
MEETING NOTICE

The Tree Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Monday, July 08, 2024 at 4:30 PM.

The public may watch this meeting live at the following link:

<https://zoom.us/j/97280778461?pwd=Uj5UP8QbMmCr8sWXo1sf31dHXb3a3.1>

Meeting ID: 972 8077 8461; Passcode: 688031

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

The Tree Board may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to woodcreek@woodcreektx.gov by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

AGENDA

CALL TO ORDER

ROLL CALL and ESTABLISH QUORUM

PUBLIC COMMENTS

CONSENT AGENDA

1. Approval of Regular Tree Board Meeting Minutes From June 10, 2024.

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

2. Report by Tree Board Council Liaison. (Richardson)
 - a) Hire of Certified City Arborist
 - b) Judy Newton Nomination by Council to Tree Board

UNFINISHED BUSINESS

3. Discuss and Take Possible Action Regarding 2024/2025 Future Arbor Day Celebration, Including Possibly Selecting Event Dates.

REGULAR AGENDA

4. Workshop to Discuss Status of the Tree Care Management Plan Sub-Committees.
 - a) Mission and Vision (Chair Ramos and Vice-Chair McElroy)
 - b) Current Status (Member Burney-Biset and Member Mills) -
Review of Tree Survey Results.
5. Discuss and Take Possible Action To Create A Recommended Action On A Tree Care Management Plan.
6. Discuss and Take Possible Action Regarding Strategic Tree Board Annual Budget for 2024-2025.

ANNOUNCEMENTS

7. Next Tree Board Meeting Date: August 12, 2024.

ADJOURN

POSTING CERTIFICATION

I certify that the above notice was posted on the **3rd day of July, 2024 at 10:00AM.**

By: Suzanne J. MacKenzie

Suzanne J. MacKenzie, City Secretary

TREE BOARD MEETING (CITY HALL)
June 10, 2024; 4:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chair Ramos Called the Meeting to Order at 4:30PM.

ROLL CALL and ESTABLISH QUORUM

PRESENT

Chairperson Iris Ramos
Vice-Chairperson Jacob McElroy *(Arrived at 4:36PM)*
Board Member Terri Burney-Biset
Board Member Cheryl Mills
Council Liaison, Krista Richardson

PUBLIC COMMENTS

No Public Comments were offered.

CONSENT AGENDA

1. Approval of Special Tree Board Meeting Minutes From April 15, 2024.

Motion was made by Member Mills to accept the Consent Agenda. Motion was seconded by Member Burney-Bisset.

A roll call vote was taken.

Voting Yea:

Chairperson Ramos, Member Burney-Biset, Member Mills

Motion Passed: 3-0-0

REGULAR AGENDA

2. Discuss and Take Possible Action To Accept The Resignation of Tree Board Member, Nanci Coddington, Effective May 13, 2024.

Motion was made by Chairperson Ramos to accept the resignation of Tree Board Member Nanci Coddington, effective May 18, 2024. Motion was seconded by Member Burney-Bisset.

A roll call vote was taken.

Voting Yea:

Vice-Chairperson McElroy, Member Burney-Biset, Member Mills, Chairperson Ramos

Motion Passed: 4-0-0

3. **Discuss and Take Possible Action to Recommend To City Council, The Removal of Jake Buckner From The Tree Board For Non-Attendance in 2024.**

Motion was made by Chairperson Ramos to remove Jake Buckner from the Tree Board for non-attendance in 2024. Motion was seconded by Member Mills.

A roll call vote was taken.

Voting Yea:

Member Burney-Biset, Member Mills, Chairperson Ramos, Vice-Chairperson McElroy

Motion Passed: 4-0-0

4. **Discuss and Take Possible Action Regarding The April 24, 2024 Arbor Day Celebration, With Possible Action Regarding Future Celebrations.**

No formal voting action was taken on this item.

