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## MEETING NOTICE

*The City Council of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Wednesday, December 11, 2024 at 6:30 PM.*

*All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.*

*The public may watch this meeting live at the following link:*

*<https://zoom.us/j/93042077015?pwd=VWltS09Va1JJZWxzZHY4TVRMOzBvQT09>  
Meeting ID: 930 4207 7015 Passcode:946057*

*A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).*

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*The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.*

*Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.*

*It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.*

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*The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D.*

*Action, if any, will be taken in open session.*

*This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy*

Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

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## AGENDA

### CALL TO ORDER

### MOMENT OF SILENCE

### PLEDGES

### ROLL CALL and ESTABLISH QUORUM

### PUBLIC COMMENTS

### CONSENT CALENDAR

1. Discuss and Take Appropriate Action on the Approval of the 2025 Holiday Calendar for the City of Woodcreek

### REPORTS FROM OFFICERS AND COUNCIL LIAISONS

2. Report from Infrastructure and Mobility Panel Liaison Bailey
  - Directing I&M Panel to review drainage report from City Engineers
3. Report from Planning and Zoning Commission Liaison Grummert
  - Reduction of Commission from 7 members to 5.
  - Request that actionable items that are directed by Council to the Commission should be explicitly detailed in an input form.
4. Report by City Administrator, Jim Burton

Sheriff's Report  
Monthly Financials  
City Hall Updates

## **REGULAR AGENDA**

5. Discuss and take appropriate action on the appointment of a Mayor Pro Tempore for the City of Woodcreek City Council for the upcoming year. (Rasco)
6. Discuss and take possible action to authorize City Administrator to bring back to Council a recommendation, including proposed employment agreement, for appointment and hiring of a City Secretary. (Rasco)
7. Discuss and take possible action to engage Ted Gartner for an initial period of three months to assist with Public Relations/Information efforts for the City of Woodcreek with fees not to exceed \$3,000 funded from the Salaries budget. (Rasco)
8. Discuss and take possible action on the report from Parks & Recreation Board to approve schedule of changes to the original POSAC proposal, expenditures to date, and send to Hays County for final approval. (Rasco)
9. Discuss and take possible action on acceptance of a request from Parks & Recreation Board to approve the list of desired items to complete the Augusta Park design. (Rasco)
10. Discussion and possible action on the Resolution governing City Council meetings for the City of Woodcreek
11. Discussion and possible action to adopt an ordinance amending the City of Woodcreek Code of Ordinances Chapter 33: Records Retention Management.
12. Discussion and take possible action to adopt a resolution setting a record retention policy for the City of Woodcreek
13. Discussion and possible action regarding the installation of a public restroom at Creekside Park in the City of Woodcreek.
14. Discuss and take possible action to direct the Infrastructure and Mobility Panel to review the drainage report being prepared by City Engineers Freeland Turkand and discuss drainage recommendations with the engineers before their final report is submitted to the City Council.
15. Discussion and possible action to reduce the number of advisory bodies for the City Council of Woodcreek, consolidate and unite some in function and purpose, reduce the restrictiveness of Texas Open Meetings Act (TOMA) components where applicable and lawful, create a new committee specifically for the purpose of handling community relations, and authorize legal counsel, Stanley Springerley, to draft ordinances for this purpose. (Hines)

## **COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING**

### **ANNOUNCEMENTS**

### **ADJOURN**

### **POSTING CERTIFICATION**

**IT IS HEREBY CERTIFIED** that the foregoing agenda has been posted on the outdoor Notice Board of Woodcreek City Hall on the **6th day of December, 2024 at 4:00PM.**



# City of Woodcreek

## 2025 Holiday Calendar

HOLIDAY	DAY(s) CELEBRATED	Federal	Hays Co
Martin Luther King, Jr. Day	Monday, January 20, 2025	*	+
Presidents' Day	Monday, February 17, 2025	*	+
Texas Independence Day	Monday, March 3, 2025 <i>(Actual Date March 2<sup>nd</sup>)</i>		+
Good Friday	Friday, April 18, 2025		+
Memorial Day	Monday, May 26, 2025	*	+
Juneteenth	Thursday, June 19, 2025	*	+
Independence Day	Friday, July 4, 2025	*	+
Labor Day	Monday, September 1, 2025	*	+
Columbus Day	Monday, October 13, 2025	*	
Veterans' Day	Tuesday, November 11, 2025	*	+
Thanksgiving Break	Wednesday, November 26, 2025 Thursday, November 27, 2025 * Friday, November 28, 2025	*	+
Christmas Break	City Hall Closed-Staff will have 2 flex days Wednesday, December 24, 2025 + Thursday, December 25, 2025 * + Friday, December 26, 2025	*	+
New Year's Day	Thursday, January 1, 2026	*	+

\_\_\_\_\_  
Jeff Rasco, Mayor

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Jim Burton, City Administrator

\_\_\_\_\_  
Date Signed

# The City of Woodcreek

IN THE MIDST OF THE TEXAS HILL COUNTRY

## REPORT FROM PLANNING & ZONING COMMISSION

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To: Chrys Grummert  
Council Liaison

Date: November 11, 2024

At our regular meeting on November 6<sup>th</sup>, it was decided to recommend two (2) items for consideration to Council:

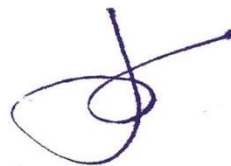
1. The Commission would like its membership reduced from seven (7) to five (5).

It is currently quite difficult to obtain a quorum of four (4) members, reducing the requirement to three (3) members would help.

2. Actionable items that are directed by Council to the Commission should be explicitly detailed in an input form.

While staff had created an input form [copy attached], it was designed for their purposes and inadequate. This form should come from Council via the liaison directly to the Commission Chair. Once the Commission has resolved the task to its satisfaction, they can return the form to the liaison with such resolution detailed. We respectfully leave it to the Council as to the format of such a form.

At this same meeting, it was suggested that we submit suggested questions for the survey that a third party was to create for the public as respects the City Comprehensive Plan. The Commissioners felt that it would be more appropriate for the Planning & Zoning Commission to review the suggested survey after the third party has developed it. It is assumed changes will most certainly be required after the City reviews a first draft. At that point we strongly suggest our input would be most valuable.



## Request from City Council for Action on an Item

Meeting Date City Council Voted to Reach Out to Advisory Group: \_\_\_\_\_

Subject of Item Requested to be Considered:

\_\_\_\_\_  
 \_\_\_\_\_

Item Sent for Consideration **TO:** *(Select one box)*

- |   |   |
|---|---|
| <input type="checkbox"/> Comprehensive Plan Advisory Workgroup  | <input type="checkbox"/> Parks and Recreation Board     |
| <input type="checkbox"/> Hotel Occupancy Tax (H.O.T.) Committee | <input type="checkbox"/> Planning and Zoning Commission |
| <input type="checkbox"/> Infrastructure and Mobility Panel      | <input type="checkbox"/> Tree Board                     |
| <input type="checkbox"/> Ordinance Review Committee             | <input type="checkbox"/> Other: _____                   |

**~ FOR CITY HALL STAFF USE ONLY ~**

Date Original Received at City Hall:	
Received by <i>(City Staff Member- PRINT):</i>	
Date Reviewed/Signed by City Manager:	
Date of Next Advisory Group Meeting:	

(This is a text box. Click inside to type.)

Item 3.

**Exact Wording of Motion:**

: (This is a text box. Click inside to type.)

