

**Minutes of Special Assembly Meeting
Held on December 1, 2025**

Mayor Patricia Gilbert called the Special Assembly meeting to order at 5:30 p.m., December 1, 2025, in the Borough Assembly Chambers.

PRESENT – GILBERT, OTTESEN, DEBORD, POWERS, MACH (VIA PHONE)

ABSENT – DALRYMPLE, POWELL

Acting Manager Thomas and Borough Clerk Lane were also present.

PERSONS TO BE HEARD – None.

AMENDMENTS TO THE AGENDA – None.

CONFLICT OF INTEREST – None.

NEW BUSINESS

5a Approve a Contract Award to PND Engineers in the Amount of \$236,888 for Engineering Services for the Port Development and Port Expansion Projects

M/S: Ottesen/DeBord to approve a Contract Award to PND Engineers in the Amount of \$236,888 for Engineering Services for the Port Development and Port Expansion Projects. Motion approved by polled vote.

5b Approve a Contract Award to proHNS in the Amount of \$51,013 for Engineering Services for the Wrangell Flume Replacement Project

M/S: DeBord/Powers a Contract Award to proHNS in the Amount of \$ 51,013 for Engineering Services for the Wrangell Flume Replacement Project. Motion approved by polled vote.

5c Final Plat approval of the Alder Top Village, Shoemaker Bay Subdivision II, a replat of Lot 26 of U.S.S. No 3403; Blocks 1-3 and Tract A (Plat No. 87-5), creating Lots 1-22, zoned Single Family Medium Density, owned and requested by the City and Borough of Wrangell, Alaska

M/S: Ottesen/DeBord to approve the Final Plat for the Alder Top Village, Shoemaker Bay Subdivision II. Motion approved by polled vote.

5d RESOLUTION No. 12-25-2002 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2026 BUDGET BY TRANSFERING \$236,888 FROM THE PORT FUND RESERVES TO THE PORT FUND OPERATING BUDGET, PROFESSIONAL SERVICES CONTRACTUAL ACCOUNT, AND AUTHORIZING EXPENDITURES FOR ENGINEERING SERVICES FOR THE DEEPWATER PORT DEVELOPMENT AND DOWNTOWN PORT EXPANSION PROJECTS

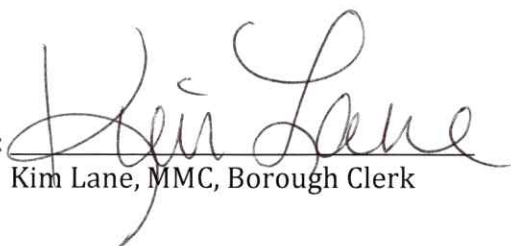
M/S: Ottesen/Powers to approve Resolution No. 12-25-2002. Motion approved by polled vote.

5e RESOLUTION No. 12-25-2003 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2026 BUDGET BY TRANSFERING \$51,013 FROM THE WATER FUND RESERVES TO THE WATER FUND OPERATING BUDGET, PROFESSIONAL SERVICES CONTRACTUAL ACCOUNT, AND AUTHORIZING EXPENDITURES FOR ENGINEERING SERVICES FOR THE WRANGELL FLUME REPLACEMENT PROJECT

M/S: Ottesen/DeBord to approve Resolution No. 12-25-2003. Motion approved by polled vote.

Special Assembly meeting adjourned at 5:45 p.m.

ATTEST:


Kim Lane, MMC, Borough Clerk


Patricia Gilbert, Borough Mayor

