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## MEETING NOTICE

The Parks and Recreation Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Thursday, April 25, 2024 at 5:30 PM.

The public may watch this meeting live at the following link:

<https://zoom.us/j/98642317071?pwd=S3ZKN2lnL3VSZ2JkcHBIT0Y5QkFxdz09>

Meeting ID: 986 4231 7071; Passcode: 324781

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

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The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

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The Parks and Recreation Board may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

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# AGENDA

## CALL TO ORDER

## ROLL CALL and ESTABLISH QUORUM

## PUBLIC COMMENTS

## CONSENT AGENDA

1. Approval of Regular Parks and Recreation Board Meeting Minutes From February 15, 2024.

## REPORTS FROM OFFICERS OR COUNCIL LIAISON

2. Report by Parks and Recreation Board Liaison.
  - a) Parks Related Projects Directed By Council
3. Report by City Manager.
  - a) Enhancements to City Parks.
  - b) P.O.S.A.C. Park Equipment Order Status.
  - c) Update on P.O.S.A.C. Expenditures / Budget.

## REGULAR AGENDA

4. Workshop To Discuss Augusta Park Progress and Remaining Items.
  - a) Member Justin Camp - Rainwater Collection Project
  - b) Member Becky Denton - Park Improvements
  - c) Additional Items Needed For Augusta Park
5. Discuss and Take Possible Action On Workshopped Items For Augusta Park.
6. Workshop To Discuss Single Stall ADA Permanent Public Restroom At Creekside Park.
7. Discuss and Take Possible Action On Single Stall ADA Permanent Public Restroom At Creekside Park.
8. Workshop To Discuss Board Members' Visions For The City's Parks.
9. Discuss and Take Possible Action On Workshopped Vision Items For The City's Parks.

## ANNOUNCEMENTS

## ADJOURN

## POSTING CERTIFICATION

I certify that the above notice was posted on the **17<sup>th</sup> day of May 2024 at 2:30 PM.**

By: 

**Suzanne J. MacKenzie, City Secretary**

**PARKS AND RECREATION BOARD MEETING (CITY HALL)**  
**February 15, 2024; 5:30 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chair Gilbert Called the Meeting to Order at 5:30PM.

**ROLL CALL and ESTABLISH QUORUM**

**PRESENT**

Chairperson Ruth Ann Gilbert  
Member Cody Abney  
Member Justin Camp  
Member Becky Denton  
Alt. Member Pat Rawlings

**ABSENT**

Member Elizabeth Maurer  
Alt. Member Monica Rasco

**PUBLIC COMMENTS**

Public Comment via Email from Linda Gawkoski was read into record.

**CONSENT AGENDA**

1. **Approval of Regular Meeting Minutes From January 25, 2024.**  
Motion was made by Member Rawlings to accept the minutes. Motion was seconded by Member Abney.  
A roll call vote was held.  
Voting Yea:  
Chair Gilbert, Member Abney, Member Camp, Member Denton, Alt. Member Rawlings  
Motion Passed: 5-0-0.

**REPORTS**

2. Report by City Manager.
  - a. Enhancements to Existing Parks.
  - b. P.O.S.A.C. Park Equipment Order Status.

**REGULAR AGENDA****3. Discuss and Take Possible Action On Nominations for Parks and Recreation Board, Vice-Chairperson.**

Motion was made by Member Denton to nominate Member Abney. Motion was seconded by Alt. Member Rawlings.

A roll call vote was held.

Voting Yea:

Member Abney, Member Camp, Member Denton, Alt. Member Rawlings, Chair Gilbert

Motion Passed: 5-0-0.

**4. Discuss Tree Board Donations of Two(2) 30 gallon Desert Willow Trees: One at Augusta Park, One at the Triangle.**

Item was discussed. No formal voting action was taken on this item.

**5. Discuss and Take Possible Action on the P.O.S.A.C. Park Developments.**

- a. Benches for the Triangle and Creekside Park.
- b. Bocce Ball Renovation Update.
- c. Report on landscape plan and quotes for Augusta Park.
- d. Other Items Not Listed.

Items were discussed. No formal voting action was taken on these items.

**6. Discuss and Take Possible Action on Enhancements to Existing Parks.**

- a. Installation of a Permanent Public Restroom at Creekside Park.
- b. Other Items Not Listed

Items were discussed. No formal voting action was taken on these items.

**ADJOURN**

Chair Gilbert Adjourned the Meeting at 6:28PM.