**Motion    Response**

Submitted by: \_\_\_\_\_  
*PRINTED NAME of Chairperson*

Submitted by: \_\_\_\_\_  
*SIGNATURE of Chairperson*

Date of Submission: \_\_\_\_\_

City Manager: \_\_\_\_\_  
*(Signature)*



# November HCSO Report

Stop Type	# of Stops	# of Citations	Resident
Ran Stop Sign	10	0	
Expired Registration	2	0	
Speeding	12	0	
No Seat Belt	1	0	
Texting	2		
<b>Totals</b>	27	0	0

CITY OF WOODCREEK  
 Council Report  
 Check Date: 11/1/2024 to 11/30/2024

12/2/2024 12:01:

Item 4.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - General Fund</b>						
<b>Non-Departmental</b>						
	11/5/2024	EFTPS	10-2103	EFTPS	Medicare - Employer 11/2/2024	\$93.32
	11/5/2024	EFTPS	10-2103	EFTPS	Medicare - Employee 11/2/2024	\$93.32
	11/5/2024	EFTPS	10-2103	EFTPS	Social Security - Employer 11/2/2024	\$399.03
	11/5/2024	TMRS	10-2102	TMRS	TMRS - Employer 11/2/2024	\$559.44
	11/5/2024	TMRS	10-2102	TMRS	TMRS - Employee 11/2/2024	\$433.20
	11/5/2024	EFTPS	10-2103	EFTPS	Social Security-Employee 11/2/2024	\$399.03
	11/5/2024	EFTPS	10-2103	EFTPS	Federal Withholding 11/2/2024	\$708.98
	11/6/2024	ATS Engineers	10-4044	Residential:Inspections	6 Woodridge inspections	\$55.00
	11/18/2024	EFTPS	10-2103	EFTPS	Medicare - Employer 11/16/2024	\$93.06
	11/18/2024	EFTPS	10-2103	EFTPS	Medicare - Employee 11/16/2024	\$93.06
	11/18/2024	EFTPS	10-2103	EFTPS	Social Security - Employer 11/16/2024	\$397.91
	11/18/2024	TMRS	10-2102	TMRS	TMRS - Employer 11/16/2024	\$559.44
	11/18/2024	TMRS	10-2102	TMRS	TMRS - Employee 11/16/2024	\$433.20
	11/18/2024	EFTPS	10-2103	EFTPS	Social Security-Employee 11/16/2024	\$397.91
	11/18/2024	EFTPS	10-2103	EFTPS	Federal Withholding 11/16/2024	\$707.31
<b>Total</b>						<b>\$5,423.21</b>

CITY OF WOODCREEK  
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12/2/2024 12:01:

Item 4.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - General Fund</b>						
<b>Administration</b>						
	11/6/2024	PEC-Utilities	10-10-5401	City Hall Electric	Electric City Hall & Outdoor	\$147.95
	11/6/2024	PEC-Utilities	10-10-5404	Outdoor Electric	Electric City Hall & Outdoor	\$121.80
	11/6/2024	Ace Hardware	10-10-5213	Equipment Maintenance	washers, screws, batteries	\$15.62
	11/6/2024	Hill Country Trophy	10-10-5050	Office Supplies	Jim deskplaque	\$18.00
	11/6/2024	HOT IT	10-10-5114	IT Services	yearly storage, microsoft, security, voip, remote support, backup	\$18,670.32
	11/6/2024	Amazon	10-10-5050	Office Supplies	tent cards, drying rack, sticky notes, dry erase boards, cables, recycling bin, coffee, creamer, trash bags, bathroom signs	\$199.87
	11/6/2024	Jani King	10-10-5054	Cleaning Costs	November cleaning	\$297.00
	11/6/2024	Clear Career Professional llc	10-10-5207	Contract Services	10/21-11/1/2024 Budget Fundview Ordinances	\$600.00
	11/18/2024	ATS Engineers	10-10-5118	Building Inspections	57 Brookhollow Drive Inspections	\$55.00
	11/18/2024	Texas Municipal League	10-10-5303	TML Dues	2025-02-01 - 260131 Member service fees	\$651.00
	11/18/2024	Hill Country Trophy	10-10-5050	Office Supplies	3 2x10 Gold nameplates	\$54.00
	11/18/2024	Yvette Foster Photography	10-10-5121	Contract Services	Linnea Bailey headshot	\$99.00
	11/18/2024	Yvette Foster Photography	10-10-5121	Contract Services	Russell Scott Headshot	\$99.00
	11/18/2024	Cedar Bruner	10-10-5121	Contract Services	Two weeks from 10/14-11/10/2024	\$180.00
	11/18/2024	Freeland Turk Engineering Group, LLC	10-10-5106	Engineering	The oaks conference call	\$205.00

CITY OF WOODCREEK  
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12/2/2024 12:01:

Item 4.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - General Fund</b>						
<b>Administration</b>						
	11/18/2024	Freeland Turk Engineering Group, LLC	10-10-5106	Engineering	Follow up, meeting catch up	\$205.00
	11/18/2024	Bruner Land Improvement	10-10-5208	Parks And Playground Maintenance	Skid Steer, transporation	\$475.00
	11/18/2024	Bruner Land Improvement	10-10-5209	ROW Tree Trimming	Tree Removal	\$3,000.00
	11/18/2024	Bruner Land Improvement	10-10-5205	Landscape Maintenance	Mowing, underbrush	\$600.00
	11/18/2024	Verizon	10-10-5406	Telephone & Internet	1002-11022024 phones	\$166.44
	11/18/2024	Mattatha Barker	10-10-5306	Travel & Vehicle Exp Reimb.	Mileage Sept, Oct & Nov	\$40.54
	11/18/2024	Rebecca H Denton	10-10-5552	Parks Board	plants for Augusta Park	\$184.84
	11/26/2024	Leo Luke Danna	10-10-5201	Deer Removal	4 deer 11/5, 11/7, 11/15 & 11/22	\$300.00
	11/26/2024	Christopher A Morgan	10-10-5116	Law Enforcement	114, 1111, 1118, 1125 2024	\$1,000.00
	11/26/2024	Hays County	10-10-5116	Law Enforcement	Vehicle NOV 2024	\$400.00
	11/26/2024	Spectrum Business	10-10-5406	Telephone & Internet	11/15/24-12/14/2024	\$212.43
	11/26/2024	Rebecca H Denton	10-10-5552	Parks Board	Plants for Monarch Weigh Station at Augusta Park	\$98.89
	11/26/2024	Rebecca H Denton	10-10-5552	Parks Board	Digging holes for planting	\$75.00
	11/26/2024	Xerox Business Solutions Southwest (Dahill)	10-10-5056	Printing & Reproduction	1063 Copies 241001 - 10	\$55.28
	11/26/2024	Southern Temp Control LLC	10-10-5053	City Hall Maintenance / Repairs	full service hear check	\$149.00
	11/26/2024	Southern Temp Control LLC	10-10-5053	City Hall Maintenance / Repairs	add refrigerant	\$79.50

CITY OF WOODCREEK  
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12/2/2024 12:01:

Item 4.

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<b>10 - General Fund</b>						
<b>Administration</b>						
	11/26/2024	Southern Temp Control LLC	10-10-5053	City Hall Maintenance / Repairs	Cool Check	\$149.00
	11/26/2024	Cedar Bruner	10-10-5121	Contract Services	11/11-11/22/2024	\$135.00
	11/26/2024	ATS Engineers	10-10-5118	Building Inspections	Commercial Plan Review 1 Pro Lane	\$95.00
	11/26/2024	ATS Engineers	10-10-5118	Building Inspections	Commercial Plan Review	\$95.00
	11/26/2024	Clear Career Professional llc	10-10-5121	Contract Services	Virtual Consulting 10/7-10/202024 Budget, Fundview, Ori=dinances	\$780.00
	11/26/2024	Clear Career Professional llc	10-10-5121	Contract Services	Virtual Consulting 1102-112424 Budget, Fundview, Ordinances	\$1,200.00
	11/26/2024	Hill Country Springs	10-10-5050	Office Supplies	Water Delivery	\$22.49
	11/26/2024	Hays Central Appraisal District	10-10-5117	Ad Valorem Tax Expense	1	\$1,304.80
	11/26/2024	ATS Engineers	10-10-5118	Building Inspections	57 Brookhollow Reinspection Mechanical	\$55.00
	11/26/2024	All Traffic Solutions Inc.	10-10-5121	Contract Services	12/19/2024-12/19/2025 App, equip manage. reporting, image mgmt. , alerts, Mapping & Premiere care	\$3,000.00
<b>Total</b>						<b>\$35,291.77</b>

