

Minutes of Regular Assembly Meeting

Held on April 13, 2021

Mayor Prysunka called the Regular Assembly meeting to order at 7:00 p.m., April 13, 2021 by Zoom teleconference. Assembly Member Morrison led the pledge of allegiance and the roll was called.

PRESENT: PRYSUNKA, POWELL, MORRISON, COURSON, MORRISON, DALRYMPLE, *GILBERT*

ABSENT:

Borough Manager Von Bargaen and Borough Clerk Lane were also in attendance.

CEREMONIAL MATTERS – None.

PERSONS TO BE HEARD / PUBLIC CORRESPONDENCE

Sue Bahleda with the Island of Faith gave the invocation.

Jillian Privett, resident requested that the hours for marijuana stores be extended past 6:00 PM and be similar to alcoholic retail store sales.

AMENDMENTS TO THE AGENDA

CONFLICT OF INTEREST

Gilbert declared a potential Conflict of Interest on Items 13j and 13k since they relate to the school fire alarm system and she is a School Board Member. Prysunka stated that he did not believe that she had a conflict. There were no objections from the Assembly.

CONSENT AGENDA

- a. Minutes of the March 23, 2021 Regular Assembly Meeting
- b. CORRESPONDENCE- School Board Action from March 18, 2021 Regular Meeting
- c. CORRESPONDENCE - School Board Minutes from the March 5-6, 2021 Special Meeting

M/S: Gilbert/Morrison to approve the Consent Agenda, as presented. Motion approved unanimously by polled vote.

BOROUGH MANAGER'S REPORT

The COVID-19 Update was provided.

Manager Von Bargaen's report was provided.

BOROUGH CLERK'S FILE

Clerk Lane's report was provided.

MAYOR AND ASSEMBLY BUSINESS

Prysunka reported that the Union negotiating team has been meeting and are making good progress.

MAYOR AND ASSEMBLY APPOINTMENTS – None.

PUBLIC HEARING

11a ORDINANCE No. 984 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 14.01.030(DD) TITLED "LIVE ABOARD" AND ADDING SECTION 14.01.030(MM) TITLED "RESIDENTIAL USER" AND ADDING 14.05.008 "RESIDENTIAL USER FEE AND DUTY TO REPORT" IN THE WRANGELL MUNICIPAL CODE

Mayor Prysunka declared the Public Hearing open on this item. There were no persons to be speak on this item. Prysunka declared the Public Hearing closed and entertained a motion.

M/S: Powell/Howe to Approve Ordinance No. 984. Motion approved unanimously by polled vote.

11b RESOLUTION No. 04-21-1571 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FEE SCHEDULE ADOPTED IN RESOLUTION 12-20-1554, REFLECTING THE RESIDENTIAL USER FEE FOR HARBOR AND PORT FACILITIES

Mayor Prysunka declared the Public Hearing open on this item. There were no persons to be speak on this item. Prysunka declared the Public Hearing closed and entertained a motion.

M/S: Powell/Morrison to Approve Resolution No. 04-21-1571. Motion approved unanimously by polled vote.

11c ORDINANCE No. 993 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE ZONING MAP TO EFFECT A CHANGE TO A PORTION OF LOT A-1A, TORGRAMSEN-PRUNELLA SUBDIVISION FROM SINGLE FAMILY RESIDENTIAL TO COMMERCIAL

Mayor Prysunka declared the Public Hearing open on this item. There were no persons to be speak on this item. Prysunka declared the Public Hearing closed and entertained a motion.

M/S: Powell/Dalrymple to Approve Ordinance No. 993. Motion approved unanimously by polled vote.

UNFINISHED BUSINESS – None.

NEW BUSINESS

13a Approval of Senior Property Tax Exemption that was received after the March 1st Deadline, but before the Late Filing Grace Period

M/S: Gilbert/Morrison to Approve Senior Property Tax Exemption received after the March 1st Deadline, but before the Late Filing Grace Period. Motion approved unanimously by polled vote.

13b EMERGENCY ORDINANCE No. 994 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA EXTENDING THE BOROUGH'S DECLARATION OF EMERGENCY RELATED TO THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC AND GRANTING AUTHORIZATION TO TAKE ACTIONS NECESSARY TO PROTECT PUBLIC HEALTH DURING THE EMERGENCY THROUGH MAY 25, 2021

M/S: Morrison/Powell to Approve Emergency Ordinance No. 994.

