
MEETING NOTICE

The City Council of the City of Woodcreek, Texas will conduct a special meeting at City Hall, 41 Champions Circle, Woodcreek, TX. The meeting will be held on September 14, 2022 at 2:00 PM.

All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.

The public may watch this meeting live at the following link:

<https://meetings.ipvideotalk.com/109890440>. The public may listen to this meeting by dialing one of the following numbers: 1(617) 315-8088 or toll free at 1(866) 948-0772. When prompted enter Meeting ID:109890440.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

AGENDA

CALL TO ORDER

MOMENT OF SILENCE

PLEDGES

ROLL CALL AND ESTABLISH QUORUM

PUBLIC COMMENTS

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the City Council in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Council's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042.

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda on which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for three (3) minutes per person and shall be allowed more time at the Mayor's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names of three (3) individuals present in the audience who wish to yield their three minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to woodcreek@woodcreektx.gov by noon on the day prior to the meeting. Please include your full name, home or work address, and agenda item number. Written

comments will be part of the official written record only. A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request

PROCLAMATION

Proclamation Designating September 17 - 23, 2022 Constitution Week

CONSENT AGENDA

All the following items are considered self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.

- [1.](#) Approval of City Council Meeting Minutes from August 10, 2022
- [2.](#) Approval of City Council Meeting Minutes from August 17, 2022
- [3.](#) Approval of City Council Meeting Minutes from August 31, 2022

REGULAR AGENDA

- [4.](#) Public Hearing on the Proposed Budget for the Fiscal Year 2022 - 2023 (Rasco)
- [5.](#) Public Hearing on the Proposed Tax Rate for Fiscal Year 2022 - 2023 (Rasco)
- [6.](#) Discuss and Take Appropriate Action on an Ordinance of the City of Woodcreek, Texas Adopting the Fiscal Year 2022-2023 Budget Beginning October 1, 2022, and Ending September 30, 2023, in Accordance with Texas Local Government Code Chapter 102; Providing for the Filing of the Budget; Providing That This Ordinance Shall Be Cumulative of All Ordinances; Providing a Severability Clause; and Providing an Effective Date (Rasco)
- [7.](#) Discuss and Take Appropriate Action on an Ordinance of the City of Woodcreek, Texas Approving the Certified Appraisal Roll; Setting the Tax Rate; Levying and Assessing Ad Valorem Taxes for the Use and Support of the Municipal Government of the City of Woodcreek, Texas for Fiscal Year 2022-2023; Apportioning the Levies for Specific Purposes; Providing a Severability Clause; and Providing an Effective Date (Rasco)
- [8.](#) Discuss and Take Appropriate Action on a Resolution Ratifying the Recently Adopted Budget That Contains a Property Tax Rate That Raises More Total Property Taxes Than the Previous Year (Rasco)
- [9.](#) Discuss and Take Appropriate Action on the Recommendation from the Platinum Roads Panel that Council direct the City Engineer, K. Friese, to Prepare a Priority List and Estimates for Streets to be covered by the \$227,000 Road Repairs Funds Approved in the 2022-23 Budget (LeBrun)
- [10.](#) Discuss and Take Appropriate Action on Installing New Signs at the Three Main Entrances to the City of Woodcreek to Promote Safety, Safe Driving, and Dark Skies Initiatives (Hines)
- [11.](#) Discuss and Take Appropriate Action on the Creation of a Workgroup to Revise Woodcreek chapters 154-157 (Grummert)
- [12.](#) Discuss and Take Appropriate Action on the Creation of an AD HOC Selection Review Committee (workgroup) to Review Applications for Administrator and Engineering Services as it relates to the Community Development Block Grant (Grummert)
- [13.](#) Discuss and Take Appropriate Action on the City of Woodcreek becoming a Film Friendly Texas City through the Texas Film Commission (Rasco)

ADJOURN

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

I certify that the above notice was posted on the 9th day of September, 2022 at 2:00PM.

By: 

Suzanne J. MacKenzie, City Secretary

CITY COUNCIL MEETING
August 10, 2022; 6:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Mayor Rasco called the meeting to order at 6:31PM.

PLEDGES

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Mayor Jeff Rasco
 Mayor Pro Tem Aurora F. LeBrun
 Councilmember Judy Brizendine
 Councilmember Chrys Grummert
 Councilmember Debra Hines
 Councilmember Brent H. Pulley

STAFF PRESENT

City Secretary Suzanne Mac Kenzie
 Administrative Assistant Maureen Mele
 City Attorney Bud Wymore

PUBLIC COMMENTS

No public comments were offered.

REGULAR AGENDA

1. **Presentation by Robin Gary, Managing Director of the Wimberley Valley Watershed Association on Drought Overview and Conservation Efforts (Grummert)**

A presentation was given by Ms. Robin Gary on the drought overview with recommendations for saving water.

2. **Discussion and Possible Action Regarding Current Drought Conditions, Water Usage and HTGCD Restrictions (Pulley)**

Ms. Linda Kay Rogers, a representative of the Hays Trinity Groundwater Conservation District, gave an update on the lower and middle trinity discussing permit application status and drought contingency plans. Water conservation tips were also discussed.

The agenda items for the remainder of the meeting were addressed as follows.

12. **Discuss and Take Appropriate Action on the City of Woodcreek Authorization to Issue Requests for Proposals for Administrative Services (RFP) and Requests for Qualifications (RFQ) for the Texas Community Development Block Grant Administered by the Texas Department of Agriculture (Grummert)**

A motion was made by Councilmember Grummert to discuss and take appropriate action on the City of Woodcreek authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications (RFQ) for the Texas Community Development Block Grant administered by the Texas Department of Agriculture. The motion was seconded by Mayor Pro Tem LeBrun.

Michael Sledge, a representative from GrantWorks, Inc. of Austin, TX answered questions about this program; he reiterated that the maximum grant amount is \$500,000.

A roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 5-0-0 vote.

Agenda item #13 was addressed at this time.

13. Discuss and Take Appropriate Action on an Authorization to Issue Requests for Proposals (RFP) for Application Preparation and Administrative Services and Requests for Qualifications (RFQs) for Engineering Services Related to the Hazard Mitigation Assistance (HMA) Grant Programs with Building Resilient Infrastructure & Communities (BRIC) (Grummert)

A motion was made by Councilmember Grummert to approve authorization to issue requests for proposals (RFP) for application preparation and administrative services and requests for qualifications (RFQs) for engineering services related to the hazard mitigation assistance (HMA) grant programs. The motion was seconded by Mayor Pro Tem LeBrun.

Michael Sledge addressed additional questions and explained that "disaster funds" could be used to prevent disasters in the future and that the grant is a 75% grant funding and 25% community funding.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun

The motion carried with 5-0-0 vote.

Agenda item #14 was addressed at this time.

14. Discuss and Take Appropriate Action on Authorization to Issue Requests for Proposals (RFP) for Application Preparation and Administrative Services and Requests for Qualifications (RFQs) for Engineering Services Related to the American Rescue Plan Act (ARPA) Grant Programs (Grummert)

A motion was made by Councilmember Grummert to approve authorization to issue requests for proposals (RFP) for application preparation and administrative services and requests for qualifications (RFQs) for engineering services related to the American Rescue Plan Act (ARPA) grant programs. The motion was seconded by Councilmember Hines.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

The motion carried with a 5-0-0 vote.

A meeting recess began at 7:50PM. The meeting reconvened at 8:00PM.

Agenda item #6 was held at this time.

6. Discuss and Take Appropriate Action on the Recommendations from the Platinum Roads Panel on Projects to be covered by the American Rescue Act of 2021 (ARA) Funds Received for the Management and Treatment of Stormwater or Subsurface Drainage Water. This item is a follow up to Agenda Item # 3, City Council Meeting of May 25, 2022 (LeBrun)

A motion was made by Mayor Pro Tem LeBrun to authorize the Platinum Roads Panel to develop a draft proposal for request for proposals for engineering services to use the funds from the American Rescue Act for issues with drainage problems beginning with the intersection of Westwood Dr. and Brookhollow Dr. and if funds permit to a second location. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

The motion carried with a 5-0-0 vote.

A motion was made by Mayor Pro Tem LeBrun on the recommendation of the Platinum Roads Panel for the Mayor and Mayor Pro Tem to approach Camp Young Judaea and ask them for additional compensation for road work and drainage work on Doolittle Dr. and Jack Miller Dr. The motion was seconded by Councilmember Hines.

Councilmember Kotarba exited the meeting at 8:15PM.

An amendment to the motion was made by Mayor Pro Tem LeBrun that the Mayor and Mayor Pro Tem approach Camp Young Judaea after getting an estimate from on the road/drainage issues at Doolittle Dr. and Jack Miller Dr. as well as the Westwood Dr. and Brookhollow Dr. as these repairs should be similarly priced. The amendment was seconded by Councilmember Hines.

After discussion, a roll call vote was held on the amendment.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

Absent and Not Voting: Councilmember Kotarba

The motion carried with a 4-0-0 vote.

A roll call vote was held on the main motion.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

Absent and Not Voting: Councilmember Kotarba

The motion carried with a 4-0-0 vote.

Agenda item #7 was addressed next.

7. Discuss and Take Appropriate Action on the Report and Recommendations from the Platinum Roads Panel for Priority Street Repairs, Including: Streets to be Addressed, Recommended Repair Treatment, Cost Estimates, and Suggested Financing Methodology for These Repairs (LeBrun)

A motion was made by Mayor Pro Tem LeBrun to consider the recommendations of the Platinum Roads Panel to proceed with a tax note to finance major road surfacing with a road maintenance schedule. The motion was seconded by Councilmember Hines.

A report from the Platinum Roads Panel Chairperson Linnea Bailey, and Hilltop Securities' Mr. Andre Ayala was given. They discussed options for a tax note and a bond. Discussion was held along with questions and answers.

A roll call vote was held.

Voting Nay: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

Absent and Not Voting: Councilmember Kotarba

The motion failed with a 0-4-0 vote.

A motion was made by Councilmember Hines to have the Platinum Roads Panel develop policy for a master transportation plan and maintenance schedule. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

Absent and Not Voting: Councilmember Kotarba

The motion carried with a 4-0-0 vote.

A motion was made by Mayor Pro Tem LeBrun to use the \$227,000 from the American Rescue Act to fund address the immediate needs of smaller streets estimated to cost \$150,000. The motion was seconded by Councilmember Grummert.

After discussion, an amendment was made by Mayor Pro Tem LeBrun to use up to \$227,000 to address the immediate needs of smaller streets. The amendment was seconded by Councilmember Pulley.

A roll call vote was held on the amendment.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

Absent and Not Voting: Councilmember Kotarba

The amendment carried with a 4-0-0 vote.

A roll call vote was held on the main motion.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

Absent and Not Voting: Councilmember Kotarba

The main motion carried with a 4-0-0 vote.

A motion was made by Councilmember Hines to have a bond election in November 2022 to fund road improvements. The motion was seconded by Councilmember Grummert. After discussion, Councilmember Hines withdrew this motion.

A motion was made by Councilmember Hines that Council contact Bond Counsel to prepare ordinance with other supporting documents to issue General Obligation Bonds for road improvements contingent on a November 2022 bond election with a \$.02 tax levy. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Mayor Pro Tem LeBrun

Voting Abstain: Councilmember Pulley

Absent and Not Voting: Councilmember Kotarba

The motion carried with a 3-0-1 vote.

A meeting recess began at 9:37 PM. The meeting reconvened at 9:44 PM.

3. Budget Workshop - Presentation, Review, and Discussion on Third Draft of Proposed Budget for Fiscal Year 2022-2023

The Budget Workshop opened at 9:46 PM. Various budget topics were discussed and budget changes noted. The Budget Workshop closed at 10:03 PM for a short recess and reopened at 10:12 PM.

A motion was made by Councilmember Hines to approve the proposed 2022 - 2023 budget with the edits as the final budget. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert

Absent and Not Voting: Councilmember Kotarba

Agenda items #4 and #5 were discussed together.