CITY OF WOODCREEK  
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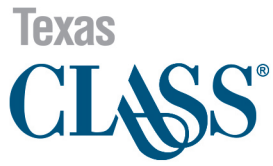
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Item 4.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>70 - Capital Fund</b>						
<b>FY 24 Capital Projects</b>						
	11/6/2024	We Love Trees	70-24-5203	Oak Wilt Containment	10/31-11/1 chipping & trimming	\$3,760.00
	11/6/2024	We Love Trees	70-24-5203	Oak Wilt Containment	Trimming 11/4 & 11/5	\$3,280.00
	11/18/2024	Freeland Turk Engineering Group, LLC	70-24-7011	Safety Enhancement Project	Safety Enhancement	\$720.00
	11/18/2024	Freeland Turk Engineering Group, LLC	70-24-7011	Safety Enhancement Project	Safety enhancement	\$410.00
	11/18/2024	Freeland Turk Engineering Group, LLC	70-24-7002	Drainage Project	Drainage planning, masterplan, town hall, open house	\$4,643.25
	11/26/2024	Juarez Electric Inc	70-24-7012	Rainwater Collection Project	Electric for Rainwater Collection	\$400.00
<b>Total</b>						<b>\$13,213.25</b>

Fund Totals

10	General Fund	\$40,714.98
70	Capital Fund	\$13,213.25
	<b>Grand Total:</b>	<b>\$53,928.23</b>



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**City of Woodcreek**  
**41 Champion Circle**  
**Woodcreek, TX 78676**

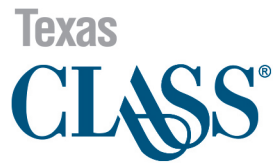
**Texas CLASS**

**Texas CLASS**

Average Monthly Yield: 4.8835%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
TX-01-0184-0001	CITY OF WOODCREEK	562,502.97	0.00	0.00	2,255.77	28,091.24	563,720.63	564,758.74
TX-01-0184-0002	ARP Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TX-01-0184-0003	Tree Fund	5,204.70	0.00	0.00	20.90	249.74	5,215.98	5,225.60
TX-01-0184-0004	Parks Fund	4,028.60	0.00	0.00	16.12	193.12	4,037.31	4,044.72
TX-01-0184-0005	MC Security Fund	20.38	0.00	0.00	0.06	0.52	20.41	20.44
TX-01-0184-0006	MC Technology Fund	26.89	0.00	0.00	0.06	0.56	26.92	26.95

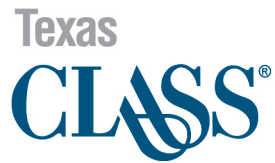




City of Woodcreek  
 41 Champion Circle  
 Woodcreek, TX 78676

**Texas CLASS - (continued)**

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
TX-01-0184-0007	PEG Funds	15,476.08	0.00	0.00	62.06	742.78	15,509.58	15,538.14
TX-01-0184-0008	General Fund Reserves	184,352.91	0.00	0.00	739.30	8,847.49	184,751.98	185,092.21
TX-01-0184-0009	2023 GO BOND	943,782.71	0.00	0.00	3,784.81	45,294.20	945,825.73	947,567.52
TX-01-0184-0010	Capital Fund	452,730.88	0.00	0.00	1,815.56	21,727.57	453,710.91	454,546.44
<b>TOTAL</b>		<b>2,168,126.12</b>	<b>0.00</b>	<b>0.00</b>	<b>8,694.64</b>	<b>105,147.22</b>	<b>2,172,819.45</b>	<b>2,176,820.76</b>



**CITY OF WOODCREEK**

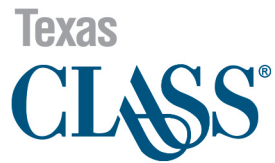
**Account Summary**

Average Monthly Yield: 4.8835%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Texas CLASS	562,502.97	0.00	0.00	2,255.77	28,091.24	563,720.63	564,758.74

**Transaction Activity**

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
11/01/2024	Beginning Balance			562,502.97	
11/30/2024	Income Dividend Reinvestment	2,255.77			
11/30/2024	Ending Balance			564,758.74	



**Tree Fund**

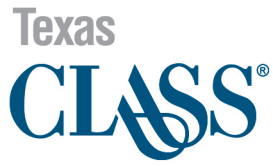
**Account Summary**

Average Monthly Yield: 4.8835%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Texas CLASS	5,204.70	0.00	0.00	20.90	249.74	5,215.98	5,225.60

**Transaction Activity**

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
11/01/2024	Beginning Balance			5,204.70	
11/30/2024	Income Dividend Reinvestment	20.90			
11/30/2024	Ending Balance			5,225.60	



**Parks Fund**

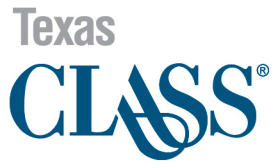
**Account Summary**

Average Monthly Yield: 4.8835%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Texas CLASS	4,028.60	0.00	0.00	16.12	193.12	4,037.31	4,044.72

**Transaction Activity**

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
11/01/2024	Beginning Balance			4,028.60	
11/30/2024	Income Dividend Reinvestment	16.12			
11/30/2024	Ending Balance			4,044.72	



**MC Security Fund**

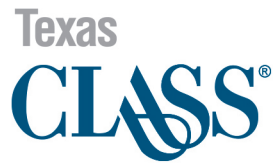
**Account Summary**

Average Monthly Yield: 4.8835%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Texas CLASS	20.38	0.00	0.00	0.06	0.52	20.41	20.44

**Transaction Activity**

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
11/01/2024	Beginning Balance			20.38	
11/30/2024	Income Dividend Reinvestment	0.06			
11/30/2024	Ending Balance			20.44	



**MC Technology Fund**

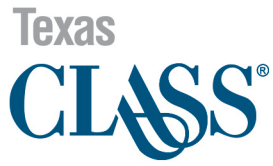
**Account Summary**

Average Monthly Yield: 4.8835%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Texas CLASS	26.89	0.00	0.00	0.06	0.56	26.92	26.95

**Transaction Activity**

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
11/01/2024	Beginning Balance			26.89	
11/30/2024	Income Dividend Reinvestment	0.06			
11/30/2024	Ending Balance			26.95	



**PEG Funds**

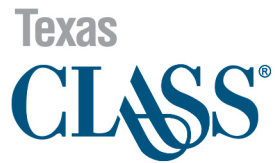
**Account Summary**

Average Monthly Yield: 4.8835%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Texas CLASS	15,476.08	0.00	0.00	62.06	742.78	15,509.58	15,538.14

**Transaction Activity**

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
11/01/2024	Beginning Balance			15,476.08	
11/30/2024	Income Dividend Reinvestment	62.06			
11/30/2024	Ending Balance			15,538.14	



**General Fund Reserves**

**Account Summary**

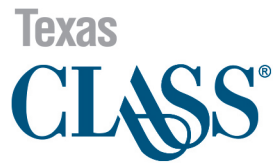
Average Monthly Yield: 4.8835%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Texas CLASS	184,352.91	0.00	0.00	739.30	8,847.49	184,751.98	185,092.21

**Transaction Activity**

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
11/01/2024	Beginning Balance			184,352.91	
11/30/2024	Income Dividend Reinvestment	739.30			
11/30/2024	Ending Balance			185,092.21	





**2023 GO BOND**

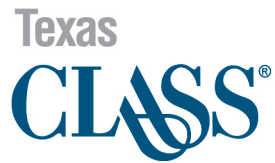
**Account Summary**

Average Monthly Yield: 4.8835%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Texas CLASS	943,782.71	0.00	0.00	3,784.81	45,294.20	945,825.73	947,567.52

**Transaction Activity**

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
11/01/2024	Beginning Balance			943,782.71	
11/30/2024	Income Dividend Reinvestment	3,784.81			
11/30/2024	Ending Balance			947,567.52	



**Capital Fund**

**Account Summary**

Average Monthly Yield: 4.8835%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Texas CLASS	452,730.88	0.00	0.00	1,815.56	21,727.57	453,710.91	454,546.44

**Transaction Activity**

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
11/01/2024	Beginning Balance			452,730.88	
11/30/2024	Income Dividend Reinvestment	1,815.56			
11/30/2024	Ending Balance			454,546.44	

