

2ND CITY COUNCIL MEETING (CITY HALL)

October 23, 2024; 4:00 PM Woodcreek, Texas

MEETING NOTICE

The City Council of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Wednesday, October 23, 2024 at 4:00 PM.

All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.

The public may watch this meeting live at the following link:

https://zoom.us/j/92253352690?pwd=UkdlWmRTQldLYnhwaDE0eVl3eWdJZz09

Meeting ID: 922 5335 2690; Passcode: 402874

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D.

Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy

Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to woodcreek@woodcreektx.gov by **NOON**, the day <u>prior</u> to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

AGENDA

CALL TO ORDER

MOMENT OF SILENCE

PLEDGES

ROLL CALL and ESTABLISH QUORUM

PUBLIC COMMENTS

CONSENT CALENDAR

1. Approval of Regular City Council Meeting Minutes From September 11, 2024

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

- 2. Report by Planning and Zoning Committee Liaison, Council Member Grummert
 - New Planning and Zoning Chairperson and Vice-Chairperson
- 3. Report by Infrastructure and Mobility Panel Liaison, Council Member Bailey
 - Drainage Town Hall to be held at VFW October 22, 2024
 - Status of edits to Ordinance 30, Chapter 92
 - Workshop to discuss mobility solutions

- 4. Report by Tree Board Liaison, Council Member Richardson
 - November 9thTree-Give away event.
 - Oak wilt and tree trimming educational signs have been distributed throughout the city.
 - Tree City USA application status.
 - We are beginning the process of tagging dead trees on city property for removal.
 - Next project is a possible city orchard and applying for a fruit tree orchard grant.
 - Reminder that we have two alternate seats open on the board if anyone is interested in volunteering.
- 5. Report by City Administrator, Jim Burton
 - Sheriff Report
 - Check Register
 - Accounting Services
 - Quarterly Financials
 - Code enforcement
 - City Hall Updates
- 6. Report on Financials, Michael Boese, Clear Career Professionals

REGULAR AGENDA

- 7. Discuss and Take Appropriate Action to decide what the project should be regarding an LCRA Grant application, and create a sub-committee to work with staff and apply for the LCRA Grant in January 2025. (Grummert)
- 8. Discuss and Take Appropriate Action to approve the purchase of additional trees by the Tree Board for the Fall Tree Give-Away Event on 11/9/24 using funds from the Tree Board line item in the budget. (Richardson)
- Discussion on the installation of "speed cushion ahead" signs leading up to the speed cushions being installed as part of the safety enhancement program. (Hines)
- 10. Discussion and possible action to change the City of Woodcreek's event permit process and fees. (Hines)
- 11. Discussion and possible action to create a committee to research and provide programs directed toward the needs of the elderly population of the City of Woodcreek. (Bailey)
- 12. Discuss and Take Appropriate Action to approve the reallocation of funds in the amount of \$153 from the Tree Board budget line item to general fund expenses. (Richardson)

COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING ANNOUNCEMENTS ADJOURN

POSTING CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on the outdoor Notice Board of Woodcreek City Hall on the **17th day of October**, **2024 at 3:00PM**.

CITY COUNCIL MEETING (CITY HALL) September 11, 2024; 6:30 PM Woodcreek, Texas MINUTES

CALL TO ORDER

MOMENT OF SILENCE

PLEDGES

ROLL CALL and ESTABLISH QUORUM

PRESENT

Mayor Rasco
Mayor Pro-tem Hines
Council member Bailey
Council member Grummert
Council member Hambrick
Council member Richardson

CITY STAFF PRESENT

Jim Burton Michael Boese Suzanne Mac Kensie

PUBLIC COMMENTS

CONSENT CALENDAR

- 1. Approval of Minutes From Regular City Council Meeting on August 14, 2024.
- 2. Approval of Minutes From Special City Council Budget Workshop on 21, 2024.
- 3. Approval of Minutes From Regular City Council Meeting on August 28, 2024.

Council member Grummert requests to move item 1 and 3 to the regular agenda.

Motion made by Council member Grummert to approve item 2 of the Consent agenda. Seconded by Council member Richardson.

Motion passed: 5-0-0

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

- 4. Report By Acting City Administrator, Jim Burton.
- a) Sheriff Report

- b) Check Register
- c) Accounting Services
- d) Quarterly Financials
- e) Code Enforcement
- f) City Hall Updates
- g) Engineering Requests

PROCLAMATIONS AND GUEST SPEAKERS

5. Proclamation naming September 2024 as PRIDE Month in the City of Woodcreek

5 minute recess for Pictures

REGULAR AGENDA

1. Approval of Minutes From Regular City Council Meeting on August 14, 2024.

Motion made by Council member Grummert to Approve the Minutes for the City Council Meeting on August 14, 2024 with the edits made by Council. Seconded by Council member Richardson.

Motion passed 5-0-0

3. Approval of Minutes From Regular City Council Meeting on August 28, 2024.

Motion made by Council member Grummert to Approve the Minutes for the City Council Meeting on August 28, 2024 with the edits made by Council. Seconded by Council member Richardson.

Motion passed 5-0-0

6. Public Hearing on the Proposed Budget For Fiscal Year 2024-2025.

Public Hearing Opens at 7:33pm

Public Hearing Closes at 8:05 pm

Break begins at 8:05pm

Break ends at 8:20pm and return to Open Session.

7. Discuss and Take Possible Action to Adopt An Ordinance of the City Council of the City of Woodcreek, Texas, Adopting The Fiscal Year 2024-2025 Budget, Beginning October 1, 2024, and Ending September 30, 2025, In Accordance with Texas Local Government Code Chapter 102; Providing For The Filing of the Budget; Providing That This Ordinance Shall Be Cumulative of All Ordinances; Providing A Severability Clause; And Providing An Effective Date.

Motion made by Mayor Pro-tem Hines that we adopt the Ordinance of the City Council of the City of Woodcreek, Texas, adopting the Fiscal Year 2024-2025 budget. Seconded by Council member Grummert.

Amendment made by Mayor Pro-tem Hines to state 'with edits'. Seconded by Council member Grummert. (The city attorney stated that the main motion could be amended by the one making that motion if the second was willing to let their second stand. Council member Grummert agreed by making another second).

The edits made to the budget were:

ARPA adjustment (made by staff)

Salary Increase to \$200,000.

Parks and Playground maintenance Decrease to \$20,000.

Community Relations Decrease to \$10,000.

No objection for above edits.

Capital Improvements-Bathroom increased by \$ 15,000.

Interest income decreased to \$70,000.

Comprehensive Plan decreased by \$20,000.

no objection for above edits.

Reducing the Interest income to \$50,000.

2 objections were raised on above. (\$70,000. for Interest Income stands.)

Franchise Fee to \$100,000. (Per City attorney instruction only one vote was held that included the 'with edits' amendment)

Motion passed 3-2-0. Council members Bailey and Hambrick voting Nay.

8. Discussion and possible action to request a scope of work analysis and cost estimate for projects related to pedestrian mobility, city-wide drainage, a safety enhancement program phase II, and other capital improvement planning topics from the City of Woodcreek's engineering firm, Freeland Turk not to exceed \$24,000 in total services for this planning work. (Hines)

Main motion made by Mayor Pro-tem Hines to request a scope of work analysis and cost estimate for projects related to pedestrian mobility, city-wide drainage, a safety enhancement program phase II, and other capital improvement planning topics from the City of Woodcreek's engineering firm, Freeland Turk not to exceed \$24,000 in total services for this planning work. Second by Council member Richardson.

Motion passed: 3-2-0 Council member Bailey and Hambrick voted Nay.

9. Discuss and Take Appropriate Action To Consider The Remediation of Driveway Approaches On Brookmeadow Drive As Discussed At The January 24, 2024 City Council Meeting. (Bailey)

Motion made by Council member Bailey to consider driveway approaches located at 16, 17, 18, and 20 Brookmeadow be considered for remediation. Seconded by Council member Hambrick.