The motion carried with a 4-0-0 vote.

The Budget Workshop closed at 10:14 PM.

Agenda items #4 and #5 were addressed together.

4. Discussion of the No-New-Revenue Tax Rate and Voter-Approval Tax Rate and the Impact on Taxpayers

5. Discussion and Take Appropriate Action on Setting the Proposed Tax Rate for 2022

A motion was made by Councilmember Grummert to set the proposed tax rate of fiscal year 2022 - 2023 for M & O to \$.1152 and for debt service to \$.0717 for a total tax rate of \$.1869. The motion was seconded by Councilmember Hines.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Pulley, Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

The motion carried with a 4-0-0 vote.

Councilmember Pulley exited the meeting at 10:19 PM.

8. Discuss and Take Appropriate Action on the Fund Balance Policy (Hines)

A motion was made by Councilmember Hines to approve the edited Fund Balance Policy as presented in the meeting packet. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines

Absent and Not Voting: Councilmember Kotarba, Councilmember Pulley

The motion carried with a 3-0-0 vote.

9. Discuss and Take Appropriate Action on an Ordinance Amending the City of Woodcreek, Texas, Code of Ordinances at Title III ("Administration"), Chapter 30 ("Officials, Employees, and Organizations") to Establish a Tree Board (Hines)

A motion was made by Councilmember Hines to approve the Tree Board Ordinance as written and place it in the correct place in the Code of Ordinances. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Mayor Pro Tem LeBrun

Absent and Not Voting: Councilmember Kotarba, Councilmember Pulley

The motion carried with a 3-0-0 vote.

10. Discuss and Take Appropriate Action on a Proposed Ordinance Amending the Code of Ordinances at Title XV ("Land Usage"), Chapter 156 ("Zoning") to Allow Building Across Adjacent Lot Lines with Unified Ownership (Hines)

A motion was made by Councilmember Hines to approve the proposed ordinance as written. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Hines, Mayor Pro Tem LeBrun, Councilmember Grummert

Absent and Not Voting: Councilmember Kotarba, Councilmember Pulley

The motion carried with a 3-0-0 vote.

11. Discuss and Take Appropriate Action on the Proposed Ordinance to Replace Title IX ("General Regulations"), Chapter 91 ("Trees") (Hines)

A motion was made by Councilmember Hines to approve the Tree Ordinance as written to replace Chapter 91 in the Code of Ordinances. The motion was seconded by Mayor Pro Tem LeBrun.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Hines, Mayor Pro Tem LeBrun, Councilmember Grummert

Absent and Not Voting: Councilmember Kotarba, Councilmember Pulley

The motion carried with a 3-0-0 vote.

An Executive Session began at 10:34 PM. The meeting reconvened at 10:41 PM with no action being taken in Executive Session.

ADJOURN

Mayor Rasco adjourned the meeting at 10:42 PM.

Jeff Rasco, Mayor

Suzanne Mac Kenzie, City Secretary

SPECIAL CITY COUNCIL MEETING
August 17, 2022; 4:00 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Mayor Rasco called the meeting to order at 4:02PM.

MOMENT OF SILENCE

PLEDGES

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Mayor Jeff Rasco
Mayor Pro Tem Aurora F. LeBrun
Councilmember Chrys Grummert
Councilmember Debra Hines
Councilmember Joe Kotarba
Councilmember Brent H. Pulley

STAFF PRESENT

City Secretary Suzanne Mac Kenzie

PUBLIC COMMENTS

No public comments were offered.

REGULAR AGENDA

1. Discuss and Take Appropriate Action on Any Necessary Changes to be Made to the Proposed 2022-2023 Tax Rate.

A motion was made by Councilmember Grummert to approve the \$.0687 debt service rate and the \$.1152 maintenance and operation tax rate for a total tax rate of \$.1839 for the purpose of the public hearings. The motion was seconded by Mayor Pro Tem LeBrun.

After discussion, a roll call vote was held.

Voting Yea: Mayor Pro Tem LeBrun, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 5-0-0 vote.

2. Consider and Take Action on the Adoption of an Ordinance Calling A Bond Election to be Held Within the City of Woodcreek, Texas; Making Provisions for the Conduct and the Giving of Notice of the Election; and Containing Other Provisions related thereto.

A motion was made by Councilmember Hines to discuss and consider action on the adoption of an ordinance for a bond election for the City of Woodcreek making provisions for the

conduct and the giving of notice of the election and containing other provisions related thereto. The motion was seconded by Councilmember Grummert to discuss. No action was taken on this motion.

After discussion, a motion was made by Councilmember Grummert that the City Council adopt the ordinance by the City Council of the calling of a bond election, which is before the Council.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley, Mayor Pro Tem LeBrun

The motion carried with a 5-0-0 vote.

3. Discuss and Take Appropriate Action on the Location of the First Public Hearing During the Special City Council Meeting on August 31st, 2022; Discuss and Take Appropriate Action on the Date, Time and Location of the Second Public Hearing.

A motion was made by Councilmember Grummert to move to discuss the location of the first public hearing during the Special City Council Meeting on August 31st, 2022; discuss and take appropriate action on the date, time and location of the second public hearing as well. The motion was seconded by Councilmember Hines. After discussion, no action was taken on the motion.

A motion was made by Councilmember Hines to call the public hearing for 2PM on Aug. 31st at City Hall. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Pulley, Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Mayor Pro Tem LeBrun

The motion carried with a 5-0-0 vote.

ADJOURN

Mayor Rasco adjourned the meeting at 5:08PM.

Jeff Rasco, Mayor

Suzanne Mac Kenzie, City Secretary

SPECIAL CITY COUNCIL MEETING AND PUBLIC HEARING
August 31, 2022; 2:00 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Mayor Rasco called the meeting to order at 2:00 PM.

MOMENT OF SILENCE

PLEDGES

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Mayor Jeff Rasco
 Councilmember Chrys Grummert
 Councilmember Debra Hines
 Councilmember Joe Kotarba
 Councilmember Brent H. Pulley

ABSENT

Mayor Pro Tem Aurora F. LeBrun

STAFF PRESENT

Administrative Assistant Maureen Mele
 City Attorney Bud Wymore

PUBLIC COMMENTS

Public Comments were offered by: Judy Brizendine, Frank Woods, Vicki Alvord, and William Scheel. A written Public Comment was submitted by Suzanne Mac Kenzie and read by Mayor Rasco.

CONSENT AGENDA

1. Approval of Meeting Minutes from Special City Council Meeting of August 2, 2022

A motion was made by Councilmember Hines to approve the meeting minutes of the Special City Council meeting of August 2, 2022. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 4-0-0 vote.

REGULAR AGENDA

2. Spirit of Woodcreek Inaugural Award to Mr. Rick Maldonado (Pulley)

The first Spirit of Woodcreek award was presented to Mr. Rick Maldonado by Councilmember Pulley.

3. Public Hearing on the Proposed Tax Rate for the 2022 - 2023 Tax Year (Rasco)

The Public Hearing on the proposed tax rate for the 2022 - 2023 tax year was opened at 2:16 PM. No public comments were given and the Public Hearing closed at 2:16 PM.

4. Discussion and Take Final Vote on the Proposed 2022 - 2023 Tax Rate (Rasco)

A motion was made by Councilmember Grummert to adopt the no new-revenue tax rate of \$.1817 as the proposed tax rate. The motion was seconded by Councilmember Hines for discuss.

After discussion, Councilmember Grummert withdrew the motion.

A motion was made by Councilmember Hines to call a vote on the tax rate of \$.1839. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Abstain: Councilmember Kotarba, Councilmember Grummert, Councilmember Pulley, Councilmember Hines

The motion failed with a 0-0-4 vote.

5. Discussion and Take Appropriate Action on Setting a Public Hearing on the Proposed 2022 - 2023 Tax Rate for September 14, 2022 at 2PM at City Hall (Rasco)

A motion was made by Councilmember Hines to have a Public Hearing on the proposed 2022 - 2023 tax rate at the meeting on September 14, 2022 at 2PM at City Hall. The motion was seconded by Councilmember Pulley.

A roll call vote was held.

Voting Yea: Councilmember Pulley, Councilmember Kotarba, Councilmember Hines, Councilmember Grummert

The motion carried with a 4-0-0 vote.

6. Discussion and Take Possible Action on Setting the Date and Time for the Final Vote on the Proposed 2022 - 2023 Tax Rate (Rasco)

A motion was made by Councilmember Hines to have the final vote on the proposed 2022 - 2023 tax rate at the meeting on September 14, 2022 at 2PM at City Hall. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Councilmember Grummert, Councilmember Kotarba

The motion carried with a 4-0-0 vote.

7. Discussion and Take Possible Action to Set a Public Hearing on the 2022 - 2023 City of Woodcreek Proposed Budget for September 14, 2022 (Rasco)

A motion was made by Councilmember Hines to have a Public Hearing on the proposed 2022 - 2023 budget at the meeting on September 14, 2022 at 2PM at City Hall. The motion was seconded by Councilmember Kotarba.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 4-0-0 vote.

8. Discussion and Take Possible Action on Setting the Date and Time for the Final Vote on the 2022 - 2023 Proposed Budget (Rasco)

A motion was made by Councilmember Hines to have a final vote on the proposed 2022 - 2023 budget at the meeting on September 14, 2022 at 2PM at City Hall. The motion was seconded by Councilmember Pulley.

A roll call vote was held.

Voting Yea: Councilmember Pulley, Councilmember Kotarba, Councilmember Hines, Councilmember Grummert

The motion carried with a 4-0-0 vote.

9. Discuss and Take Appropriate Action on an Ordinance Calling and Ordering the General Election for the Purpose of Electing Three At-Large Councilmember Positions for Two Year Terms to be Held on November 8th, 2022

A motion was made by Councilmember Hines to approve an ordinance calling and ordering the general election for the purpose of electing three at-large councilmember positions for two year terms to be held on November 8th, 2022. The motion was seconded by Councilmember Pulley.

A roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Kotarba, Councilmember Pulley, Councilmember Hines

The motion carried with a 4-0-0 vote.

10. Discussion and Take Appropriate Action on Councilmember Kotarba's Recommendation to Planning & Zoning Commission (Grummert)

A motion was made by Councilmember Kotarba to appoint Tamara Robertson to the Planning and Zoning Commission as a full member. The motion was seconded by Councilmember Grummert.

A roll call vote was held.

Voting Yea: Councilmember Pulley, Councilmember Hines, Councilmember Kotarba, Councilmember Grummert

The motion carried with a 4-0-0 vote.

11. Discuss and Take Appropriate Action on the Council Liaison Policy Document and Consider Publishing the Document on the City Website (Hines)

A motion was made by Councilmember Hines to approve the Council Liaison Policy as in the packet and publish on the website. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Councilmember Grummert, Councilmember Kotarba

The motion carried with a 4-0-0 vote.

12. Discuss and Take Appropriate Action on the Creation of an Official City of Woodcreek Social Media Account on Facebook and Nextdoor (Hines)

A motion was made by Councilmember Hines that the City of Woodcreek create an official social media account on Facebook and Nextdoor. The motion was seconded by Councilmember Grummert.

After discussion, an amendment was made by Councilmember Pulley that public comments be turned off on the accounts and that the accounts not be implemented until a new City Manager is hired. The amendment was seconded by Councilmember Hines and accepted by her.

A meeting recess began at 2:48PM at the request of the Administrative Assistant. The meeting reconvened at 2:52PM.

A second amendment was added by Councilmember Hines that a city social media policy will follow at a later date. The second amendment was seconded by Councilmember Grummert.

A roll call vote on the second amendment was held.

Voting Yea: Councilmember Kotarba, Councilmember Grummert, Councilmember Hines, Councilmember Pulley

The second amendment carried with a 4-0-0 vote.

A roll call vote on the first amendment was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The first amendment carried with a 4-0-0 vote.

A roll call vote on the main motion was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Councilmember Grummert, Councilmember Kotarba

The main motion carried with a 4-0-0 vote.

