

**Minutes of Regular Assembly Meeting
Held on June 10, 2025**

Mayor Patricia Gilbert called the Regular Assembly meeting to order at 7:00 p.m., June 10, 2025, in the Borough Assembly Chambers. Assembly Member Mach led the pledge of allegiance.

PRESENT – ROBBINS, GILBERT, POWELL, DALRYMPLE, OTTESEN, MACH, DEBORD

ABSENT –

Borough Manager Villarma and Deputy Clerk Marshall were also present.

CEREMONIAL MATTERS – None.

PERSONS TO BE HEARD - CORRESPONDENCE

Emailed correspondence from Peter Branson regarding E-Bikes

Emailed correspondence from Bernie Massin re: alternate for Cruise Ship Dock

Emailed correspondence from Jeanie Arnold regarding Micromobility devices

Emailed correspondence from Solvay Gillen regarding Micromobility devices

Emailed correspondence from Nikka Mork regarding the Micromobility Ordinance

Emailed correspondence from Marilyn Mork regarding "E-Bikes"

Emailed correspondence from Wrangell Golf Club - re: ORD 1081

AMENDMENTS TO THE AGENDA

Move item 13d to first item under new business; no objections from the Assembly.

CONFLICT OF INTEREST

CONSENT AGENDA

6a Minutes from the June 2, 2025 Special Assembly Meeting

6b Minutes from the May 27, 2025 Regular Assembly Meeting

6c CORRESPONDENCE - School Board Minutes from the April 14, April 23, April 30, May 7, and May 12, 2025 Meetings

6d CORRESPONDENCE - School Board action from the May 21, May 23, and May 30 - 2025 Meetings

M/S: Powell/Ottesen to approve the Consent Agenda, as submitted. Motion approved by polled vote. Approved

BOROUGH MANAGER'S REPORT

Manager Villarma's report was submitted.

The Capital Projects Department Report was submitted.

Police Chief Meek's Report was submitted.

The OSU Resident Sentiment of Tourism Report was submitted.

The Wrangell Visitor Industry Report 2025 (DRAFT) was submitted.

BOROUGH CLERK'S REPORT

Borough Clerk Lane's report was submitted.

MAYOR AND ASSEMBLY BUSINESS

Powell requested that the Borough Manager review the Marine Service Center and to address rate schedule in the Fall (discussion).

Villarma requested direction on large cruise ships; Assembly was in favor of large cruise ships in Wrangell.

MAYOR AND ASSEMBLY APPOINTMENTS - None.

PUBLIC HEARING - None.

UNFINISHED BUSINESS

12a RESOLUTION No. 06-25-1946 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC LAND, FOR LOTS 2, 3, 4, 5, 8, and 9, BLOCK 49, FOR \$316,800, PLUS REQUIRED FEES, TO JIAYING LU

M/S: Powell/Ottesen to approve Resolution No. 06-25-1946, with the provisions of a 3-year time-to-build requirement and an access agreement contingency. Motion approved by polled vote.

NEW BUSINESS

13d Approval of Police Department Strategic Safety Plan (SS4A)

M/S: Powell/Dalrymple to approve the Police Department Strategic Safety Plan (SS4A). Motion approved by polled vote.

13a RESOLUTION NO. 06-25-1947 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE REFUND OF OVER PAYMENT OF TIDELANDS LEASE RENT PAYMENTS, TO JOHN AGOSTINE DUE TO A MANIFEST ERROR IN THE AMOUNT OF \$4,413.07

M/S: Powell/Ottesen to approve Resolution No. 06-25-1947. Motion approved by polled vote.

13b RESOLUTION No. 06-25-1948 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE BOROUGH TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE THE MAJOR RENOVATION OF THE PUBLIC SAFETY BUILDING AND OTHER RELATED CAPITAL IMPROVEMENTS; FIXING CERTAIN DETAILS OF SUCH BONDS; AND AUTHORIZING THEIR SALE

M/S: Powell/Mach to approve Resolution No. 06-25-1948. Motion approved by polled vote.

13c RESOLUTION No. 06-25-1949 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY25 BUDGET IN THE PORT FUND BY TRANSFERRING \$25,000 FROM THE FUND RESERVES TO THE PROFESSIONAL SERVICES ACCOUNT AND AUTHORIZING ITS EXPENDITURES FOR THE WATERFRONT FEASIBILITY AND COST DEVELOPMENT

M/S: Mach/Ottesen to approve Resolution No. 06-25-1949. Motion approved by polled vote.

13e Approval of a contract award to Pool Engineering, Inc. in the amount of \$775,500 for the Meyers Chuck Harbor Float Installation Project

M/S: Powell/Ottesen to approve a contract award to Pool Engineering, Inc. in the amount of \$775,500 for the Meyers Chuck Harbor Float Installation Project. Motion approved by polled vote. Approved

13f Approval of Change Order No. 14 to McG Constructors, Inc. in the amount of \$78,219.41 for the Water Treatment Plant Improvements Project

M/S: Powell/Mach to approve Change Order No. 14 to McG Constructors, Inc. in the amount of \$78,219.41 for the Water Treatment Plant Improvements Project. Motion approved by polled vote.

ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

EXECUTIVE SESSION

15a Executive Session: Review of Borough Manager's Tasks

M/S: Powell/Ottesen pursuant to 44.62.310 (c) (2), that we recess into an executive session and invite the Borough Manager into the session, to discuss matters that may tend to prejudice the reputation and character of any person, specifically the Review of Borough Manager's Tasks. Motion approved by polled vote.

Regular meeting recessed into Executive Session at 8:17 p.m.

Regular meeting reconvened into Regular Session at 8:55p.m.

M/S: Powell/Ottesen: Move to amend the Borough Managers contract. Motion approved by polled vote.

Regular Assembly meeting adjourned at 8:58 p.m.

ATTEST: 
Kim Lane, MMC, Borough Clerk


Patricia Gilbert, Borough Mayor



