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## MEETING NOTICE

The Platinum Roads Panel of the City of Woodcreek, Texas will conduct a meeting at City Hall, 41 Champions Circle, Woodcreek, TX. The meeting will be held on May 24, 2022 at 3:30 PM.

All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained.

**Note: Smoking is not allowed anywhere on the property of City Hall.**

The public may watch this meeting live at the following link:  
<https://meetings.ipvideotalk.com/149262096>. The public may listen to this meeting by dialing one of the following numbers: 1(617) 315- 8088 or toll free at 1(866) 948-0772. When prompted enter Meeting ID:149262096.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

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## AGENDA

### CALL TO ORDER

### ROLL CALL AND ESTABLISH QUORUM

### PUBLIC COMMENTS

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Platinum Roads Panel in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Panel's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042.

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda on which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for three (3) minutes per person and shall be allowed more time at the Mayor's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names of three (3) individuals present in the audience who wish to yield their three minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by noon on the day prior to the meeting. Please include your full name, home or work address, and agenda item number. Written comments will be part of the official written record only. A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request

**REGULAR AGENDA**

- 1. Introductions
- 2. Review Governing Ordinance
- 3. Purpose of Today's Meeting
- 4. Election of Chairperson and Vice-Chairperson
- 5. Review Packet of Background Information
- 6. Discuss and Take Appropriate Action on Future Meeting Schedule

**ADJOURN**

*This agenda has been reviewed and approved by the City’s legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

**Attendance by Other Elected or Appointed Officials:**

*It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.*

*The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.*

*Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.*

I certify that the above notice was posted on the 19th day of May, 2022 at 12:30 PM.

By:   
**Brenton B. Lewis, City Manager**

**ORDINANCE NO. 22-306**

**AN ORDINANCE OF THE CITY OF WOODCREEK, TEXAS, ESTABLISHING A PLATINUM PANEL; REPEALING ALL ORDINANCES IN CONFLICT WITH THE PROVISIONS OF THIS ORDINANCE; PROVIDING A SEVERABILITY CLAUSE.**

**WHEREAS,** The City of Woodcreek has in existence boards, commissions, and committees. These entities are advisory bodies to the City Council. The boards, commissions, and committees are accountable to the City Council, and, thereby, to the electorate.

**WHEREAS,** The City of Woodcreek seeks to be inclusive and transparent regarding its business.

**WHEREAS,** The City of Woodcreek values its citizens' talents, input, and ideas in helping shape our city.

**WHEREAS,** The City of Woodcreek seeks to involve its citizens in their local government.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS:**

**I. FINDING OF FACT**

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

**II. SEVERABILITY**

Should any of the clauses, sentences, paragraphs, sections, or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

**III. CODIFICATION**

The City Secretary is hereby authorized and directed to record and publish the language of this Ordinance, and any changes thereto, in the City's Code of Ordinances.

**IV. EFFECTIVE DATE**

This Ordinance shall be effective immediately upon its passage and the publication of caption of this ordinance.

**V. PROPER NOTICE & MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was passed was attended by a quorum of the City Council, was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

**PASSED AND APPROVED** this, the 9<sup>th</sup> day of March 2022, by a vote of 4 Ayes to 0 Nays to 0 Abstentions of the City Council of Woodcreek, Texas.

**CITY OF WOODCREEK:**

**ATTEST:**

  
Jeff Rasch, Mayor

  
Brenton B. Lewis, Interim City Secretary

## **PLATINUM PANEL**

### **§ 30.80 Popular Name**

### **§ 30.81 Purpose**

### **§ 30.82 Creation & Composition**

### **§ 30.83 Terms, Resignation, Vacancy, & Removal**

### **§ 30.84 Duties & Meetings**

### **§ 30.85 Officers**

### **§ 30.86 Open Meetings Act**

### **§ 30.80 Popular Name**

This subchapter shall be commonly cited as the "Platinum Panel."

### **§ 30.81 Purpose**

The purpose of this subchapter is to create a Platinum Panel which shall: (1) advise the City Council on roads, traffic, drainage, and funding sources related to all transportation, including alternative forms; (2) secure public input in this process; and (3) promote transparency in the process of creating a Master Transportation Plan and assist in advising on decisions to secure funding for road improvements. The Platinum Panel shall be viewed as an independent body.

