

**Minutes of Regular Assembly Meeting  
Held on September 10, 2024**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 6:00 p.m., September 10, 2024, in the Borough Assembly Chambers. Ray and Leighetta DeBord led the pledge of allegiance.

**PRESENT** – GILBERT, DEBORD, DALRYMPLE (via telephone), ROBBINS, OTTESEN, MORRISON

**ABSENT** – POWELL

Borough Manager Villarma and Clerk Lane were also present.

**CEREMONIAL MATTERS**

Manager Villarma presented an award to Lane Fitzgerrald, Parks Custodian Light Maintenance for his extraordinary work with the Borough.

**PERSONS TO BE HEARD** – None.

**AMENDMENTS TO THE AGENDA** – None.

**CONFLICT OF INTEREST** - None.

**CONSENT AGENDA**

- a. Alcohol License renewal for License Number 1159 (Totem Bar)
- b. Alcohol License renewal for License Number 1160 (Totem Liquor Store)
- c. Minutes from the August 27, 2024, Regular Assembly Meeting
- d. Alcohol License renewal for License Number 4618 (Stikine Inn)
- e. CORRESPONDENCE: Minutes of the June 3, 2024, Regular School Board Meeting
- f. CORRESPONDENCE: Minutes of the July 25, 2024, Special School Board Meeting

***M/S: Morrison/Robbins to approve the Consent Agenda, as submitted. Motion approved by polled vote.***

**BOROUGH MANAGER'S REPORT**

Manager Villarma presented his report.

**BOROUGH CLERK'S REPORT**

Clerk Lane's report was provided.

**MAYOR AND ASSEMBLY BUSINESS**

Robbins reported on the School District acquiring the electric school bus.

**MAYOR AND ASSEMBLY APPOINTMENTS** - None.

**PUBLIC HEARING**

**11a ORDINANCE No. 1064** OF THE ASSEMBLY OF THE BOROUGH AND BOROUGH OF WRANGELL, ALASKA, REPEALING AND REPLACING CERTAIN SECTIONS OF CHAPTER 5.10 – PURCHASE AND SALES, IN THE WRANGELL MUNICIPAL CODE

Mayor Gilbert called the Public Hearing for Ordinance No. 1064 to order and asked for an administrative report.

Villarma stated that this item would update specific sections of the code for the threshold amount, bidding process adjustments, and exemptions and professional services.

Gilbert asked if anyone wanted to speak on this item. Hearing none, Gilbert closed the Public Hearing and asked for a motion.

***M/S: Ottesen/Morrison to approve Ordinance No. 1064. Motion approved by polled vote.***

**UNFINISHED BUSINESS** - None.

### **NEW BUSINESS**

**13a ORDINANCE No. 1066** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 3.52.045 – REGULAR MEETINGS, IN CHAPTER 3.52 – PARKS AND RECREATION BOARD TO AMEND THE MEETING REQUIREMENTS, IN THE WRANGELL MUNICIPAL CODE

***M/S: Morrison/Ottesen to approve first reading of Ordinance No. 1066 and move to a second reading with a Public Hearing to be held on October 8, 2024. Motion approved by polled vote.***

13b Approval to Cancel the September 24, 2024, Regular Assembly meeting and hold only one meeting in September

***M/S: Ottesen/Morrison to approve Cancelling the September 24, 2024, Regular Assembly meeting and hold only one meeting in September. Motion approved by polled vote.***

13c Approval to Cancel the November 23, 2024, Regular Assembly meeting and hold only one meeting in November

***M/S: Morrison/Ottesen to approve Cancelling the November 23, 2024, Regular Assembly meeting and hold only one meeting in November. Motion approved by polled vote.***

13d Approval to reschedule the December 10, 2024, Regular Assembly Meeting to be held instead on December 3, 2024

***M/S: Ottesen/Robbins to approve rescheduling the December 10, 2024, Regular Assembly meeting to be held instead on December 3, 2024. Motion approved by polled vote.***

**ATTORNEY'S FILE** – Available for Assembly review in the Borough Clerk's office

### **EXECUTIVE SESSION**

**15a Executive Session:** To discuss a possible litigation matter with the Borough Attorney, Borough Manager, and Public Works Director, Tom Wetor

***M/S: Robbins/Morrison pursuant to 44.62.310 (b) and (c)(1), that we recess into executive session to discuss matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the borough and to discuss matters pertaining to the borough's***