13. Discuss an Update to the Rainwater Collection Section of the Code and Consider How to Provide Incentives to Residents to Move Towards Greater Implementation of Rainwater Collection (Hines)

A motion was made by Councilmember Hines to discuss an update to the rainwater collection section of the Code and consider how to provide incentives to residents to move towards greater implementation of rainwater collection. The motion was seconded by Councilmember Grummert.

A discussion was held with no vote taken.

14. Discuss and Consider Placing a Stop Sign on Brookhollow Drive at the South Intersection of Augusta Drive to Control Traffic and Protect Pedestrians (Hines)

A motion was made by Councilmember Hines to have Council consider placing two stop signs on Brookhollow Drive at the south intersection of Augusta Drive to control traffic and protect pedestrians. The motion was seconded by Councilmember Grummert.

After discussion, a roll call vote was held.

Voting Yea: Councilmember Grummert, Councilmember Hines, Councilmember Kotarba, Councilmember Pulley

The motion carried with a 4-0-0 vote.

15. Discuss and Take Appropriate Action on Mitigation of Mold in City Hall as Identified by Casa Lago Home Inspection (Hines)

A motion was made by Councilmember Hines that Council take immediate action to remedy the mold in city hall with a limit not to exceed \$6,000. The motion was seconded by Councilmember Grummert.

After discussion, an amendment was made by Councilmember Pulley that the city go out for bids and the final approval of bids be determined by the council. The amendment was withdrawn.

An amendment was made by Councilmember Pulley that the mold remediation amount not exceed \$3,000. The amendment was seconded by Councilmember Grummert and accepted by Councilmember Hines.

A roll call vote on the amendment was held.

Voting Yea: Councilmember Pulley, Councilmember Kotarba, Councilmember Hines, Councilmember Grummert

The amendment carried with a 4-0-0 vote.

A roll call vote on the main motion with the amendment was held.

Voting Yea: Councilmember Hines, Councilmember Pulley, Councilmember Grummert, Councilmember Kotarba

The main motion carried with a 4-0-0 vote.

16. Discuss and Take Appropriate Action on Removing Trees Identified as Dead or Impossible to Save in the City's Right-of-Way (Rasco)

A motion was made by Councilmember Hines to proceed with the removal of dead trees in the public right-of-ways not to exceed \$5,000. The motion was seconded by Councilmember Grummert.

After discussion, an amendment was made by Councilmember Hines for the motion to read "public right-of-ways and public property." The amendment was seconded by Councilmember Grummert.

A roll call vote on the amendment was held.

Voting Yea: Councilmember Kotarba, Councilmember Grummert, Councilmember Pulley, Councilmember Hines

The amendment carried with a 4-0-0 vote.

A roll call vote on the main motion was held.

Voting Yea: Councilmember Kotarba, Councilmember Pulley, Councilmember Hines, Councilmember Grummert

The main motion carried with a 4-0-0 vote.

17. Discuss and Take Appropriate Action on Appointing Mayor Jeff Rasco as Acting City Manager, and Providing the Same Rights and Responsibilities as Staff City Manager (Rasco)

This agenda item had been withdrawn at the beginning of the meeting.

ADJOURN

Mayor Rasco adjourned the meeting at 4:12PM.

Jeff Rasco, Mayor

Suzanne Mac Kenzie, City Secretary

CITY OF WOODCREEK
ANNUAL OPERATING BUDGET
Fiscal Year October 1, 2022 to September 30, 2023

RECEIVED Item 4.

AUG 23 2022

CITY OF WOODCREEK

“This budget will raise more revenue from property taxes than last year’s budget by an amount of \$14,976, which is a 2.62% increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$78,968.”

Ordinance Number 22- Approved September 14th, 2022

Mayor Pro Tem Aurora LeBrun	Yes()	No()	Abstention()
Council Member Chrys Grummert	Yes()	No()	Abstention()
Council Member Debra Hines	Yes()	No()	Abstention()
Council Member Joe Kotarba	Yes()	No()	Abstention()
Council Member Brent Pulley	Yes()	No()	Abstention()

Adopted Property Tax Rate for the 2021-2022 Fiscal Year	0.2071/\$100 of Valuation
No New Revenue Tax Rate for 2021	0.2047/\$100 of Valuation
Voter Approval Maintenance & Operations Rate for 2021	0.1291/\$100 of Valuation
Voter Approval Tax Rate for 2021	0.2071/\$100 of Valuation
Debt Tax Rate for 2021	0.0780/\$100 of Valuation

Proposed Property Tax Rate for the 2022-2023 Fiscal Year	0.1839/\$100 of Valuation
No New Revenue Tax Rate for 2022	0.1817/\$100 of Valuation
Voter Approval Maintenance and Operations Rate for 2022	0.1174/\$100 of Valuation
Voter Approval Rate for 2020	0.1861/\$100 of Valuation
Debt Tax Rate for 2022	0.0687/\$100 of Valuation

Total Amount of Debt Obligations Secured by Property Taxes	\$219,000.00 in Principal
	\$ 5,793.00 in Interest
	\$ 400.00 Other

AUG 23 2022

CITY OF WOODCREEK

LAST YEAR	Rate Type	Amount	Certified Value	Actual Adjusted Value	Total Adjusted Revenue			
2021 -2022	VOTER APPROVAL	0.2071 Debt Service: .0780 M&O: .1291	\$ 275,695,551.00	\$ 274,953,131.00	\$ 569,705.00			

Setting the Tax Rate for 2022 -2023

Rate Type	Description	Total Rate	Total 2022 Certified Taxable Property Value	Total 2022 Taxable Value	Total Adjusted 2022 Property Value	Total Revenue 2022-2023 on Adjusted Taxable Value	Increase (Decrease) on \$100K based on Adjusted Total 2022 Taxable Value from 2021	
No New Revenue	Brings in the same total revenue as prior year	Total: .1817 Debt Service: .0687 M&O: .1130	\$ 310,864,852.00	\$ 318,770,728.00	\$ 313,493,268.00	\$ 569,617.00	\$ (25.40)	21-22 M&O Revenue: \$355,922 22-23 M&O Revenue: \$354,247
Council Approved Rate	Brings in 2.62% more total revenue on total taxable value than 2021-2022	Total: .1839 Debt Service: .0687 M&O: .1152	\$ 310,864,852.00	\$ 318,770,728.00	\$ 313,493,268.00	\$ 576,514.00	\$ (23.20)	22-23 M&O Revenue: \$361,144
Voter Approval Rate	Includes a 3.5% increase on M&O portion	Total: .1861 Debt Service: .0687 M&O: .1174	\$ 310,864,852.00	\$ 318,770,728.00	\$ 313,493,268.00	\$ 583,410.00	\$ (21.00)	22-23 M&O Revenue: \$368,041
De Minimus Rate	Generates \$500,000 more than 21-22 for M&O	0.339	\$ 310,864,852.00	\$ 318,770,728.00	\$ 313,493,268.00	\$ 1,062,742.00	\$ 339.00	

Tax Rate	Average Home Value*	Estimated Taxes Due 2022-2023	Increase/(Decrease) Projected
Last Year's Tax Rate: .2071	\$ 450,000.00	\$ 931.95	
No New Revenue: .1817		\$ 817.65	\$ (114.30)
Council Approved Rate: .1839		\$ 827.44	\$ (104.51)
Voter Approval Rate: .1861		\$ 837.45	\$ (94.50)
De Minimus Rate: .3390		\$ 1,525.50	\$ 593.55

*Increases in home values may result in an increase in total taxes even though the rate is set lower than the previous year

CITY OF WOODCREEK

City of Woodcreek Budget 2022-23

Revenue

2900 Accounting Info Needed

3000 Ad Valorem Tax Revenue

3000.01 Ad Valorem Tax

3000.02 Delinquent Ad Valorem Tax

Total 3000 Ad Valorem Tax Revenue

3005 State Sales Tax Revenue

3010 Mixed Beverage Tax & Fees Rev

3020 Electric Franchise Fee Revenue

3030 Cable Services Franchise Rev

3030.1 PEG - Cable Revenue

Total 3030 Cable Services Franchise Rev

3040 Water Service Franchise Revenue

3050 Disposal Service Franchise Rev

3060 Telephone Franchise Revenue

3070 Golf Course Franchise Revenue

3080 Reimbursements

3080.10 Engineerings

3080.20 Legal

3080.30 Admin

Total 3080 Reimbursements

3090 Development Revenue

3090.01 Residential

3090.011 New Home Permits

3090.012 Other Permits

3090.013 Inspections

Total 3090.01 Residential

3090.02 Commercial

3090.03 Other

3090.031 Subdivisions/Plats/Re-Plats

Total 3090.03 Other

Total 3090 Development Revenue

3093 Liquor License Revenue

3095 Sign Fees

4000 Interest Income

4010 Other Revenue

4010.1 Coupons

Total 4010 Other Revenue

	Oct 2022 - Sep 2023 Budget	Oct 2021 - Sep 2022 Budget	
	360,000.00	349,000.00	
	4,500.00		
	\$ 364,500.00	\$ 349,000.00	
	80,000.00	80,000.00	
	1,200.00	1,500.00	
	31,000.00	34,000.00	
	30,000.00	30,000.00	
	6,650.00	6,000.00	
	\$ 36,650.00	\$ 36,000.00	
	90,000.00	100,000.00	
	24,000.00	22,500.00	
	160.00	200.00	
	500.00	500.00	
	8,000.00	8,000.00	
	2,500.00		
	\$ 10,500.00	\$ 8,000.00	
	6,000.00	15,000.00	
	7,000.00	7,500.00	
	7,000.00	14,250.00	
	\$ 20,000.00	\$ 36,750.00	
	500.00	5,000.00	
	200.00	80.00	
	5,000.00	5,000.00	
	\$ 5,200.00	\$ 5,080.00	
	\$ 25,700.00	\$ 46,830.00	
	1,250.00	1,310.00	
	350.00	700.00	
	2,500.00	1,300.00	
	10,000.00	700.00	
	\$ 10,000.00	\$ 700.00	

CITY OF WOODBURN

4015 Tree Reserve Fund (Oak Wilt Containment)	6,000.00		
4020 Municipal Court Revenue	1,500.00	3,000.00	
4030 Hotel & Occupancy Tax Revenue (deleted)			
4030.1 HOT Interest Income (deleted)			
4035 TDEM DR-4485 Revenue (ARPA) \$213,000			
4040 Donations Received	5,200.00	5,000.00	
4040.02 Park Donations	500.00		
Total 4040 Donations Received	\$ 5,700.00	\$ 5,000.00	
Billable Expenditure Revenue			
4050 General Fund Transfer		147,220.00	
Markup			
Sales of Product Revenue			
Services			
Shipping Revenue			
Unapplied Cash Payment Revenue			
Uncategorized Revenue			
Total Revenue	\$ 691,510.00	\$ 837,760.00	
Cost of Goods Sold			
50000 Cost of Goods Sold			
Total Cost of Goods Sold			
Gross Profit	\$ 691,510.00	\$ 837,760.00	
Expenditures			
5000 Personnel Services			
5000.01 Salaries and Wages	170,000.00	208,500.00	
5000.02 Ins Expense Reimbursement	6,000.00	8,600.00	
5000.03 City Manager Vehicle Reimburssem		6,000.00	
5000.05 Elected Official Pay			
5000.20 Payroll Tax Expense			
5000.21 FICA/OASDI	13,400.00	16,410.00	
5000.22 Unemployment Insurance	1,100.00	500.00	
Total 5000.20 Payroll Tax Expense	\$ 14,500.00	\$ 16,910.00	
5000.40 Retirement	18,100.00	22,190.00	
5000.50 Direct Deposit Expense			
5000.51 Health Insurance Stipend			
Total 5000 Personnel Services	\$ 208,600.00	\$ 262,200.00	
5017.1 Street Maintenance Prior Year (deleted)			
5500 Office Expenses			
5500.05 Bank Fees & Charges			
5500.10 City Hall Maintenance / Repairs	2,000.00	4,000.00	
5500.20 Cleaning Costs	1,800.00	1,500.00	