**Texas CLASS**

**Texas CLASS**






Date	Dividend Rate	Daily Yield
11/01/2024	0.000412722	5.0352%
11/02/2024	0.000000000	5.0352%
11/03/2024	0.000000000	5.0352%
11/04/2024	0.000137037	5.0155%
11/05/2024	0.000136505	4.9961%
11/06/2024	0.000136440	4.9937%
11/07/2024	0.000136219	4.9856%
11/08/2024	0.000541184	4.9518%
11/09/2024	0.000000000	4.9518%
11/10/2024	0.000000000	4.9518%
11/11/2024	0.000000000	4.9518%
11/12/2024	0.000133391	4.8821%
11/13/2024	0.000132227	4.8395%
11/14/2024	0.000131805	4.8278%
11/15/2024	0.000395037	4.8194%
11/16/2024	0.000000000	4.8195%
11/17/2024	0.000000000	4.8195%
11/18/2024	0.000131438	4.8107%
11/19/2024	0.000131501	4.8129%
11/20/2024	0.000131558	4.8150%
11/21/2024	0.000131493	4.8127%
11/22/2024	0.000394758	4.8160%
11/23/2024	0.000000000	4.8161%
11/24/2024	0.000000000	4.8161%
11/25/2024	0.000131478	4.8121%
11/26/2024	0.000131614	4.8171%
11/27/2024	0.000263196	4.8165%
11/28/2024	0.000000000	4.8165%
11/29/2024	0.000263198	4.8165%
11/30/2024	0.000000000	4.8165%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

**RETURN SERVICE REQUESTED**

CITY OF WOODCREEK  
41 CHAMPION CIR  
WIMBERLEY TX 78676-3327

**Managing Your Accounts**

	Location	Wimberley Banking Center
	Telephone	512-847-1300
	Mailing Address	P.O. BOX 1869 Wimberley, TX 78676
	Online Access	www.texasregionalbank.com
	24/7 Telebank	866-972-5430

**Summary of Accounts**

Account Type	Account Number	Ending Balance
TRB INTEREST CHECKING PUBLIC FUNDS	1333061	\$142,250.33

**TRB INTEREST CHECKING PUBLIC FUNDS - 1333061**

**Account Summary**

Date	Description	Amount
11/01/2024	<b>Beginning Balance</b>	<b>\$206,386.41</b>
	15 Credit(s) This Period	\$34,066.25
	40 Debit(s) This Period	\$98,202.33
11/29/2024	<b>Ending Balance</b>	<b>\$142,250.33</b>

**Interest Summary**

Description	Amount
Interest Earned From 11/01/2024 Through 11/29/2024	
Annual Percentage Yield Earned	4.97%
Interest Days	29
Interest Earned	\$622.17
Interest Paid This Period	\$622.17
Interest Paid Year-to-Date	\$11,014.52

**Deposits**

Date	Description	Amount
11/04/2024	DEPOSIT	\$45.00
11/06/2024	DEPOSIT	\$650.00
11/12/2024	DEPOSIT	\$7,868.05
11/18/2024	DEPOSIT	\$40.00
11/18/2024	DEPOSIT	\$1,381.54
11/18/2024	DEPOSIT	\$6,907.70
11/26/2024	DEPOSIT	\$24.71
11/26/2024	DEPOSIT	\$4,507.40

**Electronic Credits**

Date	Description	Amount
11/08/2024	Hays County Tax MONTHLYADV CWC	\$2,579.84
11/08/2024	CPA STATE FISCAL INV-PAYMTS 30008009950001	\$8,257.96
11/14/2024	MERCHANT BANKCD DEPOSIT 496577580889	\$62.62
11/18/2024	CPA STATE FISCAL INV-PAYMTS 30008009950001	\$140.14
11/22/2024	MERCHANT BANKCD DEPOSIT 496577580889	\$62.62
11/27/2024	MERCHANT BANKCD DEPOSIT 496577580889	\$916.50

**Other Credits**

Date	Description	Amount
11/29/2024	INTEREST AT 4.8617 %	\$622.17

**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS**

**WRITE US AT THE ADDRESS ON THE FRONT OF THIS STATEMENT OR CALL US AT THE TELEPHONE NUMBER ON THE FRONT OF THIS STATEMENT, AS SOON AS YOU CAN.**

If you think your statement is wrong or if you need more information about a transfer on the statement or receipt, we must hear from you no later than 60 days after we send you the FIRST statement on which the error or problem appeared.

- (1) Tell us your name and account number.
- (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- (3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. We will tell you the results of our investigation within 10 business days (20 business days if the transfer involved a new account) after we hear from you and will correct any error promptly. An account is considered new for 30 days after the first deposit is made, if you are a new customer. If we need more time, however, we may take up to 45 days (90 days if the transfer involved a new account, point-of-sale or foreign initiated transfer) to investigate your complaint or question. If we decide to do this we will re-credit your account within 10 business days (20 business days if the transfer involved a new account) for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation. If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days. If we ask you to put your complaint or questions in writing and we do not receive it within 10 business days, we may not re-credit your account.

If we decide that there was no error, we will send you a written explanation within three business days after we finish our investigation. You may ask for copies of the documents used in our investigation.

**THIS IS PROVIDED TO HELP YOU BALANCE YOUR STATEMENT**

<b>YOUR BALANCE</b>	\$ _____
SHOWN ON THIS STATEMENT	
<b>ADD + (IF ANY)</b>	\$ _____
DEPOSITS NOT SHOWN ON THIS STATEMENT	
<b>TOTAL</b>	\$ _____
<b>SUBTRACT - (IF ANY)</b>	\$ _____
CHECKS OUTSTANDING	
<b>BALANCE</b>	\$ _____
SHOULD AGREE WITH YOUR CHECK BOOK BALANCE	

CHECKS OUTSTANDING		
NO.	AMOUNT	
<b>TOTAL</b>		

**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR STATEMENT**

If you think your statement is wrong, or if you need more information about a transaction on your statement, write us on a separate sheet at the address shown on your statement as soon as possible. We must hear from you no later than 60 days after we sent you the first statement on which the error or problem appeared. You can telephone us but doing so will not preserve your rights.

In your letter, give us the following information:

- (1) Your name and account number.
- (2) The dollar amount of the suspected error.
- (3) Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your statement that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**PLEASE EXAMINE THIS STATEMENT AT ONCE.**

If no error is reported within 60 days, the account will be considered correct.

**PLEASE NOTIFY US IN WRITING OF CHANGE OF ADDRESS.**

**Check 21 Notification:** If you request the return of your original checks you may receive a "Substitute Check" in response. The Substitute Check is the legal equivalent of an original check and you have rights that apply when you believe, in good faith, that a Substitute Check was not properly charged to your account. Call the number on the front of this statement to request a Check 21 disclosure.

**TRB INTEREST CHECKING PUBLIC FUNDS - 1333061 (continued)**

**Electronic Debits**

Date	Description	Amount
11/04/2024	MERCHANT BANKCD DEPOSIT 496577580889	\$50.76
11/06/2024	TXWORKFORCECOMM DEBIT (512)463-2325	\$119.73
11/08/2024	CITY OF WOODCREE PAYROLLDD	\$4,801.43
11/13/2024	TMRS PAYROLL 26574	\$2,227.10
11/22/2024	CITY OF WOODCREE PAYROLLDD	\$4,786.48

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
13730	11/04/2024	\$187.20	13745	11/06/2024	\$4,707.40	13757	11/21/2024	\$55.00
13733*	11/05/2024	\$6,765.42	13746	11/06/2024	\$12,904.50	13758	11/21/2024	\$4,075.00
13734	11/01/2024	\$13,750.00	13747	11/05/2024	\$232.95	13759	11/21/2024	\$180.00
13735	11/04/2024	\$450.00	13748	11/13/2024	\$15.62	13760	11/27/2024	\$6,183.25
13736	11/07/2024	\$240.00	13749	11/13/2024	\$199.87	13761	11/21/2024	\$54.00
13738*	11/13/2024	\$510.00	13750	11/12/2024	\$55.00	13762	11/19/2024	\$40.54
13739	11/06/2024	\$212.43	13751	11/19/2024	\$600.00	13763	11/25/2024	\$184.84
13740	11/13/2024	\$3,190.80	13752	11/15/2024	\$18.00	13764	11/22/2024	\$651.00
13741	11/01/2024	\$206.36	13753	11/14/2024	\$18,670.32	13765	11/25/2024	\$166.44
13742	11/06/2024	\$380.00	13754	11/12/2024	\$297.00	13766	11/20/2024	\$198.00
13743	11/07/2024	\$2,494.90	13755	11/14/2024	\$269.75	13770*	11/26/2024	\$1,000.00
13744	11/26/2024	\$31.24	13756	11/19/2024	\$7,040.00			

