



City and Borough of Wrangell
Borough Assembly Meeting
AGENDA

Tuesday, December 20, 2022 (Rescheduled from 12-13-22) Location: Borough Assembly Chambers
Work Session from 6:00 – 7:00 PM / **Regular Assembly Mtg.** at 7:00 PM

WORK SESSION (6:00 - 7:00 PM)

- a. Department Needs (Org Chart)

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Anne Morrison

- b. CEREMONIAL MATTERS

- i. **Certificate of Service** - Joan Sargent (Economic Development Committee)

2. ROLL CALL

3. PERSONS TO BE HEARD

4. AMENDMENTS TO THE AGENDA

5. CONFLICT OF INTEREST

6. CONSENT AGENDA

*Matters listed under the consent agenda are routine and will be enacted by one motion and one vote. there will be no separate discussion of these items. **If the borough mayor, assembly member, manager, or clerk requests discussion on any item, that item will be removed from the consent agenda and will be considered under unfinished business (no motion is necessary to move an item from the consent agenda).***

MOTION ONLY: *Move to Approve the Consent Agenda, as submitted.*

- a. Minutes from the November 22, 2022, Regular Assembly Meeting
- b. Minutes from the November 28, 2022, Special Assembly Meeting
- c. Approval to issue the FY 2021 Audit for the City and Borough of Wrangell
- d. Final Plat approval of the GPV Tidelands Replat, a replat of Lot A, Block 84, GPV Replat (Plat No. 2022-12), and Lots 6 and 7, Block 84D, Wrangell Tidelands Addition (Plat 65-87), creating Lot A-1 and Lot 6-1, zoned Waterfront Development, requested by Micony, LLC.
- e. Final Plat approval of the Massin Replat, a replat of Lot B, Block 67, Edgley-Massin Subdivision (Plat No. 2015-7) and Lot AA, Block 67 of the Good/Edgley Subdivision (Plat 2018-4) creating Lots A-1 and B-1 zoned Single Family Residential, requested and owned by Michelle Massin and owned by Chloe Edgley
- f. **RESOLUTION No. 12-22-1742** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE FINANCE DIRECTOR AND BOROUGH MANAGER TO BE SIGNERS OF THE KEYBANC CAPITAL MARKETS BROKERAGE ACCOUNT AND FURTHER AUTHORIZING THEM TO SIGN THE NON-CORPORATE RESOLUTION AND STANDING LETTER OF AUTHORIZATION FOR REQUESTING MONEY WIRES OR TRANSFERING POSITIONS FROM THE KEYBANC CAPITAL MARKETS ACCOUNT TO THE KEYBANK AMLIP ACCOUNT

- g. **RESOLUTION 12-22-1743** OF THE CITY AND BOROUGH OF WRANGELL ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY23 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 18: CENTRAL SOUTHEAST AREA

7. BOROUGH MANAGER'S REPORT

- a. Borough Manager's Report
- b. FINANCIAL REPORT

8. BOROUGH CLERK'S REPORT

- a. Borough Clerk's Report

9. MAYOR AND ASSEMBLY BUSINESS

10. MAYOR AND ASSEMBLY APPOINTMENTS

- a. Investment Committee Vacancy Appointment

11. PUBLIC HEARING

- a. **NON-CODE ORDINANCE No. 1033** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE SALE OF PUBLIC LAND IN CONFORMANCE WITH WRANGELL MUNICIPAL CODE CHAPTER 16.12, SPECIFICALLY, LOT A, BLOCK 54, WMC REPLAT, PLAT 2016-6, WRANGELL MEDICAL CENTER, WRANGELL RECORDING DISTRICT, AND REPEALING RESOLUTION NO. 04-22-1690