5500.30 IT & Radio Expenses	CITY OF WOODCREEK	10,000.00		10,000.00	
5500.40 Newsletter					
5500.50 Office Supplies		4,500.00		4,000.00	
5500.60 Postage & Shipping		3,000.00		2,100.00	
5500.61 Printing & Reproduction		4,500.00		4,000.00	
5500.62 Printing Cost Newspaper		1,500.00		2,000.00	
5500.70 Storage Rental		0.00			
5500.80 Software & Subscriptions		12,000.00		15,000.00	
Total 5500 Office Expenses		\$ 39,300.00		\$ 42,600.00	
6000 Professional Services					
6000.01 Audit Expense		12,000.00		12,000.00	
6000.10 Codification		2,750.00		4,000.00	
6000.11 Contract Labor				6,500.00	
6000.15 Engineering		20,000.00		14,000.00	
6000.16 Mapping		3,000.00			
6000.17 Engineering Reimbursable		8,000.00			
Total 6000.15 Engineering		\$ 31,000.00		\$ 14,000.00	
6000.20 Legal Expenses					
6000.21 General		20,000.00		30,000.00	
6000.22 Legal Reimbursable		2,500.00		3,000.00	
6000.23 Litigation		5,000.00		50,000.00	
6000.25 Special Cases		30,000.00		22,000.00	
6000.26 Elected Body Legal		5,000.00			
Total 6000.20 Legal Expenses		\$ 62,500.00		\$ 105,000.00	
6000.30 IT Services		15,500.00		14,500.00	
6000.40 Accounting		25,000.00		15,000.00	
6000.50 Law Enforcement		12,500.00			
Total 6000 Professional Services		\$ 161,250.00		\$ 171,000.00	
6030 Bank Service Charges (deleted)					
6500 Area Care/Maintenance					
6500.01 Deer Removal		1,750.00		1,000.00	
6500.15 Mowing		2,750.00		2,000.00	
6500.20 Oak Wilt Containment		15,000.00		15,000.00	
6500.21 Greenspace Maintenance		6,000.00			
6500.22 Landscape Maintenance		9,000.00		10,000.00	
6500.23 Contract Services				2,000.00	
6500.24 (Parks and) Playground Maintenance		10,000.00		30,000.00	
6500.25 ROW Tree Trimming		11,000.00		7,500.00	
6500.26 Holiday Decorations		500.00		2,000.00	
6500.30 Street Maintainence		30,000.00		20,000.00	

6500.31 Street Signs	CITY OF WOODCREEK	6,000.00		4,000.00	
6500.35 Storm Damage Reserve				1,000.00	
6500.40 Tree Limb Pick-Up					
6500.50 Equipment Maintenance		2,000.00		4,000.00	
6500.60 Water Quality Testing CCWPP		1,000.00		2,000.00	
Total 6500 Area Care/Maintenance		\$ 95,000.00		\$ 100,500.00	
7000 Other Operating Expenses					
7000.01 Ad Valorem Tax Expense (\$4407.00 per notification 8/8/22)		4,407.00		4,060.00	
7000.02 Building Inspections		7,000.00		12,550.00	
7000.03 Code Compliance		500.00		1,500.00	
7000.04 Dues & Membership		2,500.00		3,000.00	
7000.05 Election Expense		2,000.00		1,000.00	
7000.06 TML Dues		600.00		600.00	
7000.10 Depreciation Expense					
7000.15 Meeting Expense		3,000.00		5,000.00	
7000.20 Public Notices		1,200.00		3,000.00	
7000.30 Travel & Vehicle Exp Reimb.		2,000.00		4,000.00	
7000.31 Elected Official Travel		500.00		1,000.00	
7000.40 Training & Prof Development					
7000.41 Elected Body		2,500.00		2,500.00	
7000.42 Staff		4,000.00		3,000.00	
Total 7000.40 Training & Prof Development		\$ 6,500.00		\$ 5,500.00	
7000.50 Community Relations		7,000.00		6,000.00	
Total 7000 Other Operating Expenses		\$ 37,207.00		\$ 47,210.00	
7500 Utilities					
7500.10 City Hall Utilities				3,500.00	
7500.11 Electric		2,100.00			
7500.12 Water		1,500.00			
Total 7500.10 City Hall Utilities		\$ 3,600.00		\$ 3,500.00	
7500.20 Outdoor Utilities				4,250.00	
7500.21 Electric		1,350.00			
7500.22 Water		1,600.00			
Total 7500.20 Outdoor Utilities		\$ 2,950.00		\$ 4,250.00	
7500.30 Telephone & Internet		4,500.00		6,200.00	
Total 7500 Utilities		\$ 11,050.00		\$ 13,950.00	
7600 Insurance		3,500.00			
6010 Health Insurance (deleted)					
7600.01 TML Insurance		200.00		4,500.00	
Total 7600 Insurance		\$ 3,700.00		\$ 4,500.00	

7700 TDEM DR-4485 Expenditures \$213,000.00

CITY OF WOODCREEK

8020 Municipal Court Costs
 8020.20 MC Judge
 8020.25 Misc. Court Costs
 8020.30 Prosecutor
 8020.35 Court Bailiff
 8020.40 State Comptroller Costs
 8020.41 Supplies
 8020.60 Public Safety
Total 8020 Municipal Court Costs
8100 HOT Expense (deleted)
 8100.1 IT Expense (deleted)
 8100.20 Bank Fees (deleted)
 8100.25 Membership Dues (deleted)
 8100.3 Printing & Reproduction (deleted)
 8100.4 Postage (deleted)
 8100.5 Tourism Events (deleted)
 8100.55 HOT Public Notices (deleted)
Total 8100 HOT Expense (deleted)
8900 Miscellaneous
 8900.10 Reconciliation Discrepancies
 8900.20 Contingency Reserve
 8900.30 Projects
 8900.40 Engineering Services – Street Projects
Total 8900 Miscellaneous
9077 General Fund Accrual
Purchases
Unapplied Cash Bill Payment Expenditure
Uncategorized Expenditure
Total Expenditures
Net Operating Revenue
Other Revenue
 4019 Proceeds from Capital Leases
 8500 Capital Improvement Income (from reserves)
 9000 Bond Proceeds
 9810.01 Sinking Fund Revenue
Total Other Revenue
Other Expenditures
 8500.25 Capital Improvement Expense
 9001 Capital Lease Principal

	4,800.00		3,600.00
	150.00		2,500.00
	1,500.00		2,500.00
			750.00
	300.00		700.00
			200.00
	0.00		
	\$ 6,750.00		\$ 10,250.00
	\$ 0.00		\$ 0.00
	75,200.00		120,650.00
			50,000.00
			15,000.00
	\$ 75,200.00		\$ 185,650.00
	\$ 562,857.00		\$ 837,860.00
	\$ 128,653.00		-\$ 100.00
	227,000.00		0.11
	224,793.00		215,650.76
	\$ 451,793.00		\$ 215,650.87

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Item 4.

CITY OF WOODCREEK

9002 Interest on Capital Lease			
9005 Bond Interest Paid			
9006 Bond Costs of Issuance			
9074 Other Capital Outlay			
9800.01 Capital Expenditures - CY	227,000.00	12,100.00	
9800.02 Other Miscellaneous Expenditure		-0.36	
9800.1 Capital Project Expenditures - FY			
9800.11 2017 Street Improvements			
9800.12 2017 Street Improvements Legal			
9800.13 2021 Street Improvements			
9800.14 Trails			
9800.15 Park Projects			
Total 9800.1 Capital Project Expenditures - FY	\$ 0.00	\$ 0.00	
9810.02 Sinking Fund Interest & Fees	5,793.00	12,552.84	
9810.03 Sinking Fund Principal	219,000.00	195,000.00	
9888 Reconciliation Discrepancies			
Total Other Expenditures	\$ 451,793.00	\$ 219,652.48	
Net Other Revenue	\$ 0.00	-\$ 4,001.61	
Net Revenue	\$ 128,653.00	-\$ 4,101.61	

8900 Miscellaneous

\$5,000 Library donation	\$ 5,000.00
\$3,200 for LCRA Grant match	\$ 3,200.00
\$67,000 for POSAC Grant match (roll over)	\$ 67,000.00
\$10,000 Comp plan finanlization and implementation	
\$85,000 Street/drainage engineering	
	\$ 75,200.00

The City of Woodcreek

Statement of Financial Position

As of August 22, 2022

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Item 4.

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CITY OF WOODCREEK

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1003.1 Municipal Court Petty Cash	100.00
1007 TX Regional 061, Operating	426,147.58
1007.1 Tree Fund	4,753.66
1007.2 Parks Fund	1,179.54
1007.5 Municipal Court Funds In Operating Account	0.00
1007.51 MC General Fund	22,082.44
1007.52 MC Security Fund	19.45
1007.53 MC Tech Fund	25.88
Total 1007.5 Municipal Court Funds In Operating Account	22,127.77
Total 1007 TX Regional 061, Operating	454,208.55
1008 TX Regional 053, Investment	0.00
1008.1 Municipal Court Funds	0.00
1008.2 PEG Funds	13,919.66
1008.3 Reserve Funds	165,813.22
1008.4 American Rescue Act Funds	213,085.12
Total 1008 TX Regional 053, Investment	392,818.00
1009 TX Regional 095, Bond Proceeds	146.83
1010 Petty Cash	0.00
1011 TX Regional 819, Payroll Account	10,000.00
1020 Investment Account - Class 0001	479,291.90
Total Bank Accounts	\$1,336,565.28

AUG 23 2022

CITY OF WOODCREEK

Other Current Assets		
1101 Accounts Receivable Posting (CPA)		0.00
1120 Delinquent Taxes Receivable (CPA)		9,191.35
1120.01 1120.01-CPA Debt Service		3,634.21
1121 Allowance for Uncollectible (CPA)		-1,378.65
1121.01 1121.01-CPA Debt Service		-545.58
1122 Due to/from HOT Account		0.00
1123 Employee Cash Advance		0.00
1124 Sales Tax Receivable (CPA)		13,189.82
1125 Franchise Fees Receivable		0.00
1126 Other Current Receivables		0.00
1150 Due From Capital Project Funds To Operating		167,425.08
1200 Undeposited Funds		0.00
Total Other Current Assets		\$191,516.23
Total Current Assets		\$1,528,081.51
Fixed Assets		
1200 Office Furniture / Equipment		35,704.46
1225 Land		37,850.00
1226 Building & Improvements		130,602.00
1226.1 Cedar Fence/Enclosure (in svc 10/21/21)		7,702.50
1226.3 Stonework/Sign Brookmeadow (9/21)		0.00
1227 Street Pavement 2013		144,126.00
1228 Street Improvements 2017		1,489,691.00
1229 Street Improvements 2021		409,930.76
1231 Storage Building		9,055.00
1233 Radar Sign		0.00
1234 Road Signage		0.00
1235.1 Kawasaki Mule 2016		7,840.64
1240 Accumulated Depreciation - All		-195,372.00
Total Fixed Assets		\$2,077,130.36
Other Assets		
1250 Deferred Revenue (CPA)		-7,813.11
1250.01 1250.01-CPA Debt Service		-3,088.63
1300.10 Committed for Streets Repair		0.00
1599 1599-CPA Due From General Fund		25,047.75
Total Other Assets		\$14,146.01
TOTAL ASSETS		\$3,619,357.88