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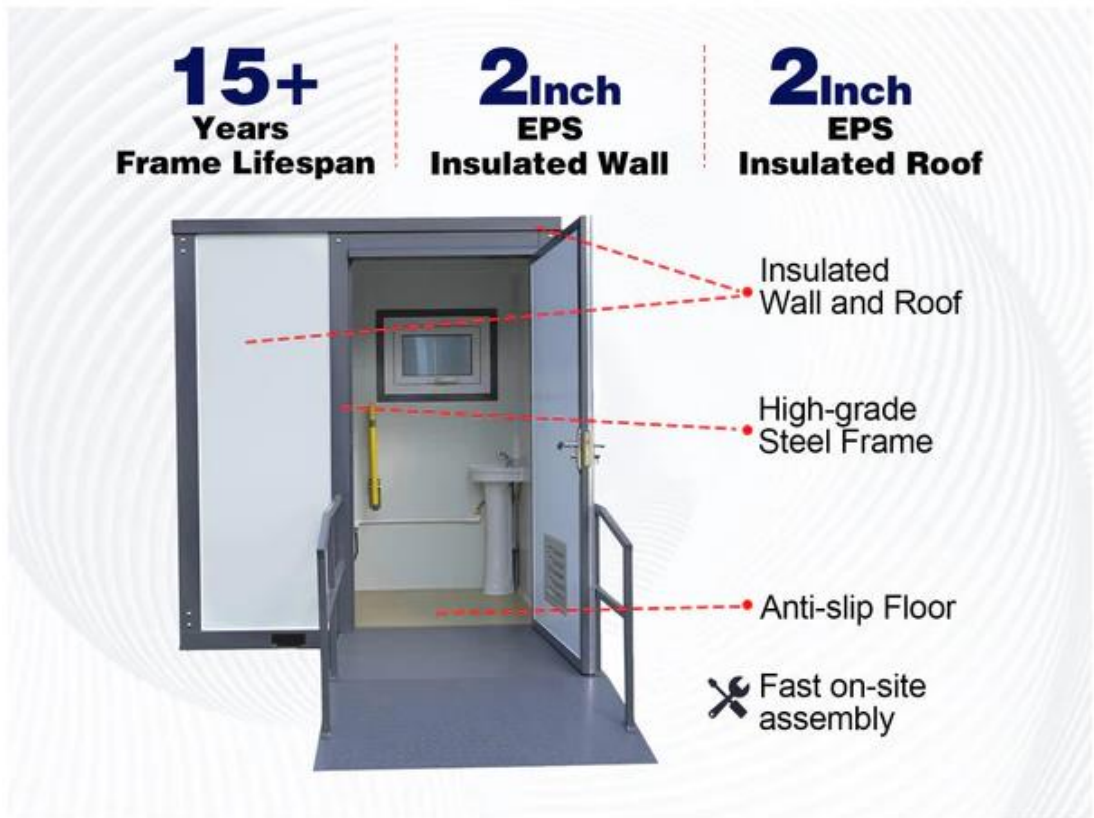
*Ruth Ann Gilbert, Chairperson*

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*Suzanne Mac Kenize, City Secretary*

## Description

We proudly provide Bastone Handicap-Accessible Portable Restroom for business owners and individuals who need it. We have tool-free removable arms beside the toilet to improve flexibility for users. This unit has a wider space to accommodate a full-size adult wheelchair and movement within the stall.



## Specification

Description	Specifications
Model	Handicap-Accessible Portable Restroom
Dimension (LxWxH)	81"x50.4"x90"
Interior Dimension (LxWxH)	75.6"x44.6"x84.6"
Door Size	W 39.4" x H 77"
Net Area	23.4 ft <sup>2</sup>
Frame	Steel
Surface Coating	High-Temperature Resistant Paint
Roof Material	2-inch EPS fire-resistant & insulated roof panels
Wall Material	2-inch EPS fire-resistant & insulated wall panels
Floor Material	Anti-skid and wear-resistant floor leather+Hard PVC board
R-value	0.2~0.5(m <sup>2</sup> ·K/W)
Doors	<ul style="list-style-type: none"> <li>• EPS Composite Panel</li> <li>• Outward Opening Door</li> </ul>
Circuit Breaker Spec	13~16 Amps
Power Supply	110V~220V
Wire info	3 core 2.5 sqmm
Wiring Instructions	White Wire: Live Wire Black Wire: Neutral Wire
Flush volume	1.6 gpf

Inlet Pipe Inner diameter	4/5 inch
Outlet Pipe Material	PVC Pipe
Outlet Pipe Inner diameter	<ul style="list-style-type: none"> <li>• Gray Water Pipe: 1 1/2 inch</li> <li>• Black Water Pipe: 3 inch</li> </ul>
Lowest Pipe Working Temperature	14°F (if iced, please use 122°F water to melt)
Fire-proof Level	B2
Wind Load	56 MPH
Snow Load	125 lb/sqft
Forklift Pockets	<p>Dimension: W7"x H3"</p> <p>Distance between forklift pocket: 28"</p>
Footing options	<ul style="list-style-type: none"> <li>• Concrete slab or pads</li> <li>• Compacted ground</li> <li>• Concrete or Steel stumps</li> <li>• Note: The finished height of the surface must be level. Consulting a qualified person is recommended.</li> </ul>
Lifespan	15+ Years
Warranty	1 Year
<b>Note</b>	<ul style="list-style-type: none"> <li>• The customer must arrange for a licensed Electrician to supply &amp; Install all wiring.</li> <li>• All pipe connection needs thread seal tape, instead of glue, to seal.</li> </ul>



## Set up

There are 4 lifting lugs for transportation on the top and a forklift slot on the bottom. The equipment needs to be unloaded using a crane or forklift.

