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## MEETING NOTICE

The Parks and Recreation Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Thursday, December 14, 2023 at 5:30 PM.

The public may watch this meeting live at the following link:

<https://zoom.us/j/96203581158?pwd=YXIIEdPbmlPL000SUJ3dFhPeEpEQT09>

Meeting ID: 962 0358 1158; Passcode: 640476

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

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The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

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The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

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# AGENDA

## CALL TO ORDER

## ROLL CALL and ESTABLISH QUORUM

## PUBLIC COMMENTS

## CONSENT AGENDA

1. Approval of Regular Meeting Minutes From October 12, 2023.

## REGULAR AGENDA

2. Discuss and Take Possible Action on the P.O.S.A.C. Park Developments.
3. Discuss and Take Possible Action Regarding Non-Park Board Activities That Directly Impact City Parks, Including A Briefing on Potential Rain Garden Partner Projects.
4. Discuss and Take Possible Action on the Annual Luminaria Planning Activities.
5. Discuss and Take Possible Action on the Resignation of Pat Rawlings as the Parks and Recreation Board Chairperson.
6. Discuss and Take Possible Action On The Nomination of Ruth Ann Gilbert To Become The Parks and Recreation Board Chairperson.

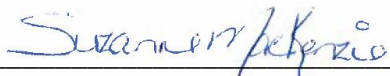
## ANNOUNCEMENTS

## ADJOURN

## POSTING CERTIFICATION

I certify that the above notice was posted on the **8th day of December 2023 at 2:00 PM.**

By: \_\_\_\_\_



**Suzanne J. MacKenzie, City Secretary**

**PARKS AND RECREATION BOARD MEETING (CITY HALL)  
October 12, 2023; 5:30 PM  
Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chair Rawlings Called the Meeting to Order at 5:30P.

**ROLL CALL and ESTABLISH QUORUM**

**PRESENT**

Chairperson Pat Rawlings  
Vice-Chairperson Ruth Ann Gilbert  
Board Member Cody Abney (Arrived 5:35P, via Zoom)  
Board Member Elizabeth Maurer  
Alt. Board Member Becky Denton  
Alt. Board Member Monica Rasco  
Council Liaison Bob Hambrick (Arrived 5:40P)

**ABSENT**

Board Member Justin Camp

**STAFF PRESENT**

City Manager, Kevin Rule  
City Secretary, Suzanne MacKenzie

**PUBLIC COMMENTS**

No Public Comments were Offered.

**CONSENT AGENDA**

**1. Approval of Parks and Recreation Board Meeting Minutes From September 14, 2023.**

Motion was made by Vice-Chair Gilbert to approve the minutes from last month. Motion was seconded by Member Maurer.

A roll call vote was held.

**Voting Yea:**

Vice-Chair Gilbert, Member Maurer, Member Denton, Member Rasco, Chair Rawlings

Motion Passed: 5-0-0.

## REGULAR AGENDA

### 2. Discuss and Take Possible Action Regarding Non-Park Board Activities That Directly Impact City Parks, Including A Briefing On Potential Rain Garden Partner Projects.

Discussion was held about multiple potential projects:

1. Prospective Master Gardener project by Claire (rain garden);
2. Prospective Eagle Scout project using a rainwater collection shed;
3. Prospective Girl Scout Gold Award project

No formal action was taken on this item.

### 2. Discuss and Take Possible Action on the Spooktacular Event Planning Activities.

Discussion was held, but no formal action was taken on this item.

### 3. Discuss and Take Possible Action on the POSAC Park Developments.

Discussion was held, but no formal action was taken on this item:

1. Gazebo: Essentially complete, but may be over budget.
  - a. Will have 3 plugs for Christmas lights, ceiling fan will have a pull chain and power will be supplied on a 8p-10p timer;
  - b. ADA ramp is still needed at the entrance;
  - c. Interior - Chest with donated games, table with 4 chairs;
  - d. Park Rules sign is also still needed.
2. Creekside Park: Started digging holes for the equipment.
3. Augusta Park: Leveling surface for the bocce ball, ping pong and cornhole games.
4. Little Library Donation and Bench Donations

**ANNOUNCEMENTS** – None

## ADJOURN

Chair Rawlings Adjourned the Meeting at 6:56P.

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**Pat Rawlings, Chairperson**

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**Suzanne MacKenzie, City Secretary**