### **§ 30.82 Creation & Composition**

The Platinum Panel is hereby created. The Platinum Panel may consist of seven (7) members: five (5) regular members and two (2) alternate members. Each of Woodcreek's five (5) Councilmembers shall make one (1) regular member appointment to the Platinum Panel. The Mayor will make two (2) alternate member appointments to the Platinum Panel, specifically a first and second alternate. All appointments shall be confirmed by a majority vote of the City Council. In the event any Councilmembers or the Mayor refuses or is unable to make an appointment, the vacancy may be filled by the majority vote of the remaining members of the City Council. No member of the Platinum Panel may be a present member of the City Council.

### **§ 30.83 Terms, Resignation, Vacancy, & Removal**

- (a) The terms of each member (regular and alternate) of the Platinum Panel shall be concurrent with the Councilmember who appointed each member and will expire upon the appointing Councilmember's term in office ending, either by expiration or resignation, but may be reconsidered for a seat on the Platinum Panel.

- (b) Any member of the Platinum Panel may resign by submitting written notice to the Chairperson of the Platinum Panel. Resignation will be effective when sent. Upon receipt of written notice of resignation, the Chairperson of the Platinum Panel shall promptly send such resignation to the Mayor.
- (c) If a vacancy occurs on the Platinum Panel, the vacancy shall be filled by the Councilmember who appointed the resigning member.
- (d) Members of the Platinum Panel may be removed from the Platinum Panel by a simple majority vote of the Councilmembers, and at a meeting of the Woodcreek City Council for which such a vote has been properly noticed.

### **§ 30.84 Duties & Meetings**

- (a) The Platinum Panel shall meet to consider roads, traffic, drainage, and funding sources related to all transportation, including alternative forms with the goal of creating a Master Transportation Plan for the Comprehensive Plan and to establish a timeline and funding choice for road improvements. To accomplish these tasks, the Platinum Panel shall study, investigate, and develop a recommendation or plan to present to Council for approval. This may occur in stages and shall be completed in accordance with any deadlines established by the City Council. The Platinum Panel should be prepared to provide monthly reports at regular meetings of the City Council.
- (b) The Platinum Panel shall meet at least once a month until completion of the Master Transportation Plan and establish a Council approved plan for road improvements and the funding of said improvements. Upon completion of these tasks and their subsequent approval by Council, the Platinum Panel may be discharged of their duties and disbanded until such time they, a Platinum Panel, may be needed again in the future for a review and update of the Master Plan or for planning additional road or mobility improvements.
- (c) Any recommendation of the Platinum Panel regarding roads, traffic, drainage, and funding sources related to all transportation, including alternative forms and the Master Transportation Plan shall result from a majority vote of the regular members of the Platinum Panel. However, any recommendation of the Platinum Panel regarding roads, traffic, drainage, and funding sources related to all transportation, including alternative forms and the Master Transportation Plan is merely a recommendation and is not binding on the City Council. Any final decision on roads, traffic, drainage, and funding sources related to all transportation, including alternative forms and the Master Transportation Plan rests with the City Council.

### **§ 30.85 Officers**

- (a) The Platinum Panel shall choose its own officers from among its members. Officers shall be elected for terms of one (1) year by majority vote of its membership present, including alternates. Officers shall include Chairperson and Vice-Chairperson.

(b) The Chairperson's sole duty shall be to preside over at all meetings in accordance with any rules the Platinum Panel may establish. The Chairperson may vote. If the Chairperson fails or refuses to act, the Vice-Chairperson shall perform the duties of the Chairperson. If the Chairperson and Vice-Chairperson are absent, any committee member may be appointed by the committee to preside over the meeting. The committee shall keep minutes of its proceedings. A majority of the members shall be a quorum for the transaction of business.

