

---

## **MEETING NOTICE**

*The Tree Board of the City of Woodcreek, Texas will conduct a special meeting at City Hall, 41 Champions Circle, Woodcreek, TX. The meeting will be held on September 23, 2022 at 4:00 PM.*

*All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.*

*The public may watch this meeting live at the following link:*

*<https://meetings.ipvideotalk.com/290408424>. The public may listen to this meeting by dialing one of the following numbers: 1(617) 315- 8088 or toll free at 1(866) 948-0772. When prompted enter Meeting ID:290408424.*

*A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).*

---

## **AGENDA**

### **CALL TO ORDER**

### **ROLL CALL AND ESTABLISH QUORUM**

### **PUBLIC COMMENTS**

*Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Tree Board in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Board's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042.*

*Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda on which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for three (3) minutes per person and shall be allowed more time at the Chairperson's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names of three (3) individuals present in the audience who wish to yield their three minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).*

*Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by noon on the day prior to the meeting. Please include your full name, home or work address, and agenda item number. Written comments will be part of the official written record only. A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request*

## CONSENT AGENDA

*All the following items are considered self-explanatory by the Board and may be acted upon with one motion. There will be no separate discussion of these items unless a Board Member or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.*

1. Approval of Tree Board Meeting Minutes of September 12, 2022

## REGULAR AGENDA

2. Discuss and Take Appropriate Action, if Necessary, for the Arbor Day Event to be Held on Tuesday, October 4, 2022 from 3:00 - 5:00PM at Camp Young Judaea

## ADJOURN

*The Tree Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.*

*This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

### **Attendance by Other Elected or Appointed Officials:**

*It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.*

*The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.*

*Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.*

I certify that the above notice was posted on the 20th day of September, 2022 at 3:20PM.

By: 

**Suzanne J. MacKenzie, City Secretary**

**TREE BOARD**  
**September 12, 2022; 4:30 PM**  
**Woodcreek, Texas**

---

**MINUTES**

**CALL TO ORDER**

Chairperson Jones called the meeting to order at 4:31PM.

**ROLL CALL AND ESTABLISH QUORUM**

**PRESENT**

Chairperson Cindy Jones  
Vice-Chair Monica Rasco  
Board Member Iris Ramos  
Board Member Dorothy Tasian  
Alt. Board Member Terri Burney-Bisett

**ABSENT**

Board Member Jacob McElroy - Arrived at 4:36PM  
Alt. Board Member Nan Simpson

**STAFF PRESENT**

Administrative Assistant Maureen Mele

**PUBLIC COMMENTS**

No public comments were offered.

**CONSENT AGENDA**

**1. Approval of Tree Board Meeting Minutes from August 8, 2022**

A motion was made by Vice-Chair Rasco to approve the meeting minutes of August 8, 2022. The motion was seconded by Board Member Tasian.

A roll call vote was held.

Voting Yea: Chairperson Jones, Vice-Chair Rasco, Board Member Ramos, Board Member Tasian, Alt. Board Member Burney-Bisett

The motion carried with a 5-0-0 vote.

**REGULAR AGENDA**

**2. Discuss Status of the Application of the City of Woodcreek as a Tree City USA**

Mayor Rasco is working on the Tree City USA application and will be submitting the application after Arbor Day. A Proclamation about Arbor Day on October 4, 2022 will be requested from City Council at the October 14, 2022 meeting.

**3. Discuss All Items Associated with the Arbor Day Celebration to be Held at Camp Young Judaea on October 4, 2022 Beginning at 2:30PM**

Various issues regarding the Arbor Day celebration were discussed. Mayor Rasco volunteered to contact potential speakers as did Chairperson Jones. A schedule will be created and available at the event. There will be a demonstration of "proper tree planting

technique." There will be a table of an assortment of educational materials. Tee shirts for volunteers and as raffle prizes were also addressed.

A motion was made by Vice-Chair Rasco to change the Arbor Day event time on October 4, 2022 from 2:30-4:30PM to 3-5PM. The motion was seconded by Chairperson Jones.

A roll call vote was held.

Voting Yea: Board Member McElroy, Board Member Ramos, Board Member Tasian, Vice-Chair Rasco, Chairperson Jones

The motion carried with a 5-0-0 vote.

A special meeting of the Tree Board will be held on Friday, September 23, 2022 at 4PM.

## **ADJOURN**

Chairperson Jones adjourned the meeting at 5:51PM.

---

**Cindy Jones, Chairperson**

---

**Suzanne Mac Kenzie, City Secretary**