AUG 23 2022

CITY OF WOODCREEK

LIABILITIES AND EQUITY

LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1900 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
1900.5 Accounts Payable (Auditor Adjustments)	19,168.60
1901 Accts Payable At Year-End (Audit Adjs CPA)	0.00
1902 Municipal Court Funds Payable To State	0.00
2000 Payroll Tax Payable	0.00
2001 Federal Withholding Payable	0.00
2020 State Unemployment Liability	0.00
2021 Accrued Wages Payable (Audit Adjs CPA)	9,176.37
2030 TMRS Payable	1,303.67
2100 WVWA / LCRA Grant Expenditures	0.00
2105 Capital Development Grant	0.00
2105.1 Augusta Park Proj Expenditures	0.00
2110 Direct Deposit Liabilities	0.00
2200 Security Deposits	0.00
2300 Sales Tax Revenue Overpayment	0.00
2350 Bond Principal Maturity February	0.00
2400 Due To Operating From Capital Project Funds	167,425.08
2599 2599-CPA Due To Debt Service Fund	25,047.75
2701 Bond Principal Maturity 2/15/2019	0.00
Total Other Current Liabilities	\$222,121.47
Total Current Liabilities	\$222,121.47
Long-Term Liabilities	
Bonds Payable Construction Project Funds	
2702 Bond Principal Maturity 2/15/2020	0.00
2703 Bond Principal Maturity 2/15/2021	0.00
2704 Bond Principal Maturity 2/15/2022	0.00
2705 Bond Principal Maturity 2/15/2023	0.00
2706 Bond Principal Maturity 2/15/2024	0.00
Total Bonds Payable Construction Project Funds	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$222,121.47
Equity	
9997 Net Investment In Capital Assets	144,132.96
9998 Opening Balance Equity	333,537.47
9999 Retained Earnings	2,567,200.07
9999-debtsvc-cpa Retained Earnings Debt Svc Audit CPA	17,174.31
Net Revenue	335,191.60
Total Equity	\$3,397,236.41
TOTAL LIABILITIES AND EQUITY	\$3,619,357.88

The City of Woodcreek

Budget vs. Actuals: FY2022 Budget - FY22 P&L

October 2021 - September 2022

CITY OF WOODCREEK

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
2900 Accounting Info Needed	573.97		573.97	
3000 Ad Valorem Tax Revenue				
3000.01 Ad Valorem Tax	348,906.55	349,000.00	-93.45	99.97 %
3000.02 Delinquent Ad Valorem Tax	3,030.90		3,030.90	
Total 3000 Ad Valorem Tax Revenue	351,937.45	349,000.00	2,937.45	100.84 %
3005 State Sales Tax Revenue	73,304.98	80,000.00	-6,695.02	91.63 %
3010 Mixed Beverage Tax & Fees Rev	1,127.42	1,500.00	-372.58	75.16 %
3020 Electric Franchise Fee Revenue	31,876.57	34,000.00	-2,123.43	93.75 %
3030 Cable Services Franchise Rev	26,067.00	30,000.00	-3,933.00	86.89 %
3030.1 PEG - Cable Revenue	5,208.10	6,000.00	-791.90	86.80 %
Total 3030 Cable Services Franchise Rev	31,275.10	36,000.00	-4,724.90	86.88 %
3040 Water Service Franchise Revenue	100,580.82	100,000.00	580.82	100.58 %
3050 Disposal Service Franchise Rev	25,418.03	22,500.00	2,918.03	112.97 %
3060 Telephone Franchise Revenue	120.33	200.00	-79.67	60.17 %
3070 Golf Course Franchise Revenue	500.00	500.00	0.00	100.00 %
3080 Reimbursements		8,000.00	-8,000.00	
3080.10 Engineerings	2,060.99		2,060.99	
Total 3080 Reimbursements	2,060.99	8,000.00	-5,939.01	25.76 %
3090 Development Revenue				
3090.01 Residential				
3090.011 New Home Permits	6,000.00	15,000.00	-9,000.00	40.00 %
3090.012 Other Permits	7,474.50	7,500.00	-25.50	99.66 %
3090.013 Inspections	7,996.50	14,250.00	-6,253.50	56.12 %
Total 3090.01 Residential	21,471.00	36,750.00	-15,279.00	58.42 %
3090.02 Commercial	3,234.00	5,000.00	-1,766.00	64.68 %
3090.03 Other		80.00	-80.00	
3090.031 Subdivisions/Plats/Re-Plats		5,000.00	-5,000.00	
Total 3090.03 Other		5,080.00	-5,080.00	
Total 3090 Development Revenue	24,705.00	46,830.00	-22,125.00	52.75 %
3093 Liquor License Revenue	1,387.50	1,310.00	77.50	105.92 %
3095 Sign Fees	460.00	700.00	-240.00	65.71 %
4000 Interest Income	4,067.96	1,300.00	2,767.96	312.92 %
4010 Other Revenue	12,368.66	700.00	11,668.66	1,766.95 %
4020 Municipal Court Revenue	901.00	3,000.00	-2,099.00	30.03 %
4035 TDEM DR-4485 Revenue	213,020.52		213,020.52	
4040 Donations Received		5,000.00	-5,000.00	
4040.02 Park Donations	1,179.54		1,179.54	
Total 4040 Donations Received	1,179.54	5,000.00	-3,820.46	23.59 %
4050 General Fund Transfer		147,220.00	-147,220.00	
Total Revenue	\$876,865.84	\$837,760.00	\$39,105.84	104.67 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
GROSS PROFIT	\$876,865.84	\$837,760.00	\$39,105.84	104.67 %
Expenditures				
5000 Personnel Services				
5000.01 Salaries and Wages	189,113.00	208,500.00	-19,387.00	90.70 %
5000.02 Ins Expense Reimbursement	6,958.02	8,600.00	-1,641.98	80.91 %
5000.03 City Manager Vehicle Reimburse	4,650.00	6,000.00	-1,350.00	77.50 %
5000.20 Payroll Tax Expense				
5000.21 FICA/OASDI	14,031.68	16,410.00	-2,378.32	85.51 %
5000.22 Unemployment Insurance	918.56	500.00	418.56	183.71 %
Total 5000.20 Payroll Tax Expense	14,950.24	16,910.00	-1,959.76	88.41 %
5000.40 Retirement	20,766.57	22,190.00	-1,423.43	93.59 %
Total 5000 Personnel Services	236,437.83	262,200.00	-25,762.17	90.17 %
5500 Office Expenses				
5500.10 City Hall Maintenance / Repairs	667.72	4,000.00	-3,332.28	16.69 %
5500.20 Cleaning Costs	1,275.00	1,500.00	-225.00	85.00 %
5500.30 IT & Radio Expenses	10,421.02	10,000.00	421.02	104.21 %
5500.50 Office Supplies	5,206.53	4,000.00	1,206.53	130.16 %
5500.60 Postage & Shipping	2,265.93	2,100.00	165.93	107.90 %
5500.61 Printing & Reproduction	4,091.39	4,000.00	91.39	102.28 %
5500.62 Printing Cost Newspaper	223.13	2,000.00	-1,776.87	11.16 %
5500.80 Software & Subscriptions	9,062.97	15,000.00	-5,937.03	60.42 %
Total 5500 Office Expenses	33,213.69	42,600.00	-9,386.31	77.97 %
6000 Professional Services				
6000.01 Audit Expense	11,990.00	12,000.00	-10.00	99.92 %
6000.10 Codification	2,831.35	4,000.00	-1,168.65	70.78 %
6000.11 Contract Labor		6,500.00	-6,500.00	
6000.15 Engineering	11,967.10	14,000.00	-2,032.90	85.48 %
6000.17 Engineering Reimbursable	9,904.54		9,904.54	
Total 6000.15 Engineering	21,871.64	14,000.00	7,871.64	156.23 %
6000.20 Legal Expenses				
6000.21 General	25,490.00	30,000.00	-4,510.00	84.97 %
6000.22 Legal Reimbursable	2,540.00	3,000.00	-460.00	84.67 %
6000.23 Litigation	7,320.00	50,000.00	-42,680.00	14.64 %
6000.25 Special Cases	36,227.84	22,000.00	14,227.84	164.67 %
6000.26 Elected Body Legal	8,770.00		8,770.00	
Total 6000.20 Legal Expenses	80,347.84	105,000.00	-24,652.16	76.52 %
6000.30 IT Services	12,195.59	14,500.00	-2,304.41	84.11 %
6000.40 Accounting	14,165.00	15,000.00	-835.00	94.43 %
6000.50 Law Enforcement	15,608.67		15,608.67	
Total 6000 Professional Services	159,010.09	171,000.00	-11,989.91	92.99 %
6500 Area Care/Maintenance				
6500.01 Deer Removal	1,500.00	1,000.00	500.00	150.00 %
6500.15 Mowing	2,625.00	2,000.00	625.00	131.25 %
6500.20 Oak Wilt Containment		15,000.00	-15,000.00	
6500.21 Greenspace Maintenance	1,335.71		1,335.71	
6500.22 Landscape Maintenance	8,691.27	10,000.00	-1,308.73	86.91 %
6500.23 Contract Services		2,000.00	-2,000.00	
6500.24 Playground Maintenance		30,000.00	-30,000.00	

	TOTAL			
CITY OF WOODCREEK	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
6500.25 ROW Tree Trimming		7,500.00	-7,500.00	
6500.26 Holiday Decorations	262.19	2,000.00	-1,737.81	13.11 %
6500.30 Street Maintenance	15,499.03	20,000.00	-4,500.97	77.50 %
6500.31 Street Signs	4,055.95	4,000.00	55.95	101.40 %
6500.35 Storm Damage Reserve		1,000.00	-1,000.00	
6500.50 Equipment Maintenance	2,373.06	4,000.00	-1,626.94	59.33 %
6500.60 Water Quality Testing CCWPP	620.00	2,000.00	-1,380.00	31.00 %
Total 6500 Area Care/Maintenance	36,962.21	100,500.00	-63,537.79	36.78 %
7000 Other Operating Expenses				
7000.01 Ad Valorem Tax Expense	3,151.71	4,060.00	-908.29	77.63 %
7000.02 Building Inspections	10,535.00	12,550.00	-2,015.00	83.94 %
7000.03 Code Compliance	773.82	1,500.00	-726.18	51.59 %
7000.04 Dues & Membership	2,310.65	3,000.00	-689.35	77.02 %
7000.05 Election Expense	1,065.01	1,000.00	65.01	106.50 %
7000.06 TML Dues	591.00	600.00	-9.00	98.50 %
7000.15 Meeting Expense	6,760.30	5,000.00	1,760.30	135.21 %
7000.20 Public Notices	878.99	3,000.00	-2,121.01	29.30 %
7000.30 Travel & Vehicle Exp Reimb.	4,743.26	4,000.00	743.26	118.58 %
7000.31 Elected Official Travel		1,000.00	-1,000.00	
7000.40 Training & Prof Development				
7000.41 Elected Body	1,415.00	2,500.00	-1,085.00	56.60 %
7000.42 Staff	2,461.49	3,000.00	-538.51	82.05 %
Total 7000.40 Training & Prof Development	3,876.49	5,500.00	-1,623.51	70.48 %
7000.50 Community Relations	1,901.32	6,000.00	-4,098.68	31.69 %
Total 7000 Other Operating Expenses	36,587.55	47,210.00	-10,622.45	77.50 %
7500 Utilities				
7500.10 City Hall Utilities		3,500.00	-3,500.00	
7500.11 Electric	1,787.49		1,787.49	
7500.12 Water	1,190.37		1,190.37	
Total 7500.10 City Hall Utilities	2,977.86	3,500.00	-522.14	85.08 %
7500.20 Outdoor Utilities		4,250.00	-4,250.00	
7500.21 Electric	1,203.04		1,203.04	
7500.22 Water	1,344.84		1,344.84	
Total 7500.20 Outdoor Utilities	2,547.88	4,250.00	-1,702.12	59.95 %
7500.30 Telephone & Internet	4,526.11	6,200.00	-1,673.89	73.00 %
Total 7500 Utilities	10,051.85	13,950.00	-3,898.15	72.06 %
7600 Insurance	4,592.28		4,592.28	
7600.01 TML Insurance	199.92	4,500.00	-4,300.08	4.44 %
Total 7600 Insurance	4,792.20	4,500.00	292.20	106.49 %
8020 Municipal Court Costs				
8020.20 MC Judge	600.00	3,600.00	-3,000.00	16.67 %
8020.25 Misc. Court Costs		2,500.00	-2,500.00	
8020.30 Prosecutor	2,540.00	2,500.00	40.00	101.60 %
8020.35 Court Bailiff		750.00	-750.00	
8020.40 State Comptroller Costs	-45.20	700.00	-745.20	-6.46 %
8020.41 Supplies	67.48	200.00	-132.52	33.74 %
Total 8020 Municipal Court Costs	3,162.28	10,250.00	-7,087.72	30.85 %

RECEIVED

AUG 23 2022

Item 4.

