
MEETING NOTICE

The Tree Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Monday, February 13, 2023 at 4:30 PM.

All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.

The public may watch this meeting live at the following link:

<https://www.microsoft.com/microsoft-teams/join-a-meeting>;

Meeting ID: 281 812 372 53; Passcode: Pa4Hkx

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to woodcreek@woodcreektx.gov by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

AGENDA

CALL TO ORDER

ROLL CALL and ESTABLISH QUORUM PUBLIC COMMENTS

CONSENT CALENDAR

1. Approval of Regular Meeting Minutes from January 9, 2023.

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

- Report by Tree Board Liaison.
- Report by City Manager.

SPECIAL ORDERS

2. Discuss and Take Possible Action Regarding Changes in Tree Board Membership and Recognition and Appreciation For Board Service By Former Tree Board Member, Monica Rasco.
3. Discuss and Take Possible Action Regarding The Terms(s) of Each Tree Board Member and Alternate, As Well As The Nominating Council Member For Each.
4. Discuss and Take Possible Action Regarding The Role of Tree Board Members and Alternate, As Well As Possible Attendance Requirements.

UNFINISHED BUSINESS AND GENERAL ORDERS

NEW BUSINESS

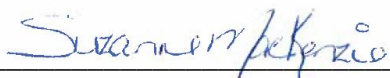
5. Discuss and Take Possible Action Regarding the Role of the Tree Board Going Forward After Recent Ice Storm Events And Consider Taking Action to Update the Tree Survey from 2022.
6. Discuss and Take Possible Action Regarding The City Tree Arborist Request For Proposal (RFP).
7. Workshop To Discuss Ideas For Further Engagement and Education of Community About Tree Care and Oak Wilt Disease.
8. Report from Jacob McElroy Regarding Research For Grant Possibilities In The Support of Property Owners with Oak Wilt Diseased Trees.
9. Discuss and Take Possible Action on the Procurement of the Oak Wilt Map of the City from Karl Flocke.

ANNOUNCEMENTS ADJOURN

POSTING CERTIFICATION

I certify that the above notice was posted on the **10th day of February, 2023 at 3:00PM**

By: _____



Suzanne J. MacKenzie, City Secretary

TREE BOARD MEETING
January 09, 2023; 4:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chairperson Ramos called the meeting to order at 4:39PM after a delay due to a technical issue.

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Chairperson Iris Ramos
Vice-Chairperson Monica Rasco
Board Member Terri Burney-Bisett
Board Member Jacob McElroy
Board Member Dorothy Tasian
Council Liaison Brent H. Pulley

ABSENT

Alt. Board Member Cindy Jones
Alt. Board Member Nan Simpson

CITY STAFF PRESENT

City Manager Kevin Rule
Office Admin. Maureen Mele

PUBLIC COMMENTS

A Public Comment was made by Pat Rawlings, Woodcreek Parks and Recreation Board Chair, about removal of some small trees at Creekside Park to facilitate parking.

CONSENT CALENDAR

1. Approval of Tree Board Meeting Minutes from December 12, 2022.

A motion was made by Vice-Chair Rasco to approve the Tree Board Meeting Minutes from December 12, 2022 (20:53). The motion was seconded by Member Burney-Bisett.

A roll call vote was taken.

Voting Yea: Member Tasian, Member McElroy, Member Burney-Bisett, Vice-Chair Rasco, Chairperson Ramos

The motion passed with a 5-0-0 vote.

REPORTS FROM OFFICERS AND COUNCIL LIAISON

Council Liaison Pulley reported on the status of the Tree City USA application which was accepted at the regional level but awaiting approval at the state and national level. He also updated the Board that the Parks and Recreation Board had been awarded the POSAC grant from Hays County.

City Manager Rule updated the Tree Board on:

- i) the removal of 1-2 dead trees at the rear of Creekside Park and that further tree removal will be addressed in the summer after July 1st,
- ii) the tree trimming application process will be changed on Feb. 1st to address trimming and removing trees separately along with several other changes,
- iii) the multitude of educational materials online particularly at the Tree City USA website and that some of the materials have been purchased and are available at City Hall, and
- iv) that additional awards related to Tree City USA are possible, i.e. Growth Award.

City Secretary Mac Kenzie did not report.

REPORTS OF SPECIAL COMMITTEES

No reports were offered.

UNFINISHED BUSINESS AND GENERAL ORDERS

2. Discuss and Take Appropriate Action on the Request For Proposal (RFP) for City Arborist

After discussion, the Tree Board would like more information from the City Council on the budget for the City Arborist but the RFP process will continue without this budget information.

A motion was made by Vice-Chair Rasco that the RFP be given to Council with questions 1 - 8 as shown in the packet and an additional question 9 be added that in-person interviews be required which Tree Board members would be able to attend (1:12). The motion was seconded by Member Tasian.

A roll call vote was held.

Voting Yea: Member Burney-Bisett, Member McElroy, Vice-Chair Rasco, Chairperson Ramos, Member Tasian

The motion passed with a 5-0-0 vote.

NEW BUSINESS

3. Discuss Obtaining an Inventory of Current Oak Wilt Cases in Woodcreek and Create a Map of Diseased Trees in the City

There was a discussion of oak wilt cases within the City of Woodcreek and Mayor Rasco will contact Karl Flocke, a Woodland Ecologist of the Texas A&M Forest Service, to obtain his map of the areas in Woodcreek where oak wilt has been detected.

The Tree Board recommended that treatment for oak wilt be applied to the city trees at the triangle area, which is at the intersection of Woodcreek Drive and Brookhollow Drive. Council Liaison Pulley will bring this request to the next Council meeting.

4. Initiate Discussion on Fundraising to Strengthen the City Tree Care Budget for Homeowner Support and Search for Grant Possibilities

A discussion of ways to increase the budget were considered. It was explained by City Manager Rule that the Tree Ordinance (Ordinance 21-297 Section 91.06(A)) says that the Tree Fund can only be used on city land or city-controlled rights-of-way.

It was noted that "urban forest grants" may be possible and Member McElroy volunteered to conduct research on grant possibilities.

ANNOUNCEMENTS

Chairperson Ramos would like the next agenda to contain an item reporting on the grant research as well as an agenda item on information obtained from Karl Flocke along with an agenda item to update oak wilt treatment in the triangle area.

ADJOURN

Chairperson Ramos adjourned the meeting at 6:05PM.

Iris Ramos, Chairperson

Suzanne Mac Kenzie, City Secretary