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## **MEETING NOTICE**

*The Parks and Recreation Board of the City of Woodcreek, Texas will conduct a meeting at City Hall, 41 Champions Circle, Woodcreek, TX. The meeting will be held on September 19, 2022 at 5:30 PM.*

*All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.*

*The public may watch this meeting live at the following link:*

*<https://meetings.ipvideotalk.com/280709242>. The public may listen to this meeting by dialing one of the following numbers: 1(617) 315-8088 or toll free at 1(866) 948-0772. When prompted enter Meeting ID:280709242.*

*A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.*

*This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).*

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## **AGENDA**

### **CALL TO ORDER**

### **PLEDGES**

### **ROLL CALL AND ESTABLISH QUORUM**

### **PUBLIC COMMENTS**

*Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Parks and Recreation Board in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Board's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042.*

*Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda on which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for three (3) minutes per person and shall be allowed more time at the Chairperson's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names of three (3) individuals present in the audience who wish to yield their three minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).*

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by noon on the day prior to the meeting. Please include your full name, home or work address, and agenda item number. Written comments will be part of the official written record only. A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request

## **CONSENT AGENDA**

All the following items are considered self-explanatory by the Board and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.

1. Approval of Parks and Recreation Board Meeting Minutes from June 1, 2022

## **REGULAR AGENDA**

2. Report on the Possible Funding of the POSAC Grant from the Hays County Commissioner's Court
3. Update from Council Liaison on Grant Applications
4. Update on LCRA Grant Application for Repairs/Restoration of Veteran's Memorial Park and Modifications to Bocce Ball Court at Augusta Park
5. Discuss and Take Appropriate Action on a Call for a Friends of Woodcreek Parks Group
6. Discuss and Take Appropriate Action if Necessary for the Spooktacular Event to be Held on Sunday, October 30 Beginning at 4:30PM at Quicksand Golf Course
7. Discuss and Take Appropriate Action on Scheduling the Next Parks and Recreation Board Meeting

## **ADJOURN**

The Planning and Zoning Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

### **Attendance by Other Elected or Appointed Officials:**

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

*Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.*

I certify that the above notice was posted on the 15th day of September 2022 at 1:25PM.

By: 

**Suzanne J. MacKenzie, City Secretary**

**PARKS AND RECREATION BOARD MEETING**  
**June 01, 2022; 2:00 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chairperson Rawlings called the meeting to order at 2:01 PM.

**ROLL CALL AND ESTABLISH QUORUM**

**PRESENT**

Chairperson Pat Rawlings  
Vice Chairperson Karen Poe  
Board Member Cody Abney - virtually  
Board Member Ruth Ann Gilbert  
Board Member Elizabeth Maurer - virtually, entered meeting at 2:05 PM

**STAFF PRESENT**

City Secretary Suzanne Mac Kenzie  
Administrative Assistant Maureen Mele

**PUBLIC COMMENTS**

No public comments were offered.

**CONSENT AGENDA**

**1. Approval of Parks and Recreation Board Meeting Minutes from March 16, 2022**

A motion was made by Vice Chairperson Poe to approve the Parks and Recreation Board meeting minutes from Mar. 16, 2022. The motion was seconded by Board Member Gilbert.

A roll call vote was held.

Voting Yea: Vice Chairperson Poe, Board Member Abney, Board Member Gilbert, Chairperson Rawlings

Board Member Maurer entered the meeting after this vote.

The motion carried with a 4-0-0 vote.

**REGULAR AGENDA**

**2. Discuss and Take Appropriate Action on Suggesting Names for the New Parks Created in 2021 to Recommend to the City Council. This includes: i) Property on Brookhollow Drive (R49178), and ii) Property on the South Side of the Entrance to the City on Woodcreek Drive (R48798)**

Chairperson Rawlings recommended the name "Creekside" for the Property on Brookhollow Drive (R49178).

After discussion, Board Member Abney motioned that the Property on Brookhollow Drive (R49178) be recommended as "Creekside Park" to the City Council. The motion was seconded by Board Member Gilbert.

A roll call vote was held.

Voting Yea: Board Member Gilbert, Board Member Maurer, Chairperson Rawlings, Vice Chairperson Poe, Board Member Abney

The motion carried with a 5-0-0 vote.

After discussion about the recommended name for the South Side of the Entrance to the City on Woodcreek Drive (R48798), there was a consensus for the Board Members to suggest names for this area and submit them to Chairperson Rawlings to be considered at the next Parks and Recreation Board Meeting.

**3. Discuss and Take Appropriate Action on Prioritizing the Acquisition of Various Items Requested in the POSAC (Parks & Open Space Advisory Committee) Grant Application**

Cost updates for the equipment previously recommended were presented. It was noted that the funds from POSAC will probably be less than requested.

After discussion, Vice Chairperson Poe motioned to table the discussion of priorities until there is more information about the POSAC grant funding amount. The motion was seconded by Board Member Abney.

A roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Maurer

The motion carried with a 5-0-0 vote.

**4. Discuss and Take Appropriate Action on the Location, Day and Time for the Parks and Recreation Board's Spooktacular Event**

A motion was made by Chairperson Rawlings that the Spooktacular Event be held on Sunday, Oct. 30, 2022 at Quicksand Golf Course from 4:30 - 7:00 PM. The motion was seconded by Vice Chairperson Poe.

A roll call vote was held.

Voting Yea: Board Member Gilbert, Board Member Maurer, Chairperson Rawlings, Vice Chairperson Poe, Board Member Abney

The motion carried with a 5-0-0 vote.

**5. Discuss and Take Appropriate Action on Reserving Items for the Parks and Rec Spooktacular Event**

A motion was made by Board Member Gilbert to ask the City Council to budget \$1,000 for the Spooktacular for the purchase of general items such as: treat bags, treat bag goodies, tablecloths, games, and a \$300 deposit to be reimbursed to Board Member Abney. The motion was seconded by Chairperson Rawlings.

After discussion, a roll call vote was held.

Voting Yea: Board Member Abney, Board Member Gilbert, Board Member Maurer, Chairperson Rawlings, Vice Chairperson Poe

The motion carried with a 5-0-0 vote.

**6. Discuss and Take Appropriate Action on a Possible Grant Application to the Lower Colorado River Authority (LCRA) Community Development Partnership Program to Enhance and Possibly Expand Green Space and Park Opportunities**

A recommendation was made by Chairperson Rawlings to proceed with applying for the LCRA grant with the need to present the application to City Council by July 13, 2022.

At 2:56 PM Board Member Abney exited the meeting. At 2:57 PM Board Member Maurer exited the meeting.

After discussion, a motion was made by Chairperson Rawlings to form a subcommittee of Board Member Gilbert and Chairperson Rawlings to complete a draft of the LCRA Grant application to present to City Council by July 13, 2022.

The motion was seconded by Board Member Gilbert.

A roll call vote was held.

Voting Yea: Chairperson Rawlings, Vice Chairperson Poe, Board Member Gilbert

The motion carried with a 3-0-0 vote.

**7. Discuss and Take Appropriate Action on the Consideration of Other Entities for Grant Applications**

Chairperson Rawlings recommended to the members to peruse websites including the Texas Parks and Wildlife Grant page to find appropriate opportunities to apply for park and equipment funding.

**REPORTS**

No reports were given.

**ADJOURN**

Chairperson Rawlings adjourned the meeting at 3:19 PM.

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**Pat Rawlings, Mayor**

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**Suzanne Mac Kenzie, City Secretary**