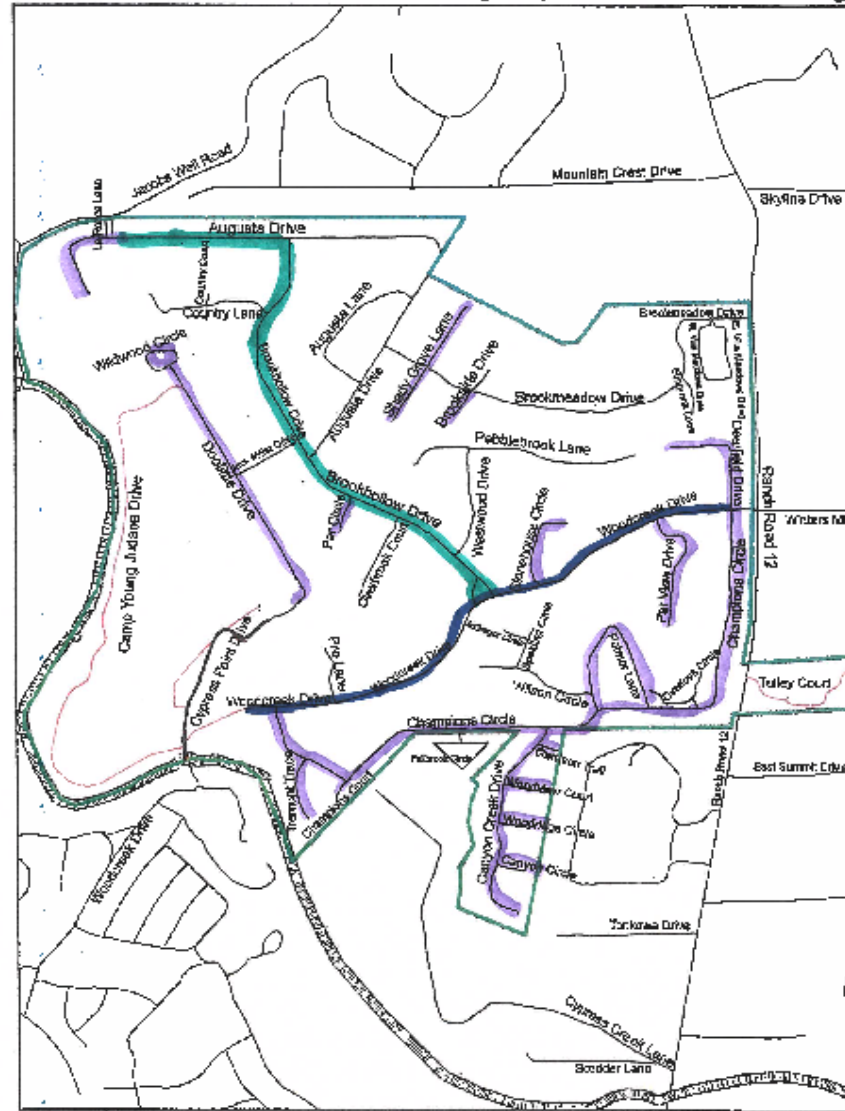
### **§ 30.86 Open Meetings Act**

The Platinum Panel shall comply with the provisions of Chapter 551, Texas Government Code, commonly referred to as the Open Meetings Act, including posting notices and agendas. The Platinum Panel agenda shall have a Public Comments section allowing the public the right to speak.

City Staff shall post a notice of quorum for all meetings of the Platinum Panel so that all members of the governing body may attend all meetings of the Platinum Panel.

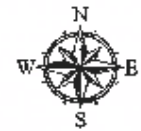
# RECONSTRUCTED, RESURFACED, ASPHALTIC SURFACE DRESSING ROADS

City of Woodcreek Street Map  
Road Reconstruction, Resurfacing, Asphaltic Surface Dressing



**Legend**

- Woodcreek City Limits
- Woodcreek Streets
- Private Streets
- Reconstruction
- Resurfacing
- Asphaltic Surface Dressing

