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## MEETING NOTICE

The Tree Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Monday, December 09, 2024 at 4:30 PM.

Meeting Link: <https://zoom.us/j/93765199183?pwd=9USXnlbrZ5Aa0gqbUGX36ouLei6yLe.1>  
Meeting ID 937 6519 9183 Meeting Passcode 486742

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## AGENDA

### CALL TO ORDER

### ROLL CALL and ESTABLISH QUORUM

### PUBLIC COMMENTS

This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Parks and Recreation Board. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Board. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Board or City staff. Comments should not be accusatory, derogatory or threatening in nature.

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by NOON, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

### CONSENT AGENDA

1. Approval of Minutes from October 15, 2024

### REPORTS FROM OFFICERS AND COUNCIL LIAISONS

2. Report from Council Liaison Krista Richardson:
  - Status of potential new board member applications

### NEW BUSINESS

3. Appreciation comments for Terri Burney Bisset, resigning member.
4. Discussion with Feedback re Arbor Day (1<sup>st</sup> Annual Tree Giveaway, Nov 9, 2024)
5. Discussion re need to reconcile Tree Surveys 2022, 2023, 2024.
6. Discussion re Replacement trees for public roadways and parks.
7. Goals and project planning for 2025 (i.e., Arbor Day, April 2024; Fall fun Run or Tree Giveaway, Xeriscape project with Aqua Texas, etc.)
8. Update and status on Tree Care Management Document and action.

### ANNOUNCEMENTS

Next meeting date will be January 13, 2025 at 4:30 PM

Please remember to bring your laptops to the meeting.

New reimbursement form must be filled out with receipt attached for reimbursement. Form can be emailed to City.Clerk@woodcreektx.gov or turned in at City Hall.

**ADJOURN**

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

**Posting Certification**

I certify that the above notice was posted on the outdoor notice board of Woodcreek City Hall on the **5th day of December 2024 at 4:00 PM.**

By: \_\_\_\_\_  
**Taffy Barker**

**TREE BOARD MEETING (CITY HALL)**  
**October 15, 2024; 4:30 PM**  
**Woodcreek, Texas**  
**MINUTES**

Item 1.

**CALL TO ORDER**

**MOMENT OF SILENCE**

**PLEDGES**

**ROLL CALL and ESTABLISH QUORUM**

**PRESENT**

Chair Iris Ramos  
Terri Burney-Bisett  
Cheryl Mills  
Judy Newton  
Liaison Krista Richardson

**ABSENT**

Co- Chair Jacob McElroy

**CITY STAFF PRESENT**

City Clerk Taffy Barker

**PUBLIC COMMENTS**

**CONSENT CALENDAR**

1. Approval of Regular Tree Board Meeting Minutes from September 9, 2024.  
Motion was made by Cheryl Mills to approve Regular Tree Board Minutes from September 9, 2024, motion was seconded by Judy Newton.  
A vote by show of hands was called motion passed 4-0-0

**REGULAR AGENDA**

**2. REPORT FROM TREE BOARD LIAISON**

- a. We Love Trees awarded City arborist contract and Oak Wilt contract
- b. Budget approved for FY 2024-2025 in the amount of \$3800.
- c. Tree City application is almost completed, just needs to meet with Jim on some financials.
- d. City Council wants more details about type of trees and where Tree Board wants to plant.
- e. 1 tree will be removed on Champions Court for citizen safety.

3. Discussion with possible action regarding final planning, coordination and advertising for Arbor Day Celebration and Tree Give Away (Nov 9, 2024) (Mills).

All 25 trees bought for Tree Giveaway have been claimed. 11 more people are currently on the waitlist. Krista putting on next City council agenda to purchase additional trees cost \$250. Iris will reach out to We Love Trees to see if they will plant the tree and be available for questions. Plan B would be to have Becket Land Improvement plant the tree. Cheryl Mills would like to purchase a banner for Tree Give-Away at a cost of \$153. Communication with Parks Board as to where tree should be planted at Augusta Park. Arrive at 8:00 AM on event date for set up.

Item 1.

Motion was made by Iris Ramos to request from City council additional money to purchase 25 more trees for give-away and seconded by Terri Burney-Bisett.

A vote by show of hands was called motion passed 4-0-0

- 4. Discuss status and implementation of tree care management plan committee regarding collaboration and interviewing with certified arborist (We Love Trees) for select trees (i.e.: removing dead trees and replacing with potential new plantings. (Ramos)  
The management committee is looking into removal of dead trees and replacing with new after removal. They will also look into the cost estimate of trees, no oaks. Wants to clean up islands on Brookmeadow. Oak wilt assessments by we love trees., and coordination with Jim Burdon of city hall.
- 5. Status report regarding giveaway saplings' health with discussion re ongoing needs and maintenance. (McElroy)  
Cheryl Mills will contact Jacob McElroy about sapling health
- 6. Status and Discussion re plans for seasonal community education—posters for Oak Wilt and Tree Trimming; reviewing and refreshing educational materials in shed bin. (Newton, Burne-Bissett)  
Discussion on purchasing community posters for Oak wilt and tree trimming. Terri Burney-Bisett and Judy Newton are going to try and get new materials for give-away.

## NEW BUSINESS

- 7. Discussion with possible action to discuss re tabled city-wide fruit orchard idea (Newton, McElroy)  
Chair Iris Ramos will look more into the Orchard Grant. It will require a lot of prep, planning and maintenance.

## CONSIDERATIONS FOR AGENDA ITEMS AT THE NEXT REGULAR MEETING

### ANNOUNCEMENTS

December 9, 2024 next Tree Board Meeting, Board approved

### ADJOURN

Meeting was adjourned at 6:03 PM

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*Taffy Barker – City of Woodcreek*