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
11/01/2024	\$192,430.05	11/13/2024	\$171,788.79	11/22/2024	\$143,745.32
11/04/2024	\$191,787.09	11/14/2024	\$152,911.34	11/25/2024	\$143,394.04
11/05/2024	\$184,788.72	11/15/2024	\$152,893.34	11/26/2024	\$146,894.91
11/06/2024	\$167,114.66	11/18/2024	\$161,362.72	11/27/2024	\$141,628.16
11/07/2024	\$164,379.76	11/19/2024	\$153,682.18	11/29/2024	\$142,250.33
11/08/2024	\$170,416.13	11/20/2024	\$153,484.18		
11/12/2024	\$177,932.18	11/21/2024	\$149,120.18		

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



**TEXAS REGIONAL BANK**  
The people you know.™

P.O. Box 5555, McAllen, TX 78502

City of Woodcreek  
NAME: City of Woodcreek  
DATE: 11/04/2024  
CURRENCY: 4500  
1333061 \$ 4500  
#0000 11/04/2024 \$45.00

City of Woodcreek  
NAME: City of Woodcreek  
DATE: 11/06/2024  
CURRENCY: 650.00  
1333061 \$ 650.00  
#0000 11/06/2024 \$650.00

City of Woodcreek  
NAME: City of Woodcreek  
DATE: 11/12/2024  
CURRENCY: 7868.05  
1333061 \$ 7868.05  
#0000 11/12/2024 \$7,868.05

City of Woodcreek  
NAME: City of Woodcreek  
DATE: 11/18/2024  
CURRENCY: 6907.70  
1333061 \$ 6907.70  
#0000 11/18/2024 \$6,907.70

City of Woodcreek  
NAME: City of Woodcreek  
DATE: 11/18/2024  
CURRENCY: 1381.54  
1333061 \$ 1381.54  
#0000 11/18/2024 \$1,381.54

City of Woodcreek  
NAME: City of Woodcreek  
DATE: 11/18/2024  
CURRENCY: 40.00  
1333061 \$ 40.00  
#0000 11/18/2024 \$40.00

City of Woodcreek  
NAME: City of Woodcreek  
DATE: 11/26/2024  
CURRENCY: 4507.40  
1333061 \$ 4507.40  
#0000 11/26/2024 \$4,507.40

City of Woodcreek  
NAME: City of Woodcreek  
DATE: 11/26/2024  
CURRENCY: 24.71  
1333061 \$ 24.71  
#0000 11/26/2024 \$24.71

CITY OF WOODCREEK  
PAY TO THE ORDER OF: Capital Area Council of Governments  
DATE: 10/25/2024  
\*\*87.20  
\$ 87.20  
#013730# 11/04/2024 \$187.20

CITY OF WOODCREEK  
PAY TO THE ORDER OF: Denton Navarro Rocha Bernal & Zech  
DATE: 10/25/2024  
\*\*6,765.42  
\$ 6,765.42  
#013733# 11/05/2024 \$6,765.42

CITY OF WOODCREEK  
PAY TO THE ORDER OF: FundView Software  
DATE: 10/25/2024  
\*\*13,750.00  
\$ 13,750.00  
#013734# 11/01/2024 \$13,750.00

CITY OF WOODCREEK  
PAY TO THE ORDER OF: Hays County  
DATE: 10/25/2024  
\*\*450.00  
\$ 450.00  
#013735# 11/04/2024 \$450.00



# TEXAS REGIONAL BANK

The people you know.™

P.O. Box 5555, McAllen, TX 78502

THIS CHECK IS VOID WITHOUT A COLORED BACKGROUND AND SECURE DOCUMENT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13736

DATE 10/25/2024

PAY TO THE ORDER OF John Aloysius Pozuc \$ \*\*240.00

\*\*Two Hundred Forty and 00/100\*\*

John Aloysius Pozuc  
PO Box 2673  
Seguin, TX 78156

MEMO

#13736 #114917335# 1333061#

#13736 11/07/2024 \$240.00

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CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13738

DATE 10/25/2024

PAY TO THE ORDER OF Leinneweber Services \$ \*\*510.00

\*\*Five Hundred Ten and 00/100\*\*

Leinneweber Services  
PO Box 3108  
Wimberley, TX 78676

MEMO

#13738 #114917335# 1333061#

#13738 11/13/2024 \$510.00

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CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13739

DATE 10/25/2024

PAY TO THE ORDER OF Spectrum Business \$ \*\*212.43

\*\*Two Hundred Twelve and 43/100\*\*

Spectrum Business  
Box 732085  
Pittsburgh, PA 15251-2085

MEMO

#13739 #114917335# 1333061#

#13739 11/06/2024 \$212.43

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CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13740

DATE 10/25/2024

PAY TO THE ORDER OF VISA \$ \*\*3,190.80

\*\*Three Thousand One Hundred Ninety and 80/100\*\*

VISA  
PO Box 6818  
Caro Stream, IL 60197-6818

MEMO

#13740 #114917335# 1333061#

#13740 11/13/2024 \$3,190.80

THIS CHECK IS VOID WITHOUT A COLORED BACKGROUND AND SECURE DOCUMENT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13741

DATE 10/25/2024

PAY TO THE ORDER OF Xerox Financial Services \$ \*\*206.36

\*\*Two Hundred Six and 36/100\*\*

Xerox Financial Services  
PO Box 202882  
Dallas, TX 75320-2882

MEMO

#13741 #114917335# 1333061#

#13741 11/01/2024 \$206.36

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CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13742

DATE 10/31/2024

PAY TO THE ORDER OF ATS Engineers \$ \*\*380.00

\*\*Three Hundred Eighty and 00/100\*\*

ATS Engineers  
4910 West Hwy 290  
Austin, TX 78735

MEMO

#13742 #114917335# 1333061#

#13742 11/06/2024 \$380.00

THIS CHECK IS VOID WITHOUT A COLORED BACKGROUND AND SECURE DOCUMENT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13743

DATE 10/31/2024

PAY TO THE ORDER OF Automation Designs, Inc. \$ \*\*2,494.90

\*\*Two Thousand Four Hundred Ninety-four and 90/100\*\*

Automation Designs, Inc  
PO Box 1641  
San Marcos, TX 78666

MEMO

#13743 #114917335# 1333061#

#13743 11/07/2024 \$2,494.90

THIS CHECK IS VOID WITHOUT A COLORED BACKGROUND AND SECURE DOCUMENT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13744

DATE 10/31/2024

PAY TO THE ORDER OF Bob Hambrick \$ \*\*31.24

\*\*Thirty-one and 24/100\*\*

Bob Hambrick  
97 Brookhollow Drive  
Woodcreek, TX 78676

MEMO

#13744 #114917335# 1333061#

#13744 11/26/2024 \$31.24

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CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13745

DATE 10/31/2024

PAY TO THE ORDER OF CivicPlus LLC \$ \*\*4,707.40

\*\*Four Thousand Seven Hundred Seven and 40/100\*\*

CivicPlus LLC  
PO Box 737311  
Dallas, TX 75373-7311

MEMO

#13745 #114917335# 1333061#

#13745 11/06/2024 \$4,707.40

THIS CHECK IS VOID WITHOUT A COLORED BACKGROUND AND SECURE DOCUMENT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13746

DATE 10/31/2024

PAY TO THE ORDER OF Harvest Rain \$ \*\*12,904.50

\*\*Twelve Thousand Nine Hundred Four and 50/100\*\*

Harvest Rain  
1450 Hwy 280 #91  
Dripping Springs, TX 78620

MEMO

#13746 #114917335# 1333061#

#13746 11/06/2024 \$12,904.50

THIS CHECK IS VOID WITHOUT A COLORED BACKGROUND AND SECURE DOCUMENT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13747

