
MEETING NOTICE

The Tree Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Monday, April 15, 2024 at 4:30 PM.

All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.

The public may watch this meeting live at the following link:

<https://zoom.us/j/97647000612?pwd=SUdoTFBreWZZMvhKcVFYVzZwbFhwUT09>

Meeting ID: 976 4700 0612; Passcode: 595218

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to woodcreek@woodcreektx.gov by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

AGENDA

CALL TO ORDER

ROLL CALL and ESTABLISH QUORUM

PUBLIC COMMENTS

CONSENT AGENDA

1. Approval of Special Tree Board Meeting Minutes From August 28, 2023.
2. Approval of Regular Tree Board Meeting Minutes From March 11, 2024.

UNFINISHED BUSINESS AND GENERAL ORDERS

3. Discussion Regarding Tree Survey. (*Ramos*)
4. Discuss and Take Possible Action On April 27, 2024, Spring Arbor Day Celebration Planning Activities. (*Ramos*)

ANNOUNCEMENTS

5. Please bring your laptop for access to minutes and agenda.
6. Next Meeting date: TBA

ADJOURN

POSTING CERTIFICATION

I certify that the above notice was posted on the **12th day of April 12, 2024 at 3:30PM**

By: 
Suzanne J. MacKenzie, City Secretary

**SPECIAL TREE BOARD MEETING (CITY HALL)
August 28, 2023; 4:30 PM
Woodcreek, Texas**

MINUTES

CALL TO ORDER

Chair Ramos Called the Meeting to Order at 4:30PM.

ROLL CALL and ESTABLISH QUORUM

PRESENT

Chairperson, Iris Ramos
Vice-Chairperson, Jacob McElroy
Board Member Terri Burney-Biset
Board Member Nanci Coddington
Board Member Tasian
Alt. Board Member Cheryl Mills

PUBLIC COMMENTS

No Public Comments were offered.

CONSENT CALENDAR – None

REPORTS FROM OFFICERS AND COUNCIL LIAISONS – None

SPECIAL ORDERS – None

UNFINISHED BUSINESS AND GENERAL ORDERS

1. **Discuss and Take Possible Action on Woodcreek Arbor Day Celebration, Including Vendors, Events, Food and Advertising , As Well As Location Logistics.**

Discussion was held. No voting action was taken on this item.

NEW BUSINESS – None

ANNOUNCEMENTS

1. Next Meeting Date: September 11, 2023.

ADJOURN

Chair Ramos Called the Meeting to Order at 5:48PM.

Iris Ramos, Chairperson

Suzanne Mac Kenzie, City Secretary

DRAFT

TREE BOARD MEETING (CITY HALL)
March 11, 2024; 4:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chair Ramos Called the Meeting to Order at 4:30PM.

ROLL CALL and ESTABLISH QUORUM

PRESENT

Chairperson, Iris Ramos
Vice-Chairperson, Jacob McElroy – Arrived at 4:38P
Board Member Terri Burney-Biset
Board Member Nanci Coddington
Board Member Cheryl Mills

PUBLIC COMMENTS

No Public Comments were offered.

CONSENT CALENDAR

1. **Approval of Regular Tree Board Meeting Minutes From February 12, 2024.**

Motion was made by Member Mills to approve the regular Tree Board Meeting Minutes from February 12, 2024. Motion was seconded by Member Burney-Biset.

A roll call vote was held.

Voting Yea:

Chair Ramos, Member Burney-Biset, Member Coddington, Member Mills

Motion Passed: 4-0-0.

UNFINISHED BUSINESS

2. **Discuss and Take Possible Action For Arbor Day Celebration, Scheduled For April 27, 2024.**

Discussion was held. No vote was taken on this item.

3. **Discuss and Take Possible Action To Develop A Tree Care and Management Plan For the City of Woodcreek.**

Motion was made by Member Burney-Biset to proceed with the tree survey and identify as many trees as possible on City property that might have Oak Wilt, and seek official confirmation by certified arborist, Jacob McElroy, acting as a volunteer. Motion was seconded by Member Mills.

A roll call vote was held.

Voting Yea:

Member Burney-Biset, Member Coddington, Member Mills, Chair Ramos, Vice-Chair McElroy

Motion Passed: 5-0-0.

NEW BUSINESS

4. **Discuss and Take Possible Action To Schedule A Date to Plant A Desert Willow Tree At The Triangle.**

This item was discussed before Item #3, under Unfinished Business.

Motion was made to plant Desert Willow at Triangle Park on March 17th at 8:00AM.

A roll call vote was held.

Voting Yea:

Vice-Chair McElroy, Member Burney-Biset, Member Coddington, Member Mills, Chair Ramos

Motion Passed: 5-0-0.

5. **Discuss and Take Possible Action On Tree City, Growth Award Opportunities.**

Discussion was held. No vote was taken on this item.

6. **Discuss and Take Possible Action To Remove and Replace Dead Oak Trees, Located On The Island at Brookmeadow Drive and Shady Grove Lane.**

Motion was made by Member Mills to request that the City source and hire certified arborist to remove the dead oak wilt trees on the island at Brookmeadow Drive and Shady Grove Lane. Motion was seconded by Chair Ramos.

A roll call vote was held.

Voting Yea:

Member Coddington, Member Mills, Chair Ramos, Vice-Chair McElroy, Member Burney-Biset

Motion Passed: 5-0-0.

7. **Workshop On Tree Survey Software Instruction with Jacob McElroy.**
- a) Tree Survey Maps;
 - b) Dyads;
 - c) Tools;
 - d) Software Instruction.

Workshop Opened at 5:34PM

Recess was Called at 6:12PM.

Meeting Reconvened at 6:14PM.

Workshop Closed at 6:27PM.

ANNOUNCEMENTS

Next Meeting Date is April 15, 2024.

Please bring your laptop for Tree Survey Training.

ADJOURN

Chair Ramos Adjourned the Meeting at 6:30PM.

Iris Ramos, Chairperson

*Krista Richardson
Council Liaison to Ordinance Review Committee*