5. **Discuss and Take Possible Action On The Request From Aqua Texas' Lauren Savior, To Create A Joint Educational Program For the Woodcreek Community.**

Motion was made by Chairperson Ramos to reach out to Aqua Texas through Lauren Savior to make a collaborative effort in water conservation in the City of Woodcreek. Motion was seconded by Member Burney-Bisset.

An Amended Motion was made by Chairperson Ramos to reach out to Aqua Texas through Lauren Savior to make a collaborative effort in water conservation with the Tree Board and City of Woodcreek. Motion was seconded by Member Mills.

A roll call vote was taken on the Amended Motion.

Voting Yea:

Member Mills, Chairperson Ramos, Vice-Chairperson McElroy, Member Burney-Biset

Motion Passed: 4-0-0

A roll call vote was taken on the Main Motion.

Voting Yea:

Member Mills, Chairperson Ramos, Vice-Chairperson McElroy, Member Burney-Biset

Motion Passed: 4-0-0

6. **Discuss and Take Possible Action To Address Oak Wilt Impacted Trees On The City's Rights-of-Way, Based On The City-Wide Oak Wilt Assessment And Treatment Solutions Provided By Karl Flocke, Texas A&M Woodland Ecologist.**

Motion was made by Member Mills to recommend City Council hiring a certified arborist, oak wilt qualified, to survey all existing city property, referenced in the Tree Ordinance 22-308, Chart Map 98.19) for oak wilt disease with treatment recommendations. Motion was seconded by Chairperson Ramos.

An amended motion was made by Chairperson Ramos to recommend City Council hiring as soon as possible, a certified arborist, oak wilt qualified, to survey all existing city property, referenced in the Tree Ordinance 22-308, Chart Map 98.19) for oak wilt disease with treatment recommendations. Motion was seconded by Member Burney-Biset.

A roll call vote was taken on the Amended Motion.

Voting Yea:

Chairperson Ramos, Vice-Chairperson McElroy, Member Burney-Biset, Member Mills

Motion Passed: 4-0-0

A roll call vote was taken on the Main Motion.

Voting Yea:

Chairperson Ramos, Vice-Chairperson McElroy, Member Burney-Biset, Member Mills

Motion Passed: 4-0-0

7. **Discuss and Take Possible Action To Create A Tree Management Care Plan, Including Review of Tree Survey Results.**

Motion was made by Chairperson Ramos to begin working on the Tree Care Management Plan for the Tree Board of City of Woodcreek's use. We will break down into committees and work on aspects of the care plan, as described and recommended in the Tree Board Handbook. Tree Board Members will form committees of two and begin the work of composing the plan for the City Council use, and present progress on the plan at every Tree Board Meeting until it is completed. Motion was seconded by Member Mills.

A roll call vote was taken.

Voting Yea:

Chairperson Ramos, Vice-Chairperson McElroy, Member Burney-Biset, Member Mills

Motion Passed: 4-0-0

ANNOUNCEMENTS

- 8. City Council will fill open Tree Board Member Positions at the June 12, 2024, Regular City Council Meeting.
- 9. Next Tree Board Meeting Date: July 8, 2024.

ADJOURN

Chair Ramos Adjourned the Meeting at 6:55PM.

Iris Ramos, Chairperson

Krista Richardson, Council Liaison

DRAFT

City of Woodcreek Tree Survey (March? 2024)

