
MEETING NOTICE

The City Council of the City of Woodcreek, Texas will conduct a meeting at Camp Young Judaea, 121 Camp Young Judaea Rd., Woodcreek, TX, in order to advance the public health goal of “social distancing” to slow the spread of COVID-19. The meeting will be held at Feb. 10, 2021 at 2:00 PM.

The meeting will have the following guidelines:

- Face coverings will be required to be worn by all attendees.
- All attendees shall submit to a non-contact temperature check.
- All attendees shall comply with a minimum of six-foot social distancing.

The public may watch this meeting live at the following link: <https://meetings.ipvideotalk.com/106424477>. The public may listen to this meeting by dialing one of the following numbers: 1(617) 315-8088 or toll free at 1(866) 948-0772. When prompted enter Meeting ID: 106424477.

Written questions or comments must be received by email at woodcreek@woodcreektx.gov by noon on the day prior to the meeting.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

AGENDA

CALL TO ORDER

INVOCATION

PLEDGES

ROLL CALL

PUBLIC COMMENTS

Interested persons are required to sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak and whether they wish to speak on the item at the beginning of the meeting or during the meeting when the agenda item is being considered by the City Council. Speakers shall refrain from comments regarding the City's staff, elected officials, or council appointed committee membership which are prohibited by law. Delegations of more than five persons shall appoint one person to present their views before the City Council. The City Council may not discuss or comment about an item not included on the agenda, except that the Council may (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; or (3) propose that the item be placed on a future agenda. Comments will be limited to three (3) minutes per speaker.

CONSENT AGENDA

All the following items are considered self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so

requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.

1. Approval of the Quarterly Investment Report for the Period Ending 12/31/2020
2. Approval of Financial Statements for January 2021
3. Approval of the City Council Meeting Minutes from Jan. 13, 2021

REGULAR AGENDA

4. Discuss and Take Appropriate Action on a Resolution of the City of Woodcreek Supporting a Woodcreek Neighborhood Watch Program and Neighbor - to - Neighbor Program
5. Presentation and Discussion on the Wimberley Trails Project
6. Report From Mayor Whitehead Regarding Appointments to the Woodcreek Parks and Recreation Board, Pursuant to Section 157.002 - Appointments; Terms; Qualifications of the Woodcreek Code of Ordinances
7. Discussion and Take Appropriate Action on the Position of a City Marshal and /or Code Enforcement Officer
8. Executive Session for the Purpose of Consultation with Legal Counsel Pursuant to Chapter 551.071 of the Texas Government Code
9. Discuss and Take Appropriate Action on the Citizens' Comprehensive Plan Committee and Pegasus Planning & Development as it Relates to the 2040 Comprehensive Plan.

ADJOURN

Executive sessions held during this meeting will generally take place in the City Manager's office, at the discretion of the City Council.

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.


Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

I certify that the above notice was posted on the 5th day of February 2021 at 4:50 PM.

By:  _____
Brenton B. Lewis, City Manager

CITY OF WOODCREEK, TEXAS
Quarterly Inventory Report
 As of 12/31/20

Purchase Date	Security	Coupon or Avg Rate	Maturity Date	Par	Days to Maturity	Beginning Book	Beginning Market	Ending Book	Ending Market	Period Earnings
Bank Checking Accounts										
01/01/21	TX Regional Bank 061 Operating	0.16%	01/01/21	n/a	1	243,166.97	243,166.97	239,009.72	239,009.72	101.09
01/01/21	TX Regional Bank 819 Payroll	0.00%	01/01/21			10,000.00	10,000.00	10,000.00	10,000.00	0.00
Subtotal Bank Accounts						253,166.97	253,166.97	249,009.72	249,009.72	101.09
Bank CD										
Subtotal CDs						0.00	0.00	0.00	0.00	0.00
Investments										
01/01/21	Texas Class	0.16%	01/01/21	n/a	1	476,914.33	476,914.33	477,100.39	477,100.39	186.06
01/01/21	TX Regional Bank 053 Reserves	0.16%	01/01/21	n/a	1	580,964.32	580,964.32	581,196.75	581,196.75	232.43
01/01/21	TX Regional Bank 095 Construction	0.16%	01/01/21	n/a	1	146.39	146.39	146.45	146.45	0.06
TOTALS						1,311,192.01	1,311,192.01	1,307,453.31	1,307,453.31	519.64

Average Weighted Maturity	1 days
Avg Interest Rate, Interest-Bearing Accounts Only	0.16%

This quarterly report has been prepared in compliance with the Public Funds Investment Act and the City's Investment Policy.



 Brenton Lewis, City Manager

Treasurer's Report
For the Period: October 2020 - January 2021

Item 2.

Percent Complete: 33.33%

	2020-2021			2019-2020			Y/Y Monthly Comparison		
	YTD	Budget	%	YTD	Budget	%	Jan-21	Jan-20	Difference
Revenue									
3000 Ad Valorem Tax Revenue	163,077	325,000	50%	186,172	305,000	61%	160,146	164,742	(4,597)
3005 State Sales Tax Revenue	37,245	65,000	57%	22,839	77,440	29%	7,570	6,054	1,516
3010 Mixed Beverage Tax & Fees Rev	597	900	66%	511	670	76%	305	272	33
3020 Electric Franchise Fee Revenue	15,535	34,000	46%	16,490	34,000	49%	6,751	7,528	(777)
3030 Cable Services Franchise Rev	9,881	30,000	33%	10,116	28,290	36%	-	-	-
3040 Water Service Franchise Revenue	80,452	96,000	84%	75,870	94,500	80%	9,956	9,328	627
3050 Disposal Service Franchise Rev	10,464	20,100	52%	8,841	19,880	44%	5,255	4,519	735
3060 Telephone Franchise Revenue	66	1,500	4%	419	970	43%	5	3	2
3070 Golf Course Franchise Revenue	-	500	0%	-	500	0%	-	-	-
3080 Reimbursements	5,416	3,000	181%	-	1,620	0%	349	-	349
3090 Development Revenue	-	-	n/a	-	-	n/a	-	-	-
3090.01 Residential	-	-	n/a	-	-	n/a	-	-	-
3090.011 New Home Permits	6,000	10,000	60%	5,000	19,000	26%	3,000	-	3,000
3090.012 Other Permits	4,479	5,000	90%	2,398	8,000	30%	1,350	825	525
3090.013 Inspections	6,683	18,000	37%	4,615	17,500	26%	770	325	446
3090.02 Commercial	3,250	150	2167%	-	300	0%	-	-	-
3090.03 Other	50	80	63%	75	580	13%	-	-	-
3090.031 Subdivisions/Plats/Re-Plats	1,800	2,500	72%	1,388	3,200	43%	900	188	713
Total 3090 Development Revenue	22,261	35,730	62%	13,475	48,580	28%	6,020	1,337	3,971
3093 Liquor License Revenue	-	1,310	0%	-	1,310	0%	-	-	-
3095 Sign Fees	105	700	15%	320	500	64%	-	65	(65)
4000 Interest Income	646	7,000	9%	8,916	16,500	54%	127	2,281	(2,154)
4010 Other Revenue	230	1,000	23%	550	1,000	55%	20	40	(20)
4015 Oak Wilt Containment	-	-	n/a	-	-	n/a	-	-	-
4020 Municipal Court Revenue	-	500	0%	-	500	0%	-	-	-
4035 TDEM DR-4485 Revenue	-	-	n/a	-	18,560	0%	-	-	-
4040 Donations Received	-	5,000	0%	-	5,000	0%	-	-	-
4050 General Fund Transfer	-	-	n/a	-	-	n/a	-	-	-
Uncategorized Revenue	-	-	n/a	-	-	n/a	-	-	-
Total Revenue	345,975	627,240	55%	344,520	654,820	53%	196,502	196,170	(4,351)
Expenditures									
5000 Personnel Services	-	-	n/a	-	-	n/a	-	-	-
5000.01 Salaries and Wages	58,590	173,680	34%	48,032	162,100	30%	14,837	12,629	2,208
5000.02 Ins Expense Reimbursement	2,872	8,600	33%	2,695	8,160	33%	718	675	43
5000.03 City Manager Vehicle Reimbursment	2,000	6,000	33%	2,783	7,340	38%	500	696	(196)
5000.05 Elected Official Pay	-	-	n/a	-	-	n/a	-	-	-
5000.20 Payroll Tax Expense	-	-	n/a	-	-	n/a	-	-	-
5000.21 FICA/OASDI	4,640	13,750	34%	3,887	13,250	29%	1,179	1,019	159
5000.22 Unemployment Insurance	234	500	47%	14	500	3%	234	13	221
5000.20 Payroll Tax Expense	4,874	14,250	34%	3,901	13,750	28%	1,413	1,033	380
5000.40 Retirement	5,728	17,380	33%	4,291	14,560	29%	1,772	1,165	608
5000.50 Direct Deposit Expense	-	-	n/a	-	-	n/a	-	-	-
5000.51 Health Insurance Stipend	-	-	n/a	-	-	n/a	-	-	-
Total 5000 Personnel Services	74,063	219,910	34%	61,702	205,910	30%	19,240	16,197	3,043
5500 Office Expenses	-	-	n/a	-	-	n/a	-	-	-
5500.05 Bank Fees & Charges	-	-	n/a	-	-	n/a	-	-	-
5500.10 City Hall Maintenance / Repairs	2,142	3,000	71%	777	1,500	52%	-	6	(6)
5500.20 Cleaning Costs	500	1,500	33%	500	1,500	33%	125	125	-
5500.30 IT & Radio Expenses	7,373	15,000	49%	1,025	17,500	6%	333	167	167
5500.40 Newsletter	-	-	n/a	-	-	n/a	-	-	-
5500.50 Office Supplies	1,121	2,500	45%	1,411	2,500	56%	437	73	364
5500.60 Postage & Shipping	713	1,500	48%	289	1,500	19%	160	119	41
5500.61 Printing & Reproduction	1,356	2,500	54%	1,349	4,000	34%	256	256	-
5500.62 Printing Cost Newspaper	-	2,000	0%	982	2,000	49%	-	143	(143)
5500.70 Storage Rental	-	-	n/a	-	-	n/a	-	-	-
5500.80 Software & Subscriptions	1,451	13,000	11%	2,560	8,000	32%	227	156	71
Total 5500 Office Expenses	14,655	41,000	36%	8,893	38,500	23%	1,538	1,045	493
6000 Professional Services	-	-	n/a	-	-	n/a	-	-	-
6000.01 Audit Expense	-	11,000	0%	-	10,040	0%	-	-	-
6000.10 Codification	1,786	4,000	45%	627	4,000	16%	1,133	-	1,133
6000.11 Contract Labor	4,690	5,000	94%	-	3,000	0%	725	-	725
6000.15 Engineering	2,497	20,000	12%	7,136	20,000	36%	2,497	5,403	(2,905)
6000.16 Mapping	-	-	n/a	-	-	n/a	-	-	-
6000.17 Engineering Reimbursable	1,013	-	-	-	-	-	1,013	-	-
6000.15 Engineering	3,510	20,000	18%	7,136	20,000	36%	3,510	5,403	(2,905)

