



City and Borough of Wrangell
Work Session & Borough Assembly Meeting
AMENDED AS OF 12-11-2021 AT 11:30 AM - AGENDA

Tuesday, December 14, 2021

Location: Borough Assembly Chambers

Work Session 6:00 to 7:00 PM / Regular Assembly Meeting at 7:00 PM

WORK SESSION (6:00 – 7:00 PM)

- a. Forest Service Update

1. CALL TO ORDER

- a. PLEDGE OF ALLEGIANCE led by Assembly Member David Powell

b. CEREMONIAL MATTERS

- i. PRESENTATION: Representative Dan Ortiz (15-min Update of Current Fiscal Situation)

2. ROLL CALL

- 3. PERSONS TO BE HEARD - Section WMC 3.05.040 (C) states that:** *The chair may call to order any person who is breaching the peace or being disorderly by speaking without recognition, engaging in booing or catcalls, speaking vulgarities, name calling, personal attacks, or engaging in other conduct which is determined by the chair to be disruptive of the meeting. Any person so disrupting a meeting of the assembly may be removed and barred from further attendance at the meeting unless permission to return or remain is granted by a majority vote of the assembly.*

4. AMENDMENTS TO THE AGENDA

5. CONFLICT OF INTEREST

6. CONSENT AGENDA

MOTION ONLY: *Move to Approve the Consent Agenda, as submitted.*

- a. Minutes of the November 9, 2021 Regular Assembly Meeting
b. Minutes of the November 12, 2021 Special Assembly Meeting
c. Approval of Liquor License 1159 (Totem Bar Beverage Dispensary) Renewal
d. Approval of Liquor License 1160 (Totem Bar Liquor Store) Renewal

7. BOROUGH MANAGER'S REPORT

- a. Windstorm Debrief Incident Report (will be provided on or before the meeting by Captain Sprehe)
b. Economic Development Report for November 2021
c. Institute Property Development Update
d. Capital Facilities Department Report
e. Library Report
f. Harbormaster Report December 2021
g. Wrangell Freight Study - 2021
h. Finance Director's Report December 2021

8. BOROUGH CLERK'S FILE

- a. Borough Clerk's Report

9. MAYOR AND ASSEMBLY BUSINESS

10. MAYOR AND ASSEMBLY APPOINTMENTS

- a. Appointment to fill the Vacancy of the Alternate Member on the SEASWA (Southeast Alaska Solid Waste Authority) Board of Directors

11. PUBLIC HEARING

- a. **PUBLIC HEARING:** Community Development Block Grant - Corona Virus: Accepting Alternative Proposals for Funding Consideration and Seeking Further Citizen Views and Community Comments on Proposed Projects for Funding under the FY20 Community Development Block Grant -Corona Virus (CDBG-CV) Program and Selecting a Project

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- a. **EMERGENCY ORDINANCE No. 1014** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA EXTENDING THE BOROUGH'S DECLARATION OF EMERGENCY RELATED TO THE NOVEL CORONAVIRUS (COVID-19) PANDEMIC AND GRANTING AUTHORIZATION TO TAKE ACTIONS NECESSARY TO PROTECT PUBLIC HEALTH DURING THE EMERGENCY THROUGH JUNE 28, 2022
- b. **ORDINANCE No. 1015** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 3.05.020, ORDER OF BUSINESS AND TO REPEAL AND REENACT SECTION 3.05.100 RECONSIDERATION OF THE WRANGELL MUNICIPAL CODE
- c. **RESOLUTION No. 12-21-1639** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, SUPPORTING THE WRANGELL COORDINATED TRANSPORTATION PLAN TO BE SUBMITTED TO THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES
- d. **RESOLUTION No. 12-21-1640** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE PRIORITY CAPITAL PROJECTS FOR SUBMISSION TO THE STATE OF ALASKA DESIGNATED LEGISLATIVE GRANTS PROGRAM (CAPSIS) FOR FY 2023
- e. **RESOLUTION No. 12-21-1641** OF THE CITY AND BOROUGH OF WRANGELL ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY22 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 18: CENTRAL SOUTHEAST AREA
- f. **RESOLUTION No. 12-21-1642** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2022 BUDGET IN THE GENERAL FUND AND TRANSFERRING \$19,292 FROM GENERAL FUND RESERVES TO FINANCE DEPARTMENT SALARIES AND WAGES AND TRANSFERRING \$7,287 FROM GENERAL FUND RESERVES TO THE FINANCE DEPARTMENT PERSONNEL BENEFITS ACCOUNT
- g. **RESOLUTION No. 12-21-1643** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA CREATING THE PROPERTY AND SALES TAX ACCOUNTING CLERK JOB DESCRIPTION WITHIN THE FINANCE DEPARTMENT AND AMENDING THE NON-UNION WAGE AND GRADE TABLE
- h. **RESOLUTION No. 12-21-1644** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2022 BUDGET IN THE IMLS FEDERAL GRANT REVENUE FUND BY ACCEPTING A GRANT IN THE AMOUNT OF \$14,040
- i. **RESOLUTION No. 12-21-1645** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA, APPROVING THE TEMPORAY PART-TIME LIBRARY ASSISTANT I JOB DESCRIPTION AND AMENDING THE NON-UNION WAGE AND GRADE TABLE