| *Indicates Trees in Serious Decline | | | | | | |
|--|--------------------|--------------------|------------------------|------------|---|------------------------|
| Tree ID | Address | Common Name | Scientific Name | DBH | Observations | Status |
| 1984 | 1 Champions Circle | Live oak | Quercus virginiana | 26 | Canker, Cavity Decay, Poor Structure, Serious Decline | Alive |
| 1977 | 1 Champions Circle | Cedar elm | Ulmus crassifolia | 34 | Canker | Alive |
| 1974 | 1 Champions Circle | Cedar elm | Ulmus crassifolia | 42 | Canker, Improperly Pruned | Alive |
| 1973 | 1 Champions Circle | Cedar elm | Ulmus crassifolia | 33 | Improperly Pruned | Alive |
| 1972 | 1 Champions Circle | Cedar elm | Ulmus crassifolia | 36 | Improperly Pruned | Alive |
| 1971 | 1 Champions Circle | Cedar elm | Ulmus crassifolia | 26 | Improperly Pruned | Alive |
| 1968 | 1 Champions Circle | Live oak | Quercus virginiana | 33 | Improperly Pruned, Pests, Poor Structure | Alive |
| 1967 | 1 Champions Circle | Live oak | Quercus virginiana | 25 | Improperly Pruned, Poor Structure | Alive |
| 1963 | 1 Champions Circle | Cedar elm | Ulmus crassifolia | 22 | Improperly Pruned | Alive |
| 1960 | 1 Champions Circle | Live oak | Quercus virginiana | 35 | Improperly Pruned, Poor Structure, Serious Decline | Alive |
| 1959 | 1 Champions Circle | | | | Improperly Pruned, Serious Decline | Proposed Site - Medium |
| 1958 | 1 Champions Circle | Live oak | Quercus virginiana | | Improperly Pruned, Pests, Poor Structure | Alive |
| 1957 | 1 Champions Circle | Live oak | Quercus virginiana | 27 | Improperly Pruned, Poor Structure | Alive |
| 1955 | 1 Champions Circle | Cedar elm | Ulmus crassifolia | | Canker, Cavity Decay, Improperly Pruned | Alive |
| 1954 | 1 Champions Circle | Live oak | Quercus virginiana | 45 | Improperly Pruned | Alive |
| 1942 | 1 Champions Circle | Live oak | Quercus virginiana | 27 | Poor Structure | Alive |
| 1938 | 1 Champions Circle | Cedar elm | Ulmus crassifolia | 30 | | Alive |
| 1937 | 1 Champions Circle | Cedar elm | Ulmus crassifolia | 24 | | Alive |
| 1935 | 1 Champions Circle | Cedar elm | Ulmus crassifolia | 41 | | Alive |
| 1934 | 1 Champions Circle | Live oak | Quercus virginiana | 33 | | Alive |
| 1931 | 1 Champions Circle | Live oak | Quercus virginiana | 39 | Improperly Pruned, Poor Structure | Alive |
| 1930 | 1 Champions Circle | Live oak | Quercus virginiana | 42 | Poor Root System | Alive |
| 1929 | 1 Champions Circle | Live oak | Quercus virginiana | 47 | Cavity Decay, Improperly Pruned, Poor Structure | Alive |
| 1927 | 1 Champions Circle | Live oak | Quercus virginiana | 24 | Improperly Pruned, Poor Structure | Alive |
| 1925 | 1 Champions Circle | Live oak | Quercus virginiana | 26 | Improperly Pruned | Alive |
| 1924 | 1 Champions Circle | Cedar elm | Ulmus crassifolia | 22 | Improperly Pruned, Poor Structure | Alive |
| 1998 | 2 Champion Court | Cedar elm | Ulmus crassifolia | 60 | Improperly Mulched | Alive |
| 1985 | 2 Champion Court | Live oak | Quercus virginiana | 30 | Canker, Improperly Pruned, Pests, Poor Structure | Alive |