Motion failed: 2-3-0 Council member Hines, Grummert and Richardson voted Nay.

10. Discussion and possible action to authorize Jim Burton, acting City Administrator, to select a vendor to provide excess debt collection services for the City of Woodcreek. (Hines).

Mayor Pro-tem Hines make the motion to authorize Jim Burton to select a vendor to provide excess debt collection services. Seconded by Council member Hambrick.

Motion Passed: 5-0-0

11. Discussion and possible action to amend Chapter 32.01 of the City of Woodcreek Code of Ordinances, Title VII ("Traffic Code"), Chapter 70 ("Traffic Schedules"), Schedule II ("Stop and Yield Intersections"). (Hines)

Mayor Pro-tem Hines makes the motion to amend Chapter 32.01 of the City of Woodcreek Code of Ordinances, Title VII ("Traffic Code"), Chapter 70 ("Traffic Schedules"), Schedule II ("Stop and Yield Intersections"). Seconded by Council member Grummert.

Motion Passed: 3-2-0 Council members Bailey and Hambrick voted Nay.

12. Discussion and take possible action on directing Jim Burton, acting City Administrator, to award the Land Management contract to Bruner Land Improvements following the closing of the Request for Proposals (RFP) for said services on August 31, 2024 thereby authorizing Mr. Burton to enter into a contract with Bruner Land Improvements not to exceed \$20,000 annually spanning several budget line item categories related to this service. (Rasco)

Mayor Pro-tem Hines made the motion to authorize Jim Burton to enter into a Land Management contract with Brunner Land Improvements not to exceed \$20,000 annually. Seconded by Council member Grummert.

Motion passed: 5-0-0

13. Discussion and take possible action on selecting a company for which to award the City Arborist contract following the closing of the Request for Proposals (RFP) for said services on August 31, 2024 thereby authorizing Mr. Burton to enter into a contract with the selected applicant not to exceed \$18,000 annually from the Arborist budget line item. (Rasco)

Council member Richardson makes the motion discuss and take possible action on selecting a company for which to award the City Arborist contract following the closing of the Request for Proposals (RFP) for said services on August 31, 2024 thereby authorizing Mr. Burton to enter into a contract with the selected applicant not to exceed \$10,000 annually from the Arborist budget line item. Seconded by Council member Grummert.

Council member Richardson makes the amendment to recommend We Love Trees for the company selected. Seconded by Council member Grummert.

Amendment passed: 5-0-0

Main motion as amended passed: 5-0-0

Break returned to Open Session at 10:30pm

14. Discussion and possible action on providing due notice to the City of Woodcreek City Secretary, Suzanne Mac Kenzie, of allegations of incompetency and misconduct. (Hines)

Mayor Pro-tem Hines made the motion to provide due notice to the City of Woodcreek City Secretary, Suzanne Mac Kenzie, of allegations of incompetency and misconduct. Seconded by Council member Grummert.

Motion passed: 3-2-0 Council member Bailey and Hambrick voting Nay.

COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING

- 1. Introduced by Council Member Linnea Bailey
- a. Study on remaining buildable lots, for an accurate account for future housing and non-buildable lots.
- b. Report on progress from I&M on request form.
- 2. Introduced by Council Member Bob Hambrick
- a. Attorney opinion regarding exact intent of local government code 22.1778 majority vote verses simple majority vote.
- 3. Introduced by Council Member Krista Richardson
- a. Discuss and take possible action seeking contract for City Oak Wilt Specialist.
- b. Seek council approval for purchase of supplies for November Tree Board Tree Give away.
- c. Seek council approval to buy saplings for November Tree Board Tree Give away.

ANNOUNCEMENTS

ADJOURN

Motion was made by Council member Chrys Grummert to adjourn, motion was seconded by Mayor Pro tem Debra Hines.

Jeff Rasco, Mayor



CITY OF WOODCREEK

Council Report Check Date: 9/1/2024 to 9/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - General	Fund					
Non-Departi	mental					
	9/4/2024	ATS Engineers	10-4041	New Home Inspections	4 Canyon Circle Inspections	\$55.00
	9/17/2024	EFTPS	10-2103	EFTPS	Medicare - Employer 9/7/2024	\$116.23
	9/17/2024	EFTPS	10-2103	EFTPS	Medicare - Employee 9/7/2024	\$116.23
	9/17/2024	EFTPS	10-2103	EFTPS	Social Security - Employer 9/7/2024	\$496.97
	9/17/2024	TMRS	10-2102 TMRS TMRS - Employer 9/7/2024	\$695.73		
	9/17/2024	TMRS	10-2102	TMRS	TMRS - Employee 9/7/2024	\$538.73
	9/17/2024	EFTPS	10-2103	EFTPS	Social Security-Employee 9/7/2024	\$496.97
	9/17/2024	EFTPS	10-2103	EFTPS	Federal Withholding 9/7/2024	\$839.42
	9/17/2024	ATS Engineers	10-4041	New Home Inspections	4 Canyon Cr Reinspections	\$55.00
	9/24/2024	City of Woodcreek	10-2000	Due To Consolidated Cash / Accounts Payable	Internal Expense 9/21/2024	\$127.79
	9/24/2024	EFTPS	10-2103	EFTPS	Medicare - Employer 9/21/2024	\$114.80
	9/24/2024	EFTPS	10-2103	EFTPS	Medicare - Employee 9/21/2024	\$114.80
	9/24/2024	EFTPS	10-2103	EFTPS	Social Security - Employer 9/21/2024	\$490.83
	9/24/2024	TMRS	10-2102	TMRS	TMRS - Employer 9/21/2024	\$695.73
	9/24/2024	TMRS	10-2102	TMRS	TMRS - Employee 9/21/2024	\$538.73
	9/24/2024	EFTPS	10-2103	EFTPS	Social Security-Employee 9/21/2024	\$490.83
	9/24/2024	EFTPS	10-2103	EFTPS	Federal Withholding 9/21/2024	\$830.55

10/16/2024 8:59:

CITY OF WOODCREEK

Council Report Check Date: 9/1/2024 to 9/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount		
10 - Genera	l Fund							
Non-Depart	Non-Departmental							
	9/24/2024	VISA	10-1212	Kawasaki Mule 2016	Battery	\$126.64		
	9/24/2024	ATS Engineers	10-4042	Exsisting Homes Inspections	130 Augusta Lane Reinspection 1	\$55.00		
	9/24/2024	ATS Engineers	10-4041	New Home Inspections	Reinspection's 4 Canyon Cr	\$55.00		
	9/30/2024	ATS Engineers	10-4041	New Home Inspections	4 Canyon Creek Reinspectipon	\$55.00		
				т	Total			
Administrati	ion							
	9/4/2024	Yvette Foster Photography	10-10-5207	Contract Services	Jim Burton Head shot	\$99.00		
	9/4/2024	Landscape Business Services LLC	10-10-5202	Mowing	8/12/24 Mowing	\$475.00		
	9/4/2024	Amazon Capital Services, Inc.	10-10-5050	Office Supplies	desk calendar, webcam, coffee, mouse pad, forks	\$95.52		
	9/4/2024	Wimberley Shave Ice	10-10-5312	Community Relations	85 extra sno-cones for 40th	\$340.00		
	9/17/2024	HOT IT	10-10-5051	Office Equipment	New gigabit switch	\$99.99		
	9/17/2024	HOT IT	10-10-5114	IT Services	Set up Council laptops, remote IT help	\$3,359.94		
	9/17/2024	HOT IT	10-10-5114	IT Services	Annual online commerce experience	\$252.45		
	9/17/2024	CivicPlus LLC	10-10-5060	Website	Website launch assisatnce	\$1,398.10		
	9/17/2024	Xerox Business Solutions Southwest (Dahill)	10-10-5056	Printing & Reproduction	Contact Invoice 20240801-0831	\$67.29		
	9/17/2024	Verizon	10-10-5406	Telephone & Internet	20240801-0901	\$166.42		

