



City and Borough of Wrangell
WS & Borough Assembly Meeting
AGENDA



NIXLE Registration

Tuesday, April 22, 2025

Location: Borough Assembly Chambers

WS from 6:00 to 7:00 PM | Regular Assembly meeting at 7:00 PM

WORK SESSION (6:00 to 7:00 PM)

- i. Joint WS - Alder Top Sale

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Powell
- b. ROLL CALL

2. CEREMONIAL MATTERS

- a. Public Service Award to Timothy Bunes from the USCG

3. PERSONS TO BE HEARD

4. AMENDMENTS TO THE AGENDA

5. CONFLICT OF INTEREST

6. CONSENT AGENDA

MOTION ONLY: *Move to Approve the Consent Agenda, as submitted.*

- a. Minutes from the March 25, 2025 Regular Assembly Meeting
- b. **RESOLUTION NO. 04-25-1933** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ENDORSING AND ADOPTING THE SOUTHEAST ALASKA 2030 ECONOMIC PLAN: SOUTHEAST CONFERENCE'S COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY 2025-2030
- c. **RESOLUTION No. 04-25-1936** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2025 BUDGET IN THE GENERAL FUND BY ACCEPTING A GRANT IN THE AMOUNT OF \$10,000 FROM THE WALKER FOUNDATION AND AUTHORIZING ITS EXPENDITURE FOR MATERIALS AND SUPPLIES FOR THE WRANGELL KIDS CLUB PROGRAM
- d. Renewal notice for Liquor License #370 for BPO Elks Lodge #1595
- e. Corp Permit application notice for Phillip Mach - Commercial Storage Services on Zimovia Hwy

7. BOROUGH MANAGER'S REPORT

- a. Borough Manager's Report
- b. Finance Director's Fiscal Year 2025 Quarter 3 Budget Report, AR Aging Reports, and Sales Tax Update
- c. Harbormaster Report
- d. Fire Department Report
- e. Library Report
- f. Nolan Center Report
- g. Planning and Zoning Commission Report on Prospective Zoning Designations for WMC

8. BOROUGH CLERK'S REPORT

- a. Borough Clerk's Report

9. MAYOR AND ASSEMBLY BUSINESS

10. MAYOR AND ASSEMBLY APPOINTMENTS - None.

11. PUBLIC HEARING

- a. **RESOLUTION No. 04-25-1931** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, APPROVING THE AMENDED FEES AND RATES SCHEDULE AS PER WMC 5.14.025
- b. **RESOLUTION 04-25-1932** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA APPROVING THE FY 2026 SALES TAX-FREE DAYS
- c. **ORDINANCE No. 1075** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS OF MULTIPLE CHAPTERS IN TITLE 14 – HARBOR AND PORT FACILITIES FOR THE PURPOSE OF UPDATING TITLE 14, OF THE WRANGELL MUNICIPAL CODE

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. Approval of Sublease Agreement for Marine Service Center Lot #4 between Steve Keller dba Keller Marine (Sublandlord) and Jared Gross dba JG Marine (Subtenant)
- b. Acknowledge receipt of the Fiscal Year 2024 Audited Financial Statements
- c. **RESOLUTION No. 04-25-1934** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CREATION OF THE CRUISE SHIP FACILITY SECURITY OFFICER TEMPORARY POSITION AND AMENDING THE NON-UNION WAGE AND GRADE TABLE
- d. **RESOLUTION No. 04-25-1935** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE PARTICIPATION IN THE ALASKA PUBLIC INSURANCE ALLIANCE JOINT INSURANCE AGREEMENT

- e. **ORDINANCE No. 1076** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 5.10.035 - PURCHASES AND SALES AND SECTION 5.10.062- DISPOSITION OF PERSONAL PROPERTY FOR ECONOMIC DEVELOPMENT PURPOSES TO UPDATE THE MUNICIPAL CODE FOR CONSISTENCY AND BASED, IN PART, UPON THE RECOMMENDATION AND LEGAL OPINION OF THE BOROUGH ATTORNEY THAT SECTIONS OF 5.10.035 AND 5.10.062 ARE UNCONSTITUTIONAL AND NOT LEGALLY ENFORCEABLE
- f. **RESOLUTION No. 04-25-1937** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE SALE OF PUBLIC LAND ON THE PUBLIC SURPLUS WEBSITE IN CONFORMANCE WITH WRANGELL MUNICIPAL CODE CHAPTER 16.12, SPECIFICALLY, LOTS 2 THROUGH 22 (EXCLUDING LOT 10), SHOEMAKER BAY SUBDIVISION II, WRANGELL RECORDING DISTRICT
- g. **RESOLUTION No. 04-25-1938** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADOPTING A MEMORANDUM OF UNDERSTANDING BETWEEN THE WRANGELL PUBLIC SCHOOL DISTRICT AND THE CITY AND BOROUGH OF WRANGELL
- h. Approval of the Wrangell Emergency Operations Plan
- i. Approval of a Memorandum of Understanding between the City and Borough of Wrangell and the Wrangell Chamber of Commerce
- j. Approval of a Facility Use Agreement between the City and Borough of Wrangell and the Wrangell Chamber of Commerce
- k. **RESOLUTION NO. 04-25-1939** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2025 BUDGET TO ACCEPT THE THRIVING COMMUNITIES SUBAWARD FUNDS
- l. Approval of a professional services contract with R&M Engineering in the amount of \$36,595 for a boundary survey of the Deep-Water Port industrial site

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION - None.

- a. **Executive Session:** To discuss Barge Service with the Borough Manager

16. ADJOURNMENT