DATE 10/31/2024

PAY TO THE ORDER OF Southern Temp Control LLC \$ \*\*232.95

\*\*Two Hundred Thirty-two and 95/100\*\*

Southern Temp Control LLC  
PO Box 2182  
Wimberley, TX 78676

MEMO

#13747 #114917335# 1333061#

#13747 11/05/2024 \$232.95

THIS CHECK IS VOID WITHOUT A COLORED BACKGROUND AND SECURE DOCUMENT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

CITY OF WOODCREEK  
41 CHAMPIONS CIRCLE  
WOODCREEK, TX 78078  
(512) 847-8386

TEXAS REGIONAL BANK  
WIMBERLEY, TX  
86733419

13748

DATE 11/6/2024

PAY TO THE ORDER OF Ace Hardware \$ \*\*15.62

\*\*Fifteen and 62/100\*\*

Ace Hardware  
14307 Ranch Road 12  
Wimberley, TX 78676

MEMO

#13748 #114917335# 1333061#

#13748 11/13/2024 \$15.62





# TEXAS REGIONAL BANK

The people you know.™

P.O. Box 5555, McAllen, TX 78502

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13749
PAY TO THE ORDER OF: Amazon	DATE: 11/6/2024	**199.87
**One Hundred Ninety-nine and 87/100**		
DOLLARS		
MEMO: Amazon PO Box 035184 Seattle, WA 98124-5184		
MICROPRINTED BORDER: #013749# 1114917335# 1333061#		

#13749 11/13/2024 \$199.87

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13750
PAY TO THE ORDER OF: ATS Engineers	DATE: 11/6/2024	**55.00
**Fifty-five and 00/100**		
DOLLARS		
MEMO: ATS Engineers 4910 West Hwy 290 Austin, TX 78735		
MICROPRINTED BORDER: #013750# 1114917335# 1333061#		

#13750 11/12/2024 \$55.00

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13751
PAY TO THE ORDER OF: Clear Career Professional II:	DATE: 11/6/2024	**600.00
**Six Hundred and 00/100**		
DOLLARS		
MEMO: Clear Career Professional II: 3000 Cluster Road # 270191 Plano, TX 75075		
MICROPRINTED BORDER: #013751# 1114917335# 1333061#		

#13751 11/19/2024 \$600.00

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13752
PAY TO THE ORDER OF: Hill Country Trophy	DATE: 11/5/2024	**18.00
**Eighteen and 00/100**		
DOLLARS		
MEMO: Hill Country Trophy 2100 Old Ranch Rd. 12, Suite A San Marcos, TX 78666		
MICROPRINTED BORDER: #013752# 1114917335# 1333061#		

#13752 11/15/2024 \$18.00

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13753
PAY TO THE ORDER OF: HOT IT	DATE: 11/6/2024	**18,670.32
**Eighteen Thousand Six Hundred Seventy and 32/100**		
DOLLARS		
MEMO: HOT IT 15520 RR 12 Wimberley, TX 78676		
MICROPRINTED BORDER: #013753# 1114917335# 1333061#		

#13753 11/14/2024 \$18,670.32

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13754
PAY TO THE ORDER OF: Jani Kirr	DATE: 11/6/2024	**297.00
**Two Hundred Ninety seven and 00/100**		
DOLLARS		
MEMO: Jani Kirr 2523 South Laxelene Blvd Cedar Park, TX 78613		
MICROPRINTED BORDER: #013754# 1114917335# 1333061#		

#13754 11/12/2024 \$297.00

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13755
PAY TO THE ORDER OF: PEC-Utilities	DATE: 11/6/2024	**269.75
**Two Hundred Sixty-nine and 75/100**		
DOLLARS		
MEMO: PEC-Utilities PO Box 1 Johnson City, TX 78636-0001		
MICROPRINTED BORDER: #013755# 1114917335# 1333061#		

#13755 11/14/2024 \$269.75

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13756
PAY TO THE ORDER OF: We Love Trees	DATE: 11/6/2024	**7,040.00
**Seven Thousand Forty and 00/100**		
DOLLARS		
MEMO: We Love Trees 13501 RR 12 Ste 103 Wimberley, TX 78676		
MICROPRINTED BORDER: #013756# 1114917335# 1333061#		

#13756 11/19/2024 \$7,040.00

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13757
PAY TO THE ORDER OF: ATS Engineers	DATE: 11/18/2024	**55.00
**Fifty-five and 00/100**		
DOLLARS		
MEMO: ATS Engineers 4910 West Hwy 290 Austin, TX 78735		
MICROPRINTED BORDER: #013757# 1114917335# 1333061#		

#13757 11/21/2024 \$55.00

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13758
PAY TO THE ORDER OF: Bruner Land Improvement	DATE: 11/18/2024	**4,075.00
**Four Thousand Seventy-five and 00/100**		
DOLLARS		
MEMO: Bruner Land Improvement 2350 Red Sky Road Wimberley, TX 78676		
MICROPRINTED BORDER: #013758# 1114917335# 1333061#		

#13758 11/21/2024 \$4,075.00

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13759
PAY TO THE ORDER OF: Cedar Bruner	DATE: 11/18/2024	**180.00
**One Hundred Eighty and 00/100**		
DOLLARS		
MEMO: Cedar Bruner 1250 Red Sky Road Wimberley, TX 78676		
MICROPRINTED BORDER: #013759# 1114917335# 1333061#		

#13759 11/21/2024 \$180.00

ORIGINAL DOCUMENT PRINTED WITH MICROPRINTED BORDER ON FRONT AND SECURE DOCUMENT WATERMARKS ON BACK. HOLD AT ANGLE TO VIEW.

<b>CITY OF WOODCREEK</b> 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78078 (512) 847-6300	<b>TEXAS REGIONAL BANK</b> WIMBERLEY, TEXAS 86-7733149	13760
PAY TO THE ORDER OF: Freeland Turk Engineering Group, LLC	DATE: 11/18/2024	**6,183.25
**Six Thousand One Hundred Eighty-three and 25/100**		
DOLLARS		
MEMO: Freeland Turk Engineering Group, LLC 18830 Forty Six Pkwy, Bldg 2, Ste B Spring Branch, TX 78070		
MICROPRINTED BORDER: #013760# 1114917335# 1333061#		

#13760 11/27/2024 \$6,183.25

P.O. Box 5555, McAllen, TX 78502

CITY OF WOODCREEK 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78150 (512) 441-6500		TEXAS REGIONAL BANK WIMBERLEY, TEXAS 88-17531148	13761
DATE		11/18/2024	
PAY TO THE ORDER OF	Hill Country Trophy	\$	**54.00
MEMO		Hill Country Trophy 2100 Old Branch Rd. 12, Suite A San Marcos, TX 78666	

#13761 11/21/2024 \$54.00

CITY OF WOODCREEK 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78150 (512) 441-6500		TEXAS REGIONAL BANK WIMBERLEY, TEXAS 88-17531148	13762
DATE		11/18/2024	
PAY TO THE ORDER OF	Mattacha Barizer	\$	**40.54
MEMO		Mattacha Barizer 37 Spring Valley Drive Wimberley, TX 78676	

#13762 11/19/2024 \$40.54

CITY OF WOODCREEK 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78150 (512) 441-6500		TEXAS REGIONAL BANK WIMBERLEY, TEXAS 88-17531148	13763
DATE		11/28/2024	
PAY TO THE ORDER OF	Rebecca H Denton	\$	**184.84
MEMO		Rebecca H Denton 89 Augusta Drive Woodcreek, TX 78676	

#13763 11/25/2024 \$184.84

CITY OF WOODCREEK 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78150 (512) 441-6500		TEXAS REGIONAL BANK WIMBERLEY, TEXAS 88-17531148	13764
DATE		11/18/2024	
PAY TO THE ORDER OF	Texas Municipal League	\$	**651.00
MEMO		Texas Municipal League 1821 Rutherford Lane, Suite 400A Austin, TX 78754	

#13764 11/22/2024 \$651.00

CITY OF WOODCREEK 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78150 (512) 441-6500		TEXAS REGIONAL BANK WIMBERLEY, TEXAS 88-17531148	13765
DATE		11/18/2024	
PAY TO THE ORDER OF	Verizon	\$	**166.44
MEMO		Verizon PO Box 650308 Dallas, TX 75266-0108	

#13765 11/25/2024 \$166.44

CITY OF WOODCREEK 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78150 (512) 441-6500		TEXAS REGIONAL BANK WIMBERLEY, TEXAS 88-17531148	13766
DATE		11/18/2024	
PAY TO THE ORDER OF	Yvette Foster Photography	\$	**198.00
MEMO		Yvette Foster Photography 500 Rocky Springs Rd Wimberley, TX 78676	

#13766 11/20/2024 \$198.00

CITY OF WOODCREEK 41 CHAMPIONS CIRCLE WOODCREEK, TEXAS 78150 (512) 441-6500		TEXAS REGIONAL BANK WIMBERLEY, TEXAS 88-17531148	13770
DATE		11/26/2024	
PAY TO THE ORDER OF	Christopher A Morgan	\$	**1,000.00
MEMO		Christopher A Morgan 129 Hinge Chase Cibolo, TX 78108	

#13770 11/26/2024 \$1,000.00

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## City Council Agenda Item Coversheet

### **Proposed Motion:**

Move to engage Ted Gartner for an initial period of three months to assist with Public Relations/Information efforts for the City of Woodcreek with fees not to exceed \$3,000 funded from the Salaries budget.

