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## MEETING NOTICE

The Community Relations Committee of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Tuesday, March 25, 2025 at 4:30 PM. A recording of the meeting will be made available to the public on the city's website <https://www.woodcreektx.gov>, usually within 48 hours. If you would like to stream the meeting live, please request the link by 12:00pm two days before the meeting by emailing [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov).

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## AGENDA

### CALL TO ORDER

### ROLL CALL and ESTABLISH QUORUM

### PUBLIC COMMENTS

This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Community Relations Committee. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Committee. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Committee or City staff. Comments should not be accusatory, derogatory or threatening in nature.

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by 12:00 noon, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number.

### REPORT FROM LIAISON

### NEW BUSINESS

1. Discussion and possible action to elect Officers of the Community Relations Committee for 2025 (Rasco, acting Chair):
  - Chair
  - Vice-Chair
  - Secretary
2. Discuss and take action on a regular meeting day and time for the Community Relations Committee.
3. Discussion and possible actions on final plans for Arbor Day event.
4. Discussion and possible action to plan an Egg Hunt for the children of Woodcreek, based on Council's approved budget.
5. Discussion and possible action on the request from City Council to plan a Volunteer Appreciation event at the Triangle in 2025, based on Council's approved budget.
6. Discussion and possible action a request from City Council to create an events calendar for the city.

## **ANNOUNCEMENTS**

1. Please bring your laptops to the meeting.
2. The next Community Relations Committee Meeting is:

## **ADJOURN**

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

**EXECUTIVE SESSION NOTE:** The Community Relations Committee may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The Committee may also publicly discuss any item listed on the agenda for Executive Session.

## **Posting Certification**

I certify that the above notice was posted on the outdoor notice board of Woodcreek City Hall on the **19th day of March 2025 at 4:00 PM.**

By: \_\_\_\_\_  
Jeff Rasco, Mayor and Committee Liaison



## City Council Agenda Item Coversheet

### Proposed Motion:

Discuss and possible action to approve expenditures for the City of Woodcreek's 4<sup>th</sup> Annual Arbor Day Celebration 2025 not to exceed \$1470 from the tree board budget line item.

### Item Description:

**Event Name:** Woodcreek's 4<sup>th</sup> Annual Arbor Day Celebration

**Date & Time:** Friday, April 4, 2025, from 5:00 5PM - 7:00 PM

**Location:** Augusta Park, Woodcreek, TX

Woodcreek's Tree Board invites the community to the 4th Annual Arbor Day Celebration on Friday, April 4, from 5:00 – 7:00 PM at Triangle Park. As a proud Tree City USA, Woodcreek is dedicated to preserving and celebrating its beautiful tree canopy, and this annual event is a chance to come together, learn, and enjoy an evening outdoors.

### If proposing to spend money, what amount and from what budget line item?

Not to exceed \$1470 from the Tree Board budget – Arbor Day line item.

	Estimated Actual % of budget		
<b>Totals</b>	<b>\$1,470</b>	<b>\$0</b>	<b>100%</b>
Porta-Potty	\$200	\$0	14%
Printed Materials (yard signs, banners, flyers)	\$350	\$0	31%
Trees for Giveaway	\$100	\$0	0%
Food, water, ice	\$520	\$0	35%
Educational & Entertainment	\$100	\$0	7%
Face painter	\$200	\$0	14%