



City and Borough of Wrangell  
Work Session & Borough Assembly Meeting  
AGENDA

Tuesday, October 12, 2021

Location: Borough Assembly Chambers

Work Session from 6:00 to 7:00 PM / Regular Meeting at 7:00 PM

**This Work Session will be held in person. Face coverings are required at all times. If you cannot wear a face mask, face shields will be provided upon entering City Hall.**

**WORK SESSION** (6:00 PM)

- a. Work Session: Borough Finances (Financial Update & Report)

**1. CALL TO ORDER**

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Patty Gilbert  
b. CEREMONIAL MATTERS  
i. Certificate of Service for Patricia Gilbert (School Board)

**2. ROLL CALL**

**3. PERSONS TO BE HEARD - *Section WMC 3.05.040 (C) states that: The chair may call to order any person who is breaching the peace or being disorderly by speaking without recognition, engaging in booing or catcalls, speaking vulgarities, name calling, personal attacks, or engaging in other conduct which is determined by the chair to be disruptive of the meeting. Any person so disrupting a meeting of the assembly may be removed and barred from further attendance at the meeting unless permission to return or remain is granted by a majority vote of the assembly.***

- a. Public Correspondence from Zach Taylor (re: CDBG Grant PH 9-28-2021)  
b. Public Correspondence from Greg Wood (re: CDBG Grant PH 9-28-2021)  
c. Public Correspondence from Jim Colier (re: CDBG Grant PH 9-28-2021)

**4. AMENDMENTS TO THE AGENDA**

**5. CONFLICT OF INTEREST**

**6. CONSENT AGENDA**

**MOTION ONLY:** *Move to Approve the Consent Agenda, as submitted.*

- a. Minutes of the Special Assembly meeting held September 27, 2021  
b. Minutes of the Regular Assembly meeting held September 28, 2021  
c. Minutes of the Special Assembly meeting held October 1, 2021  
d. Renewal of Marijuana Retail Store (Happy Cannabis) License Number 10200

**7. BOROUGH MANAGER'S REPORT**

- a. Southeast Alaska Sustainable Strategy Update  
b. Police Department Report for the Month of September 2021

## **8. BOROUGH CLERK'S FILE**

- a. Borough Clerk's Report

## **9. MAYOR AND ASSEMBLY BUSINESS**

## **10. MAYOR AND ASSEMBLY APPOINTMENTS**

- a. Annual Vice-Mayor Appointment
- b. Annual Investment Committee Appointments (2 Assembly Members)
- c. Annual Board and Committee Appointments

## **11. PUBLIC HEARING**

- a. Request to vacate a portion of the Peninsula Street Right-of-Way adjacent to Lot A, P.C. Resubdivision, owned by Dave and Lilia Brown, zoned Single Family Residential

## **12. UNFINISHED BUSINESS**

## **13. NEW BUSINESS**

- a. Approval of a Tidelands Lease to Brian Herman, dba Canoe Lagoon Oysters, for a Portion of Tract D-1, ATS 1531, Parcel #03-007-498; Plat 99-8)
- b. **ORDINANCE No. 1013** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING SECTION 5.09.010, DEFINITIONS, AND SECTION 5.09.015, EXCISE TAX ON MARIJUANA, IN TITLE 5, REVENUE AND FINANCE, OF THE WRANGELL MUNICIPAL CODE
- c. **RESOLUTION No. 10-21-1618** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
- d. **RESOLUTION No. 10-21-1619** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE FY 2022 BUDGET IN THE SECURE RURAL SCHOOLS (SRS) FUND BY TRANSFERRING \$118,750 FROM SRS FUND RESERVES INTO THE SRS OPERATING BUDGET FOR TRANSFER TO THE HIGH SCHOOL/MIDDLE SCHOOL FIRE ALARM CAPITAL PROJECT ACCOUNT AND AUTHORIZING IS EXPENDITURE FOR LOCAL JMATCH FUNDING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FOR SAID PROJECT
- e. Approval of City and Borough of Wrangell Tideland Lease Annual 2021 Five-Year Reassessments
- f. Approval to Cancel the November 23, 2021, Regular Assembly Meeting and Hold Only One Regular Meeting on November 9, 2021
- g. Approval of Professional Services Agreement with Alaska Tactical Solutions in the Amount of \$2,500 for Phase I of Financial Process Assistance
- h. **RESOLUTION No. 10-21-1620** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA PROVIDING FOR THE CREATION OF THE COVID INFORMATION GREETER TEMPORARY POSITION JOB DESCRIPTION
- i. Discussion Item: Redistricting

## **14. ATTORNEY'S FILE** – Available for Assembly review in the Borough Clerk's office

**15. EXECUTIVE SESSION**

**16. ADJOURNMENT**