**Note: Our Portable Restrooms need to be supplied with city water or well pump water, and all portable toilet "sewage" needs to be connected to the city sewer system or a simple septic system.**

If this Bastone Handicap-Accessible Portable Restroom for the Disabled is used on a construction site, we recommend you connect toilets to the sanitary sewer system and connect water to the pipe system. If not, you may need tanks outside the structure for waste.

- If it's a concrete floor, please use twist-n-lock anchors on 4 corners of the portable restroom, and use wire rope to connect the anchor and the top corner of the portable restroom.
- If it's a soil floor, please use 20 inches - 28 inches ground nails on 4 corners and use wire rope to connect the anchor and top corner of the portable restroom.





## Feature

- tool-free removable arms, wheelchair accessible
- The ramp comes inside the unit.
- Toilet w/Ceramic Bowl & Tank, Ceramic Vanity Sink w/Faucet
- 1/2" female inlet ports for cold water
- 3" black water/waste exhaust flexible hose (easily slide your 3" PVC pipe onto flex fitting for waste)
- 1" PVC water outlet exhaust port
- Locking Door w/ set of keys, Hinged Window
- Lifting Eyes, Forklift Pockets

## Package Size

- L\*W\*H (inch): 85\*53\*95
- Weight (lb): 1800
- Forklift or equivalent is required for unloading

## Parts Service

- [Lock](#)
- [Faucet](#)
- [Grey Water Outlet](#)
- [Toilet Seal](#)
- [Fan](#)
- [Light Switch](#)
- [Door Vent](#)







### Handicap-Accessible Portable Restroom

- ✓ Fireproof insulated walls and roofs
- ✓ Insulated door with lock
- ✓ Complete internal facilities
- ✓ Fast on-site assembly
- ✓ Handicap-Accessible Compliance



Ceramic Sink



Ceramic Toilet



Convenient Ramp



Insulated Window



Extractor Shutter Fan



Security Door Lock

## Portable & Convenient



### Lifting Lugs

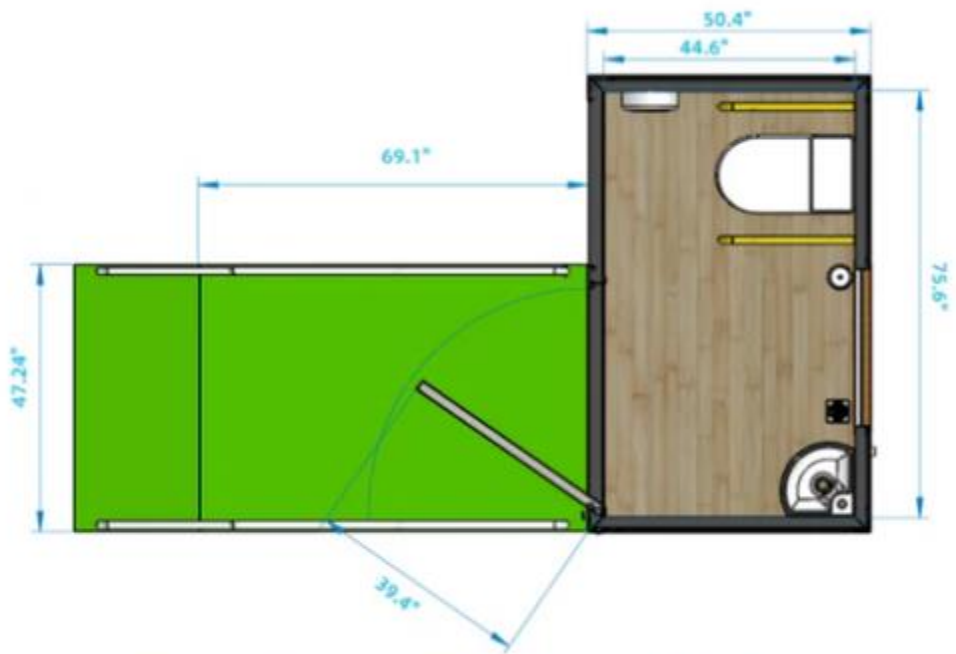
Used for site location.  
One for each of the four corners.

### Forklift Pockets

Used for transport.  
Dimension: W7"xH3"  
Distance: 28"

# How to connect the pipe?





**Handicap-Accessible Portable Restroom**