	2020-2021			2019-2020			Y/Y Monthly Comparison			Item 2.
	YTD	Budget	%	YTD	Budget	%	Jan-21	Jan-20	Diff	
6000.20 Legal Expenses	-	-	n/a	-	-	n/a	-	-	-	-
6000.21 General	7,420	30,000	25%	11,614	46,040	25%	1,360	6,978	(5,618)	
6000.22 Legal Reimbursable	1,700	-	n/a	31	-	n/a	-	31	(31)	
6000.23 Litigation	5,385	10,000	54%	-	-	n/a	160	-	160	
6000.25 Special Cases	968	22,000	4%	-	4,000	0%	330	-	330	
6000.20 Legal Expenses	15,473	62,000	25%	11,645	50,040	23%	1,850	7,009	(5,159)	
6000.30 IT Services	4,318	14,500	30%	4,765	12,560	38%	1,080	1,919	(840)	
6000.40 Accounting	4,426	12,000	37%	4,372	12,000	36%	936	1,145	(209)	
6000.50 Law Enforcement	15,913	63,660	25%	38,911	86,650	45%	-	-	-	
Total 6000 Professional Services	49,103	192,160	26%	67,456	198,290	34%	8,221	15,475	(7,254)	
6500 Area Care/Maintenance	-	-	n/a	-	-	n/a	-	-	-	
6500.01 Deer Removal	300	1,000	30%	375	1,000	38%	75	-	75	
6500.15 Mowing	120	3,000	4%	-	1,000	0%	-	-	-	
6500.20 Oak Wilt Containment	-	1,000	0%	-	-	n/a	-	-	-	
6500.21 Greenspace Maintenance	-	-	n/a	256	-	n/a	-	-	-	
6500.22 Landscape Maintenance	1,750	7,000	25%	90	3,710	2%	-	40	(40)	
6500.23 Contract Services	-	2,000	0%	1,520	1,000	152%	-	-	-	
6500.24 Playground Maintenance	-	-	n/a	-	-	n/a	-	-	-	
6500.25 ROW Tree Trimming	15,150	15,000	101%	12,160	12,160	100%	15,150	-	15,150	
6500.26 Holiday Decorations	1,579	2,000	79%	455	1,000	45%	49	40	9	
6500.30 Street Maintenance	4,628	50,000	9%	-	5,000	0%	4,124	-	4,124	
6500.31 Street Signs	672	4,000	17%	275	4,550	6%	34	65	(31)	
6500.35 Storm Damage Reserve	-	1,000	0%	-	2,000	0%	-	-	-	
6500.40 Tree Limb Pick-Up	-	-	n/a	-	-	n/a	-	-	-	
6500.50 Equipment Maintenance	122	1,000	12%	161	500	32%	-	100	(100)	
6500.60 Water Quality Testing CCWPP	310	1,500	21%	616	2,000	31%	-	310	(310)	
Total 6500 Area Care/Maintenance	24,631	88,500	28%	15,907	33,920	47%	19,432	555	18,877	
7000 Other Operating Expenses	-	-	n/a	-	-	n/a	-	-	-	
7000.01 Ad Valorem Tax Expense	911	3,800	24%	906	3,700	24%	-	-	-	
7000.02 Building Inspections	6,095	10,500	58%	2,750	13,500	20%	1,565	1,160	405	
7000.03 Code Compliance	-	1,500	0%	-	1,500	0%	-	-	-	
7000.04 Dues & Membership	584	2,400	24%	675	2,400	28%	100	-	100	
7000.05 Election Expense	2,124	1,500	142%	1,074	1,200	89%	21	1,074	(1,052)	
7000.06 TML Dues	591	600	99%	591	600	99%	-	-	-	
7000.10 Depreciation Expense	-	-	n/a	-	-	n/a	-	-	-	
7000.15 Meeting Expense	2,619	1,200	218%	411	1,200	34%	1,263	111	1,152	
7000.20 Public Notices	1,051	5,000	21%	198	1,200	17%	99	99	-	
7000.30 Travel & Vehicle Exp Reimb.	17	2,000	1%	37	810	5%	-	-	-	
7000.31 Elected Official Travel	-	3,000	0%	905	910	99%	-	-	-	
7000.40 Training & Prof Development	-	-	n/a	-	-	n/a	-	-	-	
7000.41 Elected Body	2,500	2,500	100%	25	110	23%	2,500	100	2,400	
7000.42 Staff	430	1,500	29%	729	1,000	73%	-	349	(349)	
7000.50 Community Relations	-	3,000	0%	1,003	1,950	51%	-	-	-	
Total 7000 Other Operating Expenses	16,922	38,500	44%	9,304	30,080	31%	5,549	2,893	605	
7500 Utilities	-	-	n/a	-	-	n/a	-	-	-	
7500.10 City Hall Utilities	-	3,200	0%	-	3,000	0%	-	-	-	
7500.11 Electric	576	-	n/a	617	-	n/a	159	163	(3)	
7500.12 Water	480	-	n/a	476	-	n/a	122	119	2	
7500.10 City Hall Utilities	1,056	3,200	33%	1,093	3,000	36%	281	282	(1)	
7500.20 Outdoor Utilities	-	4,000	0%	-	4,000	0%	-	-	-	
7500.21 Electric	429	-	n/a	407	-	n/a	123	113	10	
7500.22 Water	549	-	n/a	556	-	n/a	137	147	(11)	
7500.20 Outdoor Utilities	978	4,000	24%	962	4,000	24%	260	260	(1)	
7500.30 Telephone & Internet	1,398	5,000	28%	922	4,000	23%	366	238	128	
Total 7500 Utilities	3,432	12,200	28%	2,978	11,000	27%	907	780	127	
7600 Insurance	3,413	-	n/a	-	-	n/a	-	-	-	
6010 Health Insurance (deleted)	-	-	n/a	-	-	n/a	-	-	-	
7600.01 TML Insurance	-	3,520	0%	3,488	3,520	99%	-	-	-	
7600 Insurance	3,413	3,520	97%	3,488	3,520	99%	-	-	-	
7700 TDEM DR-4485 Expenditures	-	-	n/a	-	184,720	0%	-	-	-	
8020 Municipal Court Costs	-	-	n/a	-	-	n/a	-	-	-	
8020.20 MC Judge	1,200	3,600	33%	1,400	3,600	39%	300	300	-	
8020.25 Misc. Court Costs	100	2,500	4%	500	2,500	20%	-	-	-	
8020.30 Prosecutor	-	2,500	0%	63	2,500	3%	-	18	(18)	
8020.35 Court Bailiff	-	750	0%	-	-	n/a	-	-	-	
8020.40 State Comptroller Costs	-	700	0%	-	700	0%	-	-	-	
8020.41 Supplies	-	200	0%	-	200	0%	-	-	-	
8020.60 Public Safety	-	-	n/a	-	-	n/a	-	-	-	
Total 8020 Municipal Court Costs	1,300	10,250	13%	1,963	9,500	21%	300	318	(18)	
8900 Miscellaneous	-	-	n/a	-	-	n/a	-	-	-	
8900.10 Reconciliation Discrepancies	-	-	n/a	-	-	n/a	-	-	-	
8900.20 Contingency Reserve	-	50,000	0%	-	-	n/a	-	-	-	

	2020-2021			2019-2020			Y/Y Monthly Comparison			Item 2.
	YTD	Budget	%	YTD	Budget	%	Jan-21	Jan-20	Diff	
8900.30 Projects	18,275	70,000	26%	14,300	26,500	54%	-	14,300	(14,300)	
Total 8900 Miscellaneous	18,275	120,000	15%	14,300	26,500	54%	-	14,300	(14,300)	
9077 General Fund Accrual	-	(98,800)	0%	-	(92,420)	0%	-	-	-	
Unapplied Cash Bill Payment Expenditure	-	-	n/a	-	-	n/a	-	-	-	
Uncategorized Expenditure	-	-	-	-	-	-	-	-	-	
Total Expenditures	206,807	627,240	33%	185,990	649,520	29%	56,200	51,563	3,625	
Net Operating Revenue	139,168	-	n/a	158,530	5,300	2991%	140,302	144,607	(7,975)	
Other Revenue										
4019 Proceeds from Capital Leases	-	-	n/a	-	-	n/a	-	-	-	
8500 Capital Improvement Income	0	-	n/a	1	-	n/a	0	0	(0)	
Other Expenditures										
8500.25 Capital Improvement Expense	-	-	n/a	-	-	n/a	-	-	-	
9001 Capital Lease Principal	-	-	n/a	-	-	n/a	-	-	-	
9002 Interest on Capital Lease	-	-	n/a	-	-	n/a	-	-	-	
9005 Bond Interest Paid	-	-	n/a	-	-	n/a	-	-	-	
9800.01 Capital Expenditures - CY	-	-	n/a	-	-	n/a	-	-	-	
9800.1 Capital Project Expenditures - FY	-	-	n/a	-	-	n/a	-	-	-	
9800.11 2017 Street Improvements	-	-	n/a	-	-	n/a	-	-	-	
9800.12 2017 Street Improvements Legal	-	-	n/a	-	-	n/a	-	-	-	
9810.01 Sinking Fund Revenue	(104,302)	-	n/a	(132,414)	-	n/a	(102,371)	(117,184)	14,813	
9810.02 Sinking Fund Interest	6,769	-	n/a	8,514	-	n/a	6,769	8,514	(1,746)	
9810.03 Sinking Fund Principal	195,000	-	n/a	198,170	-	n/a	195,000	198,170	(3,170)	
9800.02 Other Miscellaneous Expenditure	-	-	n/a	(14,300)	-	n/a	-	(14,300)		
9888 Reconciliation Discrepancies	-	-	n/a	-	-	n/a	-	-	-	
Net Other Revenue	(97,467)	-	n/a	(59,969)	-	n/a	(99,398)	(75,200)	(9,898)	
Net Revenue	41,702	-	n/a	98,561	5,300	1860%	40,904	69,407	(17,873)	

The City of Woodcreek

Item 2.

STATEMENT OF FINANCIAL POSITION

As of January 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1003.1 Municipal Court Petty Cash	100.00
1007 TX Regional 061, Operating	270,301.23
1007.5 Municipal Court Funds In Operating Account	-18,933.27
1007.51 MC General Fund	18,887.94
1007.52 MC Security Fund	19.45
1007.53 MC Tech Fund	25.88
Total 1007.5 Municipal Court Funds In Operating Account	0.00
Total 1007 TX Regional 061, Operating	270,301.23
1008 TX Regional 053, Investment	0.00
1008.2 PEG Funds	28,127.53
1008.3 Reserve Funds	553,111.20
Total 1008 TX Regional 053, Investment	581,238.73
1009 TX Regional 095, Bond Proceeds	146.46
1010 Petty Cash	-41.00
1011 TX Regional 819, Payroll Account	10,000.00
1020 Investment Account - Class 0001	477,153.74
Total Bank Accounts	\$1,338,899.16

Accounts Receivable	
1120 Delinquent Taxes Receivable	6,684.10
Total Accounts Receivable	\$6,684.10
Other Current Assets	
1120.01 1120.01-CPA Debt Service	1,303.51
1121 Allowance for Uncollectible	-3,676.26
1121.01 1121.01-CPA Debt Service	-716.93
1150 Due From Capital Project Funds To Operating	167,425.08
Total Other Current Assets	\$164,335.40
Total Current Assets	\$1,509,918.66
Fixed Assets	
1200 Office Furniture / Equipment	35,704.46
1225 Land	37,850.00
1226 Building & Improvements	130,602.00
1227 Street Pavement	144,126.00
1228 Street Improvements 2017	1,479,824.71
1231 Storage Building	9,055.00
1233 Radar Sign	3,633.00
1234 Road Signage	14,300.00
1235.1 Kawasaki Mule 2016	7,840.64
1240 Accumulated Depreciation - All	-195,372.00
Total Fixed Assets	\$1,667,563.81
Other Assets	
1250 Deferred Revenue	-3,008.25
1250.01 1250.01-CPA Debt Service	-586.58
1599 1599-CPA Due From General Fund	9,017.86
Total Other Assets	\$5,423.03
TOTAL ASSETS	\$3,182,905.50

LIABILITIES AND EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

2000 Payroll Tax Payable	1,226.86
2020 State Unemployment Liability	9.12
2021 Accrued Wages Payable	12,861.98
2400 Due To Operating From Capital Project Funds	167,425.08
2599 2599-CPA Due To Debt Service Fund	9,017.86

Total Other Current Liabilities	\$190,540.90
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Total Current Liabilities	\$190,540.90
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Total Liabilities	\$190,540.90
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Equity

9997 Net Investment In Capital Assets	144,132.96
9998 Opening Balance Equity	333,537.47
9999 Retained Earnings	2,472,992.59
Net Revenue	41,701.58

Total Equity	\$2,992,364.60
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TOTAL LIABILITIES AND EQUITY	\$3,182,905.50
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SPECIAL CITY COUNCIL MEETING
January 13, 2021; 2:00 PM
Woodcreek, Texas

MINUTES

AGENDA

CALL TO ORDER

The meeting was called to order at 2:00 PM.

INVOCATION

The invocation was given by Councilmember Hambrick.

PLEDGES

ROLL CALL

PRESENT

Mayor Gloria Whitehead
 Mayor Pro Tem Aurora F. LeBrun
 Councilmember Judy Brizendine
 Councilmember Bob Hambrick
 Councilmember Brent H. Pulley
 Councilmember Jeff Rasco

STAFF PRESENT

City Manager Brenton B. Lewis, City Secretary Linda Land, Administrative Assistant Maureen Mele, City Attorney Bud Wymore

PUBLIC COMMENTS

No Public Comments were made at this point in the meeting.

CONSENT AGENDA

A motion was made by Mayor Pro Tem LeBrun to consider all consent agenda items together. This was seconded by Councilmember Brizendine. A roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Brizendine, Councilmember Hambrick, Councilmember Pulley, Councilmember Rasco

The motion passed with a 5-0-0 vote and the consent agenda items were approved.

1. Approval of Financial Statements for November 2020
2. Approval of Financial Statements for December 2020
3. Approval of the Minutes of the Special City Council Meeting of November 10, 2020
4. Approval of the Minutes of the Special City Council Meeting of November 17, 2020
5. Approval of the Minutes of the Special City Council Meeting of December 2, 2020

REGULAR AGENDA

6. **Discuss and Take Appropriate Action on Approval of Mayor Whitehead's Recommended Slate of Representatives to Serve on the Woodcreek Comprehensive Plan Committee**

Mayor Whitehead read the slate of recommended representatives for the Citizens' Comprehensive Plan Committee.

