
MEETING NOTICE

The public may watch this meeting live at the following link:

<https://zoom.us/j/94767967813?pwd=ljxxWTPmdqhX9vs791B8bX9OqDlSkN.1>

Meeting ID: 947 6796 7813; Passcode: 873495

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Tree Board. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Tree Board. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Tree Board. Comments should not be accusatory, derogatory or threatening in nature.

Submit written comments by email to woodcreek@woodcreektx.gov by 12:00 noon, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number.

AGENDA

CALL TO ORDER

ROLL CALL and ESTABLISH QUORUM

PUBLIC COMMENTS

CONSENT AGENDA

1. Approval of Regular Tree Board Meeting Minutes from January 13, 2025

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

UNFINISHED BUSINESS AND GENERAL ORDERS

2. Further discussion regarding tree survey updates. (J McElroy)
3. Discussion regarding planning spring Arbor Day Celebration, April 5, 2025.

NEW BUSINESS

4. Discussion with possible action on requisition of moneys from City Council Tree Fund to purchase replacement trees for public parks and byways (Brookmeadow St.)
5. Discussion and brief workshop with possible action for use, update and application of information of Tree Survey Software Training and spreadsheets (Jacob McElroy and Jeff Rasco).

6. Discussion regarding City of Woodcreek reorganization and effects on tree board members and their roles within city volunteer structures.
7. Amend and review community letter regarding We love Trees assessment and progress in Woodcreek

ANNOUNCEMENTS

8. Next meeting date: March 10, 2025
9. Please bring your laptop, personal copy of agenda and other documents needed.

ADJOURN

Posting Certification

I certify that the above notice was posted on the outdoor notice board of Woodcreek City Hall on the **7th day of February 2025 at 4:00 PM.**

By: _____

Kari Lebkuecher, City Secretary

Tree Board Meeting

January 13, 2025; 4:33 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

ROLL CALL and ESTABLISH QUORUM

PRESENT

Chairperson Iris Ramos
Vice Chairperson Jacob McElroy
Board Member Judy Newton
Board Member Shannon Claussen
Board Member Cheryl Mills
Council Liaison Krista Richardson

ABSENT

PUBLIC COMMENTS

No public comments were made

CONSENT AGENDA

1. Approval of minutes from December 9, 2024 Tree Board Meeting

A motion was made to approve minutes from December 9, 2024 by Board Member Cheryl Mills and seconded by Board Member Judy Newton.

Motion passed 4-0-0

REPORTS FROM OFFICERS AND COUNCIL LIASIONS

2. Report from Council Liaison Krista Richardson

- Board restructuring going to City Attorney
- Tree Board and Parks and Recreation will combine as one main board

Report from Certified City Arborist Philip Prukop of We Love Trees

- Initial walk through for oak wilt, not finding any oak wilt movement currently. Most sick trees are due to drought.
- Requests to update Tree Report from 2014.

Jumped to item 4 under new business

NEW BUSINESS

3. Discussion regarding City Retreat, Scheduled for January 15, 2025.

Mayor Jeff Rasco provided insight and descriptions of the retreat.

4. Discussion with possible action regarding tree survey 2024 (Jacob McElroy)

Accuracy of recording entries with updates

Location determination of trees requiring maintenance from all sectors of public city byways (prior to cut off dates for trimming trees in the City for oak wilt prevention)

Location determination for replacement trees

Discussion of looking into new software for future Tree Surveys

Board Member Cheryl Mills will update current inventory of trees to include sick trees that were recently removed.

A motion was made by Chairperson Iris Ramos to request We Love Trees to begin trimming oak trees in the public parks of the City of Woodcreek to be completed by January 31, 2025 and not to exceed \$5,000. Seconded by Board Member Cheryl Mills. Council Liaison Krista Richardson will bring before council.

Motion passed 4-0-0

ANNOUNCEMENTS

2. The next Tree Board Meeting is: February 10, 2025

Talk about replacement trees, wait to see where to plant once chances of freezing minimize.

Formulate email from Tree Board to all residents explaining current and possible future work to be completed by We Love Trees. Also to include possible oak wilt assessments for residents if they have concerns about oak wilt on their property.

Future Tree Board Workshop to get excel and software training on PlanIt Geo Tree Inventory software.

ADJOURN

Meeting was adjourned at 6:04PM.

BY: _____
Kari Lebkuecher , City Secretary