

Minutes of Regular Assembly Meeting Held on October 28, 2025

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 7:00 p.m., October 28, 2025, in the Borough Assembly Chambers. Assembly Member DeBord led the pledge of allegiance.

PRESENT – GILBERT, DALRYMPLE, POWERS, DEBORD, MACH, POWELL, OTTESEN

ABSENT -

Borough Manager Villarma and Clerk Lane were also present.

CEREMONIAL MATTERS

A Proclamation for the Extra Mile Day was presented.

Certificates of Service for Brenda Schwartz-Yeager (2001-2025 – Planning & Zoning Commission), and Matt Nore (2023-2025 – Parks & Recreation Board) were presented.

PERSONS TO BE HEARD

CORRESPONDENCE: from James Freeman (emailed)

CORRESPONDENCE: from Manager Villarma (emailed response to Mr. Freeman)

DJ McConachie, resident stated that the borough might want to look at the lots first before passing the covenants.

AMENDMENTS TO THE AGENDA – None.

CONFLICT OF INTEREST

Mach declared a conflict of interest to item 13m since he is the General Manager for Trident. Gilbert agreed that he has a conflict of interest. There were no objections from the Assembly.

CONSENT AGENDA

- a) Minutes from the October 21, 2025 Regular Assembly Meeting
- b) Approval of the Jail Contract between the State of Alaska and the City and Borough of Wrangell for Calendar Year 2026

M/S: Powell/Ottesen to approve the Consent Agenda, as submitted. Motion approved by polled vote.

BOROUGH MANAGER'S REPORT

There was no Borough Manager's report.
The Nolan Center report was provided.

BOROUGH CLERK'S REPORT

A brief Borough Clerk's report was provided.

MAYOR AND ASSEMBLY BUSINESS – None.

MAYOR AND ASSEMBLY APPOINTMENTS

With the consent of the Assembly, Gilbert appointed Kim Wickman to the Parks and Recreation Advisory Board.

PUBLIC HEARING – None.

UNFINISHED BUSINESS – None.

NEW BUSINESS

13a **ORDINANCE No. 1095** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 5.08.130 – SALES TAX INSPECTOR – DUTIES, TO ENACT ENFORCEMENT, IN THE WRANGELL MUNICIPAL CODE

M/S: Powell/Mach to approve first reading of Ordinance No. 1092 and move to a Second Reading with a Public Hearing to be held on November 12, 2025. Motion approved by polled vote.

13b **ORDINANCE NO. 1093** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 9.08.090, CERTAIN CONDITIONS DECLARED NUISANCES, IN CHAPTER 9.08, NUISANCES, TITLE 9, HEALTH AND SAFETY, OF THE WRANGELL MUNICIPAL CODE

M/S: Powell/Powers to approve first reading of Ordinance No. 1093 and move to a Second Reading with a Public Hearing to be held on November 12, 2025. Motion approved by polled vote.

13c **ORDINANCE NO. 1094** AN ORDINANCE OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE MINOR OFFENSE FINE SCHEDULE IN CHAPTER 1.20, GENERAL PENALTY, OF THE WRANGELL MUNICIPAL CODE

M/S: Powell/Dalrymple to approve first reading of Ordinance No. 1094 and move to a Second Reading with a Public Hearing to be held on November 12, 2025. Motion approved by polled vote.

13d **RESOLUTION No. 10-25-1989** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING LAND COVENANTS FOR THE ALDER TOP SHOEMAKER BAY SUBDIVISION II

M/S: Mach/Powell to approve Resolution No. 10-25-1989. Motion approved by polled vote.

13e **RESOLUTION No. 10-25-1990** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2026 BUDGET IN THE INDUSTRIAL CONSTRUCTION FUND BY ACCEPTING THE REVENUE FROM THE SALE OF INDUSTRIAL LOT 9, BLOCK 66 OF THE INDUSTRIAL REPLAT, TO ALAN MICHAUD

M/S: Powell/Ottesen to approve Resolution No. 10-25-1990. Motion approved by polled vote.

13f **RESOLUTION No.10-25-1994** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, EXPRESSING SUPPORT FOR ASSISTING ALASKANS DISPLACED BY TYPHOON HALONG AND AUTHORIZING COORDINATION WITH STATE AND FEDERAL PARTNERS TO PROVIDE TEMPORARY HOUSING AND SERVICES

M/S: Powell/Mach to approve Resolution No. 10-25-1994. Motion approved by polled vote.

13g **RESOLUTION No. 10-25-1995** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE SANITATION OPERATOR JOB DESCRIPTION AND PROVIDING FOR AN EFFECTIVE DATE

M/S: Powell/Powers to approve Resolution No. 10-25-1995. Motion approved by polled vote.

13h **RESOLUTION No. 10-25-1996** A RESOLUTION OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE JOB DESCRIPTION FOR THE CORRECTIONS SERGEANT POSITION, UPDATING THE NON-UNION WAGE AND GRADE TABLE, AND PROVIDING FOR AN EFFECTIVE DATE

M/S: Powell/DeBord to approve Resolution No. 10-25-1996. Motion approved by polled vote.

13i Approval of the Professional Services Agreement with LCG Lantech for the Architectural and Engineering Design Services for the Wrangell Schools Renovations – 3 Sites Project in the amount of \$797,192.50

M/S: Powell/Dalrymple to approve a Professional Services Agreement with LCG Lantech for the Architectural and Engineering Design Services for the Wrangell Schools Renovations – 3 Sites Project in the amount of \$797,192.50. Motion approved by polled vote.

13j Approval of a Storage and Wharfage Suspension Agreement

M/S: Powell/Powers to approve a Storage and Wharfage Suspension Agreement between the City and Borough of Wrangell and Alaska Marine Lines, Inc. Motion approved by polled vote.

13k Approval of the First Amendment to the Purchase & Sale Agreement between the City & Borough of Wrangell and Tideline Construction LLC

M/S: Powell/Dalrymple to approve the First Amendment to the Purchase and Sale Agreement with Tideline Construction for a portion of the 6-mile mill site. Motion approved by polled vote.

13l Approval of a Memorandum of Understanding between Mike Allen Enterprises & The City and Borough of Wrangell for participation in the EDA Disaster Supplemental Grant Coalition

M/S: Powell/Mach to approve a Memorandum of Understanding between Mike Allen Enterprises & the City and Borough of Wrangell. Motion approved by polled vote.

13m Approval of a Memorandum of Understanding between Trident Seafoods & The City and Borough of Wrangell for participation in the EDA Disaster Supplemental Grant Coalition

M/S: Powell/Dalrymple to approve a Memorandum of Understanding between Trident Seafoods & the City and Borough of Wrangell. Motion approved by polled vote.

13n Approval of a Memorandum of Understanding between Pacific Seafood & The City and Borough of Wrangell for participation in the EDA Disaster Supplemental Grant Coalition

M/S: Powell/DeBord to approve a Memorandum of Understanding between Pacific Seafood & the City and Borough of Wrangell. Motion approved by polled vote.

13o Approval of a Memorandum of Understanding between Tideline Construction LLC & The City and Borough of Wrangell for participation in the EDA Disaster Supplemental Grant Coalition

M/S: Powell/Mach to approve a Memorandum of Understanding between Tideline Construction LLC & the City and Borough of Wrangell. Motion approved by polled vote.

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office
EXECUTIVE SESSION – None.

Regular Assembly meeting adjourned at 8:00 p.m.

ATTEST: 
Kim Lane, MMC, Borough Clerk


Patricia Gilbert, Borough Mayor