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. **RESOLUTION No. 12-22-1731** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC TIDELANDS, LOT 6 AND LOT 7, BLOCK 84D, TIDELANDS SUBDIVISION, ATS 83, TO MICONY, LLC, FOR \$83,989 WHICH IS \$27,511 BELOW THE APPRAISED VALUE OF \$111,500 FOR ECONOMIC DEVELOPMENT PURPOSES AS ALLOWED UNDER WRANGELL MUNICIPAL CODE 16.12.012
- b. **RESOLUTION No. 12-22-1732** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY TRANSFERRING \$40,000 FROM THE SEWER FUND RESERVES TO THE SEWER FUND CIP AND AUTHORIZING ITS EXPENDITURE FOR THE WASTEWATER TREATMENT PLANT OUTFALL MIXING ZONE MODELING AND ANTI-DEGRADATION ANALYSIS PROJECT
- c. **RESOLUTION No. 12-22-1733** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE PRIORITY CAPITAL PROJECTS FOR FY 2024
- d. **RESOLUTION No. 12-22-1734** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA CREATING THE TOURISM COORDINATOR JOB DESCRIPTION WITHIN THE ECONOMIC DEVELOPMENT DEPARTMENT AND AMENDING THE NON-UNION WAGE AND GRADE TABLE
- e. **RESOLUTION No. 12-22-1735** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY APPROPRIATING \$39,592 FROM GENERAL FUND UNRESTRICTED FUND BALANCE AND AUTHORIZING ITS EXPENDITURE THROUGH MULTIPLE ACCOUNTS FOR THE PURPOSE OF HIRING AND RETAINING A TOURISM COORDINATOR IN THE ECONOMIC DEVELOPMENT DEPARTMENT

- f. **RESOLUTION No. 12-22-1736** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET CUMULATIVELY TRANSFERRING \$2,206,123 FROM MULTIPLE ACCOUNTS TO THE ALDER TOP VILLAGE SUBDIVISION (I.E., INSTITUTE) PROPERTY DEVELOPMENT EXPENSE ACCOUNT IN THE RESIDENTIAL CONSTRUCTION FUND AND FURTHER ADOPTING A METHODOLOGY FOR FUTURE PROJECT COST AND REVENUE SHARING
- g. **RESOLUTION No. 12-22-1737** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, CREATING THE BOROUGH CONTROLLER JOB DESCRIPTION WITHIN THE FINANCE DEPARTMENT AND AMENDING THE NON-UNION WAGE AND GRADE TABLE
- h. **RESOLUTION No. 12-22-1738** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY APPROPRIATING \$75,750 FROM GENERAL FUND UNRESTRICTED FUND BALANCE AND AUTHORIZING ITS EXPENDITURE THROUGH MULTIPLE ACCOUNTS FOR THE PURPOSE OF HIRING AND RETAINING A BOROUGH CONTROLLER IN THE FINANCE DEPARTMENT
- i. **RESOLUTION No. 12-22-1739** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY2023 BUDGET BY TRANSFERRING \$52,000 FROM THE GENERAL FUND RESERVE TO THE GENERAL FUND CAPITAL BUDGET FOR THE PUBLIC SAFETY BUILDING IMPROVEMENTS PROJECT
- j. Approval of a Professional Services Agreement with NorthWind Architects in the Amount of \$47,204.60 for the Public Safety Building Improvements Project
- k. **RESOLUTION No. 12-22-1740** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2023 BUDGET BY TRANSFERRING \$98,500 FROM THE SECURE RURAL SCHOOLS FUND RESERVES TO THE SECURE RURAL SCHOOLS FUND CIP FUND FOR THE HIGH SCHOOL AND MIDDLE SCHOOL FIRE ALARM REPLACEMENT PROJECT AND AUTHORIZING ITS EXPENDITURES
- l. Approval of a contract award to Sitka Electric Company in the amount of \$655,000 for the High School and Middle School Fire Alarm Replacement Rebid Project
- m. Approval of a contract award to Schmolck Mechanical Contractors, Inc. in the amount of \$424,100 for the Recreation Center HVAC Upgrades Project
- n. Approval of a Sole Source Procurement, in Conformance with Section 5.10.050 (B) of the Wrangell Municipal Code, from NC Power Systems for a Caterpillar Generator in the amount of \$80,756 for the Nolan Center Standby Generator Upgrades project
- o. **RESOLUTION No. 12-22-1741** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE BOROUGH TO ISSUE GENERAL OBLIGATION BONDS TO FINANCE THE MAJOR RENOVATION OF THE MIDDLE SCHOOL, HIGH SCHOOL, AND ELEMENTARY SCHOOL AND OTHER RELATED CAPITAL IMPROVEMENTS; FIXING CERTAIN DETAILS OF SUCH BONDS; AND AUTHORIZING THEIR SALE

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION

16. ADJOURNMENT