager look into the issue that was expressed under Persons to be Heard regarding licensing for someone to euthanize animals.

Regular Assembly meeting adjourned at 7:37 p.m.

ATTEST: 
Kim Lane, MMC, Borough Clerk


Patricia Gilbert, Borough Mayor