CITY OF WOODCREEK

Council Report Check Date: 9/1/2024 to 9/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - General	Fund					
Administrati	ion					
	9/17/2024	Simple Leaf Tree Care	10-10-5551	Tree Board	Tree Purchases for Arbor Day	\$250.00
	9/17/2024	Leinneweber Services	10-10-5208	Parks And Playground Maintenance	Portable toilet Creekside Park for September	\$175.00
	9/17/2024	Hays Central Appraisal District	10-10-5117	Ad Valorem Tax Expense	2024 4th QTR 042	\$1,258.50
	9/17/2024	Clear Career Professional IIc	10-10-5207	Contract Services	20249/2-9/8 Budget & Fundview	\$960.00
	9/17/2024	Clear Career Professional IIc	10-10-5207	Contract Services	8/28-9/1 Budget Fundview & Council Meeting	\$960.00
	9/17/2024	PEC-Utilities	10-10-5404	Outdoor Electric	Account: 3000229534 Brookhollow	\$49.13
	9/17/2024	PEC-Utilities	10-10-5404	Outdoor Electric	Account: 3000229534 Entrance	\$72.61
	9/17/2024	PEC-Utilities	10-10-5401	City Hall Electric	August 2024 Electric Account: 3000096693	\$189.42
	9/17/2024	Woods Comfort Systems	10-10-5053	City Hall Maintenance / Repairs	Dispatch Fee	\$115.00
	9/17/2024	Freeland Turk Engineering Group, LLC	10-10-5106	Engineering	8/5-8/28/24	\$1,025.00
	9/17/2024	Freeland Turk Engineering Group, LLC	10-10-5108	Engineering Reimbursable	8/5-8/28/24	\$307.50
	9/17/2024	Freeland Turk Engineering Group, LLC	10-10-5106	Engineering	8/5-8/29/24	\$4,376.45
	9/17/2024	Freeland Turk Engineering Group, LLC	10-10-5106	Engineering	8/8-8/30/24	\$4,104.29
	9/24/2024	VISA	10-10-5050	Office Supplies	envelopes, paper plates waters	\$35.37
	9/24/2024	VISA	10-10-5312	Community Relations	Food trays & Amazon for 40th	\$352.76
	9/24/2024	VISA	10-10-5312	Community Relations	light meter, cafe, 40th, specs	\$773.67

3

10/16/2024 8:59:

CITY OF WOODCREEK

Council Report Check Date: 9/1/2024 to 9/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
10 - Genera	l Fund					
Administrat	ion					
	9/24/2024	VISA	10-10-5053	City Hall Maintenance / Repairs	pots & soil	\$12.39
	9/24/2024	VISA	10-10-5552	Parks Board	bench plaque	\$24.16
	9/24/2024	VISA	10-10-5058	Software & Subscriptions	Zoom	\$17.04
	9/24/2024	Denton Navarro Rocha Bernal & Zech	10-10-5109	Legal Expenses:General	20240805-0829	\$2,665.03
	9/24/2024	Denton Navarro Rocha Bernal & Zech	10-10-5113	Legal Expenses:Elected Body Legal	20240805-0829	\$199.00
	9/24/2024	Denton Navarro Rocha Bernal & Zech	10-10-5112	Legal Expenses:Special Cases	20240805-0829	\$281.00
	9/24/2024	Clear Career Professional Ilc	10-10-5207	Contract Services	Budget, Fundview & Council Meeting	\$2,846.82
	9/24/2024	Christopher A Morgan	10-10-5116	Law Enforcement	Sept. 2024	\$720.00
	9/24/2024	Alexander Pinillo	10-10-5116	Law Enforcement	September 2024	\$480.00
	9/24/2024	Hays County	10-10-5116	Law Enforcement	Patrol car September 2024	\$500.00
	9/24/2024	Landscape Business Services LLC	10-10-5202	Mowing	9/10/2024 service	\$475.00
	9/24/2024	Spectrum Business	10-10-5406	Telephone & Internet	9/14-10/14/2024inte	\$212.43
	9/24/2024	Pitney Bowes (NOTPurchasePower)	10-10-5055	Postage & Shipping	Lease Property Tax Invoice	\$31.03
	9/24/2024	Hudson Rivera	10-10-5207	Contract Services	9/2-9/15/2024	\$135.00
	9/24/2024	Xerox Financial Services	10-10-5056	Printing & Reproduction	9/1/-9/30/2024	\$206.36
	9/24/2024	Jani King	10-10-5054	Cleaning Costs	September 2024	\$297.00
	9/24/2024	Cedar Bruner	10-10-5207	Contract Services	9/2-9/15 2024	\$135.00

Page

CITY OF WOODCREEK

Council Report Check Date: 9/1/2024 to 9/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount	
10 - Genera	Fund						
Administration							
	9/24/2024	Mattatha Barker	10-10-5306	Travel & Vehicle Exp Reimb.	Mileage 7/10-9/17 2024	\$28.81	
	9/30/2024	Pathmark Traffic Equipment, LLC	10-10-5212	Street Signs	24 Hours parking limit sign	\$25.00	
	9/30/2024	Elizabeth Maurer	10-10-5552	Parks Board	Candy for Spooktacular	\$39.98	
	9/30/2024	Cedar Bruner	10-10-5207	Contract Services	cedar bruner 09160923 2024	\$180.00	
	9/30/2024	San Marcos Daily Record	10-10-5057	Printing Cost Newspaper	Vote on Tax rate Notice	\$165.00	
	9/30/2024	A to Z Copy & Print, LLC	10-10-5552	Parks Board	Reimbursement Scan & Email Augusta Park drawing at A Studio Z	\$11.50	
				Т	\$31,045.96		

Item 5.

CITY OF WOODCREEK

Council Report Check Date: 9/1/2024 to 9/30/2024

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
70 - Capital	Fund					
FY 24 Capita Projects	nl					
	9/30/2024	Eagle Land Surveying	70-24-7003	Roads - GO BOND	Deed Research 0.457 Ac% Ransom weed survey no.63 Hays County TX	\$350.00
				-	Total	\$350.00

Page

	Fund Totals					
10	General Fund	\$38,151.94				
70	Capital Fund	\$350.00				
	Grand Total:	\$38,501.94				

September HCSO Report

Stop Type	# of Stops	# of Citations	Resident
Ran Stop Sign	7	0	3
No front License Plate	2	0	2
Speeding	15	2	8
Expired Registration	7	0	3
Defective Equiptment	1	0	1
No registration Sticker	1	0	1
Totals	33	2	18

10 - General Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
-	22,151.91	807,023.92	930,680.00	123,656.08	13.29%	500,232.13	500,232.13
Revenue Totals	22,151.91	807,023.92	930,680.00	123,656.08	13.29%	500,232.13	500,232.13
Expense Summary							
10-Administration	57,017.55	703,903.94	749,130.00	45,226.06	6.04%	693,388.64	693,388.64
50-Non-department	0.00	0.00	181,550.00	181,550.00	100.00%	0.00	0.00
Expense Totals	57,017.55	703,903.94	930,680.00	226,776.06	24.37%	693,388.64	693,388.64
Revenues Over(Under) Expenditures	(34,865.64)	103,119.98	0.00	0.00	0.00%	(193,156.51)	(193,156.51)