### **Item Description:**

Being understaffed, the city has had issues keeping up with communications demands. Even when fully staffed, communications could be improved.

Ted Gartner has a history of success in marketing and communication, having served Assistant VP of Strategic Communications & Marketing at Trinity University in San Antonio. Prior to that position, Mr. Gartner led Corporate Communication for Garmin International (GPS systems). Most recently, having moved to the area, he was communications director for the City of Wimberley's Solar Eclipse programming and is working with KQVH radio on their weekly newsletter and other public information.

The goal is to get Mr. Gartner's assistance with a communications campaign around the success of the past year(s), future plans, launch of the city website, encouraging people to set up their accounts of the website, and help with a communications/marketing calendar.

### **If proposing to spend money, what amount and from what budget line item?**

Mr. Gartner would be brought on as an independent contractor with fees not to exceed \$3,000 for a three-month period. Funds to be allocated from salaries (unspent City Secretary funds).



## City Council Agenda Item Coversheet

### **Proposed Motion:**

Accept report from Parks & Recreation Board to approve schedule of changes to the original POSAC proposal, expenditures to date, and send to Hays County for final approval.

### **Item Description:**

From Parks & Recreation Board Meeting November 21, 2024:

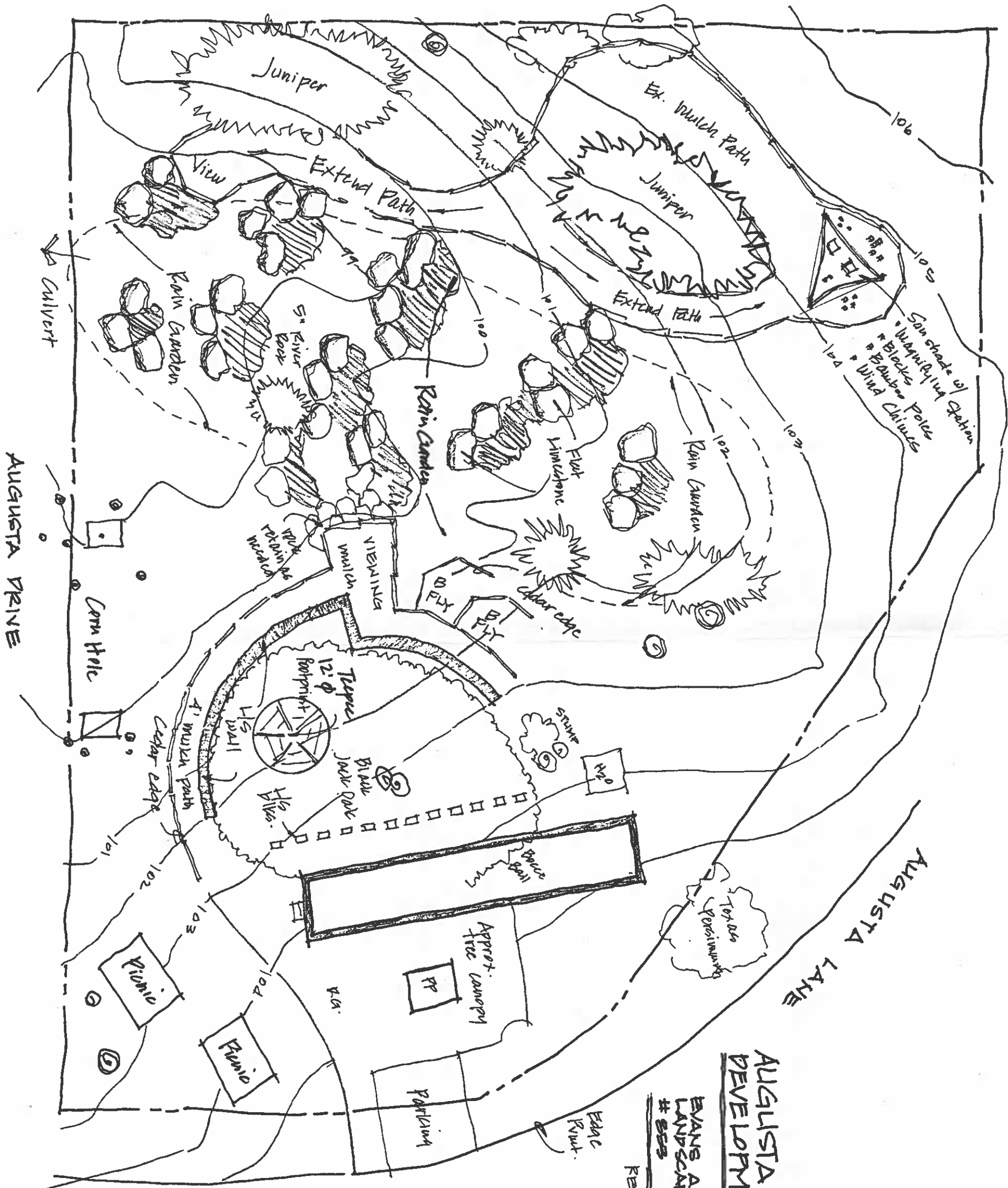
Discuss and take possible action to present to the City Council for review, the schedule of changes to the original POSAC proposal, expenditures to date, and request that documentation be sent to Hays County for approval.

*Motion to approve changes to the POSAC proposal, schedule of financial changes and expenditures to date, and revised design for Augusta Park, and ask Council for approval and submission to Hays County for final approval.*

*--Motion made by Monica Rasco, seconded by Russell Scott, passed unanimously*

### **If proposing to spend money, what amount and from what budget line item?**

Will ultimately come from POSAC funds once approved by Hays County



**AUGUSTA PARK  
DEVELOPMENT CONCEPT**

EVANS ASSOCIATES  
LANDSCAPE ARCHITECTS  
# 5523

REV. 04.20.2024

Approx. North  
10 FEET  
SCALE  
NOTE: BASE PLAN PROVIDED BY OTHERS

# Items to Order for Augusta Park

Item	Site to order	Website	Total	Submitted by
Amigo Triangle Sun Shade 14x14x14, Sand beige	Amazon		\$46.99	Becky
Hopper M6 Awning Attachemnt Set, Heavy Duty Sun Shade Sail	Amazon		\$17.99	Becky
Wind Chimes	Natural Playground Company	naturalplaygroundsstore.com	\$257.95	Becky
Outdoor Xylophone, Bell Tree & Metallophone *	Etsy		\$45.00	Becky
Educational signs	signs.com	6 @ \$32.50	\$195.00	Becky
Rain Garden Sign from the Meadows Center	signs.com		\$100.00	Becky
Native Plant Society Biodiversity sign	npsot.org		\$25.00	Becky
8 ft tall Teepee	naturalplaygroundsstore.com	1 Teepee w 6 panels	\$2,199.65	Cody
Magnifying Station	naturalplaygroundsstore.com	Magnifying Station, w/post	\$279.95	Cody
Blocks, Block Play	naturalplaygroundsstore.com	Large Block set 60 safe- treated for outdoor use.	\$269.95	Cody
Bamboo Poles	naturalplaygroundsstore.com	Set of 10, 1 inch x 8 ft long	\$79.95	Cody
<b>Total</b>			<b>\$3,517.43</b>	

**P.O.S.A.C**  
**City Council Sub-Committee Report**  
**City of Woodcreek**

*This report shows a spending breakdown and highlights changes in the park improvement plans from the original submittal to the County.*

