
MEETING NOTICE

The Parks and Recreation Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Thursday, July 18, 2024 at 5:30 PM.

The public may watch this meeting live at the following link:

<https://zoom.us/j/95006239158?pwd=5bGUN7ntbDtWhoim383Wc2tKY6oEOP.1>

Meeting ID: 950 0623 9158; Passcode: 014025

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

The Parks and Recreation Board may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to woodcreek@woodcreektx.gov by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

AGENDA

CALL TO ORDER

ROLL CALL and ESTABLISH QUORUM

PUBLIC COMMENTS

CONSENT AGENDA

1. Approval of Parks and Recreation Special Meeting Minutes From June 20, 2024.

REPORTS

2. Report By Parks and Recreation Board Liaison.
 - Request by Council to provide list of changes made at all Parks after grant issuance from Parks and Open Spaces Advisory Committee (P.O.S.A.C.).

REGULAR AGENDA

3. Workshop To Discuss Augusta Park Activities.
 - a) Park Improvement Project Updates:
 - i. Eagle Scout Project - Rainwater Collection
 - ii. Girl Scout Gold Award Project - Monarch Butterfly Garden
 - iii. Master Naturalist Certification Project
 - b) Status Update on park items order / delivery
 - c) Other Outstanding Tasks/Items Related To The Completion of This Park.
4. Discuss and Take Possible Action on Workshopped Items Related To Augusta Park.
5. Workshop To Discuss The Planning Activities For The October 26, 2024 Spooktacular Event.
 - a) Location of Event
 - b) Activities for Event
6. Discuss and Take Possible Action on Workshopped Items Related To The Planning of The October 26, 2024 Spooktacular Event.

ANNOUNCEMENTS

ADJOURN

POSTING CERTIFICATION

I certify that the above notice was posted on the **11th day of July 2024 at 10:00 AM.**

By: 

Suzanne J. MacKenzie, City Secretary

SPECIAL PARKS AND RECREATION BOARD MEETING
(CITY HALL)
June 20, 2024; 5:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chairperson Gilbert Called the Meeting to Order at 5:30PM.

ROLL CALL and ESTABLISH QUORUM

PRESENT

Chairperson Ruth Ann Gilbert
Vice-Chairperson Cody Abney
Member Becky Denton
Member Russell Scott

ABSENT

Member Justin Camp
Member Elizabeth Maurer
Alt. Member Monica Rasco

STAFF PRESENT

City Secretary, Suzanne Mac Kenzie

PUBLIC COMMENTS

No Public Comments were offered.

CONSENT AGENDA

1. **Approval of Regular Parks and Recreation Board Meeting Minutes From May 23, 2023.**

Motion was made by Vice-Chairperson Abney to approve the minutes from the May 23, 2024 meeting. Motion was seconded by Member Denton.
A roll call vote was held.

Voting Yea:

Chairperson Gilbert, Vice-Chairperson Abney, Member Denton, Member Scott

Motion Passed: 4-0-0.

REPORTS

2. Report By Parks and Recreation Board Liaison.
 - a) Parks related projects, as directed by Council.
 - b) Update on Parks and Open Space Advisory Committee (P.O.S.A.C.) expenses
 - c) Update on Parks and Open Space Advisory Committee (P.O.S.A.C.) equipment order status.
 - d) Update on Creekside restroom.

REGULAR AGENDA

3. **Workshop To Discuss Augusta Park Activities.**
 - a) Parks and Open Space Advisory Committee (P.O.S.A.C.) Grant items.
 - b) Additional Park Improvement Project Updates:
 - i. Rainwater Collection
 - ii. Eagle Scout Project
 - iii. Girl Scout Project
 - c) Update on Board Members' "Wish List" of new items.
 - d) Other Outstanding Tasks/Items Related To The Completion of This Park.

Workshop Opened at 5:54PM.

Workshop Closed at 6:15PM.

4. **Discuss and Take Possible Action on Workshopped Items Related To Augusta Park.**

Motion was made by Member Denton to recommend to Council the desire to use POSAC money not to exceed \$8,000 to complete the landscape architect design for Augusta Park. Motion was seconded by Vice-Chairperson Abney.

A roll call vote was held.

Voting Yea:

Vice-Chairperson Abney, Member Denton, Member Scott, Chairperson Gilbert

Motion Passed: 4-0-0.

5. **Workshop To Discuss The Planning Activities For The 2024 Spooktacular Event.**
 - a) Date of Event
 - b) Location of Event
 - c) Activities for Event

Workshop Opened at 6:21PM.

Workshop Closed at 6:32PM.

6. **Discuss and Take Possible Action on Workshopped Items Related To The Planning of The 2024 Spooktacular Event.**

Motion was made by Chairperson Gilbert to choose October 26, 2024, for this year's Spooktacular Event. Motion was seconded by Vice-Chairperson Abney.

A roll call vote was held.

Voting Yea:

Member Denton, Member Scott, Chairperson Gilbert, Vice-Chairperson Abney

Motion Passed: 4-0-0.

ANNOUNCEMENT

City is purchasing 40th anniversary t-shirts and sizes are needed if the Members want one.

ADJOURN

Chairperson Gilbert adjourned the meeting at 6:35 PM.

Ruth Ann Gilbert, Chairperson

Suzanne Mac Kenzie, City Secretary