10 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Taxes							
-4001 Ad Valorem Tax	2,848.37	374,404.56	365,000.00	(9,404.56)	(2.58%)	0.00	0.00
-4002 Ad Valorem - Delinquent	0.00	77.17	2,000.00	1,922.83	96.14%	2,581.09	2,581.09
-4003 Ad Valorem - Penalty and Interest	0.00	936.00	1,000.00	64.00	6.40%	0.00	0.00
-4010 State Sales Tax Revenue	12,076.49	96,439.27	90,000.00	(6,439.27)	(7.15%)	107,246.78	107,246.78
-4011 Mixed Beverage Tax & Fees Rev	270.55	1,773.58	1,500.00	(273.58)	(18.24%)	2,032.33	2,032.33
Total Taxes	15,195.41	473,630.58	459,500.00	(14,130.58)	(3.08%)	111,860.20	111,860.20
Franchise Fee							
-4019 Frontier Franchise Rev	0.00	25.44	0.00	(25.44)	0.00%	0.00	0.00
-4020 Electric Franchise Fee Revenue	0.00	26,853.28	34,000.00	7,146.72	21.02%	47,651.29	47,651.29
-4021 Cable Services Franchise Rev	0.00	22,113.39	33,000.00	10,886.61	32.99%	33,476.54	33,476.54
-4023 Water Service Franchise Revenue	0.00	27,425.43	100,000.00	72,574.57	72.57%	104,560.58	104,560.58
-4024 Disposal Service Franchise Rev	0.00	15,720.82	27,000.00	11,279.18	41.77%	39,648.82	39,648.82
-4025 Telephone Franchise Revenue	0.00	0.00	130.00	130.00	100.00%	132.48	132.48
Total Franchise Fee	0.00	92,138.36	194,130.00	101,991.64	52.54%	225,469.71	225,469.71
Reimbursements							
-4031 Legal	0.00	(2,397.52)	0.00	2,397.52	0.00%	0.00	0.00
Total Reimbursements	0.00	(2,397.52)	0.00	2,397.52	0.00%	0.00	0.00
Development Revenue	-						
-4034 Residential	0.00	270.00	0.00	(270.00)	0.00%	0.00	0.00
-4040 New Home Permits	0.00	1,227.50	1,000.00	(227.50)	(22.75%)	4,929.50	4,929.50
-4041 New Home Inspections	(220.00)	(1,120.00)	0.00	1,120.00	0.00%	0.00	0.00

10 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
-4042 Exsisting Homes Inspections	(55.00)	1,982.50	5,000.00	3,017.50	60.35%	0.00	0.00
-4043 Other Permits	0.00	262.00	0.00	(262.00)	0.00%	7,518.00	7,518.00
-4044 Residential:Inspections	181.50	698.50	150.00	(548.50)	(365.67%)	8,345.74	8,345.74
-4045 Commercial	0.00	918.50	150.00	(768.50)	(512.33%)	0.00	0.00
-4047 Other:Subdivisions/Plats/Re- Plats	0.00	2,782.96	5,000.00	2,217.04	44.34%	25,961.95	25,961.95
Total Development Revenue	(93.50)	7,021.96	11,300.00	4,278.04	37.86%	46,755.19	46,755.19
Miscellaneous							
-4050 Interest Income	0.00	24,936.86	70,000.00	45,063.14	64.38%	108,116.81	108,116.81
-4051 Other Revenue	0.00	275.51	0.00	(275.51)	0.00%	5,545.22	5,545.22
-4072 Municipal Court Revenue	0.00	0.00	1,000.00	1,000.00	100.00%	0.00	0.00
-4075 TDEM DR-4485 Revenue	6,900.00	198,794.55	190,000.00	(8,794.55)	(4.63%)	0.00	0.00
Total Miscellaneous	6,900.00	224,006.92	261,000.00	36,993.08	14.17%	113,662.03	113,662.03
License & Permits						- 	
-4060 Liquor License Revenue	0.00	950.00	1,250.00	300.00	24.00%	2,050.00	2,050.00
-4061 Sign Fees	0.00	230.00	200.00	(30.00)	(15.00%)	435.00	435.00
-4062 Fence Permit	75.00	1,150.00	500.00	(650.00)	(130.00%)	0.00	0.00
-4064 Remodel/Addition Permit	0.00	1,134.50	150.00	(984.50)	(656.33%)	0.00	0.00
-4065 Deck Permit	75.00	600.00	150.00	(450.00)	(300.00%)	0.00	0.00
-4066 Shed/Geenhouse	0.00	515.12	500.00	(15.12)	(3.02%)	0.00	0.00
-4067 Variance	0.00	500.00	500.00	0.00	0.00%	0.00	0.00
-4068 Special Events	0.00	(300.00)	200.00	500.00	250.00%	0.00	0.00
-4069 Fireworks	0.00	250.00	150.00	(100.00)	(66.67%)	0.00	0.00
-4070 Solar Panel	0.00	88.00	150.00	62.00	41.33%	0.00	0.00

10 - General Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
-4071 Other Permits	0.00	7,506.00	1,000.00	(6,506.00)	(650.60%)	0.00	0.00
Total License & Permits	150.00	12,623.62	4,750.00	(7,873.62)	(165.76%)	2,485.00	2,485.00
Total	22,151.91	807,023.92	930,680.00	123,656.08	13.29%	500,232.13	500,232.13
Total Revenue	22,151.91	807,023.92	930,680.00	123,656.08	13.29%	500,232.13	500,232.13

10 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-Administration							
Personnel							
10-5001 Salaries and Wages	14,305.78	198,267.22	220,000.00	21,732.78	9.88%	157,695.43	157,695.43
10-5002 Overtime Wages	0.00	759.00	1,000.00	241.00	24.10%	14,331.37	14,331.37
10-5003 Health Insurance Stipend	1,661.52	20,707.48	22,200.00	1,492.52	6.72%	6,512.77	6,512.77
10-5004 Retirement	1,391.46	19,248.74	21,000.00	1,751.26	8.34%	17,956.44	17,956.44
10-5005 Workers Comp	0.00	875.00	1,000.00	125.00	12.50%	0.00	0.00
10-5006 Payroll Tax	0.00	274.56	30.00	(244.56)	(815.20%)	37.57	37.57
Expense: Unemployment Insurance 10-5007 Payroll Tax Expense: FICA/OASDI	1,218.83	16,950.55	17,000.00	49.45	0.29%	13,853.63	13,853.63
Total Personnel	18,577.59	257,082.55	282,230.00	25,147.45	8.91%	210,387.21	210,387.21
Office Expense	<u> </u>						
10-5049 Bank Fees & Charges	0.00	216.16	0.00	(216.16)	0.00%	45.00	45.00
10-5050 Office Supplies	130.89	6,439.48	6,000.00	(439.48)	(7.32%)	7,658.02	7,658.02
10-5051 Office Equipment	99.99	988.90	5,000.00	4,011.10	80.22%	5,277.62	5,277.62
10-5053 City Hall Maintenance / Repairs	127.39	8,351.22	8,000.00	(351.22)	(4.39%)	6,157.62	6,157.62
10-5054 Cleaning Costs	297.00	3,492.75	3,600.00	107.25	2.98%	2,029.28	2,029.28
10-5055 Postage & Shipping	31.03	2,901.80	4,000.00	1,098.20	27.46%	3,531.73	3,531.73
10-5056 Printing & Reproduction	273.65	2,956.13	5,000.00	2,043.87	40.88%	2,516.36	2,516.36
10-5057 Printing Cost Newspaper	165.00	1,270.46	2,000.00	729.54	36.48%	684.69	684.69
10-5058 Software & Subscriptions	17.04	24,310.63	24,000.00	(310.63)	(1.29%)	33,336.92	33,336.92
10-5059 IT & Radio Expenses	0.00	1,974.07	5,000.00	3,025.93	60.52%	2,315.30	2,315.30
10-5060 Website	1,398.10	19,487.19	14,800.00	(4,687.19)	(31.67%)	0.00	0.00
10-5061 FundView	0.00	23,500.00	29,250.00	5,750.00	19.66%	0.00	0.00