TOTAL

CITY OF WOODCREEK	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
8900 Miscellaneous	5,000.00	120,650.00	-115,650.00	4.14 %
8900.20 Contingency Reserve		50,000.00	-50,000.00	
8900.30 Projects	20,740.14		20,740.14	
8900.40 Engineering Services – Street Projects	21,587.52	15,000.00	6,587.52	143.92 %
Total 8900 Miscellaneous	47,327.66	185,650.00	-138,322.34	25.49 %
Unapplied Cash Bill Payment Expenditure	0.00		0.00	
Total Expenditures	\$567,545.36	\$837,860.00	\$ -270,314.64	67.74 %
NET OPERATING REVENUE	\$309,320.48	\$ -100.00	\$309,420.48	-309,320.48 %
Other Revenue				
8500 Capital Improvement Income	0.22		0.22	
9810.01 Sinking Fund Revenue	212,733.95		212,733.95	
Total Other Revenue	\$212,734.17	\$0.00	\$212,734.17	0.00%
Other Expenditures				
9800.02 Other Miscellaneous Expenditure	-417,632.90		-417,632.90	
9800.1 Capital Project Expenditures - FY				
9800.13 2021 Street Improvements	387,915.80		387,915.80	
Total 9800.1 Capital Project Expenditures - FY	387,915.80		387,915.80	
9810.02 Sinking Fund Interest & Fees	9,595.14		9,595.14	
9810.03 Sinking Fund Principal	207,000.00		207,000.00	
Total Other Expenditures	\$186,878.04	\$0.00	\$186,878.04	0.00%
NET OTHER REVENUE	\$25,856.13	\$0.00	\$25,856.13	0.00%
NET REVENUE	\$335,176.61	\$ -100.00	\$335,276.61	-335,176.61 %

**ORDINANCE NO. 22- XXX
CITY OF WOODCREEK, TEXAS**

AN ORDINANCE OF THE CITY OF WOODCREEK, TEXAS ADOPTING THE FISCAL YEAR 2022-2023 BUDGET BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE CHAPTER 102; PROVIDING FOR THE FILING OF THE BUDGET; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the proposed budget for the City of Woodcreek, Texas (the "City) has been filed with the City Secretary in accordance with Section 102.005 of the Texas Local Government Code; and

WHEREAS, following notice and a public hearing on the proposed budget, the City Council of the City has made changes in the budget which it considers to be in the best interest of the municipal taxpayers; and

WHEREAS, the City Council of the City now desires to approve the budget and to provide for the filing of the approved budget with the City Secretary.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS:

Section 1. The budget attached hereto as Exhibit A and incorporated herein by reference, shall be and is hereby finally approved.

Section 2. Taxes shall be levied and municipal funds expended in accordance with the approved final budget attached to this ordinance, and any amendment of the approved budget shall be evidenced by ordinance, attached to the budget, which ordinance shall also be filed with the City Secretary.

Section 3. This ordinance shall be effective upon adoption.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Woodcreek, Texas on this the 14th day of September, 2022.

City of Woodcreek:

Attest:

Jeff Rasco, Mayor

Suzanne Mac Kenzie, City Secretary

CITY OF WOODCREEK
ANNUAL OPERATING BUDGET
Fiscal Year October 1, 2022 to September 30, 2023

RECEIVED
AUG 23 2022
CITY OF WOODCREEK

Item 6.

“This budget will raise more revenue from property taxes than last year’s budget by an amount of \$14,976, which is a 2.62% increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$78,968.”

Ordinance Number 22- Approved September 14th, 2022

Mayor Pro Tem Aurora LeBrun	Yes()	No()	Abstention()
Council Member Chrys Grummert	Yes()	No()	Abstention()
Council Member Debra Hines	Yes()	No()	Abstention()
Council Member Joe Kotarba	Yes()	No()	Abstention()
Council Member Brent Pulley	Yes()	No()	Abstention()

Adopted Property Tax Rate for the 2021-2022 Fiscal Year	0.2071/\$100 of Valuation
No New Revenue Tax Rate for 2021	0.2047/\$100 of Valuation
Voter Approval Maintenance & Operations Rate for 2021	0.1291/\$100 of Valuation
Voter Approval Tax Rate for 2021	0.2071/\$100 of Valuation
Debt Tax Rate for 2021	0.0780/\$100 of Valuation

Proposed Property Tax Rate for the 2022-2023 Fiscal Year	0.1839/\$100 of Valuation
No New Revenue Tax Rate for 2022	0.1817/\$100 of Valuation
Voter Approval Maintenance and Operations Rate for 2022	0.1174/\$100 of Valuation
Voter Approval Rate for 2020	0.1861/\$100 of Valuation
Debt Tax Rate for 2022	0.0687/\$100 of Valuation

Total Amount of Debt Obligations Secured by Property Taxes	\$219,000.00 in Principal
	\$ 5,793.00 in Interest
	\$ 400.00 Other

City of Woodcreek Budget 2022-23	Oct 2022 - Sep 2023 Budget	Oct 2021 - Sep 2022 Budget	
Revenue			
2900 Accounting Info Needed			
3000 Ad Valorem Tax Revenue			
3000.01 Ad Valorem Tax	360,000.00	349,000.00	
3000.02 Delinquent Ad Valorem Tax	4,500.00		
Total 3000 Ad Valorem Tax Revenue	\$ 364,500.00	\$ 349,000.00	
3005 State Sales Tax Revenue	80,000.00	80,000.00	
3010 Mixed Beverage Tax & Fees Rev	1,200.00	1,500.00	
3020 Electric Franchise Fee Revenue	31,000.00	34,000.00	
3030 Cable Services Franchise Rev	30,000.00	30,000.00	
3030.1 PEG - Cable Revenue	6,650.00	6,000.00	
Total 3030 Cable Services Franchise Rev	\$ 36,650.00	\$ 36,000.00	
3040 Water Service Franchise Revenue	90,000.00	100,000.00	
3050 Disposal Service Franchise Rev	24,000.00	22,500.00	
3060 Telephone Franchise Revenue	160.00	200.00	
3070 Golf Course Franchise Revenue	500.00	500.00	
3080 Reimbursements			
3080.10 Engineerings	8,000.00	8,000.00	
3080.20 Legal	2,500.00		
3080.30 Admin			
Total 3080 Reimbursements	\$ 10,500.00	\$ 8,000.00	
3090 Development Revenue			
3090.01 Residential			
3090.011 New Home Permits	6,000.00	15,000.00	
3090.012 Other Permits	7,000.00	7,500.00	
3090.013 Inspections	7,000.00	14,250.00	
Total 3090.01 Residential	\$ 20,000.00	\$ 36,750.00	
3090.02 Commercial	500.00	5,000.00	
3090.03 Other	200.00	80.00	
3090.031 Subdivisions/Plats/Re-Plats	5,000.00	5,000.00	
Total 3090.03 Other	\$ 5,200.00	\$ 5,080.00	
Total 3090 Development Revenue	\$ 25,700.00	\$ 46,830.00	
3093 Liquor License Revenue	1,250.00	1,310.00	
3095 Sign Fees	350.00	700.00	
4000 Interest Income	2,500.00	1,300.00	
4010 Other Revenue	10,000.00	700.00	
4010.1 Coupons			
Total 4010 Other Revenue	\$ 10,000.00	\$ 700.00	

4015 Tree Reserve Fund (Oak Wilt Containment)	6,000.00		
4020 Municipal Court Revenue	1,500.00		3,000.00
4030 Hotel & Occupancy Tax Revenue (deleted)			
4030.1 HOT Interest Income (deleted)			
4035 TDEM DR-4485 Revenue (ARPA) \$213,000			
4040 Donations Received	5,200.00		5,000.00
4040.02 Park Donations	500.00		
Total 4040 Donations Received	\$ 5,700.00		\$ 5,000.00
Billable Expenditure Revenue			
4050 General Fund Transfer			147,220.00
Markup			
Sales of Product Revenue			
Services			
Shipping Revenue			
Unapplied Cash Payment Revenue			
Uncategorized Revenue			
Total Revenue	\$ 691,510.00		\$ 837,760.00
Cost of Goods Sold			
50000 Cost of Goods Sold			
Total Cost of Goods Sold			
Gross Profit	\$ 691,510.00		\$ 837,760.00
Expenditures			
5000 Personnel Services			
5000.01 Salaries and Wages	170,000.00		208,500.00
5000.02 Ins Expense Reimbursement	6,000.00		8,600.00
5000.03 City Manager Vehicle Reimbursen			6,000.00
5000.05 Elected Official Pay			
5000.20 Payroll Tax Expense			
5000.21 FICA/OASDI	13,400.00		16,410.00
5000.22 Unemployment Insurance	1,100.00		500.00
Total 5000.20 Payroll Tax Expense	\$ 14,500.00		\$ 16,910.00
5000.40 Retirement	18,100.00		22,190.00
5000.50 Direct Deposit Expense			
5000.51 Health Insurance Stipend			
Total 5000 Personnel Services	\$ 208,600.00		\$ 262,200.00
5017.1 Street Maintenance Prior Year (deleted)			
5500 Office Expenses			
5500.05 Bank Fees & Charges			
5500.10 City Hall Maintenance / Repairs	2,000.00		4,000.00
5500.20 Cleaning Costs	1,800.00		1,500.00

5500.30 IT & Radio Expenses	10,000.00		10,000.00	
5500.40 Newsletter				
5500.50 Office Supplies	4,500.00		4,000.00	
5500.60 Postage & Shipping	3,000.00		2,100.00	
5500.61 Printing & Reproduction	4,500.00		4,000.00	
5500.62 Printing Cost Newspaper	1,500.00		2,000.00	
5500.70 Storage Rental	0.00			
5500.80 Software & Subscriptions	12,000.00		15,000.00	
Total 5500 Office Expenses	\$ 39,300.00		\$ 42,600.00	
6000 Professional Services				
6000.01 Audit Expense	12,000.00		12,000.00	
6000.10 Codification	2,750.00		4,000.00	
6000.11 Contract Labor			6,500.00	
6000.15 Engineering	20,000.00		14,000.00	
6000.16 Mapping	3,000.00			
6000.17 Engineering Reimbursable	8,000.00			
Total 6000.15 Engineering	\$ 31,000.00		\$ 14,000.00	
6000.20 Legal Expenses				
6000.21 General	20,000.00		30,000.00	
6000.22 Legal Reimbursable	2,500.00		3,000.00	
6000.23 Litigation	5,000.00		50,000.00	
6000.25 Special Cases	30,000.00		22,000.00	
6000.26 Elected Body Legal	5,000.00			
Total 6000.20 Legal Expenses	\$ 62,500.00		\$ 105,000.00	
6000.30 IT Services	15,500.00		14,500.00	
6000.40 Accounting	25,000.00		15,000.00	
6000.50 Law Enforcement	12,500.00			
Total 6000 Professional Services	\$ 161,250.00		\$ 171,000.00	
6030 Bank Service Charges (deleted)				
6500 Area Care/Maintenance				
6500.01 Deer Removal	1,750.00		1,000.00	
6500.15 Mowing	2,750.00		2,000.00	
6500.20 Oak Wilt Containment	15,000.00		15,000.00	
6500.21 Greenspace Maintenance	6,000.00			
6500.22 Landscape Maintenance	9,000.00		10,000.00	
6500.23 Contract Services			2,000.00	
6500.24 (Parks and) Playground Maintenance	10,000.00		30,000.00	
6500.25 ROW Tree Trimming	11,000.00		7,500.00	
6500.26 Holiday Decorations	500.00		2,000.00	
6500.30 Street Maintenance	30,000.00		20,000.00	