A motion was made by Councilmember Brizendine to approve the representatives. This motion was seconded by Councilmember Rasco. A roll call vote was held.

Voting Yea: Councilmember Brizendine, Councilmember Rasco, Councilmember Hambrick, Councilmember Pulley, Councilmember Rasco

The motion passed with a 5-0-0 vote.

7. Discuss and Take Appropriate Action on Approval of Mayor Whitehead's Recommended Slate of Citizens to Serve on the Woodcreek Planning and Zoning Commission

Mayor Whitehead read the slate of recommended representatives for the Woodcreek Planning and Zoning Commission.

A motion was made by Councilmember Hambrick to approve the representatives. This motion was seconded by Councilmember Brizendine. A roll call vote was held.

Voting Yea: Councilmember Hambrick, Councilmember Brizendine, Mayor Pro Tem LeBrun, Councilmember Rasco, Councilmember Pulley

The motion passed with a 5-0-0 vote.

8. Discussion and Take Appropriate Action on an Ordinance Amending Title V Public Works, Chapter 50 Water Quality Ordinance of the City of Woodcreek Code of Ordinances as it Relates to Impervious Cover

A motion was made by Councilmember Brizendine to accept the Amendment to the Woodcreek Code of Ordinances Chapter 50 Water Quality as it was presented. This motion was seconded by Councilmember Hambrick.

Public comments were accepted:

A public comment was made by Ray Don Tilley regarding the water quality ordinance as well as meeting postings on the city's website.

A public comment was made by Suzanne Gordon in favor of code enforcement in the city.

A public comment was made by Nancy Antista in favor of a road repair of Jack Miller Dr. instead of funding a code enforcement officer.

After discussion, a roll call vote was taken.

Voting Yea: Councilmember Brizendine, Councilmember Hambrick, Mayor Pro Tem LeBrun

Voting Nay: Councilmember Pulley, Councilmember Rasco

The motion passed with a 3-2-0 vote.

9. Discuss and Take Appropriate Action on the Purchase of a New City Vehicle

Agenda item 9 was moved to the end of the meeting after the Executive Sessions.

10. Executive Session for Deliberation Regarding Real Property, Pursuant to Chapter 551.072 of the Texas Government Code

12. Executive Session for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code

The Executive Sessions were combined in the interest of saving time.

The Executive Sessions began at 2:31 PM.

Councilmember Pulley exited the Executive Sessions at 3:57 PM.

The Mayor, other Councilmembers, City Manager Lewis and City Attorney Wymore exited the Executive Sessions at 4:16 PM.

11. Discussion and Take Appropriate Action on the Executive Session Held Pursuant to Deliberation Regarding Real Property

A motion was made by Councilmember Brizendine to direct City Manager Lewis to make contact regarding the Real Property as identified in the Executive Session and contact K. Fries and Associates to write a Concept Plan. This was seconded by Councilmember Rasco.

A roll call vote was taken.

Voting Yea: Councilmember Brizendine, Councilmember Rasco, Councilmember Pulley, Councilmember Hambrick, Mayor Pro Tem LeBrun

The motion passed with a 5-0-0 vote.

13. Discussion and Take Appropriate on a Part-Time Code Enforcement Officer and Creation of Office Space

A Public Comment was made by Jack Boze in favor of a Code Enforcement Officer.

A Public Comment from Nancye Britner in favor of a Code Enforcement Officer was read by Mayor Whitehead.

A motion was made by Councilmember Hambrick that City Manager Lewis explore and present options for a City Marshall and/or City Code Enforcement Officer. The motion was seconded by Councilmember Brizendine. After discussion, a roll call vote was taken.

Voting Yea: Councilmember Hambrick, Councilmember Brizendine, Councilmember Pulley, Councilmember Rasco, Mayor Pro Tem LeBrun

The motion passed with a 5-0-0 vote.

9. Discuss and Take Appropriate Action on the Purchase of a New City Vehicle

This item was tabled until a future City Council Meeting.

ADJOURN

The meeting was adjourned at 4:31 PM.

Gloria Whitehead, Mayor

Linda Land, City Secretary

RESOLUTION NO. 2021-02-10-1

A RESOLUTION OF THE CITY OF WOODCREEK, TEXAS SUPPORTING WOODCREEK NEIGHBORHOOD WATCH PROGRAM AND NEIGHBOR – TO - NEIGHBOR PROGRAM

WHEREAS, the City Council of the City of Woodcreek realizes our nation is built on the strength of our citizens; and

WHEREAS, every day Woodcreek citizens encounter situations calling upon them to be the eyes and ears of law enforcement; and

WHEREAS, since 1972, the National Neighborhood Watch Program (housed within the National Sheriffs’ Association) has worked to unite law enforcement agencies, private organizations, and individual citizens in a nation-wide effort to reduce crime and improve local communities; and

WHEREAS, the City Council of the City of Woodcreek recognizes the importance of implementing programs that provide avenues for participation and outreach to the residents of Woodcreek; and

WHEREAS, the City Council of the City of Woodcreek supports programs that welcome new residents to the community and provides interaction between residents.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF WOODCREEK HEREBY ADOPTS THE FOLLOWING RESOLUTION THAT:

Section 1.
The City of Woodcreek supports the development of a Neighborhood Watch Program

Section 2.
The City of Woodcreek supports the development of a Neighbor-to-Neighbor Program.

Section 3.
This Resolution shall be effective immediately upon its passage.

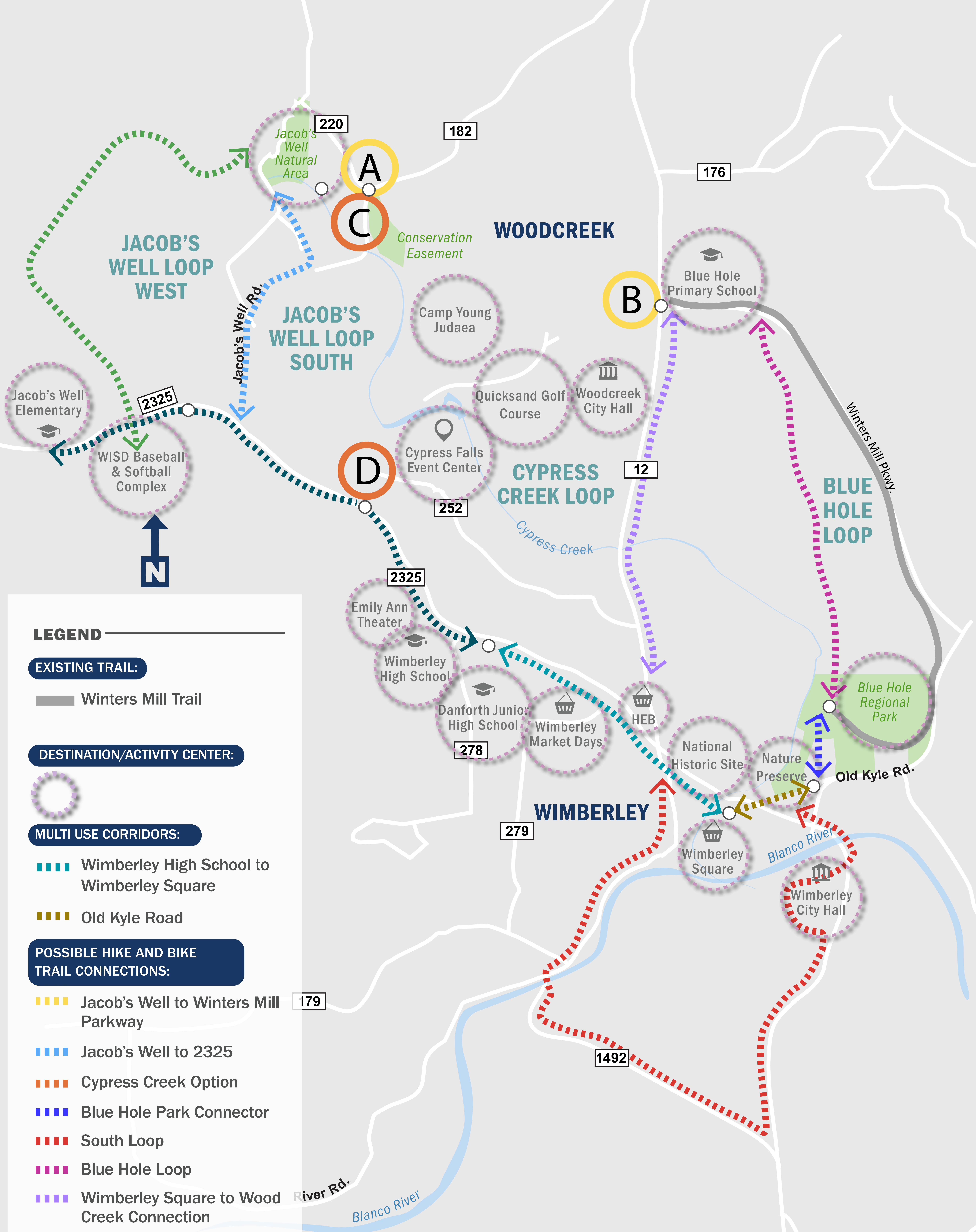
PASSED AND APPROVED this, the 10th day of February 2021 by a voice vote as follows:

City of Woodcreek:

By: _____
Mayor Gloria Whitehead

Attest:

By: _____
Linda Land, City Secretary

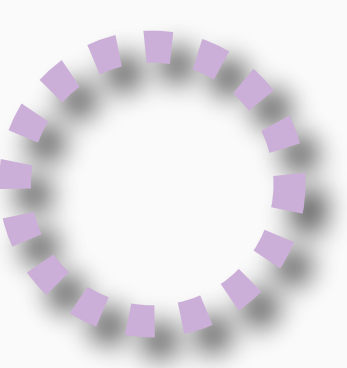


LEGEND

EXISTING TRAIL:

Winters Mill Trail

DESTINATION/ACTIVITY CENTER:



MULTI USE CORRIDORS:

Wimberley High School to Wimberley Square

Old Kyle Road

POSSIBLE HIKE AND BIKE TRAIL CONNECTIONS:

Jacob's Well to Winters Mill Parkway

Jacob's Well to 2325

Cypress Creek Option

Blue Hole Park Connector

South Loop

Blue Hole Loop

Wimberley Square to Wood Creek Connection

Wimberley High School to Jacobs Well Elementary

Jacobs Well to 2325 West Route



Wimberley Valley Trails Master Plan - Preliminary Routing

Graphic Plan 10/29/20 DRAFT NOT FOR DISTRIBUTION

Wimberley Valley Trails

SMALL GROUP DISCUSSIONS

1/29/2021

Downtown Core/ Businesses

Project Team



THE GOODMAN CORPORATION

Robert McHaney



James Sassin, Project Manager

Mark Miller



Commissioner Lon Shell

Jerry Borcharding

Lindsay McClune

Winton Porterfield



Walter Heard

Marc Zak



Summer Lawton



Claudia Arniella

Natalia Riusech

Agenda

1

Project Overview

2

Timeline and Public Involvement

3

Proposed Concepts

4

Discussion

5

Next Steps



Item 5.

Project Background

Wimberley Valley Trails aims to develop a multi-year vision to **improve connectivity, safety, and mobility** in the cities of Wimberley and Woodcreek.

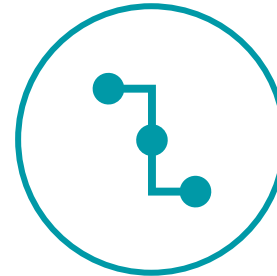
This vision includes a system of **hike and bike trails**, a variety of **transportation and mobility options**, and other strategies to help connect people with nature and link points of interest in the community.



Involve the community in the planning efforts.



Develop a design based on the history, culture, and natural environment of the region.