10 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Total Office Expense	2,540.09	95,888.79	106,650.00	10,761.21	10.09%	63,552.54	63,552.54
Professional Services	<u></u>						
10-5101 Audit Expense	0.00	21,162.00	14,000.00	(7,162.00)	(51.16%)	13,263.70	13,263.70
10-5102 Codification	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
10-5104 Arborist	0.00	0.00	8,000.00	8,000.00	100.00%	0.00	0.00
10-5105 Code Administrator	0.00	22,119.46	8,000.00	(14,119.46)	(176.49%)	2,992.09	2,992.09
10-5106 Engineering	9,505.74	57,634.96	30,000.00	(27,634.96)	(92.12%)	17,540.74	17,540.74
10-5107 Mapping	0.00	0.00	1,000.00	1,000.00	100.00%	200.00	200.00
10-5108 Engineering Reimbursable	307.50	307.50	0.00	(307.50)	0.00%	8,090.00	8,090.00
10-5109 Legal Expenses:General	2,665.03	28,709.35	30,000.00	1,290.65	4.30%	3,540.00	3,540.00
10-5111 Legal Expenses:Litigation	0.00	0.00	5,000.00	5,000.00	100.00%	34,470.60	34,470.60
10-5112 Legal Expenses:Special Cases	281.00	5,513.50	10,000.00	4,486.50	44.87%	3,295.00	3,295.00
10-5113 Legal Expenses:Elected Body Legal	199.00	9,480.97	5,000.00	(4,480.97)	(89.62%)	9,041.60	9,041.60
10-5114 IT Services	3,612.39	5,042.38	0.00	(5,042.38)	0.00%	2,521.46	2,521.46
10-5115 Accounting	0.00	11,385.71	0.00	(11,385.71)	0.00%	24,168.00	24,168.00
10-5116 Law Enforcement	1,700.00	13,535.00	17,000.00	3,465.00	20.38%	9,957.50	9,957.50
10-5117 Ad Valorem Tax Expense	1,258.50	5,350.87	4,000.00	(1,350.87)	(33.77%)	3,727.96	3,727.96
10-5118 Building Inspections	0.00	6,840.94	10,000.00	3,159.06	31.59%	1,890.00	1,890.00
10-5119 Code Compliance	0.00	0.00	500.00	500.00	100.00%	0.00	0.00
10-5120 Watershed Protection Plan	0.00	20,000.00	20,000.00	0.00	0.00%	0.00	0.00
10-5207 Contract Services	5,315.82	10,251.54	0.00	(10,251.54)	0.00%	470.00	470.00
Total Professional Services	24,844.98	217,334.18	165,500.00	(51,834.18)	(31.32%)	135,168.65	135,168.65
Area Care and Maintenance	- -						

ltem 6.

10 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-5201 Deer Removal	0.00	1,100.00	1,500.00	400.00	26.67%	975.00	975.00
10-5202 Mowing	950.00	1,900.00	6,000.00	4,100.00	68.33%	6,975.00	6,975.00
10-5203 Oak Wilt Containment	0.00	6,800.00	15,000.00	8,200.00	54.67%	0.00	0.00
10-5204 Greenspace Maintenance	2,000.00	6,238.00	7,500.00	1,262.00	16.83%	5,961.29	5,961.29
10-5205 Landscape Maintenance	0.00	13,373.27	7,500.00	(5,873.27)	(78.31%)	4,615.00	4,615.00
10-5206 Green Building Initiatives	0.00	0.00	5,000.00	5,000.00	100.00%	0.00	0.00
10-5208 Parks And Playground Maintenance	175.00	3,160.94	5,000.00	1,839.06	36.78%	0.00	0.00
10-5209 ROW Tree Trimming	4,200.00	4,200.00	5,000.00	800.00	16.00%	0.00	0.00
10-5210 Holiday Decorations	0.00	486.42	500.00	13.58	2.72%	649.99	649.99
10-5211 Street Maintenance	0.00	0.00	5,000.00	5,000.00	100.00%	4,282.73	4,282.73
10-5212 Street Signs	1,225.00	16,067.66	6,000.00	(10,067.66)	(167.79%)	119.00	119.00
10-5213 Equipment Maintenance	0.00	130.53	3,000.00	2,869.47	95.65%	732.24	732.24
10-5214 Water Quality Testing CCWPP	0.00	0.00	1,200.00	1,200.00	100.00%	1,417.00	1,417.00
Total Area Care and Maintenance	8,550.00	53,456.82	68,200.00	14,743.18	21.62%	25,727.25	25,727.25
Miscellaneous							
10-5216 Tree Limb Pick-Up	0.00	19,200.00	0.00	(19,200.00)	0.00%	0.00	0.00
10-5551 Tree Board	250.00	1,093.70	1,500.00	406.30	27.09%	0.00	0.00
10-5552 Parks Board	75.64	269.31	10,000.00	9,730.69	97.31%	217,658.73	217,658.73
10-5600 Miscellaneous	(6.00)	660.43	0.00	(660.43)	0.00%	0.00	0.00
10-5601 Matching Grant Funds	0.00	0.00	45,000.00	45,000.00	100.00%	0.00	0.00
Total Miscellaneous	319.64	21,223.44	56,500.00	35,276.56	62.44%	217,658.73	217,658.73
Other Operating Expenses						- 	
10-5301 Dues & Membership	0.00	1,598.20	1,200.00	(398.20)	(33.18%)	1,092.34	1,092.34

10 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-5302 Election Expense	0.00	2,285.07	2,300.00	14.93	0.65%	2,198.96	2,198.96
10-5303 TML Dues	0.00	0.00	650.00	650.00	100.00%	632.00	632.00
10-5304 Meeting Expense	0.00	302.78	2,500.00	2,197.22	87.89%	968.89	968.89
10-5305 Public Notices	0.00	284.55	3,000.00	2,715.45	90.52%	5,964.24	5,964.24
10-5306 Travel & Vehicle Exp Reimb.	28.81	291.42	1,000.00	708.58	70.86%	580.96	580.96
10-5307 Elected Official Travel	0.00	26.65	1,000.00	973.35	97.34%	0.00	0.00
10-5308 Training & Prof Development	0.00	1,170.00	0.00	(1,170.00)	0.00%	0.00	0.00
10-5309 Training & Prof Development: Elected Body	0.00	7,444.68	3,000.00	(4,444.68)	(148.16%)	2,220.61	2,220.61
10-5310 Training & Prof Development:Staff	0.00	8,685.67	6,000.00	(2,685.67)	(44.76%)	3,446.62	3,446.62
10-5311 Training & Prof Development: Boards/Committees	0.00	0.00	1,200.00	1,200.00	100.00%	132.77	132.77
10-5312 Community Relations	1,466.43	23,631.58	7,000.00	(16,631.58)	(237.59%)	6,917.42	6,917.42
10-5313 Other Operating Expenses	0.00	(370.00)	0.00	370.00	0.00%	5,093.06	5,093.06
10-5314 TML Insurance	0.00	5,473.30	5,800.00	326.70	5.63%	0.00	0.00
Total Other Operating Expenses	1,495.24	50,823.90	34,650.00	(16,173.90)	(46.68%)	29,247.87	29,247.87
Utilities							
10-5401 City Hall Electric	189.42	1,632.01	1,700.00	67.99	4.00%	1,565.99	1,565.99
10-5402 City Hall Water	0.00	555.86	1,500.00	944.14	62.94%	1,485.62	1,485.62
10-5404 Outdoor Electric	121.74	1,438.98	1,400.00	(38.98)	(2.78%)	1,426.02	1,426.02
10-5405 Outdoor Water	0.00	128.76	1,600.00	1,471.24	91.95%	1,573.14	1,573.14
10-5406 Telephone & Internet	378.85	4,338.65	6,200.00	1,861.35	30.02%	5,365.62	5,365.62
Total Utilities	690.01	8,094.26	12,400.00	4,305.74	34.72%	11,416.39	11,416.39
Municipal Court							

