



City and Borough of Wrangell  
WS & Regular Borough Assembly Meeting  
AGENDA



**NIXLE Registration**

Tuesday, December 12, 2023

Location: Borough Assembly Chambers

Work Session from 6 - 7 PM / Regular Assembly Meeting at 7 PM

**WORK SESSION (6:00 - 7:00pm)**

- i. Organizational Chart Restructuring options
- ii. WS - Emergency Operations Staff/Assembly needs Assessment

**1. CALL TO ORDER**

- a. PLEDGE OF ALLEGIANCE led by Assembly Member Morrison
- b. ROLL CALL

**2. CEREMONIAL MATTERS - None.**

**3. PERSONS TO BE HEARD**

**4. AMENDMENTS TO THE AGENDA**

**5. CONFLICT OF INTEREST**

**6. CONSENT AGENDA**

**MOTION ONLY:** *Move to Approve the Consent Agenda, as submitted.*

- a. Minutes from the November 14, 2023 Regular Assembly Meeting
- b. Renewal of Happy Cannabis Cultivation Facility license 10201
- c. Renewal of Happy Cannabis Marijuana Store License 10200
- d. CORRESPONDENCE - Minutes from the Regular School Board meeting held September 18, 2023

**7. BOROUGH MANAGER'S REPORT**

- a. Infrastructure Report / Update

**8. BOROUGH CLERK'S REPORT**

- a. Borough Clerk's Report

**9. MAYOR AND ASSEMBLY BUSINESS**

**10. MAYOR AND ASSEMBLY APPOINTMENTS**

**11. PUBLIC HEARING**

- a. **ORDINANCE No 1047** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING CHAPTER 20.53 - ACCESSORY DWELLING UNITS (ADU); AMENDING CHAPTER 20.08 - DEFINITIONS; AND AMENDING SEVERAL SECTIONS IN TITLE 20 - ZONING, TO ADD AND REFERENCE ACCESSORY DWELLING UNITS TO THE WRANGELL MUNICIPAL CODE

**12. UNFINISHED BUSINESS**

- a. **RESOLUTION No. 12-23-1823** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE CONVEYANCE OF PUBLIC TIDELANDS, LOT 24A, BLOCK 83-A, PLAT 2006-6, TO RANDY AND JEANNIE EASTERLY FOR THE APPRAISED VALUE OF \$63,800 PLUS ASSOCIATED FEES

### 13. NEW BUSINESS

- a. **RESOLUTION No. 12-23-1830** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING A LEASE FOR THE ST. FRANCES ANIMAL RESCUE
- b. **ORDINANCE No. 1048** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ADDING CHAPTER 10.15 – TRESPASS ON BOROUGH PROPERTY TO TITLE 10 – PUBLIC PEACE, MORALS, AND WELFARE, TO THE WRANGELL MUNICIPAL CODE
- c. **ORDINANCE No. 1049** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AMENDING THE MINOR OFFENSE FINE SCHEDULE IN CHAPTER 1.20, GENERAL PENALTY, OF THE WRANGELL MUNICIPAL CODE
- d. **RESOLUTION No. 12-23-1824** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT TO THE CAPITAL FACILITIES DIRECTOR JOB DESCRIPTION
- e. **RESOLUTION No. 12-23-1825** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT OF THE PARKS & RECREATION DIRECTOR JOB DESCRIPTION
- f. **RESOLUTION No. 12-23-1826** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT TO THE FACILITY MAINTENANCE SPECIALIST LEAD AND FACILITY MAINTENANCE SPECIALIST JOB DESCRIPTIONS
- g. **RESOLUTION No. 12-23-1827** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, PROVIDING FOR THE AMENDMENT TO THE MAINTENANCE CUSTODIAN JOB DESCRIPTION
- h. **RESOLUTION No. 12-23-1828** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, ESTABLISHING THE CAPITAL PROJECT STATE LEGISLATIVE PRIORITIES FOR FY 2025
- i. **RESOLUTION No. 12-23-1829** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA ESTABLISHING THE CAPITAL PROJECT FEDERAL LEGISLATIVE PRIORITIES FOR FY 2025
- j. **RESOLUTION No. 12-23-1831** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE WRANGELL AIRPORT LEASE ADA-50976
- k. **RESOLUTION No. 12-23-1832** OF THE ASSEMBLY OF THE CITY AND BOROUGH OF WRANGELL, ALASKA, AUTHORIZING THE WRANGELL AIRPORT SUBLEASE TO THE WRANGELL GOLF CLUB INC.
- l. Approval of the calendar year 2024 Travel Wrangell Marketing Plan
- m. Approval of contract with BW Enterprise for Landslide Debris Clearing and Removal for the amount, not to exceed \$249,000
- n. Approval of Change Order No. 3 to Ketchikan Ready Mix & Quarry, Inc. in the amount of \$255,000 for the Alder Top Village Subdivision Site Work project

14. **ATTORNEY'S FILE** – Available for Assembly review in the Borough Clerk's office

15. **EXECUTIVE SESSION** – None.

16. **ADJOURNMENT**