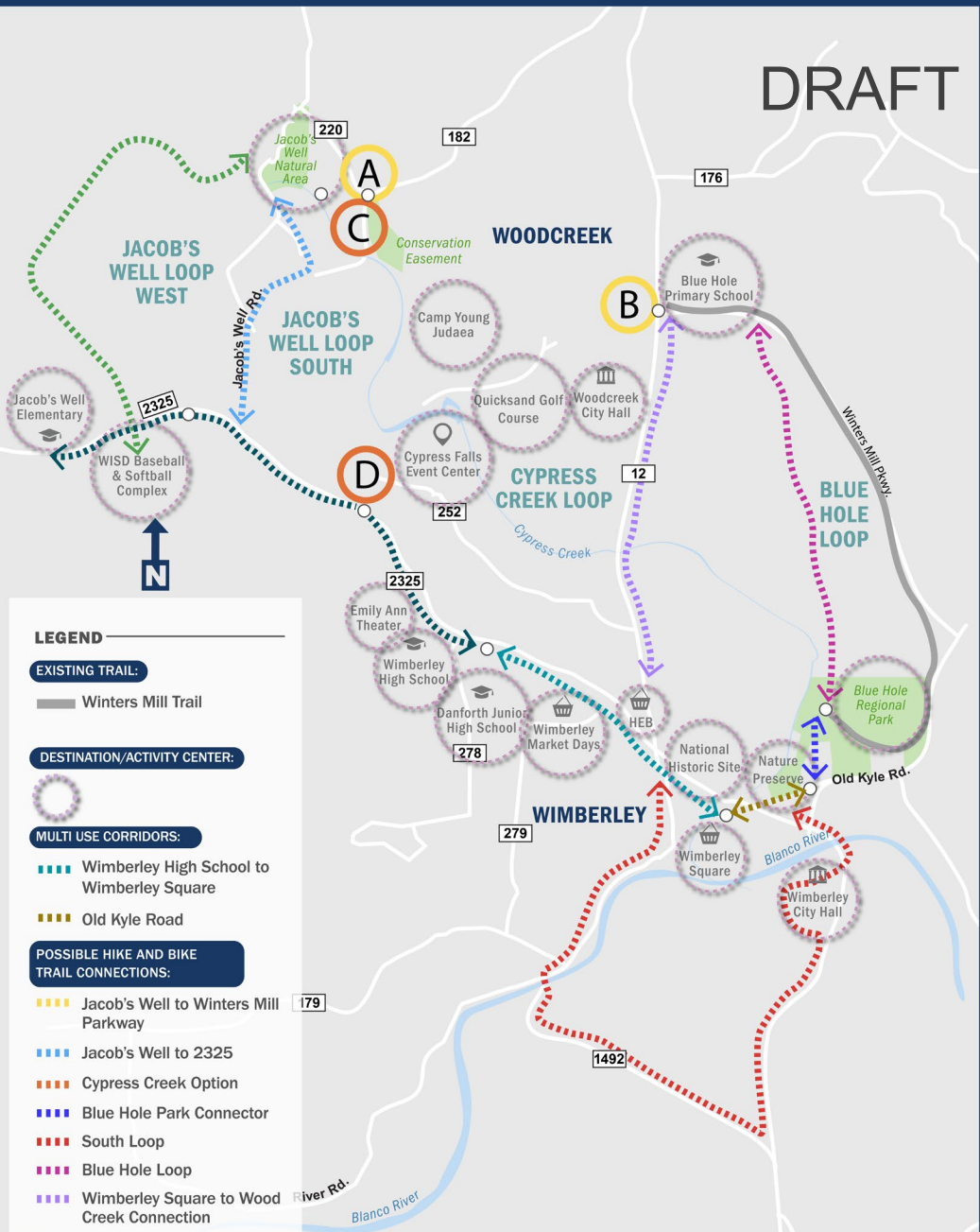


Improved connections to points of interests such as parks, schools, and local businesses.



Improve safety, mobility, and connectivity.

DRAFT



Project Focus



Develop a **Master Plan** for walking, hiking, driving, and other transportation options connect points of interest including Blue Hole Park, Wimberley Square, and Jacobs Well.

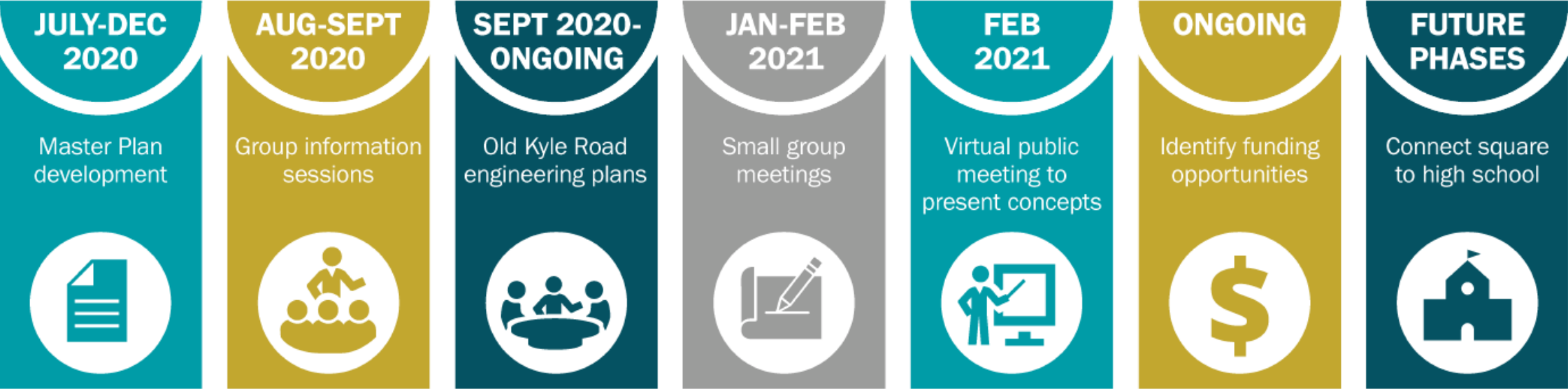


Identify improvements and design sidewalks and trails along Old Kyle Road and Ranch Road 2325 to Wimberley Square.



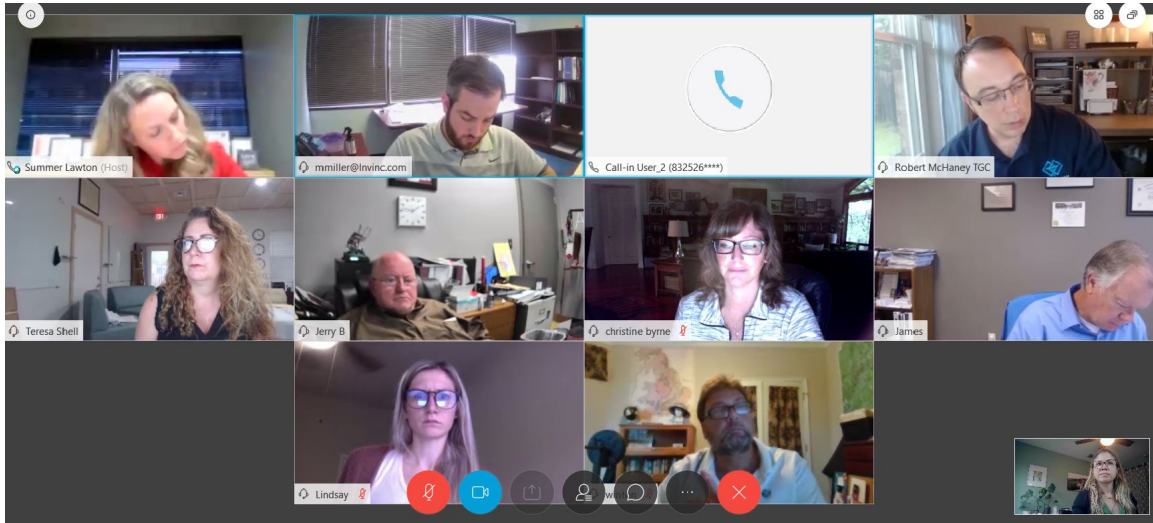
Project Timeline

The project began July 2020 and will continue through Spring 2021.



Public Involvement Activities

- Small group discussions – ongoing
- Meetings with elected officials – ongoing
- Property owner discussions – ongoing
- Upcoming public meeting – Feb. 25, 2021
- Surveys and open comments – Feb. 24 – March 24, 2021



KEY STAKEHOLDERS

Item 5.



Elected officials and staff of Hays County, Wimberley, and Woodcreek



Property owners and businesses



Wimberley ISD, Wimberley Chamber of Commerce



Homeowners' associations and community groups



Environmental groups; Cycling/active transportation community

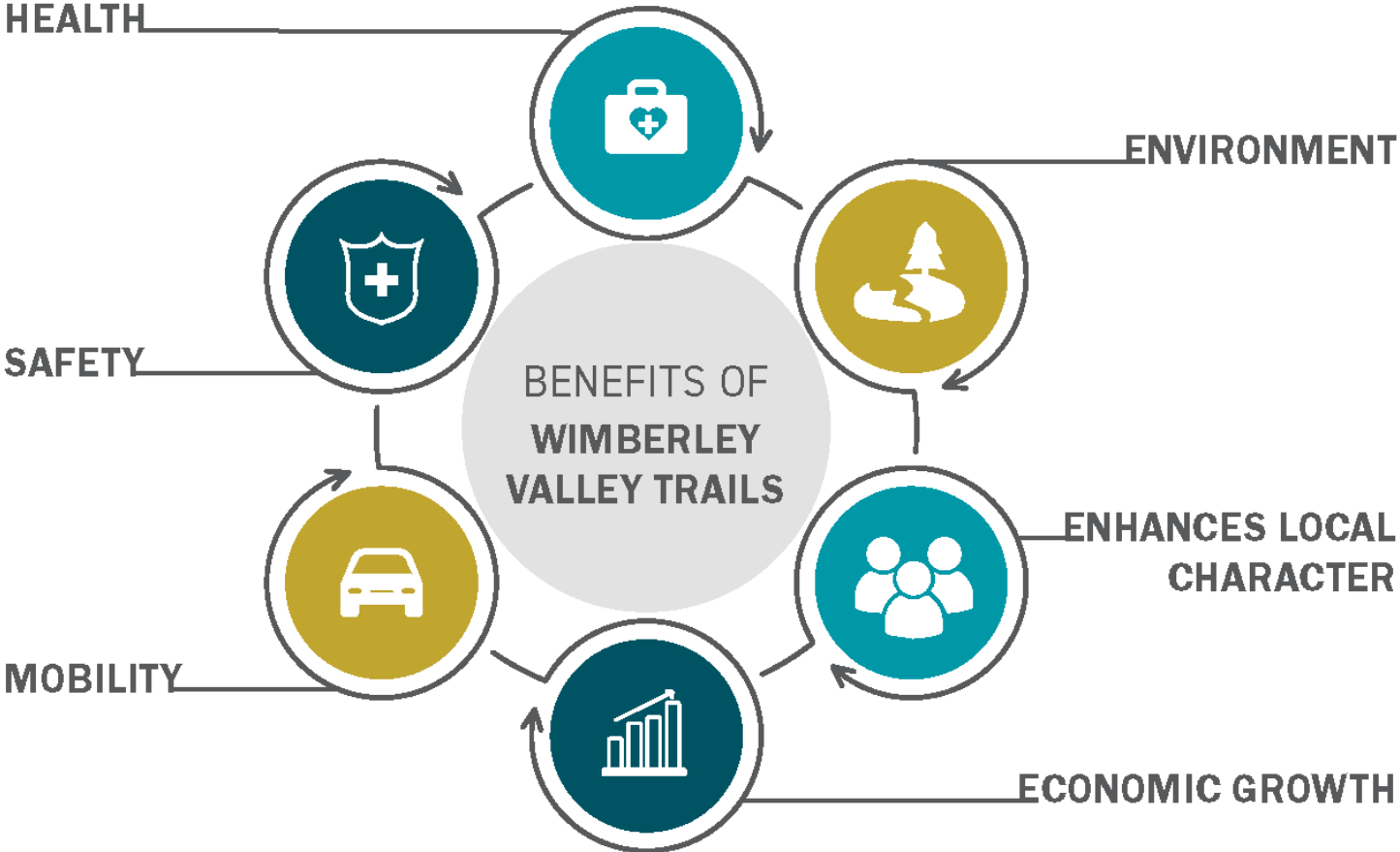
Qualifying for Local, State and Federal Funding

Hays County and the City of Wimberley are actively pursuing funding opportunities including funding from:

- US Department of Transportation
- Texas Department of Transportation (TxDOT)
- Capital Area Metropolitan Areas (CAMPO)
- Texas Parks and Wildlife



Why Trails Matter





Enhance Local Character and Local Investment

Item 5.





Health

Physical Activity and Access to Nature

Item 5.

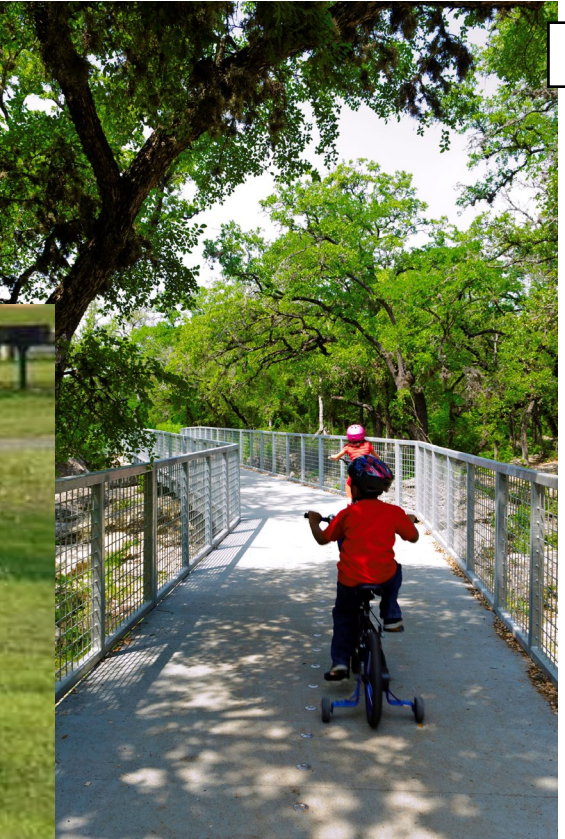




Safety

Socialization and Quality of Life

Item 5.





