
MEETING NOTICE

The Platinum Roads Panel of the City of Woodcreek, Texas will conduct a meeting at City Hall, 41 Champions Circle, Woodcreek, TX. The meeting will be held on September 22, 2022 at 5:30PM.

All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.

The public may watch this meeting live at the following link:

<https://meetings.ipvideotalk.com/189493441>. The public may listen to this meeting by dialing one of the following numbers: 1(617) 315- 8088 or toll free at 1(866) 948-0772. When prompted enter Meeting ID:189493441.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

AGENDA

CALL TO ORDER

ROLL CALL AND ESTABLISH QUORUM

PUBLIC COMMENTS

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Platinum Roads Panel in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Panel's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042.

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda on which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for three (3) minutes per person and shall be allowed more time at the Chairperson's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names of three (3) individuals present in the audience who wish to yield their three minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to woodcreek@woodcreektx.gov by noon on the day prior to the meeting. Please include your full name, home or work address, and agenda item number. Written comments will be part of the official written record only. A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request

CONSENT AGENDA

All the following items are considered self-explanatory by the Panel and may be acted upon with one motion. There will be no separate discussion of these items unless a Panel member or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.

- [1.](#) Approval of Platinum Roads Panel Meeting Minutes from August 18, 2022
- [2.](#) Approval of Platinum Roads Panel Meeting Minutes from September 1, 2022

REGULAR AGENDA

3. Report from Council Liaison on Road and Drainage Funding Sources and Their Proper Uses
4. Report on Low-Traffic Side Street Audit from K Friese
5. Report and Take Appropriate Action on K Friese Priority Low-Traffic Streets Recommendation For Repair to be Covered by the \$227,000 Budget Item
- [6.](#) Discuss and Take Appropriate Action on the Recommendation to City Council of the Priority List of Projects to be Covered by the \$227,000 Grant
7. Discuss and Take Appropriate Action on Recommending to City Council that K Friese & Associates, Inc. Formulate a Request For Proposal (RFP) for a Grant

ADJOURN

The Platinum Roads Panel may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

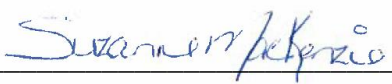
Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

I certify that the above notice was posted on the 16th day of September, 2022 at 1:50PM.

By: 
Suzanne J. MacKenzie, City Secretary

PLATINUM ROADS PANEL
August 18, 2022; 5:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Chairperson Linnea Bailey
Vice-Chair Cody Abney
Panelist Jill Bloom
Panelist Ed Fleming
Council Liaison Aurora F. LeBrun

ABSENT

Panelist Joe Green

STAFF PRESENT

Administrative Assistant Maureen Mele

PUBLIC COMMENTS

No public comments were offered.

CONSENT AGENDA

1. Approval of Platinum Roads Panel Meeting Minutes from July 21, 2022

A motion was made by Panelist Abney to approve the meeting minutes as written. The motion was seconded by Panelist Fleming.

A roll call vote was held.

Voting Yea: Panelist Fleming, Panelist Bloom, Vice-Chair Abney, Chairperson Bailey

Absent and Not Voting: Panelist Green

The motion carried with a 4-0-0 vote.

REGULAR AGENDA

2. Report from Chairperson Bailey and Council Liaison LeBrun on the City Council Meeting of Aug. 10, 2022 as Pertaining to Financing Road Repair and Drainage Improvement

A report was given by Council Liaison LeBrun from the Aug. 10, 2022 Special City Council Meeting. Addressing the drainage issue at Westwood Dr. and Brookhollow Dr. was approved by Council and the Platinum Roads Panel can proceed with obtaining recommendations for this project. The Council approved spending \$227,000 from the Unrestricted Fund Balance contributed by the American Rescue Act for drainage projects; there will need to be a paper trail for this spending.

The City Council is going to request proposals for administrative services for writing grants.

The City Council also called for a Nov. 2022 bond election to fund road repaving and repairs.

Council Liaison LeBrun requested a Aug. 25, 2022 meeting of the Platinum Roads Panel to discuss the expectations of the City Council along with a timeline of the expected recommendations.

3. **Establish a Subcommittee to Work with the Engineering Firm of K Friese & Associates as Well as Other Resources to Estimate the Cost of Milling and Resurfacing with Chip & Seal the Low-Traffic Volume Side Streets**

A subcommittee of Chairperson Bailey and Vice-Chair Abney was formed. This committee will meet to estimate the costs as described.

4. **Establish a Subcommittee to Assist the City Council with Estimating the Cost of the Major Street Repair in Anticipation of a General Obligation Bond Election on November 8, 2022**

A motion was made by Panelist Fleming to table agenda items #4 and #5 until the Aug. 25, 2022 Platinum Roads Panel meeting to allow more information to be gathered. The motion was seconded by Vice-Chair Abney.