| | | | | | | |
|------|---------------------|----------------|--------------------|----|--|-------|
| 1983 | 2 Champion Court | Live oak | Quercus virginiana | 23 | Improperly Pruned, Pests, Poor Structure | Alive |
| 1964 | 2 Champion Court | Live oak | Quercus virginiana | 29 | Canker, Improperly Pruned, Serious Decline | Alive |
| 1936 | 2 Champion Court | Live oak | Quercus virginiana | 28 | Pests, Poor Structure, Serious Decline | Alive |
| 1976 | 2 Champions Circle | Cedar elm | Ulmus crassifolia | 35 | Canker, Improperly Pruned | Alive |
| 1933 | 2 Champions Circle | Live oak | Quercus virginiana | 50 | Cavity Decay, Improperly Mulched, Poor Structure | Alive |
| 1996 | 2 Deerfield Drive | Cedar elm | Ulmus crassifolia | 44 | Canker, Improperly Pruned | Alive |
| 1992 | 2 Deerfield Drive | Cedar elm | Ulmus crassifolia | 33 | Improperly Pruned | Alive |
| 1990 | 2 Deerfield Drive | Cedar elm | Ulmus crassifolia | 53 | Improperly Pruned | Alive |
| 1986 | 2 Deerfield Drive | Live oak | Quercus virginiana | 25 | Canker, Pests, Poor Structure | Alive |
| 1975 | 2 Deerfield Drive | Live oak | Quercus virginiana | 26 | Improperly Pruned, Poor Structure | Alive |
| 1953 | 2 Deerfield Drive | Live oak | Quercus virginiana | 78 | Cavity Decay, Improperly Pruned | Alive |
| 1950 | 2 Deerfield Drive | Live oak | Quercus virginiana | 17 | Poor Structure | Alive |
| 1948 | 2 Deerfield Drive | Cedar elm | Ulmus crassifolia | 35 | Improperly Pruned, Poor Structure | Alive |
| 1946 | 2 Deerfield Drive | Live oak | Quercus virginiana | 35 | Improperly Pruned, Poor Structure | Alive |
| 1940 | 2 Deerfield Drive | Live oak | Quercus virginiana | 26 | Improperly Pruned, Poor Structure | Alive |
| 1932 | 2 Deerfield Drive | | | | | Alive |
| 1926 | 2 Deerfield Drive | Live oak | Quercus virginiana | | Cavity Decay, Poor Structure | Alive |
| 1923 | 2 Deerfield Drive | Cedar elm | Ulmus crassifolia | 56 | Improperly Pruned | Alive |
| 1921 | 2 Deerfield Drive | Eve's necklace | Sophora affinis | 16 | Improperly Pruned, Poor Structure | Alive |
| 1945 | 26 Champions Circle | Live oak | Quercus virginiana | 89 | Improperly Pruned, Pests | Alive |
| 1966 | 3 Champions Circle | | | 25 | Cavity Decay, Improperly Pruned, Pests, Poor Structure | Alive |
| 1962 | 3 Deerfield Drive | Cedar elm | Ulmus crassifolia | 45 | Canker, Improperly Pruned, Poor Structure | Alive |
| 1956 | 3 Deerfield Drive | Live oak | Quercus virginiana | 46 | Improperly Pruned, Poor Structure | Alive |
| 1944 | 3 Deerfield Drive | Cedar elm | Ulmus crassifolia | 60 | Improperly Pruned | Alive |
| 1941 | 3 Deerfield Drive | Live oak | Quercus virginiana | 22 | Improperly Pruned, Poor Structure | Alive |
| 1939 | 3 Deerfield Drive | Cedar elm | Ulmus crassifolia | 28 | Frost Cracks, Improperly Pruned, Poor Structure, Serious Decline | Alive |
| 1997 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 33 | Canker, Cavity Decay, Pests, Poor Structure | Alive |
| 1995 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 36 | Canker, Improperly Pruned, Poor Structure | Alive |
| 1994 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 25 | Improperly Pruned | Alive |
| 1993 | 3 Woodcreek Circle | Live oak | Quercus virginiana | 22 | Canker, Improperly Pruned | Alive |
| 1991 | 3 Woodcreek Circle | Live oak | Quercus virginiana | 27 | Canker, Cavity Decay, Improperly Pruned, Pests, Serious Decline | Alive |