Mobility

Multi-modal Transportation System

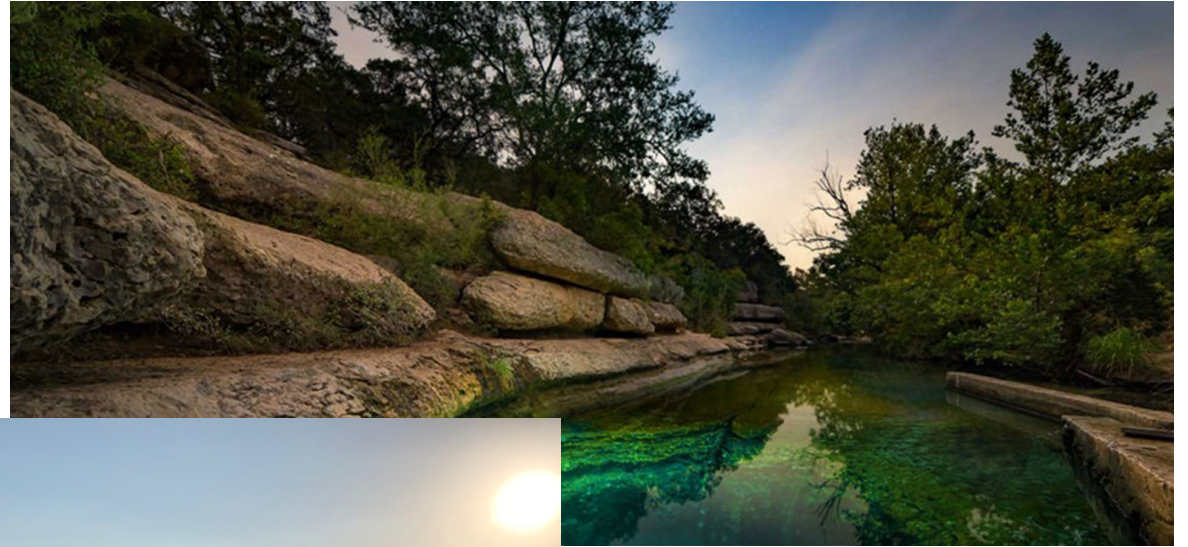




Environment

Enhanced ROW and Protected Trails

Item 5.





Economic Growth Benefits to Visitors and Businesses



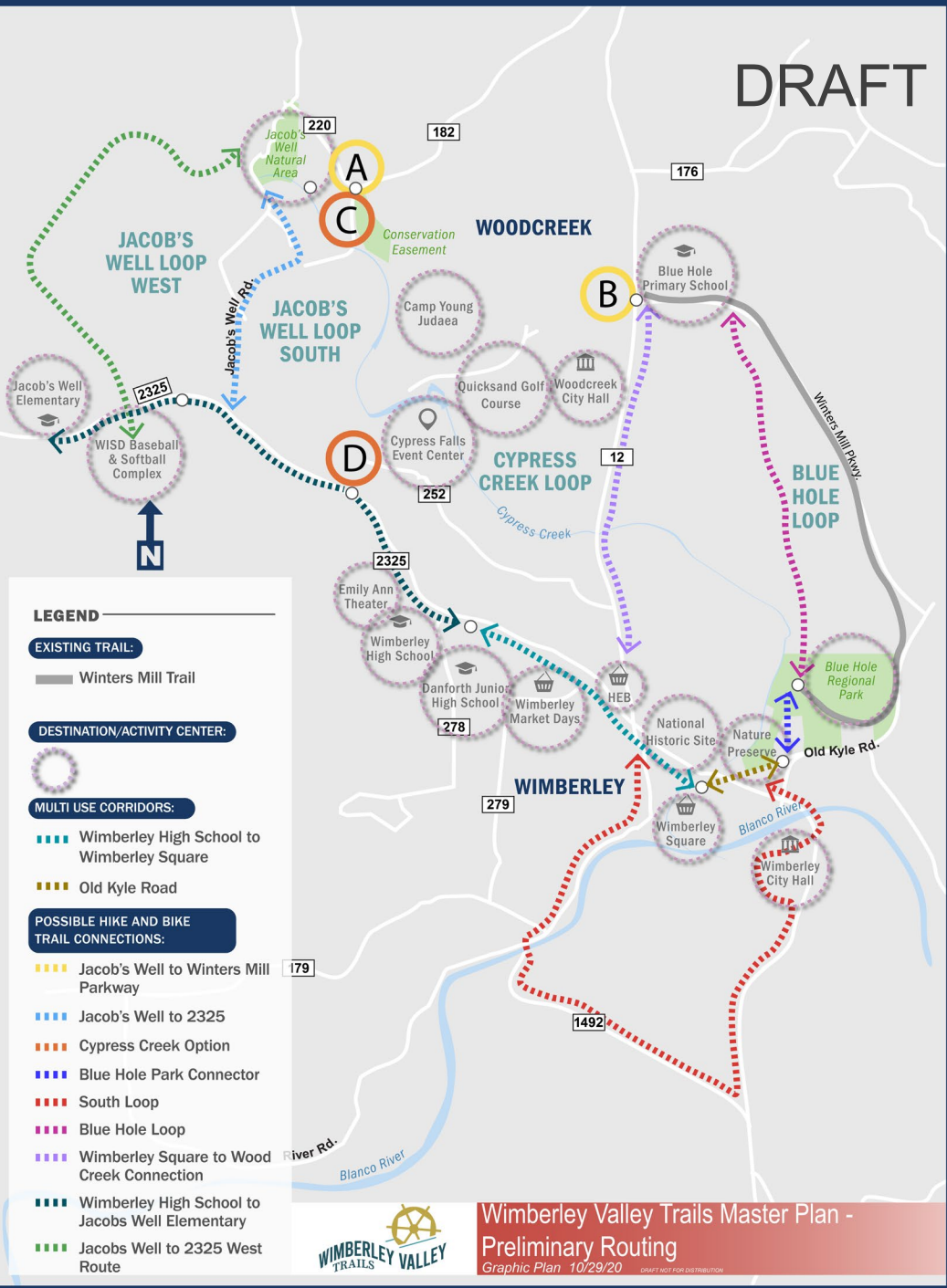
Proposed Connections Discussion

DRAFT

Master Trail Network

This draft map shows connections between existing trails and key destinations with the intent to provide safe, reliable transportation and mobility options.

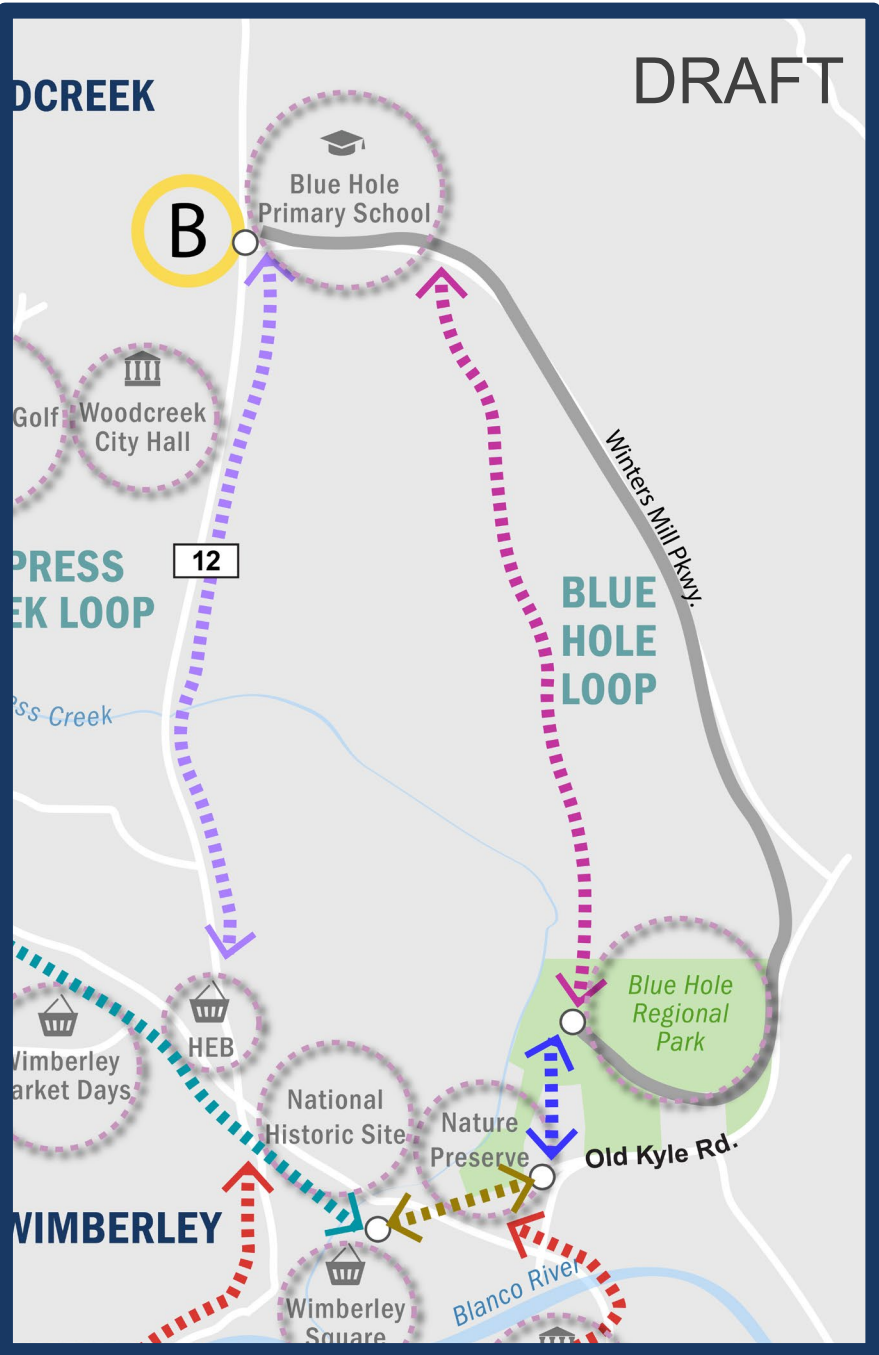
They are designed to complement and enrich neighborhood character, highlight historic and cultural resources, and respect privacy and security of adjacent properties.