10 - General Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-5501 Misc. Court Costs	0.00	0.00	9,000.00	9,000.00	100.00%	230.00	230.00
10-5502 MC Judge	0.00	0.00	6,000.00	6,000.00	100.00%	0.00	0.00
10-5504 Prosecutor	0.00	0.00	8,000.00	8,000.00	100.00%	0.00	0.00
Total Municipal Court	0.00	0.00	23,000.00	23,000.00	100.00%	230.00	230.00
Total Administration	57,017.55	703,903.94	749,130.00	45,226.06	6.04%	693,388.64	693,388.64
50-Non-department							
Transfers							
50-5801 Transfer to Capital	0.00	0.00	49,925.00	49,925.00	100.00%	0.00	0.00
50-5802 Transfer to Reserves	0.00	0.00	131,625.00	131,625.00	100.00%	0.00	0.00
Total Transfers	0.00	0.00	181,550.00	181,550.00	100.00%	0.00	0.00
Total Non-department	0.00	0.00	181,550.00	181,550.00	100.00%	0.00	0.00
Total Expense	57,017.55	703,903.94	930,680.00	226,776.06	24.37%	693,388.64	693,388.64

15 - Reserve Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
-	606.36	87,330.55	131,625.00	44,294.45	33.65%	0.00	0.00
Revenue Totals	606.36	87,330.55	131,625.00	44,294.45	33.65%	0.00	0.00
Revenues Over(Under) Expenditures	606.36	87,330.55	131,625.00	0.00	0.00%	0.00	0.00

15 - Reserve Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Missallangous							
Miscellaneous							
-4050 Interest Income	606.36	87,330.55	0.00	(87,330.55)	0.00%	0.00	0.00
-4601 Transfers IN - General Fund	0.00	0.00	131,625.00	131,625.00	100.00%	0.00	0.00
Total Miscellaneous	606.36	87,330.55	131,625.00	44,294.45	33.65%	0.00	0.00
Total	606.36	87,330.55	131,625.00	44,294.45	33.65%	0.00	0.00
Total Revenue	606.36	87,330.55	131,625.00	44,294.45	33.65%	0.00	0.00

20 - Debt Service	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
-	0.00	328,378.00	346,741.00	18,363.00	5.30%	0.00	0.00
Revenue Totals	0.00	328,378.00	346,741.00	18,363.00	5.30%	0.00	0.00
Expense Summary							
10-Debt Service	0.00	274,160.00	346,741.00	72,581.00	20.93%	0.00	0.00
Expense Totals	0.00	274,160.00	346,741.00	72,581.00	20.93%	0.00	0.00
Revenues Over(Under) Expenditures	0.00	54,218.00	0.00	0.00	0.00%	0.00	0.00

20 - Debt Service Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
- Taxes							
-4001 Ad Valorem Tax - I&S	0.00	327,548.97	346,741.00	19,192.03	5.53%	0.00	0.00
-4002 Delinquent Ad Valorem Tax - I&S	0.00	47.79	0.00	(47.79)	0.00%	0.00	0.00
-4003 Penalty and Interest I&S	0.00	781.24	0.00	(781.24)	0.00%	0.00	0.00
Total Taxes	0.00	328,378.00	346,741.00	18,363.00	5.30%	0.00	0.00
Total	0.00	328,378.00	346,741.00	18,363.00	5.30%	0.00	0.00
Total Revenue	0.00	328,378.00	346,741.00	18,363.00	5.30%	0.00	0.00

20 - Debt Service Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
10-Debt Service Debt Service							
10-5712 Debt Service - Interest	0.00	85,660.00	161,341.00	75,681.00	46.91%	0.00	0.00
10-5713 Debt Service - Principal	0.00	185,000.00	185,000.00	0.00	0.00%	0.00	0.00
10-5714 Debt Service - Fees	0.00	3,500.00	400.00	(3,100.00)	(775.00%)	0.00	0.00
Total Debt Service	0.00	274,160.00	346,741.00	72,581.00	20.93%	0.00	0.00
Total Debt Service	0.00	274,160.00	346,741.00	72,581.00	20.93%	0.00	0.00
Total Expense	0.00	274,160.00	346,741.00	72,581.00	20.93%	0.00	0.00

45 - Parks	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
-	0.00	124.10	0.00	(124.10)	0.00%	0.00	0.00
Revenue Totals	0.00	124.10	0.00	(124.10)	0.00%	0.00	0.00
Revenues Over(Under) Expenditures	0.00	124.10	0.00	0.00	0.00%	0.00	0.00
, , ,							

45 - Parks Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
- Miscellaneous							
-4050 Interest Income	0.00	124.10	0.00	(124.10)	0.00%	0.00	0.00
Total Miscellaneous	0.00	124.10	0.00	(124.10)	0.00%	0.00	0.00
Total	0.00	124.10	0.00	(124.10)	0.00%	0.00	0.00
Total Revenue	0.00	124.10	0.00	(124.10)	0.00%	0.00	0.00

50 - Tree Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
-	0.00	7,715.36	0.00	(7,715.36)	0.00%	0.00	0.00
Revenue Totals	0.00	7,715.36	0.00	(7,715.36)	0.00%	0.00	0.00
Revenues Over(Under) Expenditures	0.00	7,715.36	0.00	0.00	0.00%	0.00	0.00

50 - Tree Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
- Miscellaneous							
-4050 Interest Income	0.00	160.36	0.00	(160.36)	0.00%	0.00	0.00
-4076 Donations Received Total Miscellaneous Total	0.00	7,555.00	0.00	(7,555.00)	0.00%	0.00	0.00
	0.00	7,715.36	0.00	(7,715.36)	0.00%	0.00	0.00
	0.00	7,715.36	0.00	(7,715.36)	0.00%	0.00	0.00
Total Revenue	0.00	7,715.36	0.00	(7,715.36)	0.00%	0.00	0.00

CITY OF WOODCREEK Revenue And Expense Report As of September 30, 2024

70 - Capital Fund	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
Revenue Summary							
-	0.00	70,081.65	4,929,603.00	4,859,521.35	98.58%	0.00	0.00
Revenue Totals	0.00	70,081.65	4,929,603.00	4,859,521.35	98.58%	0.00	0.00
Expense Summary							
24-FY 24 Capital Projects	350.00	2,694,258.83	4,929,603.00	2,235,344.17	45.35%	0.00	0.00
Expense Totals	350.00	2,694,258.83	4,929,603.00	2,235,344.17	45.35%	0.00	0.00
Revenues Over(Under) Expenditures	(350.00)	(2,624,177.18)	0.00	0.00	0.00%	0.00	0.00

CITY OF WOODCREEK Revenue and Expense Report As of September 30, 2024

70 - Capital Fund Department Revenue	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
-							
Miscellaneous							
-4050 Interest Income	0.00	70,081.65	0.00	(70,081.65)	0.00%	0.00	0.00
-4601 Transfers IN - General Fund	0.00	0.00	49,925.00	49,925.00	100.00%	0.00	0.00
-4602 Transfer In - Fund Balance	0.00	0.00	4,354,678.00	4,354,678.00	100.00%	0.00	0.00
-4603 CDBG - Grant Funds	0.00	0.00	525,000.00	525,000.00	100.00%	0.00	0.00
Total Miscellaneous	0.00	70,081.65	4,929,603.00	4,859,521.35	98.58%	0.00	0.00
Total	0.00	70,081.65	4,929,603.00	4,859,521.35	98.58%	0.00	0.00
Total Revenue	0.00	70,081.65	4,929,603.00	4,859,521.35	98.58%	0.00	0.00

