



City and Borough of Wrangell
Work Session & Regular Borough Assembly Meeting
AGENDA

Tuesday, January 10, 2023

Location: Borough Assembly Chambers

Work Session 6 - 7 PM / Regular Assembly Meeting at 7 PM

WORK SESSION (6:00 - 7:00 PM)

- a. Discussion of Marketing and Community Development Coordinator and Construction and Facility Manager Job Description Positions

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Ryan Howe
- b. CEREMONIAL MATTERS - Congratulations to Randy Churchill and Ethan Blatchley (Wrangell School Wrestlers), for their individual State Titles in their weight class in Anchorage (*take a short break for cupcakes*)

2. ROLL CALL

3. PERSONS TO BE HEARD

- a. CORRESPONDENCE: Letter from Kurt and Trina, Treasure Hunter Lodge regarding Wolves

4. AMENDMENTS TO THE AGENDA

5. CONFLICT OF INTEREST

6. CONSENT AGENDA

Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. there will be no separate discussion of these items. If the borough mayor, assembly member, manager, or clerk requests discussion on any item, that item will be removed from the consent agenda and will be considered under unfinished business (no motion is necessary to move an item from the consent agenda).

MOTION ONLY: *Move to Approve the Consent Agenda, as submitted.*

- a. Minutes from the December 20, 2022 Regular Assembly Meeting
- b. **RESOLUTION No. 01-23-1748** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE RECREATION COORDINATOR JOB DESCRIPTION AND AMENDING THE HOURLY-NON-EXEMPT WAGE AND GRADE TABLE
- c. **RESOLUTION No. 01-23-1749** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE PARKS AND RECREATION DIRECTOR JOB DESCRIPTION
- d. CORRESPONDENCE: Minutes from the December 19, 2022, Regular School Board Meeting

7. BOROUGH MANAGER'S REPORT

- a. Manager's Report
- b. Economic Development Report / Update
- c. Infrastructure Report / Update
- d. Financial Report / Update

8. BOROUGH CLERK'S REPORT

- a. Borough Clerk's Report

9. MAYOR AND ASSEMBLY BUSINESS

10. MAYOR AND ASSEMBLY APPOINTMENTS

11. PUBLIC HEARING

12. UNFINISHED BUSINESS

- a. **RESOLUTION No. 12-22-1734** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA CREATING THE MARKETING AND COMMUNITY DEVELOPMENT COORDINATOR JOB DESCRIPTION WITHIN THE ECONOMIC DEVELOPMENT DEPARTMENT AND AMENDING THE NON-UNION WAGE AND GRADE TABLE (*Postponed from the December 20, 2022, Regular Assembly meeting*)
- b. **RESOLUTION No. 12-22-1735** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY APPROPRIATING \$44,592 FROM GENERAL FUND UNRESTRICTED FUND BALANCE AND AUTHORIZING ITS EXPENDITURE THROUGH MULTIPLE ACCOUNTS FOR THE PURPOSE OF HIRING AND RETAINING A MARKETING AND COMMUNITY DEVELOPMENT COORDINATOR IN THE ECONOMIC DEVELOPMENT DEPARTMENT (*Postponed from the December 20, 2022, Regular Assembly meeting*)

13. NEW BUSINESS

- a. **ORDINANCE No. 1034** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 8.02.010 IN CHAPTER 8.02, ADMISSION RATES FOR THE MUSEUM/CIVIC CENTER AND ESTABLISHING A NEW PROCESS FOR RATES AND FEES IN THE WRANGELL MUNICIPAL CODE BY ADDING THE RATES TO THE ESTABLISHED FEE AND RATE SCHEDULE
- b. **RESOLUTION No. 12-22-1744** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE NEW PERMANENT JOB DESCRIPTION OF THE CONSTRUCTION & FACILITIES MANAGER AND AMENDING THE PERMANENT, SALARIED (EXEMPT) EMPLOYEE PAY PLAN
- c. **RESOLUTION No. 01-23-1745** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY APPROPRIATING \$52,404 FROM GENERAL FUND UNRESTRICTED FUND BALANCE AND AUTHORIZING ITS EXPENDITURE THROUGH THE CAPITAL FACILITIES OPERATING BUDGET FOR THE PURPOSE OF HIRING AND RETAINING A CONSTRUCTION & FACILITIES MANAGER
- d. **RESOLUTION No. 01-23-1747** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, CREATING THE JOB DESCRIPTION OF THE RECREATION FACILITY MAINTENANCE SPECIALIST AND AMENDING THE UNION WAGE & GRADE TABLE
- e. **Resolution No 01-23-1746** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ACCEPTING A GRANT IN THE AMOUNT OF \$250,000 FROM THE DENALI COMMISSION FOR THE SOLID WASTE TRANSFER STATION LOADING DOCK PROJECT
- f. **RESOLUTION No. 01-23-1750** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE STATE OF ALASKA COMMUNITY TRANSPORTATION PROGRAM
- g. **RESOLUTION No. 01-23-1751** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE STATE OF ALASKA TRANSPORTATION ALTERNATIVES PROGRAM

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION

16. ADJOURNMENT