Making Wimberley Wonderful Presentation - Bert Ray

Woodcreek and Cypress Creek area

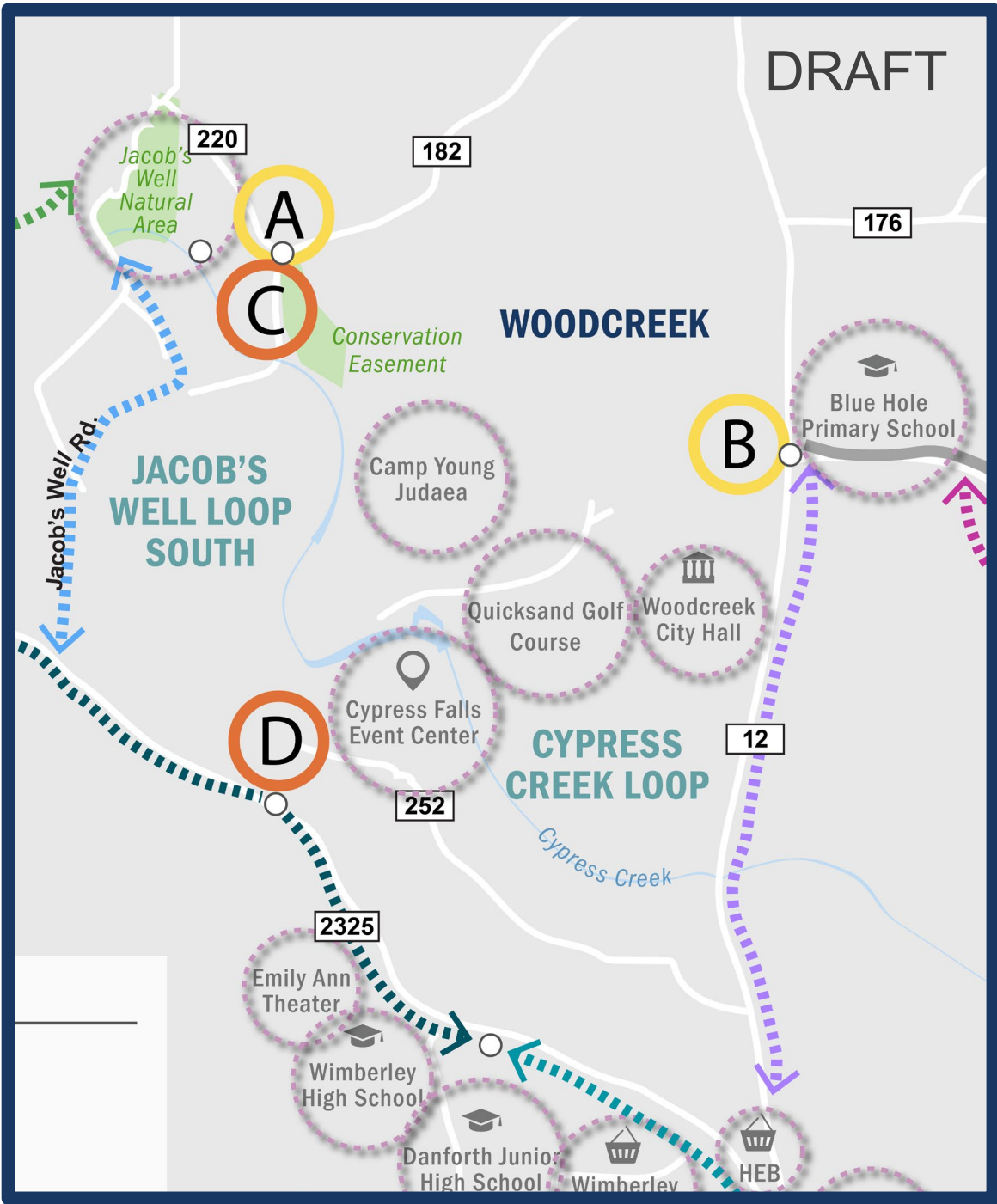




Blue Hole Park

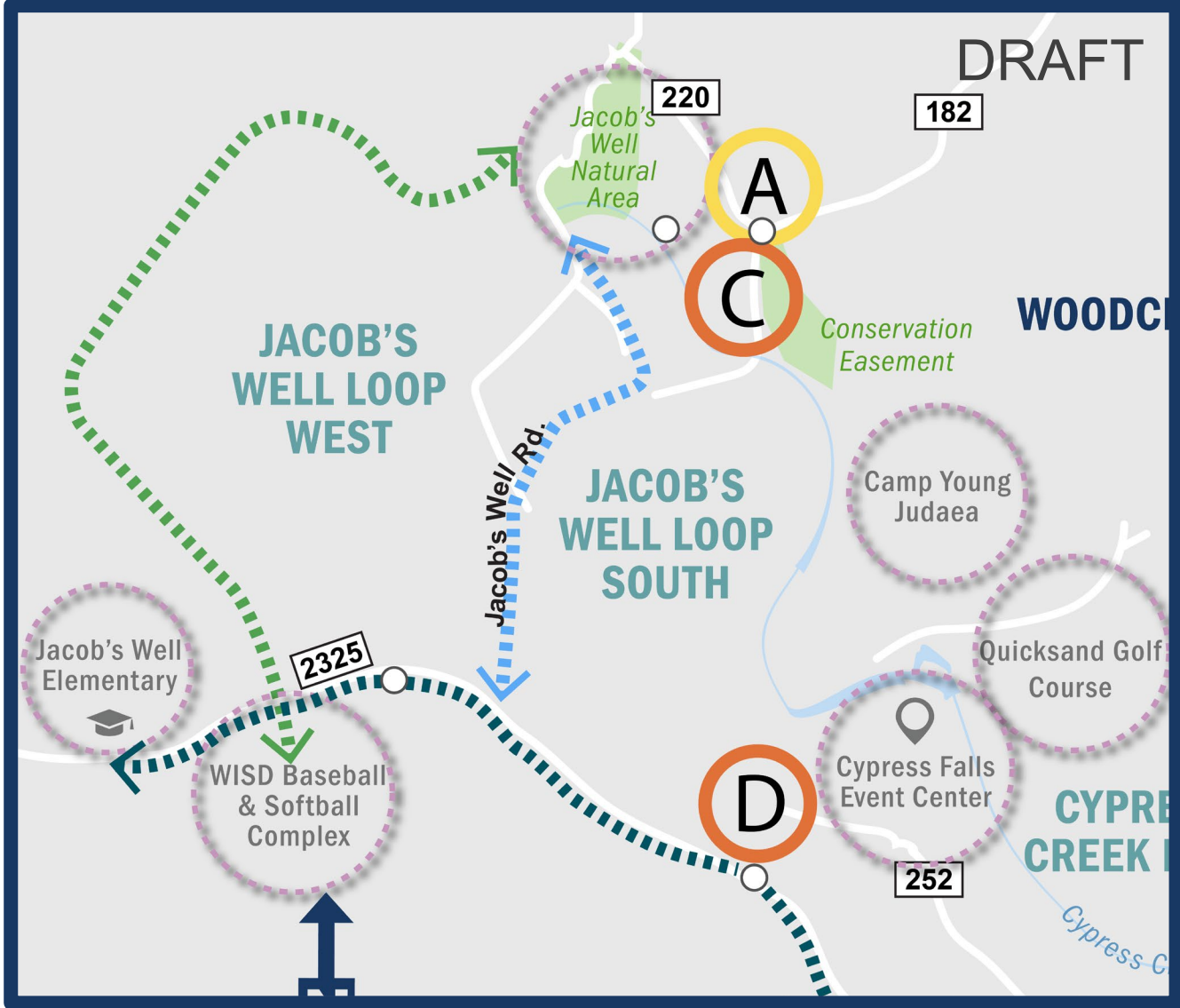
Existing Wood Creek Connector

- Pursuing **Safe Routes to School** funding to improve walking safety and access between schools, major roads, and destinations.
- Possible return trail in dry creek bed to create a 4-mile loop.



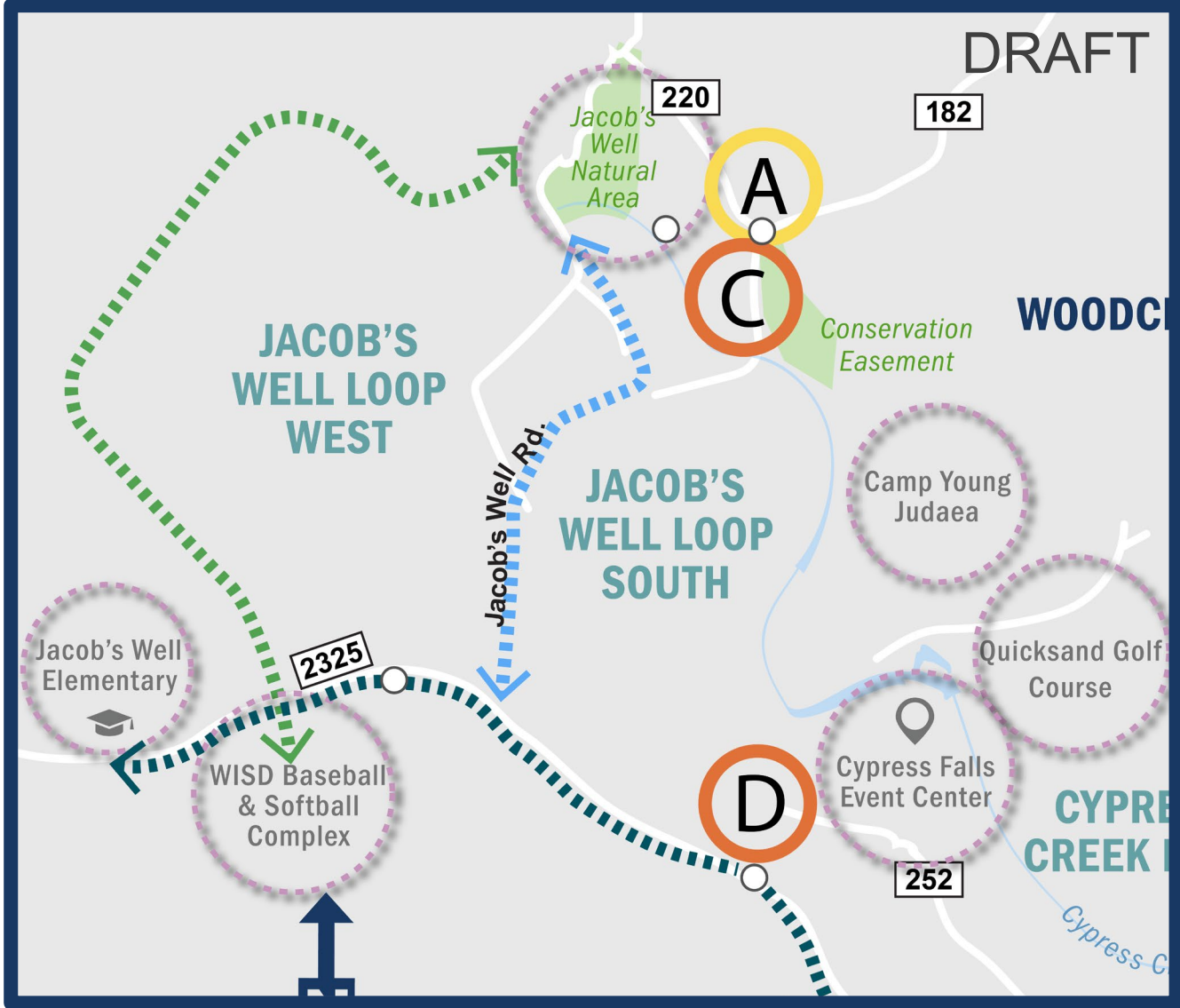
Blue Hole Primary School Jacob's Well Connector

- Multiple connections, Woodcreek City Hall, Golf Course, Camp Young Judea, Cypress Falls Event Center, and Jacob's Well.
- Possible easements through golf course.
- Possible on-street trail
- This is a key connection for the trail system.



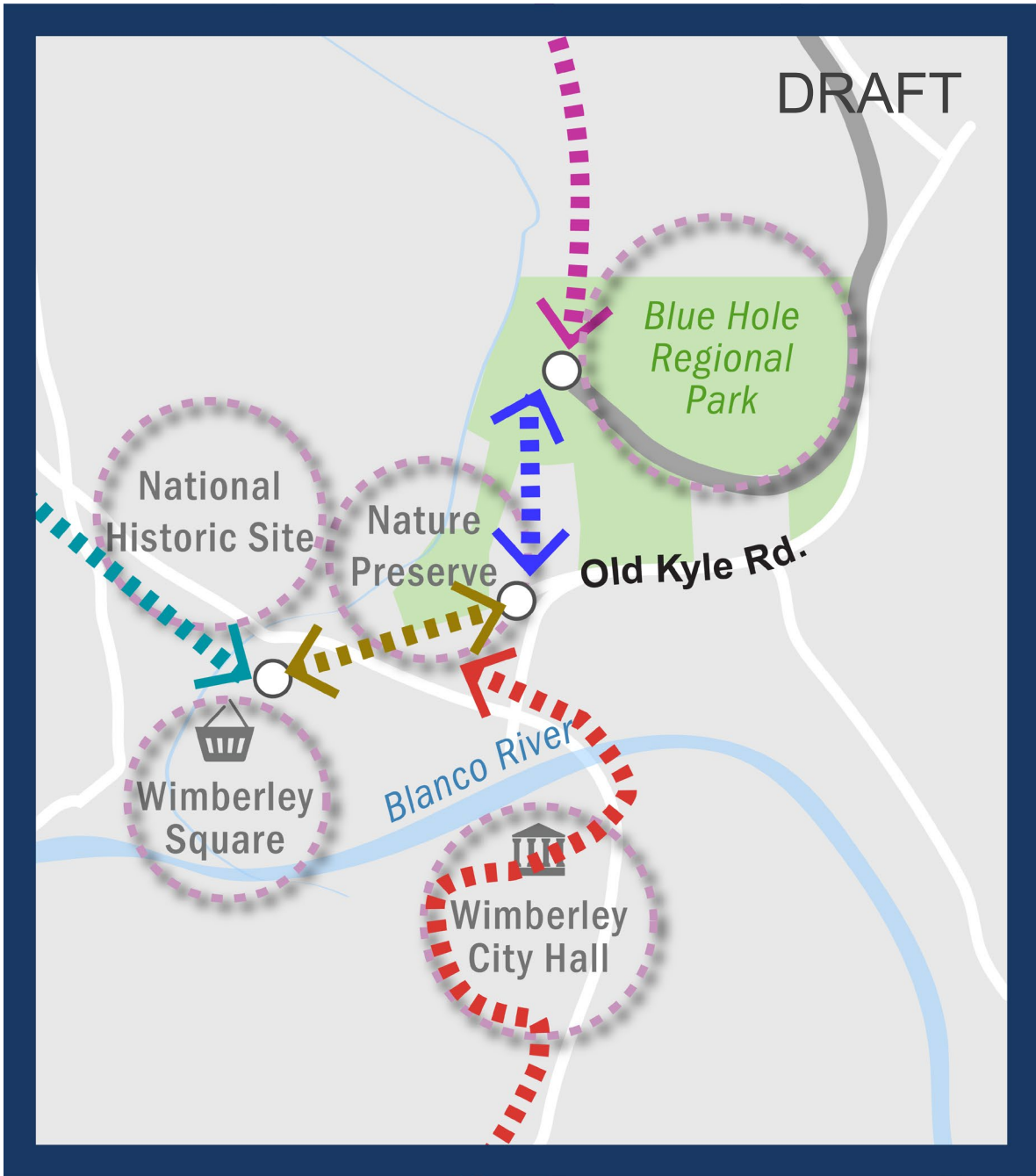
Jacob's Well and West End Connections

- Links Jacobs Well and Highway 2325
- Use existing open space along the edges of the closed golf course.
- Existing cart paths could be widened to provide a width and surface to accommodate walking, running, and biking.
- Connection with the adjacent residential areas for children to walk or bike to Blue Hole Primary school



