



City and Borough of Wrangell
Work Session & Regular Borough Assembly Meeting
AGENDA

Tuesday, March 14, 2023

Location: Borough Assembly Chambers

Work Session from 6:00 – 7:00 PM / Regular Assembly Meeting at 7:00 PM

WORK SESSION (6:00 - 7:00 PM)

- a. **Fee and Rate Schedule** (Materials will be provided at the Work Session). Finance Director Villarma to give Power Point presentation. (PH and adoption of schedule will be on March 28, 2023)

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Morrison
- b. CEREMONIAL MATTERS – None.

2. ROLL CALL

3. PERSONS TO BE HEARD

4. AMENDMENTS TO THE AGENDA

5. CONFLICT OF INTEREST

6. CONSENT AGENDA

Matters listed under the consent agenda are considered to be routine and will be enacted by one motion and one vote. there will be no separate discussion of these items. If the borough mayor, assembly member, manager, or clerk requests discussion on any item, that item will be removed from the consent agenda and will be considered under unfinished business (no motion is necessary to move an item from the consent agenda).

MOTION ONLY: Move to Approve the Consent Agenda, as submitted.

- a. Minutes from the February 28, 2023, Regular Assembly Meeting

7. BOROUGH MANAGER'S REPORT

- a. ECONOMIC DEVELOPMENT REPORT / UPDATES
- b. FINANCIAL REPORT / UPDATES

8. BOROUGH CLERK'S REPORT

- a. Borough Clerk's Report

9. MAYOR AND ASSEMBLY BUSINESS

10. MAYOR AND ASSEMBLY APPOINTMENTS

- a. Investment Committee Vacancy Appointment

11. PUBLIC HEARING

- a. **ORDINANCE No. 1037** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 3.15.010, INVESTMENT COMMITTEE – ESTABLISHED

AND 3.15.020, ANNUAL APPOINTMENT AND CONSENT IN CHAPTER 3.15, INVESTMENT COMMITTEE IN THE WRANGELL MUNICIPAL CODE

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. **ORDINANCE No. 1038** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 13.05.010 PERMITTED ENCROACHMENTS AND 13.05.040, PRE-EXISTING ENCROACHMENTS IN CHAPTER 13.05, ENCROACHMENTS IN THE BOROUGH RIGHT-OF-WAY, AND ESTABLISHING A NEW PROCESS FOR THESE RATES AND FEES IN THE WRANGELL MUNICIPAL CODE BY ADDING THE FEES TO THE ESTABLISHED FEE AND RATE SCHEDULE
- b. **RESOLUTION No. 03-23-1758** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET IN THE WATER FUND TRANSFERRING \$115,161 FROM WATER FUND RESERVES TO THE WATER FUND EQUIPMENT REPAIR AND MAINTENANCE LINE ITEM FOR OZONE SYSTEM SPARE PARTS AND AUTHORIZING ITS EXPENDITURE
- c. **RESOLUTION No. 03-23-1759** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET IN THE RESIDENTIAL CONSTRUCTION FUND BY ACCEPTING REVENUE FROM THE SALE OF BYFORD REPLAT LOT Y-B IN THE AMOUNT OF \$120,000
- d. **RESOLUTION No. 03-23-1760** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR A CHANGE FOR GRADE 28 IN THE NON-UNION WAGE AND GRADE TABLE AND PROVIDING FOR AN EFFECTIVE DATE
- e. **RESOLUTION No. 03-23-1762** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR AN AMENDMENT TO THE EMPLOYEE HANDBOOK AND PROVIDING FOR AN EFFECTIVE DATE
- f. Approval of a Professional Services Agreement with RESPEC in the Amount of \$59,169 for the Underground Storage Tanks Replacement Project

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION – None.

16. ADJOURNMENT