CITY OF WOODCREEK Revenue and Expense Report As of September 30, 2024

70 - Capital Fund Department Expense	Current Month Expense/Rev	Year To Date Expense/Rev	Current Year Budget	Budget Balance Remaining	% Balance Remaining	Prior Year YTD Balance	Prior Year FY End Bal.
24-FY 24 Capital Projects Capital							
24-7001 Parks - POSAC Grant Projects	0.00	40,881.69	267,500.00	226,618.31	84.72%	0.00	0.00
24-7002 Drainage Project	0.00	0.00	425,624.00	425,624.00	100.00%	0.00	0.00
24-7003 Roads - GO BOND	350.00	2,653,377.14	3,661,554.00	1,008,176.86	27.53%	0.00	0.00
24-7004 Deerfield Road - CDBG GRANT	0.00	0.00	525,000.00	525,000.00	100.00%	0.00	0.00
24-7005 Gas Generator	0.00	0.00	3,000.00	3,000.00	100.00%	0.00	0.00
24-7006 Traffic Calming Study	0.00	0.00	25,000.00	25,000.00	100.00%	0.00	0.00
24-7007 Walking Trails	0.00	0.00	21,925.00	21,925.00	100.00%	0.00	0.00
Total Capital	350.00	2,694,258.83	4,929,603.00	2,235,344.17	45.35%	0.00	0.00
Total FY 24 Capital Projects	350.00	2,694,258.83	4,929,603.00	2,235,344.17	45.35%	0.00	0.00
Total Expense	350.00	2,694,258.83	4,929,603.00	2,235,344.17	45.35%	0.00	0.00



Mayoral, Staff or City Council Member Agenda Item Submission

DATE:	10/14/2024
TO:	City of Woodcreek City Council Members
FROM:	Chrys Grummert, Council Member
TITLE / SUBJECT of REQUESTED AGENDA ITEM: (Re-Typed From Below)	Discuss and Take Appropriate Action to decide what the project should be regarding an LCRA Grant application, and create a subcommittee to work with staff and apply for the LCRA Grant in January 2025.

TITLE / SUBJECT of REQUESTED AGENDA ITEM:

Discuss and Take Appropriate Action

to decide what the project should be regarding an LCRA Grant application, and create a sub-committee to work with staff and apply for the LCRA Grant in January 2025.

BRIEF SUMMARY / BACKGROUND of REQUESTED AGENDA ITEM: (3-4 sentences, max):

This item requests that council create a sub-committee for the purpose of working with staff to apply for the LCRA Grant, and to create direction or scope of what council would like the possible project to be in the application. There is a 20% match (detailed in the packet) for an ask over \$5000.

STATE YOUR INTENDED MOTION:

"I move..... (Copy Text From First Table Field)

That Council decides what the project should be regarding an LCRA Grant application, and create a sub-committee to work with staff and apply for the LCRA Grant in January 2025.

FISCAL IMPACT:

Click HERE To Select An Option From The Drop-Down List

Possible matching portion of the grant

LIST ATTACHMENTS: (In the Order that you want them under your Agenda Item)

1. LCRA Grant presentation.pdf

PREPARED BY:

Reviewed by: Administrator, Mayor, Mayor Pro Tem, and City Attorney

Item 7.



Mayoral, Staff or City Council Member **Agenda Item Submission**

PREPARED BY:

Reviewed by: Administrator, Mayor, Mayor Pro Tem, and City Attorney



Community Grants

Applications for the next cycle will be accepted January 1-31, 2025

LCRA supports local communities in its service area with grants of up to \$50,000 through the Community Development Partnership Program (CDPP).

About CDPP grants

Who can apply

Volunteer fire departments, emergency responders, cities and counties, schools, libraries, civic groups, museums and other tax-exempt nonprofit organizations with projects located within LCRA's wholesale electric or water service area, or areas in which LCRA Transmission Services Corporation provides transmission services are eligible to apply. View a map of LCRA's service areas.

Projects eligible for funding

Grant projects must improve the value of a capital asset by building, renovating or purchasing equipment, and must benefit an entire community. Review recent CDPP grants.

Grant application requirements

LCRA awards up to \$50,000 for capital improvement projects that benefit an entire community. Applicants requesting more than \$5,000 in grant funding must supply matching funds of at least 20% of the total project cost. Proposals must include plans, detailed budget, financials, vendor quotes or estimates, and IRS determination documentation. See more FAQs.

How often grants are awarded

CDPP grants are awarded twice a year and online grant applications are accepted in January and July.

Item 7.

What projects are eligible for funding? •

Under CDPP rules, 70% of the funds available in any given grant cycle must be awarded for grants of \$25,000 or less. The remaining 30% may be awarded for larger grants of up to \$50,000. The larger grants are intended for projects with a far-reaching impact on a broad community. Applications in this category should be for particularly impressive and noteworthy projects.

Projects should encourage economic diversification in local communities; contribute to the health, safety and development of a community; or improve the quality or quantity of services essential for the development of viable communities and economic growth.

The projects must benefit or be available to an entire community and must improve the value of a capital asset by building, renovating or purchasing equipment.

CDPP places emphasis on projects for volunteer fire departments, projects that include public safety lifesaving equipment and/or public education, demonstration components and projects that address needs caused by natural disasters.

Favorable attention also is given to projects that have a positive impact on natural resources and include:

- Water conservation components such as:
 - Xeriscaping.
 - Low-flow toilets and fixtures.
 - Rainwater catchment systems.
- Energy conservation components such as:
 - Solar panels.
 - Windows or insulation.
 - · LED lighting and energy efficient bulbs.

- Religious sanctuaries.
- Projects that are not available to an entire community.
- Projects that already are complete or in fundraising mode.
- Land acquisition, debt-reduction campaigns and capital campaigns projects.
- Program operating costs, administrative and/or indirect costs, such as personnel and overhead expenses.
- Social service projects and limited use facilities such as food pantries, transitional housing and substance abuse facilities.
- Appliances, unless they are part of a renovation project and are commercial in nature or built-in and would be conveyed with the property if sold.
- Planning or consultant fees, grant writing fees, training, workshops or seminars (except for public firefighting organizations, including volunteer fire departments).

Additional items that are not eligible:

- Drones.
- Software.
- Office equipment.
- Tree trimming or removal.
- Animal kennels or enclosures.
- Computer and/or video equipment.
- Furniture (including chairs and tables).
- Two-way radios, repeaters, base units and pagers.

What are the matching fund requirements? •

LCRA requires applicants to supply at least 20% of the total cost of projects greater than \$5,000.

Matching funds must be available at the time of application submittal and documented in the grant application with financial or bank statements and/or letters of credit or monetary support.

Matching funds can include pledged donations and/or awarded funds reserved for the project. (Application must include documentation to substantiate the value and availability.) Funding awards in pending status at the time of grant submittal are not eligible as matching funds.

In-kind volunteer labor and/or donations of materials or equipment use may be used as matching contributions and must be identified and explained in the application and values calculated at current prevailing rates.

What documentation is required? •

- A detailed description of the proposed project.
- An IRS determination letter or Form 990, if a nonprofit.
- A detailed project cost summary, including itemized costs and funding sources.
- A current financial or bank statement.
- Vendor quotes or estimates.
- A list of key staff and members of the applicant organizations' Board of Directors.
- Photos of the project, if applicable.



City Council Agenda Item Coversheet

Proposed Motion:

Discuss and Take Appropriate Action to approve the purchase of additional trees by the Tree Board for the Fall Tree Give-Away Event on 11/9/24 using funds from the Tree Board line item in the budget.

"I move that Council discuss and take appropriate action to approve the purchase of additional trees by the Tree Board for the Fall Tree Give-Away Event on 11/9/24 using funds from the Tree Board line item in the budget."

Item Description:

The Tree Board is working in conjunction with the Parks and Recreation Board to have a Fall Tree Give-Away Event on November 9, 2024 at Augusta Park. We initially purchased 25 trees for the event, and all 25 trees were claimed by residents within a few days of announcing it. We are seeking approval to purchase 25 additional tree saplings to give away, as we already have residents on the waitlist. Jacob McElroy, as a volunteer, is facilitating the purchase of these one-gallon tree saplings. The wholesale provider has them for sale for \$10 each. The Tree Board is requesting that Council approve the purchase of 25 1-gallon trees, using money from the current Tree Board budget fund line item.