Wimberley High School to Jacobs Well Elementary

- Would use existing Highway 2325 ROW and provide connections with the Cypress Creek Option Trail, Jacobs Well to 2325 Trail, Jacobs Well to 2325 Trail West Route, and the IDS Baseball / Softball Complex and Jacobs Well Elementary School.
- Prime connector that allows the interconnecting trail system to function and have a width and surface to accommodate walking, running, and biking.
- Due the speed of traffic and the potential heavy use of this trail, safe pedestrian crossings will be considered. There may also be a need for signalized pedestrian crossings where this trail connects to other trail routes.



Ranch Road 2325 Old Kyle Road Connector

Pursuing **Safe Routes to School** funding to improve walking safety and access between schools, major roads, and destinations.



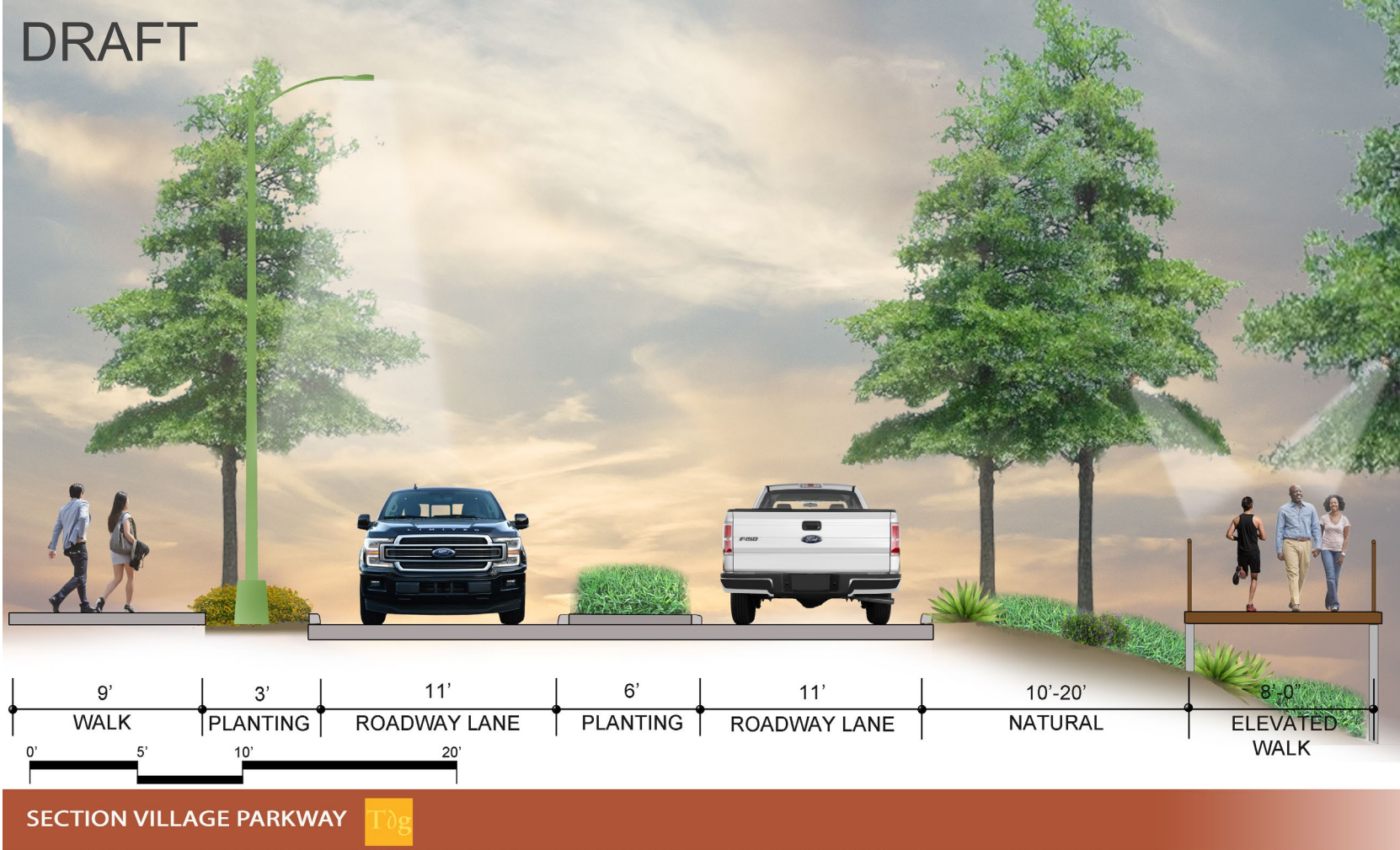
Old Kyle Road Concept

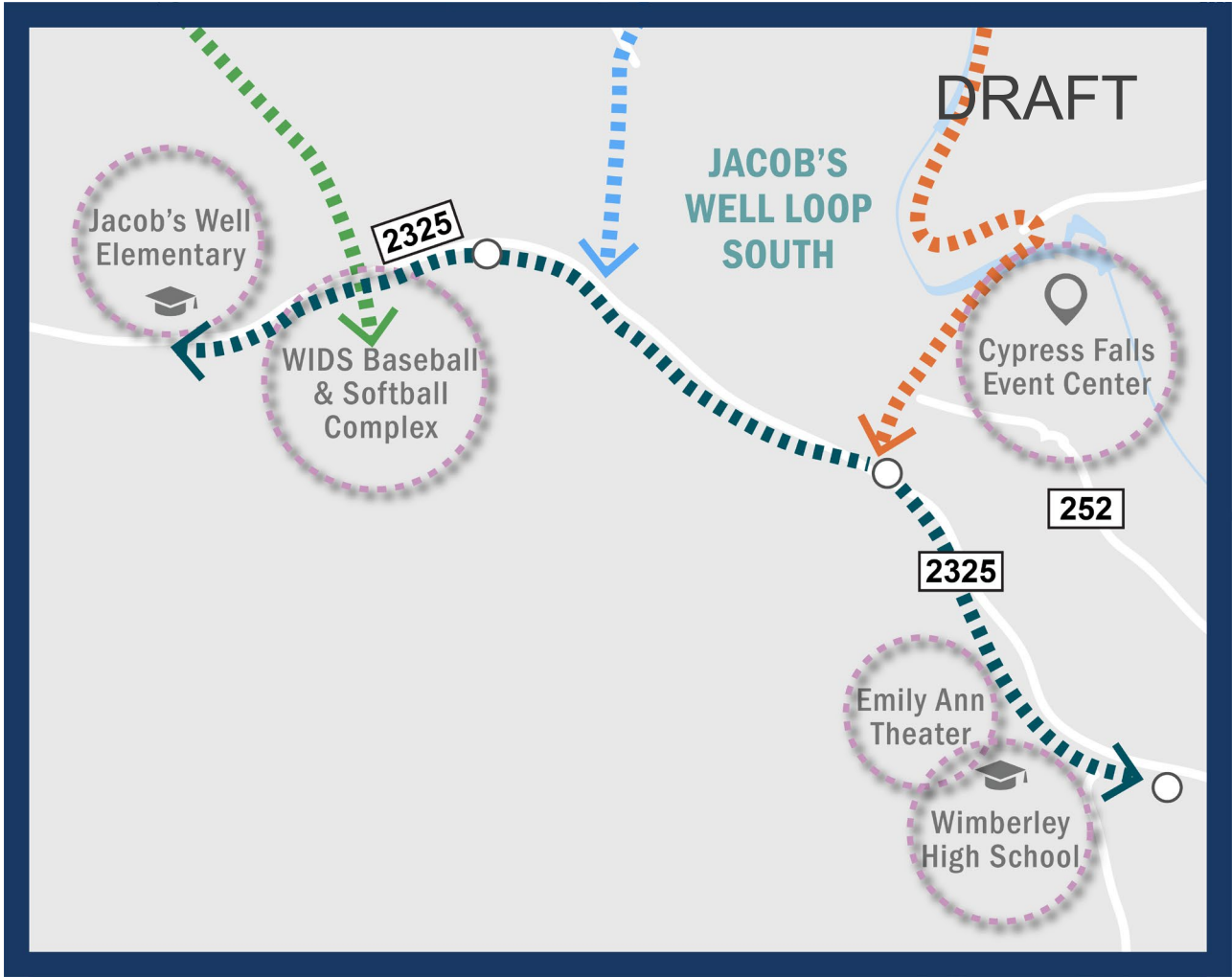
Old Kyle Road Concept Village Urban





Old Kyle Road Concept Village Parkway





Jacob's Well to Ranch Road 2325

Connect Cypress Creek Option Trail, Jacobs Well to 2325 Trail, and the baseball/softball complex with Jacob's Well Elementary.


Routes typically show use of right of way along streets and highways, since much of the creek and river floodways are privately owned.

Pursuing **Transportation alternatives** funding to improve walking safety and access between schools, major roads, and destinations.

Upcoming activities:

Virtual Public Meeting

Feb. 25th, 2021 5:30 - 6:30 p.m.

<p>Join on Zoom</p> <p>Meeting ID 992 7400 0177</p>	<p>Join by Phone</p> <p>(346) 248-7799</p>		<p>Scan with your phone camera to join the Virtual Public Meeting</p>
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If you are unable to attend, please visit WimberleyValleyTrails.com to learn more and take a survey. The survey is available from **Feb. 25 - March 22, 2021.**

Please take the survey and help us spread the word!

The City of Woodcreek

IN THE MIDST OF THE TEXAS HILL COUNTRY

Pursuant to Section 157.002 of the Woodcreek Code of Ordinances as follows:

§ 157.002 - APPOINTMENTS; TERMS; QUALIFICATIONS.

- (A) The Parks and Recreation Board membership shall include residents of the City who are interested in public parks and public recreation. The Mayor, City Administrator/Manager or designee, and the City Attorney are ex officio, non-voting members of the board.
- (B) Members of the Parks and Recreation Board shall be appointed by the Mayor and serve terms of two years, and may be reappointed with no limitation on the number of terms one may serve. Terms will begin on January 1 and end on December 31, two years thereafter, except that:
 - (1) For the board members first appointed after the effective date of this chapter, the period of time from their initial appointment to the end of the year of their appointment will be added to their term; and provided further, that:
 - (2) After the effective date of this chapter the Mayor shall initially appoint three board members for two year terms and two board members for three year terms, and after such initial appointments all appointments shall be for two year terms.

(Ord. 15-208, 5-13-2015)

Parks and Recreation Board members appointed are as follows:

	Term of Office
Ruth Ann Gilbert –	2 years, January 1, 2021 – December 31, 2022
Cody Abney -	2 years, January 1, 2021 – December 31, 2022
Karen Poe -	2 years, January 1, 2021 – December 31, 2022
Jane Little -	3 years, January 1, 2021 – December 31, 2023
Pat Rawlins -	3 years, January 1, 2021 – December 31, 2023

Mayor Gloria Whitehead



Background:

March – 2013

The City of Woodcreek originally entered an Interlocal Cooperation Agreement with Hays County and the Precinct 3 Constable on March 5, 2013. The agreement, entered, provided for the Constable to provide a part time employee twenty (20) hours per week to provide traffic related law enforcement services within the City limits.

The City of Woodcreek, in return for the annual services provided by the Constable, agreed to pay the County \$28,340.00 per annum payable in four equal quarterly lump sum payments of \$7,085.00.