Von Barga explained the need for this Emergency Ordinance and answered questions from the Assembly.

Motion approved unanimously by polled vote.

13c EMERGENCY ORDINANCE No. OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA REAFFIRMING THE DECLARATION OF EMERGENCY IN EMERGENCY ORDINANCES 976, 980, 985, and 994 REPEALING EMERGENCY ORDINANCE 991, AND REENACTING THE ADOPTION OF INTERNATIONAL AND INTERSTATE TRAVEL TESTING MEASURES

M/S: Powell/Gilbert to Approve Emergency Ordinance No. 995.

Von Barga explained that we are trying to bring forward guidance as the State and Center for Disease Control (CDC) releases the guidance.

Motion approved unanimously by polled vote.

13d EMERGENCY ORDINANCE No. 996 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, REAFFIRMING THE DECLARATION OF EMERGENCY IN EMERGENCY ORDINANCES 976, 980, 985 and 994, REPEALING EMERGENCY ORDINANCE 992, AND REENACTING THE ADOPTION OF INTRASTATE TRAVEL TESTING MEASURES

M/S: Morrison/Powell to Approve Emergency Ordinance No. 996. Motion approved unanimously by polled vote.

13e RESOLUTION No. 04-21-1579 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2021 BUDGET IN THE COVID FUND BY ACCEPTING THE STATE OF ALASKA COMMUNITY FUNDING GRANT IN THE AMOUNT OF \$125,000 FOR INCREASING ACCESS TO COVID VACCINATIONS AND TESTING

M/S: Howe/Courson to Approve Resolution No. 04-21-1579.

Von Barga explained that the Assembly gave the Emergency Operations Center (EOC) approval to pursue this grant. This Resolution amends the budget to accept those funds.

Motion approved unanimously by polled vote.

13f RESOLUTION No. 04-21-1572 OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE BUDGET IN THE PORT AND CAPITAL IMPROVEMENT FUNDS TRANSFERRING \$83,000 FROM PORT RESERVES TO PORT CAPITAL EXPENDITURES AND FROM PORT CAPITAL EXPENDITURES TO THE CAPITAL IMPROVEMENT FUND CITY DOCK FENDER PILE REPAIR PROJECT ACCOUNT AND AUTHORIZING ITS EXPENDITURE

M/S: Morrison/Courson to Approve Resolution No. 04-21-1572.

Von Barga explained that this expense was due to the damage of the City Dock; have not found who is responsible for the damage.

Motion approved unanimously by polled vote.

13g RESOLUTION No. 04-21-1573 OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE BUDGET IN THE RESIDENTIAL CONSTRUCTION FUND TRANSFERRING \$5,000 FROM RESIDENTIAL CONSTRUCTION FUND RESERVES TO THE PROFESSIONAL/ CONTRACTUAL SERVICES ACCOUNT AND AUTHORIZING ITS EXPENDITURE

M/S: Powell/Courson to Approve Resolution No. 04-21-1573.

Von Bargaen explained that this Resolution and the next Resolution will cover the survey work that was approved at the last Assembly meeting.

Motion approved unanimously by polled vote.

13h RESOLUTION No. 04-21-1574 OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE BUDGET IN THE INDUSTRIAL CONSTRUCTION FUND TRANSFERRING \$34,500 FROM INDUSTRIAL CONSTRUCTION FUND RESERVES TO THE PROFESSIONAL/ CONTRACTUAL SERVICES ACCOUNT AND AUTHORIZING ITS EXPENDITURE

M/S: Powell/Morrison to Approve Resolution No. 04-21-1574. Motion approved unanimously by polled vote.

13i RESOLUTION No. 04-13-1575 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA PROVIDING FOR THE CREATION OF THE JOB DESCRIPTION FOR THE POSITION OF NOLAN CENTER COORDINATOR AND THE AMENDMENT OF THE NON-UNION WAGE AND GRADE TABLE

M/S: Powell/Courson to Approve Resolution No. 04-21-1575.

Von Bargaen explained the need for this position; also that the Nolan Center has been operating with one Full Time Staff member for some time.