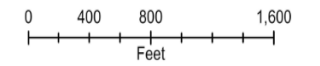




# City of Woodcreek

## PCI Scores

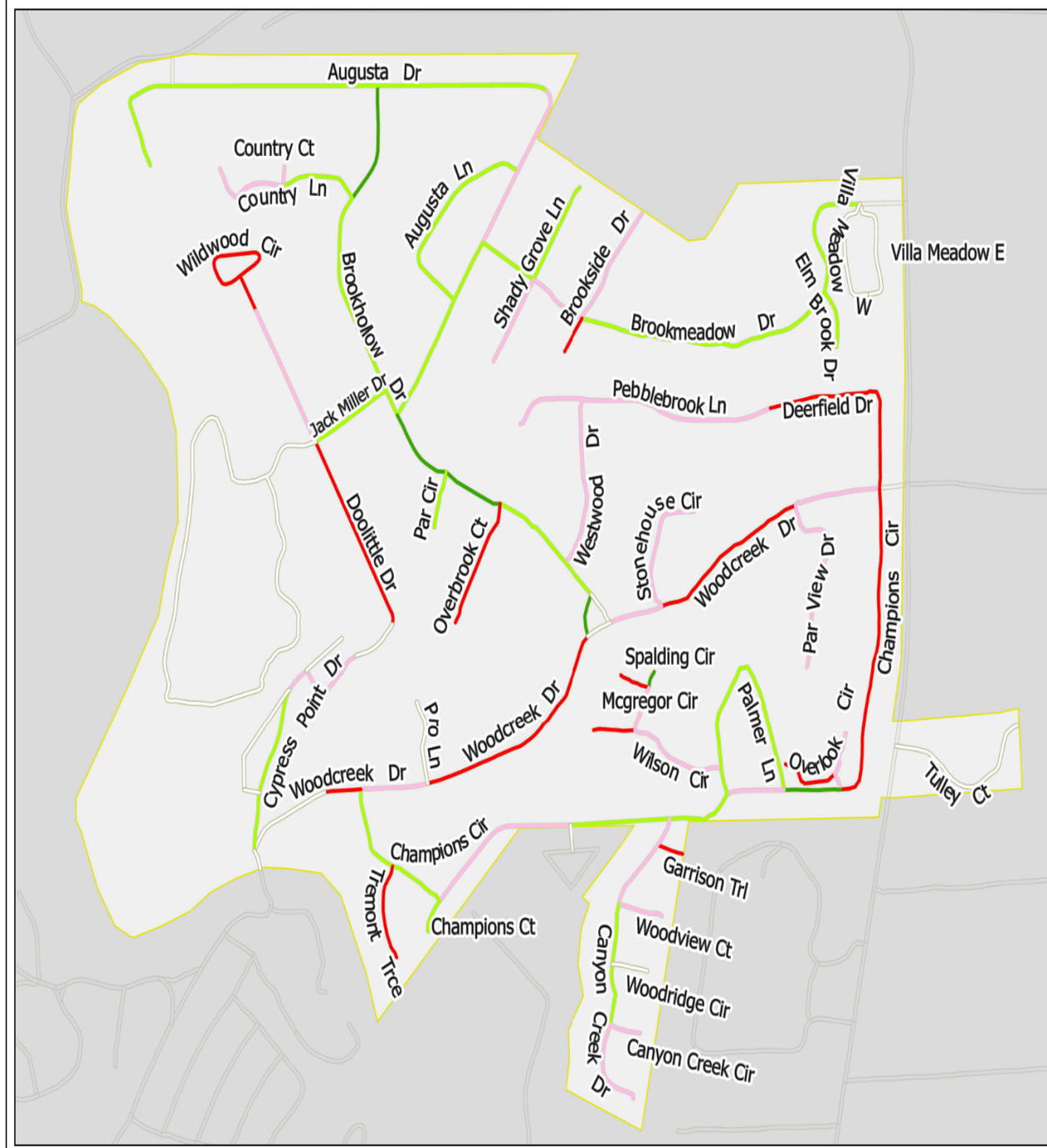
- PCI
- < 85
- 85 - 89
- 90 - 94
- 95 - 100
- Private