January – 2014

The First Amendment to the Interlocal Cooperation Agreement was made on January 21, 2014. The Third Recital of the agreement was amended to include the addition of the following underlined language:

WHEREAS, by way of this Agreement, the Constable has the legal authority to enforce traffic regulations within the corporate limits of the City as well as all ordinances established by the City of Woodcreek that are enforceable within the corporate limits and/or extraterritorial jurisdiction of the City.

October – 2018

The Second Amendment to the Interlocal Cooperation Agreement was made on October 16, 2018.

Article 13 of the Agreement shall be amended to include the addition of the following underlined language and the deletion of the following stricken language: In return for the annual services provided by the Constables Office cited above, the City agrees to pay the County ~~twenty eight thousand three hundred forty dollars and no/100 (\$28,340)~~ sixty-six thousand two hundred sixty-two dollars

~~and no/100 (\$66,292.00); payable in quarterly lump-sum payments of seven thousand eighty five dollars (\$7,085)~~ sixteen thousand five hundred sixty-five dollars and 50/100 (\$16,565.50), which represents reimbursement to the County for actual costs incurred related to the employment of ~~an~~ two additional half-time employees within the Constables Office for Precinct 3 and estimated vehicle fuel costs related to patrol of the City of Woodcreek. For fiscal year 2019. the costs listed above shall be prorated to reflect the delayed start of November 1, 2018 for one of the half-time employees. For fiscal year 2019. the City agrees to pay the County sixty three thousand six hundred fifty-two dollars and no/100 (63,652.00); payable in quarterly lump-sum payments of fifteen thousand nine hundred thirteen dollars and no/100 (\$15,913.00). Despite the City's willingness to lend the assistance of equipment, as cited in Section 2.1 above, the City shall not be obligated to compensate the County for the purchase or lease of a vehicle for use by ~~this~~ these part-time employees.

EXCEPT FOR THE ABOVE MODIFICATIONS, ALL OTHER TERMS AND CONDITIONS OF THE AGREEMENT SHALL REMAIN UNCHANGED UNLESS PROPERLY MODIFIED BY SUBSEQUENT AMENDMENT UNDER THE TERMS OF THE AGREEMENT.

This 2 Amendment to the Interlocal Cooperation Agreement is hereby executed this the 16th day of October, 2018, as is evidenced by the authorized signatures of the Parties below:

September - 2020/January - 2021

Discussions with Constable ensued regarding it is not in the purview of the Constables Office to enforce local codes that are not traffic or criminal related offenses.

January - 2021

January 13th, 2021 Special City Council Meeting included an agenda item as follows: Discussion and Take Appropriate on a Part-Time Code Enforcement Officer and Creation of Office Space.

Action of the Council was as follows: A motion was made by Councilmember Hambrick that City Manager Lewis explore options for a City Marshall/City Code Enforcement Officer. The motion was seconded by Councilmember Brizendine. After discussion, a roll call vote was taken.

Voting Yea: Councilmember Hambrick, Councilmember Brizendine, Councilmember Pulley, Councilmember Rasco, Mayor Pro Tem LeBrun

The current City Code states the following:

§ 30.16 - CITY MARSHAL.

- (A) The Office of Marshal in the City is hereby abolished and dispensed with as an elective office.
- (B) There is hereby created the position of City Marshal, to be appointed by the City Council. Such City Marshal shall have no term of office, but shall serve at the will and pleasure of the City Council.
- (C) Such City Marshal shall be a peace officer as defined in Tex. Code of Criminal Procedure Art. 2.12, with all of the powers and duties conferred upon peace officers under the laws of the state.
- (D) Such City Marshal shall hold a certificate as a qualified law enforcement officer from the Texas Commission on Law Enforcement as provided in Tex. Administrative Code § 217.1, unless serving under a temporary or probationary appointment as provided in said Act. He or she may reside within or without the corporate limits of said City, as the City Council may authorize and direct.

(Ord. 90-34, 5-24-1990)

§ 30.17 - DEPUTY MARSHAL.

- (A) The Office of Deputy Marshal shall be appointive. At the first regular meeting of the Council after the first general City election or as soon thereafter as practicable, and after members of the Council elected at said election have qualified and been installed in office, the Council shall, by majority vote, with recommendation from the elected Marshal, appoint a Deputy Marshal to serve for a term of one year and until his or her successor shall have been duly appointed and qualified. Thereafter, at the first regular meeting held after the general City election held on the first Saturday in April of each year or as soon thereafter as practicable, and after members of the Council elected at said election have qualified and been installed in office, the Council shall by majority vote appoint a Deputy Marshal to serve for a term of one year, and until his or her successor shall have been duly appointed and qualified.
- (B) He or she shall discharge all duties that may be prescribed by City ordinances, not inconsistent with the laws of the state.

(Ord. 85-4, 2-14-1985)

The current Texas Statutes Chapter 341 States:

LOCAL GOVERNMENT CODE
TITLE 11. PUBLIC SAFETY
SUBTITLE A. MUNICIPAL PUBLIC SAFETY
CHAPTER 341. MUNICIPAL LAW ENFORCEMENT
SUBCHAPTER A. REGULAR POLICE FORCE

Sec. 341.001. POLICE FORCE OF TYPE A GENERAL-LAW MUNICIPALITY.

- (a) The governing body of a Type A general-law municipality may establish and regulate a municipal police force.
- (b) The governing body by ordinance may provide for the appointment of police officers the governing body considers necessary and for the terms of office and qualifications of the officers.
- (c) The governing body by ordinance may provide that the police officers serve at the pleasure of the governing body.
- (d) Each police officer shall execute a bond as the governing body may require. The bond must be conditioned that the officer will faithfully perform the officer's duties.
- (e) A police officer has:
- (1) the powers, rights, duties, and jurisdiction granted to or imposed on a peace officer by the Code of Criminal Procedure; and
 - (2) other powers and duties prescribed by the governing body.
- (f) A police officer may serve in each county in which the municipality is located all process issued by a municipal court.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1995, 74th Leg., ch. 829, Sec. 2, eff. Aug. 28, 1995.

SUBCHAPTER C. MARSHALS

Sec. 341.021. MARSHAL OF TYPE A GENERAL-LAW MUNICIPALITY. (a)

- The marshal of a Type A general-law municipality is the ex officio chief of police.
- (b) The marshal may appoint one or more deputies. The appointment of a deputy must be approved by the governing body of the municipality.
- (c) The marshal or a deputy marshal shall be available to the municipal court when it is in session and shall promptly and faithfully execute writs and process issued by the court. The marshal may execute writs and serve process within each county in which the municipality is located, both inside and outside the municipal boundaries.
- (d) The marshal may take suitable and sufficient bail for the appearance before the municipal court of a person charged with a violation of an ordinance or law of the municipality.
- (e) The marshal has the same power and jurisdiction as a peace officer has under the Code of Criminal Procedure to execute warrants, to prevent and suppress crime, and to arrest offenders. The marshal has other powers, not inconsistent with state law, that the governing body confers by ordinance.
- (f) The marshal may close a theater, ballroom, or other place of public recreation or entertainment to prevent a breach of the peace or to preserve quiet and good order.
- (g) The marshal shall:
- (1) quell riots, disorder, and disturbance of the peace in the municipality.
 - (2) taken into custody a person who disturbs the peace of the municipality.

(3) arrest, without warrant, a person who disturbs the peace, otherwise engages in disorderly conduct or a disturbance, or obstructs or interferes with the performance of the marshal's duties; and

(4) perform other duties, not inconsistent with state law, that the governing body prescribes by ordinance.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987. Amended by Acts 1995, 74th Leg., ch. 829, Sec. 3, eff. Aug. 28, 1995.

Additional Information:

Email String between City Manager and Constable Montague:

Brenton,

I believe it is a good idea, and likely in the City's best interest, to explore the option of hiring a City Marshall/Code Enforcement Officer. I think this officer would be better suited to work directly for the City in law and code enforcement. I also feel this officer, depending on how you implement, could be more cost effective for the City than the contract with the Constable's Office. Should the City decide to discontinue our contract we will still provide proactive patrols and work with the Sheriff's Office as we do in all parts of Precinct 3.

Our office is currently dedicating an average of 40 hours of patrol per week within the City of Woodcreek pursuant to the current Agreement. We have issued 8 written and numerous verbal warnings during the time period you requested. Much of our patrol focuses on proactive presence and prevention.

I do not use GPS data to monitor officers. I give assignments and trust they are carrying them out. While I understand you're wanting to determine if our officers are working 40 hours per week per the contract, I feel a City Marshall/Code Enforcement Officer would be easier to monitor under the City's direct control.

As I stated earlier, should the City decide to not have this contract in place, by replacing with a City Marshall/Code Enforcement Officer, we will still provide proactive patrols and work with the Sheriff's Office as we do in all parts of Precinct 3.

If you, the Mayor and Mr. Wymore would like to meet to discuss the contract further, please let me know.

Thanks

Don

Don Montague

Hays County Constable

Precinct 3

200 Stillwater

Wimberley, TX 78676

Office (512) 847-5532

Cell (512) 921-1014

From: Manager

Sent: Wednesday, January 27, 2021 2:10 PM

To: Don Montague **Cc:** mayor Kent Wymore

Subject: Agreement Review

Constable Montague,

The Special City Council Meeting Agenda, held on January 13, 2021, included the following item: Discussion and Take Appropriate on a Part-Time Code Enforcement Officer and Creation of Office Space. The Council action was as follows:

A motion was made by Councilmember Hambrick that City Manager Lewis explore options for a City Marshall/City Code Enforcement Officer. The motion was seconded by Councilmember Brizendine. After discussion, a roll call vote was taken.

Voting Yea: Councilmember Hambrick, Councilmember Brizendine, Councilmember Pulley, Councilmember Rasco, Mayor Pro Tem LeBrun.

Since the motion was made to explore options, the current agreement with Hays County Precinct 3 Constables Office needs to be reviewed. Therefore, the City of Woodcreek needs the following:

As you are aware, the First Amendment, made on January 21, 2014, to the Interlocal Cooperation Agreement amended the original amendment to include: all ordinances established by the City of Woodcreek that are enforceable within the corporate limits and/or extraterritorial jurisdiction of the City.

The Second Amendment, made on October 16, 2018, amended the agreement to include two additional part time employees that would increase the payment from \$28,340 to \$66,292, that increased the hours from 20 hours per week to 40 hours per week.

It is the City's understanding each patrol unit is equipped with a Global Positioning System (GPS) and the route taken by each patrol unit is recorded. Please provide the GPS evidence of the daily routes of the patrol units serving the City of Woodcreek beginning October 5, 2020 of the City receiving 40 hours per week of patrol through January 29th, 2021. Also, please provide a total amount of warnings and citations issued during the same time period. If there is additional documentation you can provide concerning the compliance with the current agreement, please provide it.

The City realizes the daily routes information or any additional information provided is not to be released to the public since it involves law enforcement and police matters.

Thank you in advance for your prompt response to this email.

Brenton

Brenton Lewis

City Manager

City of Woodcreek

41 Champions Circle

Woodcreek, TX 78676-3327

(O) 512.847.9390 Ext. 202 (M) 512.878.9102



Options:

- A. Employing a City Marshal/Code Enforcement Officer (Must Be Certified through TCOLE)
 - a. Part-time or Full-Time
 - i. Part-time
 - 1. Estimated 20 hours per week through 9/2021 including FICA/TMRS – Total \$20,000
 - ii. Full-Time

1. Estimated 40 hours per week through 9/2021 including FICA/TMRS – Total \$40,000
 - b. Projected Vehicle Cost
 - i. Vehicle – Purchase \$28,000 (State Contract)
 1. Lease Program Estimated \$5,500 per year
 - ii. Insurance – \$450/yr
 - iii. Fuel – \$2000
 - iv. Maintenance – \$500
 - v. Equipment \$2,000
- B. Contracting with TCOLE Officer for traffic and code enforcement cost is dependent on hours and if patrol unit can be used.
- C. Contract with Constables Office for additional Patrol excluding code enforcement (negotiable?)
- D. No contract with Constables Office – Per email: they will still provide proactive patrols and work with the Sheriff's Office as they do in all parts of Precinct 3.
- E. Employing a Code Enforcement Officer (Certified within one year of employment)
- a. Part-time or Full-Time
 - i. Part-time
 1. Estimated 20 hours per week through 9/2021 including FICA/TMRS – Total \$16,000
 - ii. Full-Time
 1. Estimated 40 hours per week through 9/2021 including FICA/TMRS – Total \$32,000
 - b. Projected Vehicle Cost
 - i. Vehicle – Purchase \$28,000 (State Contract)
 - ii. Lease Program Estimated \$5,500 per year
 - iii. Insurance – \$450/yr
 - iv. Fuel – \$2000
 - v. Maintenance – \$500