A roll call vote was held.

Voting Yea: Vice-Chair Abney, Panelist Fleming, Panelist Bloom, Chairperson Bailey

Absent and Not Voting: Panelist Green

The motion carried with a 4-0-0 vote.

5. **Establish a Subcommittee to Assess the Management and Treatment of Repairs Covered by the American Rescue Act of 2021 (ARA) for Stormwater and/or Subsurface Drainage Water at Approximately 11 Brookhollow Drive**

See agenda item #4.

6. **Discuss and Take Appropriate Action Regarding Installing a Stop Sign at the South Intersection of Brookhollow Drive and Augusta Drive**

A motion was made by Panelist Bloom to table agenda item #6 until this issue can be discussed with the city's engineering firm. The motion was seconded by Panelist Fleming.

A roll call vote was held.

Voting Yea: Panelist Bloom, Vice-Chair Abney, Chairperson Bailey, Panelist Fleming

Absent and Not Voting: Panelist Green

The motion carried with a 4-0-0 vote.

7. **Discuss and Take Appropriate Action Regarding Installing a Stop Sign at the Exit of Camp Young Judaea**

A motion was made by Panelist Bloom to recommend to City Council that a sign be added saying "Cross Traffic Does Not Stop" below the stop sign at the exit of Camp Young Judaea. The motion was seconded by Panelist Fleming.

A roll call vote was held.

Voting Yea: Chairperson Bailey, Panelist Fleming, Panelist Bloom, Vice-Chair Abney

Absent and Not Voting: Panelist Green

The motion carried with a 4-0-0 vote.

ADJOURN

Chairperson Bailey adjourned the meeting at 6:09PM.

Linnea Bailey, Chairperson

Suzanne Mac Kenzie, City Secretary

DRAFT

PLATINUM ROADS PANEL MEETING
September 01, 2022; 5:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chairperson Bailey called the meeting to order at 5:30PM.

PRESENT

Chairperson Linnea Bailey
Vice-Chair Cody Abney
Panelist Jill Bloom
Panelist Joe Green

ABSENT

Panelist Ed Fleming
Council Liaison Aurora F. LeBrun

STAFF PRESENT

Administrative Assistant Maureen Mele

PUBLIC COMMENTS

A public comment was given by John Epley and Cody Chambliss.

REGULAR AGENDA

1. **Presentation by Representatives of the City Engineering firm, K. Friese: Brandon Melland and Abe Salinas to include a review of K. Friese's Contractual Responsibilities with the City of Woodcreek and Their Role in Roads Projects Requiring Engineering Input**

Representatives from K Friese included: Brandon Melland, Joe Cantalupo, and Abe Salinas. This panel answered questions and described their corporate structure saying that per any requests from Woodcreek, K Friese will send their experienced employees in that particular field to aide in providing information.

2. **Discuss and Take Appropriate Action on the Panel's Role to Support the Bond Election Scheduled for November 8, 2022 Authorizing the City to Issue Bonds Not to Exceed \$3,495,000 for the Purpose of Making Permanent Public Improvements**

The bond election was discussed with no action taken.

3. **Discuss and Take Appropriate Action on Next Steps for the Process to Schedule Repairs Covered from the Transfer of \$227,000 in Reserve Funds for the 2022-23 Fiscal Year**

A discussion ensued for determining the number of side streets and which side streets can be repaired and repaved for \$227,000.

A motion was made by Panelist Green to recommend to City Council that the city engineer, K Friese come up with a list of side streets that can be repaired for \$227,000. The motion was seconded by Vice-Chair Abney.

After discussion, Vice-Chair Abney amended the motion to add that K Friese come up with a "prioritized" list of side streets that can be repaired for \$227,000. The amendment was accepted and seconded by Panelist Green.

A roll call vote was held on the amendment.

Voting Yea: Chairperson Bailey, Vice-Chair Abney, Panelist Bloom, Panelist Green

The amendment carried with a 4-0-0 vote.

A roll call vote was held on the main motion.

Voting Yea: Panelist Green, Panelist Bloom, Vice-Chair Abney, Chairperson Bailey

The main motion carried with a 4-0-0 vote.

A motion was made by Vice-Chair Abney that when the City Council obtains the list of streets that can be paved with \$227,000 that the Council prioritizes this list. The motion was seconded by Panelist Green.

A roll call vote was held.

Voting Yea: Vice-Chair Abney, Panelist Green, Chairperson Bailey, Panelist Bloom

The motion carried with a 4-0-0 vote.

4. Discuss and Take Appropriate Action on the Panel's Task to Create a Master Transportation Plan for the City

A motion was made by Panelist Bloom to ask Council to create a dedicated transportation fund as a budget item. The motion was seconded by Panelist Green.

After discussion, a roll call vote was held.