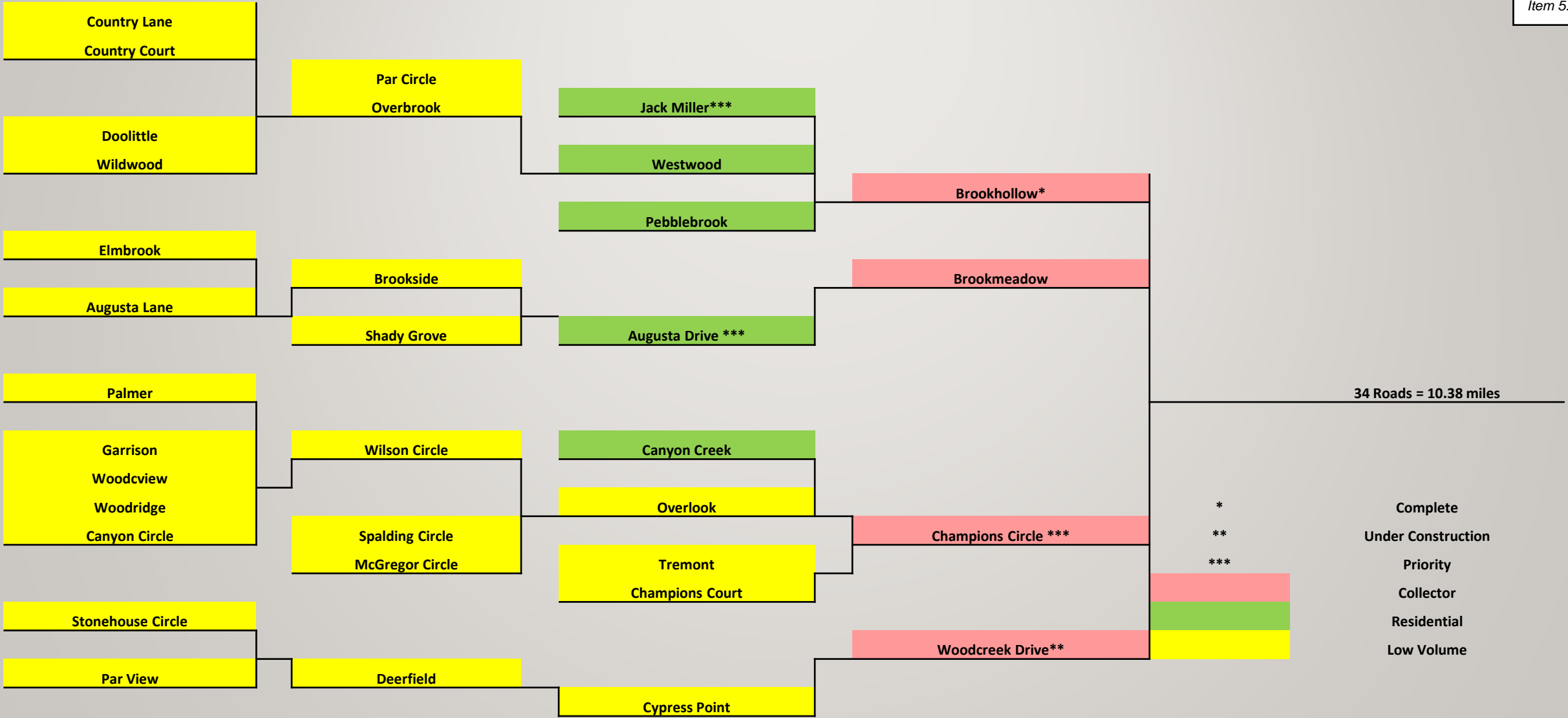


Scale: 1:8,000

Date: 2/10/2021

**MOST ROADS  
RANK  
BELOW  
AVERAGE  
CONDITION**





## **Road Funding Packet Suggestions:**

Hilltop Securities May 11<sup>th</sup> 2022 Presentation

[https://www.woodcreektx.gov/sites/default/files/fileattachments/community/page/12745/handout - hilltop securities 3.pdf](https://www.woodcreektx.gov/sites/default/files/fileattachments/community/page/12745/handout_-_hilltop_securities_3.pdf)

Comprehensive Plan Survey Results highlighting roads and walking trails as top priorities:

[https://www.woodcreektx.gov/bc-comp-plan/page/comprehensive-plan#:~:text=Comprehensive%20Plan%20Survey%20Results%20\(Compiled%20by%20K%20Fries e\)](https://www.woodcreektx.gov/bc-comp-plan/page/comprehensive-plan#:~:text=Comprehensive%20Plan%20Survey%20Results%20(Compiled%20by%20K%20Fries e))

K.Friese summary of the Comprehensive Plan Survey Results:

[https://www.woodcreektx.gov/sites/default/files/fileattachments/citizens039\\_comprehensive\\_plan\\_committee/page/12291/2021-09-28\\_executive\\_summary\\_of\\_survey\\_results.pdf](https://www.woodcreektx.gov/sites/default/files/fileattachments/citizens039_comprehensive_plan_committee/page/12291/2021-09-28_executive_summary_of_survey_results.pdf)

K.Friese Comprehensive Master Plan Approach and Outline

[https://www.woodcreektx.gov/sites/default/files/fileattachments/citizens039\\_comprehensive\\_plan\\_committee/page/12743/k\\_friese\\_comprehensive\\_master\\_plan\\_approach\\_and\\_outline.pdf](https://www.woodcreektx.gov/sites/default/files/fileattachments/citizens039_comprehensive_plan_committee/page/12743/k_friese_comprehensive_master_plan_approach_and_outline.pdf)