Motion approved unanimously by polled vote.

13j Approval of a Professional Services Agreement with Morris Engineering Group, Inc. for Engineering Services for the High School and Middle School Fire Alarm System Replacement

M/S: Powell/Morrison to Approve a Professional Services Agreement with Morris Engineering Group, Inc. for Engineering Services for the High School and Middle School Fire Alarm System Replacement.

Amber Al-Haddad, Capital Facilities Director gave a detailed explanation of this project and the plan moving forward.

Motion approved unanimously by polled vote.

13k RESOLUTION No. 04-21-1576 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2021 BUDGET IN THE SECURE RURAL SCHOOLS FUND

TRANSFERRING \$39,235 FROM THE SECURE RURAL SCHOOLS FUND RESERVES TO THE SECURE RURAL SCHOOLS, PROFESSIONAL SERVICES ACCOUNT FOR THE HIGH SCHOOL AND MIDDLE SCHOOL FIRE ALARM SYSTEM REPLACEMENT DESIGN PROJECT AND AUTHORIZING ITS EXPENDITURE

M/S: Powell/Courson to Approve Resolution No. 04-21-1576. Motion approved unanimously by polled vote.

13l RESOLUTION No. 04-21-1577 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2021 BUDGET IN THE BIRD FEST FUND BY ACCEPTING REMAINING GRANT FUNDS FROM SECURE RURAL SCHOOLS AND COMMUNITY SELF DETERMINATION ACT OF 2000 FUNDING ASSISTANCE IN THE AMOUNT OF \$9,184.19 FROM THE USDA FOREST SERVICE FOR THE EDUCATION AND PROMOTION OF BIRDS DURING ANNUAL STIKINE RIVER BIRDING FESTIVALS

M/S: Gilbert/Morrison to Approve Resolution No. 04-21-1577. Motion approved unanimously by polled vote.

13m Approval of a Professional Services Agreement to Shannon & Wilson, Inc. for Upper Dam Stabilization Alternative Analysis in the Amount of \$58,744

M/S: Powell/Gilbert to Approve a Professional Services Agreement to Shannon & Wilson, Inc. for the Upper Dam Stabilization Alternative Analysis in the amount of \$58,744.

Amber Al-Haddad explained that the upper dam is unstable; this is a first step for this project.

Motion approved unanimously by polled vote.

13n Approval of a Sole Source Procurement in Conformance with Section 5.10.050 (B) of the Wrangell Municipal Code from Recycle Systems for a Harris Badger Baler in the amount of \$347,600

M/S: Powell/Morrison to Approve a Sole Source Procurement in Conformance with Section 5.10.050 (B) of the Wrangell Municipal Code from Recycle Systems for a Harris Badger Baler in the amount of \$347,600.

Motion approved unanimously by polled vote.

13o RESOLUTION No. 04-21-1578 OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2021 BUDGET IN THE SALES TAX EDUCATION, HEALTH, AND SANITATION FUND AND CAPITAL PROJECT FUND BY TRANSFERRING \$623,873 FROM THE SALES TAX EDUCATION, HEALTH, AND SANITATION RESERVES TO THE CAPITAL PROJECT FUND FOR THE SOLID WASTE TRANSFER STATION UPGRADES PROJECT AND AUTHORIZING ITS EXPENDITURE

M/S: Morrison/Powell to Approve Resolution No. 04-21-1578.

Von Bargaen explained that this was the budget amendment that funds the upgrades for the bailer and a portion of the project.

Motion approved unanimously by polled vote.

13p Approval of Amendment No. 1 to the Professional Services Agreement with R&M Engineering-Ketchikan in the Amount of \$35,300 for the Water Mains Replacement Project

M/S: Gilbert/Powell to Approve Amendment No. 1 to the Professional Services Agreement with R&M Engineering- Ketchikan in the amount of \$35,300 for the Water Mains Replacement Project. Motion approved unanimously by polled vote.

ATTORNEY'S FILE

14 Available for Assembly review in the Borough Clerk's office.

EXECUTIVE SESSION – None.

Regular Assembly meeting adjourned at 8:33 p.m.

ATTEST:


Kim Lane, MMC, Borough Clerk


Stephen Prysunka, Borough Mayor