| | | | | | | |
|------|----------------------|---------------|---------------------|----|---|-------|
| 1989 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 26 | Improperly Mulched | Alive |
| 1988 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 33 | Improperly Pruned | Alive |
| 1987 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 21 | Cavity Decay, Improperly Pruned, Poor Structure | Alive |
| 1982 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 25 | Improperly Pruned, Poor Structure | Alive |
| 1981 | 3 Woodcreek Circle | Live oak | Quercus virginiana | 11 | Pests, Poor Structure | Alive |
| 1980 | 3 Woodcreek Circle | Live oak | Quercus virginiana | 32 | Canker, Cavity Decay, Improperly Pruned, Pests | Alive |
| 1979 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 28 | Canker, Improperly Pruned, Pests | Alive |
| 1978 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 19 | Improperly Pruned, Poor Structure | Alive |
| 1961 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 23 | Improperly Pruned | Alive |
| 1952 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 19 | Improperly Pruned | Alive |
| 1951 | 3 Woodcreek Circle | Live oak | Quercus virginiana | 33 | Cavity Decay, Pests, Poor Structure | Alive |
| 1949 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 39 | | Alive |
| 1947 | 3 Woodcreek Circle | Cedar elm | Ulmus crassifolia | 47 | Improperly Pruned | Alive |
| 1943 | 3 Woodcreek Circle | Live oak | Quercus virginiana | 33 | Pests | Alive |
| 1928 | 3 Woodcreek Circle | Live oak | Quercus virginiana | 17 | Improperly Pruned, Poor Structure | Alive |
| 1970 | 4002 Monterrey Oaks | Cedar elm | Ulmus crassifolia | 29 | Improperly Pruned, Pests | Alive |
| 1969 | 4002 Monterrey Oaks | Cedar elm | Ulmus crassifolia | 41 | Improperly Pruned | Alive |
| 1965 | 4002 Monterrey Oaks | Live oak | Quercus virginiana | 25 | Cavity Decay, Poor Structure | Alive |
| 2004 | 42 Brookmeadow Drive | Live oak | Quercus virginiana | 15 | | Alive |
| 2003 | 42 Brookmeadow Drive | Live oak | Quercus virginiana | 17 | | Alive |
| 2002 | 42 Brookmeadow Drive | Live oak | Quercus virginiana | 15 | | Alive |
| 2005 | 48 Brookmeadow Drive | Live oak | Quercus virginiana | 25 | | Alive |
| 2001 | 5 Elmbrook Drive | Live oak | Quercus virginiana | 15 | | Alive |
| 2000 | 50 Brookmeadow Drive | Live oak | Quercus virginiana | 16 | | Alive |
| 1999 | 50 Brookmeadow Drive | Live oak | Quercus virginiana | 22 | | Alive |
| 2021 | 88 Augusta Drive | Cedar elm | Ulmus crassifolia | 6 | | Alive |
| 2020 | 88 Augusta Drive | Cedar elm | Ulmus crassifolia | 12 | | Alive |
| 2019 | 88 Augusta Drive | Cedar elm | Ulmus crassifolia | 9 | | Alive |
| 2018 | 88 Augusta Drive | Cedar elm | Ulmus crassifolia | 9 | | Alive |
| 2017 | 88 Augusta Drive | Cedar elm | Ulmus crassifolia | 7 | | Alive |
| 2016 | 88 Augusta Drive | Cedar elm | Ulmus crassifolia | 11 | | Alive |
| 2015 | 90 Augusta Drive | Live oak | Quercus virginiana | 9 | | Alive |
| 2014 | 90 Augusta Drive | Live oak | Quercus virginiana | 25 | | Alive |
| 2013 | 90 Augusta Drive | Live oak | Quercus virginiana | 27 | Serious Decline | Alive |
| 2012 | 90 Augusta Drive | Live oak | Quercus virginiana | 8 | | Alive |
| 2011 | 90 Augusta Drive | Blackjack oak | Quercus marilandica | 23 | | Alive |
| 2010 | 90 Augusta Drive | Cedar elm | Ulmus crassifolia | 15 | | Alive |
| 2009 | 90 Augusta Drive | Cedar elm | Ulmus crassifolia | 13 | | Alive |
| 2008 | 90 Augusta Drive | Hackberry | Celtis species | 8 | | Alive |
| 2007 | 90 Augusta Drive | Hackberry | Celtis species | 10 | | Alive |
| 2006 | 90 Augusta Drive | Live oak | Quercus virginiana | 20 | | Alive |