Fall 2021 Town Hall PowerPoint:

[Town Hall Presentation - Roads - Oct. 19 and Oct. 21, 2021](#)

[Oct. 19, 2021 Town Hall on Roads](#)

Pavement Assessments and Reports:

[Pavement Assessment Presentation by K. Friese - March 3, 2021](#)

[Pavement Report by K. Friese - March 3, 2021](#)

[Roadway Improvement Drainage Assessment - Feb. 2017](#)

CONSIDER:

Tax Rate Breakdown comparing Bond versus Tax Note over 10 years if all home values and tax rates remain unchanged (document attached)

**TAX RATE COMPARISONS FOR DIFFERENT HOME VALUES**

HOME VALUE	TAX RATE (DEBT) 7.8 cents per \$100	TAX RATE (DEBT) INCREASE 12.8 cents per \$100	ANNUAL DIFFERENCE w/ 5 cent increase	Maintenance and Operation Tax rate from 2021 - 2022 (.1291)	TOTAL CITY OF WOODCREEK PROPERTY TAX PORTION w/current M+O & .05 cent increase*
\$ 250,000.00	\$ 195.00	\$ 320.00	\$ 125.00	\$ 322.75	\$ 642.75
\$ 300,000.00	\$ 234.00	\$ 384.00	\$ 150.00	\$ 387.30	\$ 771.30
\$ 350,000.00	\$ 273.00	\$ 448.00	\$ 175.00	\$ 451.85	\$ 899.85
\$ 400,000.00	\$ 312.00	\$ 512.00	\$ 200.00	\$ 516.40	\$ 1,028.40
\$ 450,000.00	\$ 351.00	\$ 576.00	\$ 225.00	\$ 580.95	\$ 1,156.95
\$ 500,000.00	\$ 390.00	\$ 640.00	\$ 250.00	\$ 645.50	\$ 1,285.50
\$ 550,000.00	\$ 429.00	\$ 704.00	\$ 275.00	\$ 710.05	\$ 1,414.05
\$ 600,000.00	\$ 468.00	\$ 768.00	\$ 300.00	\$ 774.60	\$ 1,542.60
\$ 650,000.00	\$ 507.00	\$ 832.00	\$ 325.00	\$ 839.15	\$ 1,671.15
\$ 700,000.00	\$ 546.00	\$ 896.00	\$ 350.00	\$ 903.70	\$ 1,799.70
\$ 750,000.00	\$ 585.00	\$ 960.00	\$ 375.00	\$ 968.25	\$ 1,928.25

HOME VALUE	TOTAL PAID OVER 10 YEARS FOR ROAD WORK no rate increase & only some roads completed	TOTAL PAID OVER 10 YEARS FOR ROAD WORK 5 cent increase & ALL roads completed	Difference PAID FOR ROAD WORK over 10 years w/ 5 cent increase & all roads completed
\$ 250,000.00	\$ 1,950.00	\$ 3,200.00	\$ 1,250.00
\$ 300,000.00	\$ 2,340.00	\$ 3,840.00	\$ 1,500.00
\$ 350,000.00	\$ 2,730.00	\$ 4,480.00	\$ 1,750.00
\$ 400,000.00	\$ 3,120.00	\$ 5,120.00	\$ 2,000.00
\$ 450,000.00	\$ 3,510.00	\$ 5,760.00	\$ 2,250.00
\$ 500,000.00	\$ 3,900.00	\$ 6,400.00	\$ 2,500.00
\$ 550,000.00	\$ 4,290.00	\$ 7,040.00	\$ 2,750.00
\$ 600,000.00	\$ 4,680.00	\$ 7,680.00	\$ 3,000.00
\$ 650,000.00	\$ 5,070.00	\$ 8,320.00	\$ 3,250.00
\$ 700,000.00	\$ 5,460.00	\$ 8,960.00	\$ 3,500.00
\$ 750,000.00	\$ 5,850.00	\$ 9,600.00	\$ 3,750.00

\*Additional taxes will be added by the County, School, Emergency Services, etc.

\*The City of Woodcreek does not have control over property valuations which can impact taxes as well.