If proposing to spend money, what amount and from what budget line item? \$250 from Tree Board

Submitted by Tree Board Liaison, Council Member Krista Richardson



City Council Agenda Item Coversheet

Proposed Motion:

Discuss installation of speed cushion warning signs.

Item Description:

The purpose of this item is to establish if the installation of these devices is desired or not for the new speed cushions coming as a part of the Safety Enhancement as they are not required.

Installations would follow recommendations from the Texas Manual Uniform Traffic Control Device guidelines for location and installation.

If the Council expresses a desire to pursue this then a proposal for consideration will follow.

If proposing to spend money, what amount and from what budget line item?



City Council Agenda Item Coversheet

Proposed Motion:

Move to reduce the event permit process requirements and direct staff to update the permit forms accordingly.

Item Description:

- Remove the \$100 fee for public events
- Have a \$25 fee for private events
- No city events will be required to receive a permit nor pay a fee
- Do not require the permit to come to City Council for approval unless the event is expected to:
 - Need street closures
 - o Selling of alcohol
 - Amplified music
 - o Capacity over 50 people

If proposing to spend money, what amount and from what budget line item?



IN THE MIDST OF THE TEXAS HILL COUNTRY

City Council Agenda Item Coversheet

Proposed Motion:

I move that we create a committee to research and provide programs directed toward the needs of the elderly population of the City of Woodcreek.

Item Description:

The old-age dependency ratio (OARD) is a measure of the number of people age 65 or older compared to the number of people between ages of 18 through 64. The ratio is used to suggest how resources should be allocated to serve the various populations of a community. The city of Woodcreek has an OADR (Old Age Dependency Ratio) of 72 and a CDR (Child Dependency Ratio) of 40, correspondently, Wimberley has an OADR of 35 and a CDR of 15. As the attached information indicates, Woodcreek has a large population of unmarried women over 60 years old.

Two recent incidents show the urgent need for programs to protect the safety of seniors in Woodcreek. Recently a good friend of mine, a early 60s retiree, fell from bed, hit her head on an open dresser drawer and died a few weeks later from blood clots. An elderly woman in our neighborhood, who lived alone; died and was not found right away. These are not hypotheticals, both these incidents happened here in Woodcreek in the past two months. A program of home inspection or safety classes to show the harm of fall to seniors combined with a community-based wellness check system could save lives and could provide peace of mind for families. Entertainment programs to combat loneliness and isolation

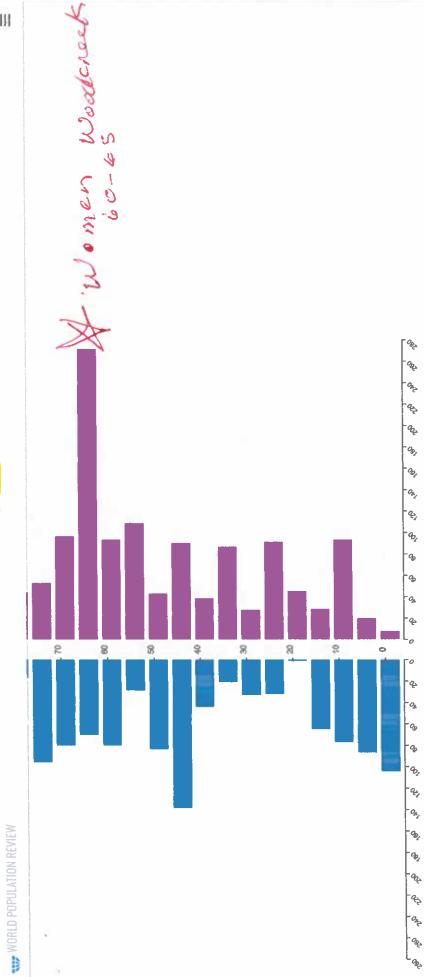
could include golf cart rides for grandparents and grandchildren to the community parks. Senior activities at the Wimberley library could be combined with ride sharing.

If proposing to spend money, what amount and from what budget item?

Various budgeted amounts will be considered as well as available grant funds as specific programs are developed.

4/31

10/11/24, 10:13 AM



Woodcreek Median Age

Female

Male

48.4 Male

51.9 Total

57.8 Female

Woodcreek Adults

There are 1,942 adults, (815 of whom are seniors) in Woodcreek.

Woodcreek Age Dependency

112

Age Dependency Ratio

Z.

Woodcreek Median Age

10/11/24, 10:15 AM

51.9 Total

48.4 Male

57.8 Female

Woodcreek Adults

There are 1,942 adults, (815 of whom are seniors) in Woodcreek.

Woodcreek Age Dependency

112 Age Dependency Ratio

72.3 Old Age Dependency Ratio

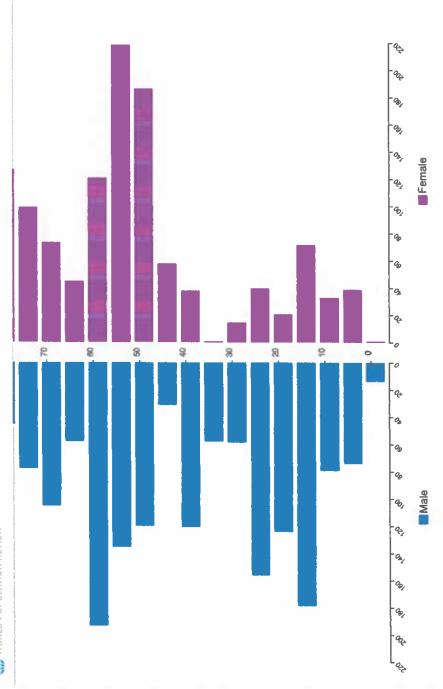
39.7 Child Dependency Ratio

Woodcreek Sex Ratio

53.62%	46.38%
1,281	1,108
Female	Male

Wimberley, texas Population 2024

10/11/24, 11:23 AM



Wimberley Median Age

43.6 Male

54.2 Total

58.8 Female

Wimberley Adults

There are 2,577 adults, (673 of whom are seniors) in Wimberley.

Wimberley Age Dependency

50.1

Age Dependency Ratio

Wimberley Median Age

10/11/24, 10:19 AM

54.2 Total

43.6 Male

58.8 Female

Wimberley Adults

There are 2,577 adults, (673 of whom are seniors) in Wimberley.

Wimberley Age Dependency

50.1 Age Dependency Ratio

35.3 Old Age Dependency Ratio

14.8 Child Dependency Ratio

Wimberley Sex Ratio

42.06%	57.94%
1,202	1,656
Female	Male

Council Meeting Agenda Item Cover Sheet

AGENDA ITEM SUBJECT/ TITLE:

Discuss and Take Appropriate Action to approve the reallocation of funds in the amount of \$153 from the Tree Board budget line item to general fund expenses.

AGENDA ITEM SUMMARY:

In September, the City Council approved the Tree Board's request to spend \$300 on educational materials and signs in relation to our Tree Give-Away event. A portion of the money (\$153) was spent on the Oak tree pruning signs that are now posted throughout the city. The city plans on posting these signs every year to alert residents to the proper months that Oak trees can be trimmed. The Tree Board is requesting that the \$153 instead come from the city General Fund, since the signs will be used annually and for general resident education. Possible line items for this are: "Printing and Reproduction" 10-1056, "Street Signs" 10-5212, "Public Notices" 10-5305, or "Community Relations" 10-5312.

MOTION:

I move that Council discuss and take appropriate action to approve the reallocation of funds in the amount of \$153 from the Tree Board budget line item to general fund expenses.

FINANCIAL IMPACT:

\$153.00

SUBMITTED BY:

Krista Richardson, Council Member and Tree Board Liaison