6500.31 Street Signs	6,000.00		4,000.00	
6500.35 Storm Damage Reserve			1,000.00	
6500.40 Tree Limb Pick-Up				
6500.50 Equipment Maintenance	2,000.00		4,000.00	
6500.60 Water Quality Testing CCWPP	1,000.00		2,000.00	
Total 6500 Area Care/Maintenance	\$ 95,000.00		\$ 100,500.00	
7000 Other Operating Expenses				
7000.01 Ad Valorem Tax Expense (\$4407.00 per notification 8/8/22)	4,407.00		4,060.00	
7000.02 Building Inspections	7,000.00		12,550.00	
7000.03 Code Compliance	500.00		1,500.00	
7000.04 Dues & Membership	2,500.00		3,000.00	
7000.05 Election Expense	2,000.00		1,000.00	
7000.06 TML Dues	600.00		600.00	
7000.10 Depreciation Expense				
7000.15 Meeting Expense	3,000.00		5,000.00	
7000.20 Public Notices	1,200.00		3,000.00	
7000.30 Travel & Vehicle Exp Reimb.	2,000.00		4,000.00	
7000.31 Elected Official Travel	500.00		1,000.00	
7000.40 Training & Prof Development				
7000.41 Elected Body	2,500.00		2,500.00	
7000.42 Staff	4,000.00		3,000.00	
Total 7000.40 Training & Prof Development	\$ 6,500.00		\$ 5,500.00	
7000.50 Community Relations	7,000.00		6,000.00	
Total 7000 Other Operating Expenses	\$ 37,207.00		\$ 47,210.00	
7500 Utilities				
7500.10 City Hall Utilities			3,500.00	
7500.11 Electric	2,100.00			
7500.12 Water	1,500.00			
Total 7500.10 City Hall Utilities	\$ 3,600.00		\$ 3,500.00	
7500.20 Outdoor Utilities			4,250.00	
7500.21 Electric	1,350.00			
7500.22 Water	1,600.00			
Total 7500.20 Outdoor Utilities	\$ 2,950.00		\$ 4,250.00	
7500.30 Telephone & Internet	4,500.00		6,200.00	
Total 7500 Utilities	\$ 11,050.00		\$ 13,950.00	
7600 Insurance	3,500.00			
6010 Health Insurance (deleted)				
7600.01 TML Insurance	200.00		4,500.00	
Total 7600 Insurance	\$ 3,700.00		\$ 4,500.00	

7700 TDEM DR-4485 Expenditures \$213,000.00			
8020 Municipal Court Costs			
8020.20 MC Judge	4,800.00		3,600.00
8020.25 Misc. Court Costs	150.00		2,500.00
8020.30 Prosecutor	1,500.00		2,500.00
8020.35 Court Bailiff			750.00
8020.40 State Comptroller Costs	300.00		700.00
8020.41 Supplies			200.00
8020.60 Public Safety	0.00		
Total 8020 Municipal Court Costs	\$ 6,750.00		\$ 10,250.00
8100 HOT Expense (deleted)			
8100.1 IT Expense (deleted)			
8100.20 Bank Fees (deleted)			
8100.25 Membership Dues (deleted)			
8100.3 Printing & Reproduction (deleted)			
8100.4 Postage (deleted)			
8100.5 Tourism Events (deleted)			
8100.55 HOT Public Notices (deleted)			
Total 8100 HOT Expense (deleted)	\$ 0.00		\$ 0.00
8900 Miscellaneous	75,200.00		120,650.00
8900.10 Reconciliation Discrepancies			
8900.20 Contingency Reserve			50,000.00
8900.30 Projects			15,000.00
8900.40 Engineering Services – Street Projects			
Total 8900 Miscellaneous	\$ 75,200.00		\$ 185,650.00
9077 General Fund Accrual			
Purchases			
Unapplied Cash Bill Payment Expenditure			
Uncategorized Expenditure			
Total Expenditures	\$ 562,857.00		\$ 837,860.00
Net Operating Revenue	\$ 128,653.00		-\$ 100.00
Other Revenue			
4019 Proceeds from Capital Leases			
8500 Capital Improvement Income (from reserves)	227,000.00		0.11
9000 Bond Proceeds			
9810.01 Sinking Fund Revenue	224,793.00		215,650.76
Total Other Revenue	\$ 451,793.00		\$ 215,650.87
Other Expenditures			
8500.25 Capital Improvement Expense			
9001 Capital Lease Principal			

9002 Interest on Capital Lease			
9005 Bond Interest Paid			
9006 Bond Costs of Issuance			
9074 Other Capital Outlay			
9800.01 Capital Expenditures - CY	227,000.00	12,100.00	
9800.02 Other Miscellaneous Expenditure		-0.36	
9800.1 Capital Project Expenditures - FY			
9800.11 2017 Street Improvements			
9800.12 2017 Street Improvements Legal			
9800.13 2021 Street Improvements			
9800.14 Trails			
9800.15 Park Projects			
Total 9800.1 Capital Project Expenditures - FY	\$ 0.00	\$ 0.00	
9810.02 Sinking Fund Interest & Fees	5,793.00	12,552.84	
9810.03 Sinking Fund Principal	219,000.00	195,000.00	
9888 Reconciliation Discrepancies			
Total Other Expenditures	\$ 451,793.00	\$ 219,652.48	
Net Other Revenue	\$ 0.00	-\$ 4,001.61	
Net Revenue	\$ 128,653.00	-\$ 4,101.61	
8900 Miscellaneous			
\$5,000 Library donation	\$ 5,000.00		
\$3,200 for LCRA Grant match	\$ 3,200.00		
\$67,000 for POSAC Grant match (roll over)	\$ 67,000.00		
\$10,000 Comp plan finanlization and implementation			
\$85,000 Street/drainage engineering			
	\$ 75,200.00		

**ORDINANCE NO. 22-XXX
CITY OF WOODCREEK, TEXAS**

AN ORDINANCE OF THE CITY OF WOODCREEK, TEXAS APPROVING THE CERTIFIED APPRAISAL ROLL; SETTING THE TAX RATE; LEVYING AND ASSESSING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WOODCREEK, TEXAS FOR FISCAL YEAR 2022-2023; APPORTIONING THE LEVIES FOR SPECIFIC PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council finds Chief Appraiser of the Hays County Central Tax Appraisal District has prepared, certified, and submitted to the tax assessor/collector the appraisal roll of the City of Woodcreek, Texas (the "City") for 2022; and

WHEREAS, the Tax Assessor and Collector of Hays County has performed the statutory calculations required by Section 26.04 of the Texas Tax Code, and the City of Woodcreek has published the proposed tax rate, and has fulfilled all other requirements for publication as contained in Section 26.052 of the Texas Tax Code, in a manner designed to come to the attention of all residents of said City and has submitted said rates to the City Council of said City prior to the Special City Council meeting of September 14, 2022; and

WHEREAS, the City Council finds the tax rate to be levied for 2022 (fiscal year 2023) set by this ordinance is based on the appraisal roll and is sufficient to provide the tax revenues required by the City; and

WHEREAS, the City Council finds all requirements contained in the Texas Tax Code have been met and all required notices have been issued in accordance with Texas law permitting this tax levy; and

WHEREAS, the City Council finds that this Ordinance is in compliance with Texas Tax Code §26.05 (b)(1) by including the following statement in type larger than the type used in any other portion of this Ordinance:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE LOWERED BY 11.2% AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$23.22 or 2.4%.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS:

SECTION 1.

That the tax rate of the City of Woodcreek, Texas for the tax year 2022 be, and is hereby, set at \$0.1839 on each one hundred dollars (\$100) of the taxable value of real and personal property not exempt from taxation by the Constitution and laws of this State situated within the corporate limits of said City.

SECTION 2.

That there is hereby levied for the tax year 2022 upon all real and personal property not exempt from taxation by the Constitution and laws of this State situated within the corporate limits of said City, and there shall be collected for the use and support of the municipal government of the City of Woodcreek, Texas, to provide a sinking fund for the retirement of the existing indebtedness of said City so levied and collected, shall be apportioned to the specific purposes hereinafter set forth; to-wit:

- A. For the payment of current expenses and to be deposited in the general fund (for the purposes of maintenance and operations) \$0.1152 on each one hundred dollars (\$100) of the taxable value of such property; and
- B. To provide for sinking funds for the payment of the principal and interest and the retirement of the tax note debt, and the same shall become due as shall be necessary to pay the principal and interest of the current year as follows, \$0.0687 per one hundred dollars (\$100) valuation.

SECTION 3.

In accordance with the provisions and requirements of Section 26.05 of the Texas Property Tax Code, as amended, the City Council hereby states that:

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE LOWERED BY 11.2% AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$23.22 or 2.4%.

SECTION 4.

That the Hays County Tax Assessor and Collector is hereby authorized to assess and collect the taxes of said City employing the above tax rate.

SECTION 5.

The taxes levied hereby are due presently and shall be delinquent if not paid by January 2023.

SECTION 6.

That monies collected pursuant to this Ordinance shall be expended as set forth in the City of Ordinance 22-XXX
Levying Ad Valorem Taxes

Woodcreek's FY 2022-2023 Annual Budget.

SECTION 7.

That this Ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

SECTION 8.

Pursuant to Texas Tax Code §26.05 (b) this ordinance must be a record vote; which is reflected below:

Mayor Pro Tern LeBrun:	Yes	No	Absent
Councilmember Grummert:	Yes	No	Absent
Councilmember Hines:	Yes	No	Absent
Councilmember Kotarba:	Yes	No	Absent
Councilmember Pulley:	Yes	No	Absent

PASSED, ADOPTED AND APPROVED by the City Council of the City of Woodcreek on this the 14th day of September, 2022.

CITY OF WOODCREEK:

ATTEST:

Jeff Rasco, Mayor

Suzanne Mac Kenzie, City Secretary

LAST YEAR	Rate Type	Amount	Certified Value	Actual Adjusted Value	Total Adjusted Revenue			
2021 -2022	VOTER APPROVAL	0.2071 Debt Service: .0780 M&O: .1291	\$ 275,695,551.00	\$ 274,953,131.00	\$ 569,705.00			

Setting the Tax Rate for 2022 -2023

Rate Type	Description	Total Rate	Total 2022 Certified Taxable Property Value	Total 2022 Taxable Value	Total Adjusted 2022 Property Value	Total Revenue 2022-2023 on Adjusted Taxable Value	Increase (Decrease) on \$100K based on Adjusted Total 2022 Taxable Value from 2021	
No New Revenue	Brings in the same total revenue as prior year	Total: .1817 Debt Service: .0687 M&O: .1130	\$ 310,864,852.00	\$ 318,770,728.00	\$ 313,493,268.00	\$ 569,617.00	\$ (25.40)	21-22 M&O Revenue: \$355,922 22-23 M&O Revenue: \$354,247
Council Approved Rate	Brings in 2.62% more total revenue on total taxable value than 2021-2022	Total: .1839 Debt Service: .0687 M&O: .1152	\$ 310,864,852.00	\$ 318,770,728.00	\$ 313,493,268.00	\$ 576,514.00	\$ (23.20)	22-23 M&O Revenue: \$361,144
Voter Approval Rate	Includes a 3.5% increase on M&O portion	Total: .1861 Debt Service: .0687 M&O: .1174	\$ 310,864,852.00	\$ 318,770,728.00	\$ 313,493,268.00	\$ 583,410.00	\$ (21.00)	22-23 M&O Revenue: \$368,041
De Minimus Rate	Generates \$500,000 more than 21-22 for M&O	0.339	\$ 310,864,852.00	\$ 318,770,728.00	\$ 313,493,268.00	\$ 1,062,742.00	\$ 339.00	

Tax Rate	Average Home Value*	Estimated Taxes Due 2022-2023	Increase/(Decrease) Projected
Last Year's Tax Rate: .2071	\$ 450,000.00	\$ 931.95	
No New Revenue: .1817		\$ 817.65	\$ (114.30)
Council Approved Rate: .1839		\$ 827.44	\$ (104.51)
Voter Approval Rate: .1861		\$ 837.45	\$ (94.50)
De Minimus Rate: .3390		\$ 1,525.50	\$ 593.55

*Increases in home values may result in an increase in total taxes even though the rate is set lower than the previous year

RESOLUTION NO. 2022-XXXX

A RESOLUTION RATIFYING THE RECENTLY ADOPTED BUDGET THAT CONTAINS A PROPERTY TAX RATE THAT RAISES MORE TOTAL PROPERTY TAXES THAN THE PREVIOUS YEAR.