**THIS IS NOT AN OFFICIAL CITY OF WOODCREEK DOCUMENT. IT WAS PRODUCED FOR INFORMATIVE PURPOSES ONLY BY COUNCILMEMBER HINES.**

**THESE NUMBERS ARE ESTIMATES AND TAX RATES (DEBT & M+O) ARE SUBJECT TO CHANGE. THE CITY OF WOODCREEK IS NOT OBLIGATED IN ANY WAY TO THESE TOTALS.**

## Walking Trails Informational Packet

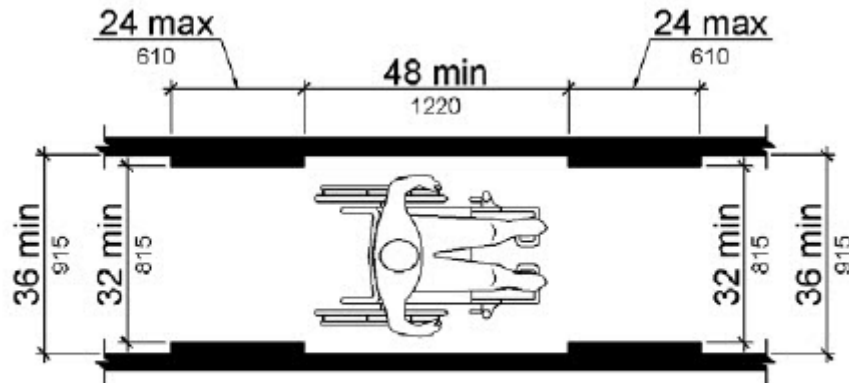
Proposed Goal: Establish a plan for and fund some ADA compliant, water permeable, walking trails on major (high traffic) roads to promote pedestrian safety and mobility in Woodcreek. Trails will ideally blend with and integrate into existing natural features and resident landscaping.

### Background:

- 63 people signed a petition last year for the City to consider a walking trail along Woodcreek Drive. Submitted to Council 2/9/2022 <https://mccmeetings.blob.core.usgovcloudapi.net/woodcreek-pubu/MEET-Packet-751767e237dc45b788626463f97eb1e8.pdf>
- The Comprehensive Plan Survey Results listed walking trails and pedestrian safety/mobility as a high priority falling just behind road improvements as the second largest desire or public need communicated. <https://www.woodcreektx.gov/bc-comp-plan/page/comprehensive-plan>
- Right-of-Way easements line all roads inside Woodcreek. The total easement is 50 ft in width. This includes the road width in this measurement, extending equally on either side of the road to reach the total width of 50ft. There exists the possibility to place a walking trail running along one, or both, sides of the street within this easement throughout Woodcreek.
- Many Texas cities do not have the funds necessary to repair existing streets and sidewalks. The Tax Code authorizes cities to impose a special sales tax to fund maintenance of this important mobility infrastructure. [Refer to Tax Code, Sect. 327.003(b).]
- Matching funds grants exist:  
<https://tpwd.texas.gov/business/grants/recreation-grants/recreational-trails-grants>

### ADA considerations and planning:

- Minimum width should consider two wheelchairs passing at the same time.



**Figure 403.5.1**  
**Clear Width of an Accessible Route**

- Grading and Transition Considerations for wheel-chairs and limited mobility
- Way-finding additions to consider:
  - Visual contrast between walking and non-walking areas (e.g., planted borders);
  - Route edges that are clear and detectable by cane;
  - Barriers where pedestrian travel or crossing is not permitted.

#### SAFETY:

Crosswalks painted + Pedestrian crossing signs

#### Developing Code Concerning Maintenance:

The City shall regularly maintain the trail, but what responsibility will residents hold in regards to limb clearance and keeping the path clear of obstruction?

#### QUESTIONS:

- *What roads to focus on?*
- *Mailboxes- do they need to move*
- *Off-street parking parallel to the street – how do we address this need?*
- *How do we get residents on board and willing to let the trail pass in the easement in front of their house, without people feeling like it is “being taken?”*
- *Should the plan have phases? Identify projects/roads to section out the work into manageable chunks.*

- *Does this work happen alongside Road Updates?*
- *Should the City submit a Bond Election item for this work? Or, how to budget and pay?*

*CONSIDER: Connectivity to Wimberley Valley Trails Project*

*K.Friese Could do the Design and Planning – What is the cost for this service?*