Voting Yea: Chairperson Bailey, Vice-Chair Abney, Panelist Bloom, Panelist Green

The motion carried with a 4-0-0 vote.

ADJOURN

Chairperson Bailey adjourned the meeting at 7:10PM.

Linnea Bailey, Chairperson

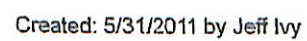
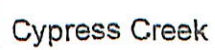
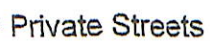
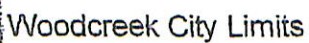
Suzanne Mac Kenzie, City Secretary



2.

4.

0 0.25 0.5 Miles



LIMITED ACCESS STREETS ESTIMATE OF LAST PAVING - Estimates

#

LIMITED ACCESS Item 6.

Street Name	Ext	Homes	length	width	2022	2021	20	19	18	17	16	15	14	13	2012	2011	2010	2009	2008	2006	2005	length	#	Hor	Pave	#	ys
Augusta	Drive	112	6,100	18											3000			3,300									
Augusta	Lane	18	1,500	18											1,500												
Brookhollow	Drive	74	4,460	20		4,460																					
Brookmeadow	Drive	31	4,100	20															??								
Brookside	Drive	13	910	16																910							
Canyon	Circle	6	250	20																250		250	6	2006	16		
Canyon Creek	Drive	39	1,960	18															1,960								
Champions	Circle	92	8,200	20														4000	4100								
Champions	Court	4	248	20														248									
Country	Lane	19	1,200	18																		1,200	19	1998	24		
Country	Court	3	200	20																		200	3	1998	24		
Cypress	Point	59	1,700	18															??								
Deerfield	Drive	19	1,200	18																1,200							
Doolittle	Drive	31	2,800	18															2,800								
Elmbrook	Drive	8	400	18													400							2010	12		
Garrison	Trail	3	200	20																200		200	3	2006	16		
Jack Miller	Drive	0	620	18											620												
McGregor	Circle	5	250	15																		250	5	2008	14		
Overbrook	Court	12	770	18																		770	12	2004	18		
Palmer	Lane	34	1,750	18														1,750									
Par	Circle	5	290	16												290				290							
Par	View	20	1,200	16												1,200											
Pebblebrook	Lane	48	2,070	18																							
Shady Grove	Lane	22	1,260	18													1,260			1,260				2008	14		
Spalding	Circle	14	400	15																		400	14	1995	27		
Stonehouse	Circle	22	800	18													800			800							
Tremont	Trace	11	600	16																600		600	11	2006	16		
Westwood	Drive	17	1,065	18											??												
Wildwood	Circle	16	880	18																		880	16	2008	14		
Wilson	Circle	8	1,060	18																		1,060	8	1995	27		
Woodridge	Circle	7	720	18																720		720	7	2008	14		
Woodcreek	Drive	78	5,000	20	5,000																						
Woodview	Court	8	340	18																340		340	8	2008	14		
		858	54,503		5,000	4,460									5,120	1,490	2,460	9,298	8,860	6,570		6,870	112			10	

10.32

Miles

1.3	8
-----	---

 an

<i>Item 6.</i>

Limited Access Streets that require paving

	Years since last Paved	# of Homes	Length	width	Estimated square feet	Chip Seal at \$1.5 psf	Chip Seal \$1 - \$1.5	\$ per sq ft
Group 1								
Wildwood	14	16	880	18	15,840			
Tremont Tract	16	11	601	18	10,818			
Overbrook	18	12	715	18	12,870			
Country Court	24	3	200	18	3,600			
Country Lane	24	20	1,200	18	21,600			
Group 1 total			3,596		64,728	\$97,092	97,092	@\$1.50
Group 2								
Garrison	14	3	190	18	3,420			
Woodview	14	8	340	18	6,120			
Woodridge	14	7	350	18	6,300			
Canyon Circle	14	6	260	18	4,680			
Group 2 Total			1,140		20,520	\$30,780	25,650	@\$1.25
Gr 1 plus Gr 2					85,248	\$127,872	122,742	
Group 3								
Wilson Circle	27	8	1,084	18	19,512			
McGregor	27	5	260	20	5,200			
Spalding	27	14	376	18	6,768			
Group 3 total		113	1,720		31,480	47,220	31,480	@\$1.00
Total 1-3					116,728	\$175,092	154,222	

Years since last paved: The lower numbers are estimates of the last time a larger adjacent
 * Road was paved. Number of years may be much more

Higher numbers are based on people who have lived on the road and
 have not seen any paving since the year they moved in.

Total Number of Houses	858	Low Traffic home %	Brookhololow	homes %
Number of homes on the above list of streets:	112	13.05%	74	8.62%
Road Construction Cost	\$177,092		\$1,400,000	
Est Road Cost per House	\$1,581		\$18,919	
Spent Per House in last 14 years	0		\$18,919	