WHEREAS, the City of Woodcreek adopted its Budget for fiscal year 2022-2023; and

WHEREAS, the Budget as adopted for Maintenance and Operations, and to provide for sinking funds for payment of the principal and interest and the retirement of the tax note debt, raises more total property taxes than last year's budget by \$14,976.00, which is a 2.62 percent increase from last year's property tax revenue; and

WHEREAS, Local Government Code 102.007 requires the City ratify the Budget by a separate vote;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Woodcreek, Texas, that:

SECTION ONE. In compliance with the requirements of Section 102.007(c), Texas Local Government Code, the City Council of the City of Woodcreek does hereby in all things ratify the property tax reflected in the Fiscal Year 2022-2023 Budget which will require raising more revenue from property taxes than in the Fiscal Year 2021-2022 Budget.

SECTION TWO. This Resolution shall reflect the record vote of the City Council on this Resolution by the City Secretary and shall constitute a part of this Resolution for all purposes.

The motion was made by Councilmember _____, motion seconded by Councilmember _____. The record vote is below:

Mayor Pro Tem LeBrun:	Yes	No	Absent
Councilmember Grumert:	Yes	No	Absent
Councilmember Hines:	Yes	No	Absent
Councilmember Kotarba:	Yes	No	Absent
Councilmember Pulley:	Yes	No	Absent

DULY PASSED AND APPROVED, on the 14th day of September 2022 at a Special Meeting of the City Council of the City of Woodcreek, Texas, which meeting was held in compliance with the Open Meetings Act, Tex. Gov't. Code, 551.001, et. Seq. at which meeting a quorum was present and voting.

CITY OF WOODCREEK, TEXAS:

ATTEST:

Jeff Rasco, Mayor

Suzanne Mac Kenzie, City Secretary

**Council Meeting Date:
Special City Council Meeting September 14, 2022**

Agenda Item Cover Sheet

Agenda Item Subject/Title:

Recommendation from the Platinum Roads Panel that Council direct the City Engineer, K. Friese, to prepare a priority list and estimates for streets to be covered by the \$227,000 road repairs funds approved in the 2022-23 Budget.

Agenda Item Summary:

The Platinum Panel is requesting that Council authorize the Panel Chair to direct the City Engineer, K. Friese, to provide a priority list and recommendations for the streets to be covered by the \$227,000 budget item.

Financial Impact:

Estimated not to exceed \$2,000

Recommendations:

Approve the recommendation to authorize Panel Chair to contact the City Engineer to begin the assessment. Additionally recommend Panel Chair be authorized to request a timeline for completion of the assessment preferably not to exceed 30 days.

Supporting Documents Included:

Agenda Item Summary/Cover Sheet

Submitted by: Mayor Pro Tem Aurora LeBrun

**Council Meeting Date:
Special City Council Meeting September 14, 2022**

Agenda Item Cover Sheet

Agenda Item Subject/Title:

Discuss and Take Appropriate Action on Installing New Signs at the Three Main Entrances to the City of Woodcreek to Promote Safety, Safe Driving, and Dark Skies Initiatives.

Agenda Item Summary:

This item is to discuss and consider purchasing three new solar powered radar signs to be installed on both ends of Woodcreek Drive at or near the start of City maintained rights-of-way and at the entrance to Brookmeadow off RR12. In addition to these signs, it is proposed Council consider purchasing and posting three others (Dark Skies, Safe Driving, Neighborhood Patrolled) on a single pole at each entrance as well.

The purpose of these signs is to promote community education and safety.

Financial Impact:

\$10,000 for all signs and installation (estimated)

Recommendations:

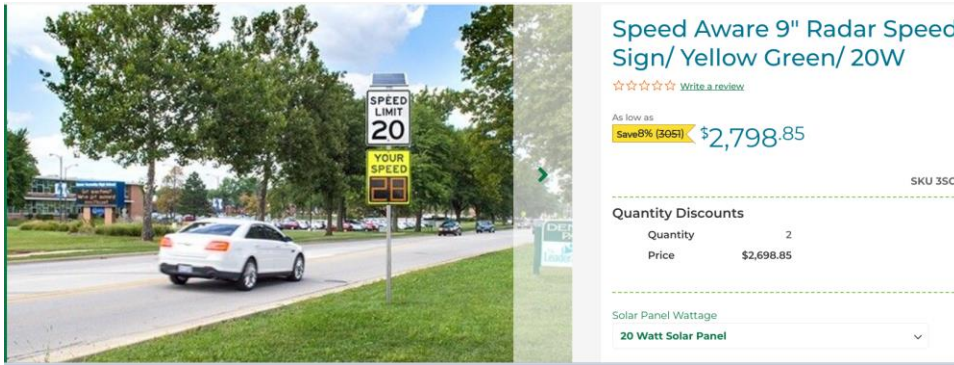
Recommend that Council approve the purchase and installation of all three radar signs at the main entrances to the City of Woodcreek (located on either end of Woodcreek Dr. and at Brookmeadow entrance on RR12) and consider the three other signs to be installed on a single pole at each entrance as well. Placement of the sign can be determined once approved and may be subject to Council approval.

Supporting Documents Included:

Sign Examples

Submitted by: Councilmember Debra Hines

Example cost of solar powered radar sign:



Example from Dripping Springs neighborhood:



Sample sign and cost:



Questions? Contact Us

- ADA Signs ▾
- Security Signs ▾
- Parking Signs ▾
- Custom Signs ▾
- Property Management ▾
- Traffic Signs ▾
- Posts & Hardware ▾
- Other ▾
- Clearance ▾

Security Signs > Neighborhood Watch Signs > Police And Community Security Watch Sign - 18x24

Police And Community Security Watch Sign - 18x24



Proof Will Be Sent Within 1 Business Day After Placing Your Order.

Add Weather & Graffiti Protection (POF)–Only \$16.95!

Options:

NO POF

SKU:SEC-1104

Price: \$44.95

Example of Dark Skies:



Example from Safe Driving:



**Council Meeting Date:
Special City Council Meeting September 14, 2022**

Agenda Item Cover Sheet

Agenda Item Subject/Title:

Discuss and Take Appropriate Action on the Creation of a Workgroup to work on Woodcreek chapters 154-157.

Agenda Item Summary:

K. Frieze has laid the ground work on important Woodcreek city code chapters having to with Site Development, Subdivision, and a new chapter called 'Environmental'. The creation of this Ad Hoc Workgroup will be to work on creating the Drafts of these chapters to present to council for their consideration. K. Frieze have made themselves available to answer any questions in the process.

Financial Impact:

N/A

Recommendations:

Create an AD Hoc Workgroup focused on chapters 154-157.

Supporting Documents Included:

n/a

Submitted by: Councilmember Chrys Grummert

**Council Meeting Date:
Special City Council Meeting September 14, 2022**

Agenda Item Cover Sheet

Agenda Item Subject/Title:

Discuss and Take Appropriate Action on the Creation of an AD HOC Selection Review Committee (workgroup) to Review Applications for Administrator and Engineering Services as it relates to the Community Development Block Grant.

Agenda Item Summary:

The City of Woodcreek has sent out requests for applications for Administration and Engineering services as is required for the Community Development Block Grant. Also required is the creation of a Selection Review Committee (Workgroup) to review the applications once they are received. The Workgroup is required to be made up of a minimum of 4 members, of which only one is allowed to be an elected official. The deadline to receive the applications is September 21st, 2022.

Financial Impact:

Administrator and Engineering Services are paid out of the grant, once awarded.

Recommendations:

Create an AD HOC Selection Review Workgroup to review applications for Administration and Engineering services which will be utilizing a Services Rating Sheet to be filled out by each member, per each application received.

Supporting Documents Included:

CDBG.pdf

Submitted by: Councilmember Chrys Grummert



Community Development Block Grant

The Community Development Block Grant (CDBG) Program supports community development activities to build stronger and more resilient communities. To support community development, activities are identified through an ongoing process. Activities may address needs such as infrastructure, economic development projects, public facilities installation, community centers, housing rehabilitation, public services, clearance/acquisition, microenterprise assistance, code enforcement, homeowner assistance, etc.

**Council Meeting Date:
Special City Council Meeting September 14, 2022**

Agenda Item Cover Sheet

Agenda Item Subject/Title:

Discuss and Take Appropriate Action on the City of Woodcreek becoming a Film Friendly Texas City through the Texas Film Commission

Agenda Item Summary:

On August 24, 2022 Parks and Recreation Board Chair Pat Rawlings and Mayor Jeff Rasco attended an organizational meeting of the Hays County Film Advisory Board. It was well organized and attended. One of the goals of the organization is to make Hays County a Film Friendly destination, and in order to do so all major cities in the county need to become Film Friendly Texas Cities. Woodcreek is on a short list of cities not yet certified, and we would like to join our sister cities in this worthwhile endeavor.

Financial Impact:

\$500 Travel and registration for training workshop

Recommendations:

Approve the City of Woodcreek taking the necessary steps to become a Film Friendly Texas City and appointing Parks and Recreation Board Chair Pat Rawlings and Mayor Jeff Rasco as liaisons.

Supporting Documents Included:

Film Friendly Woodcreek description

Submitted by: Mayor Jeff Rasco

On August 24, 2022 Parks and Recreation Board Chair Pat Rawlings and Mayor Jeff Rasco attended an organizational meeting of the Hays County Film Advisory Board. It was well organized and attended. One of the goals of the organization is to make Hays County a Film Friendly destination, and in order to do so all major cities in the county need to become Film Friendly Texas Cities. Woodcreek is on a short list of cities not yet certified, and we would like to join our sister cities in this worthwhile endeavor.

Becoming Film Friendly is a three-step process. 1. Attend a training session put on by the Governor's Texas Film Commission. 2. Pass administratively enforceable filming guidelines that promote media production both mutually beneficial for citizens and industry professionals alike (sample materials and templates available. 3. Submit photos of 5 or more filming locations.

The gist of this is that a production company could come into Hays County and various permitting and arrangements would be streamlined and better complied with. Citizens would be protected because all of the rules and regulations for each city throughout Hays County would be clear to the production companies.

Film Friendly Texas Program History

Established in 2007, the Film Friendly Texas program is a certification and marketing program administrated by the Texas Film Commission. Film Friendly Texas certified communities receive ongoing training and guidance from the Texas Film Commission regarding media industry standards, best practices and how to effectively accommodate media production in their communities. The Film Friendly Texas program serves as an invaluable resource that helps position Texas as a premier destination for media production.

Generating Potential Economic Impact & Job Creation for Texas Communities

Through the Film Friendly certification process, statewide communities are prepared to meet the opportunities and challenges of accommodating media production and are readied to help match local businesses with production-related needs and services.

The media production industries of Texas stimulate local economies by creating jobs for Texas-based crew members and local residents as well as spurring on-site spending at local small businesses. This type of economic development includes but is not limited to: lodging, catering, transportation, location fees, lumber, construction supplies, local hires and more.

A Vast Network of Statewide Certified Communities

The Film Friendly Texas program establishes an elevated platform for building relationships with community liaisons across the state who are eager to work with media industry professionals and can hit the ground running when contacted about filming in their area.

With one e-mail, the Texas Film Commission can distribute location requests and casting calls to its network of certified communities, providing a thorough level of customer service and trademark Texas hospitality to media industry professionals and community stakeholders alike.