



**TREE BOARD MEETING (CITY HALL)**  
**May 08, 2023; 4:30 PM**  
**Woodcreek, Texas**

IN THE MIDST OF THE TEXAS HILL COUNTRY

**MEETING NOTICE**

The Tree Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Monday, May 08, 2023 at 4:30 PM.

All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.

The public may watch this meeting live at the following link:

<https://zoom.us/j/96828675415?pwd=MlpzbGRqRWE5WXd2K005djNxC9LQT09>

Meeting ID: 654931; Passcode: 654931

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to woodcreek@woodcreektx.gov by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

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# AGENDA

## CALL TO ORDER

## ROLL CALL and ESTABLISH QUORUM

## PUBLIC COMMENTS

## CONSENT CALENDAR

1. Approval of Regular Meeting Minutes from April 10, 2023.

## REPORTS FROM OFFICERS AND COUNCIL LIAISONS

Report by Tree Board Liaison.

Report by City Manager.

Report by City Secretary.

## UNFINISHED BUSINESS AND GENERAL ORDERS

2. Discuss and Take Possible Action On A City-Wide Meeting with Karl Flocke, as Guest Speaker and Oak Wilt Specialist.
3. Review of the Tree Board Involvement in The Earth Day Celebration on April 22, 2023. (Ramos)

## NEW BUSINESS

4. Workshop to Discuss Woodcreek Arbor Day Celebration Participation.
5. Discuss and Take Possible Action on Woodcreek Arbor Day Celebration Activities.

## ANNOUNCEMENTS

6. Next Meeting is Monday, June 12, 2023.
7. Please Bring Your Personal Copy of the Agenda, or Your Laptop to the Next Meeting.

## ADJOURN

## POSTING CERTIFICATION

I certify that the above notice was posted on the **5th day of April, 2023 at 4:00PM**

By:   
**Suzanne J. MacKenzie, City Secretary**

**TREE BOARD MEETING (CITY HALL)**  
**April 10, 2023; 4:30 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chair Ramos called the meeting to order at 4:30P.

**ROLL CALL and ESTABLISH QUORUM**

**PRESENT**

Chairperson Iris Ramos  
Board Member Terri Burney-Bisett  
Board Member Nanci Coddington  
Board Member Jacob McElroy  
Board Member Dorothy Tasian  
Alt. Board Member Cindy Jones  
Council Liaison Brent H. Pulley

**ABSENT**

Alt. Board Member Nan Simpson

**STAFF PRESENT**

City Manager, Kevin Rule  
City Secretary, Suzanne Mac Kenzie

**PUBLIC COMMENTS**

None were offered.

**CONSENT CALENDAR**

1. **Approval of Regular Meeting Minutes from February 13, 2023.**

Motion was made by Member Tasian to accept the Consent Agenda. Motion was seconded by Member Burney-Bissett.

A roll call vote was held.

Voting Yea: Chair Ramos, Member Burney-Bisett, Member Coddington, Member McElroy, Member Tasian

Motion Passed: 5-0-0.

2. **Approval of Regular Meeting Minutes from March 13, 2023.**

Motion was made by Member Tasian to approve the minutes with the edit [Dorothy spoke with Karl Flocke, not Iris]. Motion was seconded by Chair Ramos.

A roll call vote was held.

Voting Yea: Member Burney-Bisett, Member Coddington, Member McElroy, Member Tasian,  
Chair Ramos

Motion Passed: 5-0-0.

## REPORTS FROM OFFICERS AND COUNCIL LIAISONS

3. *Report by Tree Board Liaison.*  
Council is reviewing the Tree Trimming Application and will make edits to the Oak Wilt Assistance Application at their next meeting.
4. *Report by City Manager.*
  - a) Announced the volunteer activities for Earth Day 2023:  
Parks at Augusta Park; Meeting at Triangle at 8:30A; He is cooking at 1P.
  - b) RFP for Certified Arborist is going on the website and letters will be sent out to tree companies; June meeting will bring 2-3 companies to the Board, who will make a recommendation to Council.

## UNFINISHED BUSINESS AND GENERAL ORDERS

5. **Discuss and Take Possible Action on Updating the Tree Survey, Post Ice Storm of 2023.**  
Motion was made by Member Burney-Bisett to delay the tree inventory until July once there is an arborist on board. Motion was seconded by Member Coddington.  
  
Discussion continued. Motion was withdrawn at 5:14P.  
  
Motion was made by Chair Ramos that a preview ("mini-review") of the inventory that involves visiting the area to scout for oak wilt and return a list of trees that need immediate attention to City Manager Rule and delay a full inventory until the City Arborist arrives. Motion was seconded by Member Tasian.
6. **Discuss and Take Possible Action Regarding Tree Board Involvement of Earth Day Celebration on April 22, 2023.**  
Discussion was held. No action was taken.
7. **Discuss and Take Possible Action Regarding Scheduling A City-Wide Meeting with Karl Flocke, as Guest Speaker and Oak Wilt Specialist.**  
Discussion was held. No action was taken.
8. **Discuss and Take Possible Action on Open Tree Board Position.**  
Discussion was held. No action was taken.

## NEW BUSINESS

None

**ANNOUNCEMENTS**

Next Meeting Date: May 8, 2023 4:30PM at City Hall.

Please Remember to Bring A Laptop or Personal Copy of Current Agenda to Next Meeting.

**ADJOURN**

Chair Ramos adjourned the meeting at 5:45P.

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**Iris Ramos, Chairperson**

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**Suzanne Mac Kenzie, City Secretary**

DRAFT