- j. **RESOLUTION No. 12-21-1646** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2022 BUDGET IN THE GENERAL FUND BY ACCEPTING THE EASY ARPA GRANT IN THE AMOUNT OF \$5,916 AND AUTHORIZING ITS EXPENDITURE FOR THE PURCHASE OF A NEW TESTING COMPUTER WORKSTATION AND THE PURCHASE OF LIBRARY BOOKS
- k. **RESOLUTION No. 12-21-1647** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2022 BUDGET IN THE PORT AND HARBOR FUND BY TRANSFERRING FUNDS FROM THE MEYERS CHUCK RESERVE ACCOUNT TO THE MEYERS CHUCK HARBOR REPLACEMENT CAPITAL PROJECT ACCOUNT IN THE AMOUNT OF \$250,253 AND AUTHORIZING ITS EXPENDITURES
- l. **RESOLUTION No. 12-21-1648** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY2022 BUDGET BY TRANSFERRING FUNDS FROM THE CARES ACT FUND TO THE AIRPORT RUNWAY LIGHTING BACKUP GENERATOR CAPITAL PROJECT ACCOUNT AND AUTHORIZING ITS EXPENDITURE
- m. **RESOLUTION No. 12-21-1649** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY 2022 BUDGET BY TRANSFERRING \$30,000 FROM THE INDUSTRIAL CONSTRUCTION FUND RESERVES TO THE INDUSTRIAL CONSTRUCTION FUND PROFESSIONAL SERVICES ACCOUNT
- n. Approval of a contract award to Bunes Electric in the amount of \$38,448 for the Pool Lighting Replacement Project
- o. **RESOLUTION No. 12-21-1650** OF THE ASSEMBLY OF THE CITY & BOROUGH OF WRANGELL, ALASKA AMENDING THE FY2022 BUDGET BY TRANSFERRING FUNDS FROM THE SALES TAX, HEALTH, SANITATION, EDUCATION RESERVE TO THE UPPER DAM STABILIZATION ALTERNATIVES ANALYSIS CAPITAL PROJECT ACCOUNT AND AUTHORIZING ITS EXPENDITURE
- p. **RESOLUTION No. 12-21-1651** OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY21 BUDGET OF THE WRANGELL MUNICIPAL LIGHT AND POWER DEPARTMENT (WML&P) BY TRANSFERRING \$24,158.15 FROM WML&P'S CASH RESERVES TO THE P&L CAPITAL PROJECTS EQUIPMENT AND VEHICLES ABOVE \$5,000 ACCOUNT FOR THE PURPOSE OF CONTRACTING WITH MARINE SYSTEMS, INC. (MSI) TO INSTALL A NEW GEAR DAMPER IN GENERATOR UNIT #1
- q. Approval of Amendment No. 1 to the Professional Services Agreement with Shannon & Wilson for the Upper Dam Stabilization Alternatives Analysis Project in the amount of \$100,384
- r. Approval of the Collective Bargaining Agreement with the International Brotherhood of Electrical Workers (IBEW) 1547
- s. **ORDINANCE No. 1016** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTIONS 15.12.192, 15.12.200, 15.12.210, AND 15.12.215 IN CHAPTER 15.12, ELECTRICITY, IN THE WRANGELL MUNICIPAL CODE

14. ATTORNEY'S FILE – Available for Assembly review in the Borough Clerk's office

15. EXECUTIVE SESSION

- a. **Executive Session:** To discuss the possible Acquisition of Land
- b. **Executive Session:** Discussion on the Proposed IBEW Collective Bargaining Agreement

16. ADJOURNMENT