**Total POSAC grant with City match = \$267,000**

Spending of POSAC after re-coding items to Parks & Playground Maintenance and Parks line items: \$257,462.90 spent (\$4179.07 re-coded) with \$9,537.10 remaining\*

\*This amount will carry over into the 2024-2025 fiscal year

Parks & Playground remaining balance = \$0 (\$1839.06 re-coded from POSAC)

Parks Board remaining balance = \$ 6,466.32 (\$2340.01 recoded and with \$1000 committed to Boy Scouts)

Changes in the plans submitted to POSAC as installed currently:

**Augusta:**

- ADA observation deck and climbing nets removed
- Benches removed
- Added rock wall
- Add Bocci ball additions (signs & turf)

**Creekside:**

- Added tables
- Added 7.5' platform wheel
- Design of playground changed

**The Triangle:**

- Bike racks removed
- Cost of water fountain donated through purchase of item Aqua
- Electricity & fans installed at Gazebo
- Table, chairs, and outdoor storage



*Additional changes may be forthcoming as requested from Parks. Future expenditures of the remaining POSAC funds expected in 2024-2025 fiscal year.*

*Items above are ONLY items for which funds have been spent and installed, some items (bike racks and honeycomb tunnels) included in plans might not be installed and no spending has occurred to support the installation of these items. Further planning is needed to account for the remaining proposals and budget.*

***Known costs anticipated: ADA compliance in ALL locations (report from Freeland Turk pending)***

*Note\* there are other projects occurring at Augusta Park which are NOT funded through POSAC therefore not mentioned.*

*What is needed from the Parks Board is a final design plan (itemized) with any expected future spending to be submitted to Council for review and possible approval.*

**INVOICES PAID FOR P.O.S.A.C. PARK ITEMS**

CITY PARK LOCATION	DATE	VENDOR NAME	ITEM NAME	COST
Augusta Park	03/15/23	Outdoor Ping Pong Tables	Ping Pong Table Outdoor	\$4,999.99
Augusta Park	09/27/23	Precision Signs & Labels	(Becky Denton)	\$295.75
Augusta Park	10/12/23	Level D Construction	Augusta Parking Material	\$2,420.00
Augusta Park	12/16/23	Amazon	Rubbermaid Extra Large Resin Weather Resistant Outdoor Storage Box - 120 gal	\$209.00
Augusta Park	02/28/24	ATX Turf	Bocce Ball Court	\$4,500.00
Augusta Park	02/23/24	DW Masonry	Rock Barrier at Bocce Ball and Wheelchair Access Threshold	\$500.00
Augusta Park	02/23/24	DW Masonry	Rock Wall	\$4,999.99
Augusta Park	02/23/24	DW Masonry	Wheelchair Access, Drain, Retaining Wall, Handrail, Hinged Gate	\$3,125.00
Augusta Park	02/23/24	DW Masonry	Build, Seal, Finish and Install Augusta Park Sign	\$250.00
Augusta Park	04/02/24	Amazon	Cornhole Bags	\$20.99
Augusta Park	04/02/24	Amazon	Ping Pong Paddle Set	\$19.97
Augusta Park	04/18/24	Ruth Ann Gilbert	Reimb - Bocce Ball Scoreboard	\$465.25
Augusta Park	04/22/24	H.O.W. Foundation	Arbor Care - Removal	\$1,200.00
Augusta Park	04/23/24	Amazon	90 mm Bocce Ball Set	\$35.99
Augusta Park	04/23/24	B&P Lawn Care	Rockwork, Bocce Ball Court, Concrete Pads, Parking Stops	\$8,225.00
Augusta Park	12/20/23	Doby & Sons Concrete Prod	Cornhole Game - 2 concrete boards	\$1,362.00
Augusta Park	08/21/24	Bartlett	Tree Work 04/09/24 Inv 41751529-0 to Katherine Evans Kelly Clement - Mowing - 07/12/24 Inv. to Becky Denton, PD by RuthAnn Gilbert	\$240.00
Augusta Park	09/28/23	Pat Rawlings	Reimb - Diatomaceous Earth - 2 bags	\$179.97
Augusta Park	09/28/23	Pat Rawlings	2 Benches - MAY be reimb by residents (Inv. PJ-0242272)	\$3,187.22
Augusta Park	06/30/23	GameTime	Playground at Creekside Park	\$158,822.42
Augusta Park	07/02/23	Healthy Oak Trees	Arbor Care - Tree Removal, Trimming, Stump Grinding	\$4,300.00
Augusta Park	09/07/23	Discount Fence USA	Fence at Creekside Park	\$12,954.00
Augusta Park	11/14/23	U-Line	1 reg and 1 ADA Hex Picnic Table	\$2,911.94
Augusta Park	11/15/23	Pat Rawlings	Reimb - Property Sign (smallsign.com)	\$113.44
Augusta Park	12/11/23	Level D Construction	Creekside Parking Material	\$3,285.00
Augusta Park	04/28/24	Pat Rawlings	Reimb - Creekside Park Sign (Signs.com)	\$93.99
Augusta Park	07/9/2024	GameTime	3 Benches - WILL be reimb by residents (Inv. PJ-0242272)	\$3,613.65
Augusta Park	1/9/2024	Amazon	Gazebo Lights	\$75.31
Augusta Park	06/26/23	Fithroom	Gazebo	\$27,762.35
Augusta Park	07/24/23	ATS	Concrete Slab Inspection - Gazebo	\$190.00
Augusta Park	08/08/23	Level D Construction	Gazebo Slab	\$6,950.00
Augusta Park	09/25/23	Pat Rawlings	Reimb - Ross Griswold - Gazebo Assembly Work	\$200.00
Augusta Park	09/28/23	Ross Griswold	Gazebo Assembly Work	\$1,500.00
Augusta Park	10/10/23	Ross Griswold	Gazebo Assembly Work	\$200.00
Augusta Park	11/06/23	Ruth Ann Gilbert	Reimb - Home Depot (Fan, Pull Chain)	\$168.82
Augusta Park	11/10/23	Wimberley Electric	Wire new gazebo with ceiling fan, 2 outlets, 1 switch, 1 general	\$1,600.00
Augusta Park	12/14/23	Amazon	2 Stackable Outdoor Wicker Chairs (4 sets)	\$319.95
Augusta Park	12/17/23	Amazon	RED CAMP 34 in square folding card table	\$86.99
Augusta Park	12/17/23	Amazon	Rubbermaid Medium Resin Weather Resistant Outdoor Storage Box - 72.6 gal	\$129.00
<b>TOTAL CODED TO 8926</b>				<b>\$261,641.97</b>

**ADDITIONAL "WISH LIST" ITEMS and UNCONTRACTED WORK**

CITY PARK LOCATION	UNPAID EXPENSE	ITEM NAME	EST. COST	
Augusta Park	WISH	Educational Play Area: (Becky)	\$46.99	
Augusta Park	WISH	Triangle Sun Shade	\$17.99	
Augusta Park	WISH	Educational Play Area: (Becky)	\$46.99	
Augusta Park	WISH	HD Homer 16 Awning Attachment Set	\$17.99	
Augusta Park	WISH	Educational Play Area: (Becky)	\$46.99	
Augusta Park	WISH	Xylophone, Bell Tree & Metallophone	\$46.99	
Augusta Park	WISH	Educational Play Area: Magnifying Station (Cody)	\$279.95	
Augusta Park	WISH	Educational Play Area: Blocks (Cody)	\$269.95	
Augusta Park	WISH	Educational Play Area: Bamboo Poles (Cody)	\$79.95	
Augusta Park	WISH	Tepee - 8 ft tall (Cody)	\$2,807.87	
Augusta Park	WISH	Wind Chimes (Becky)	\$257.95	
Augusta Park	WISH	Educational Signs (6 * \$32.50) (Becky)	\$195.00	
Augusta Park	WISH	Rain Garden Sign (from Meadows Center) (Becky)	\$100.00	
Augusta Park	WISH	Native Plant Society Biodiversity Sign (Becky)	\$25.00	
Augusta Park	WISH	Matched Walking Trails	\$0.00	
<b>Total Additional Possible Costs</b>				<b>\$4,125.65</b>

**P.O.S.A.C MONEY TRACKING (CODED)**

DOLLAR AMOUNT OF P.O.S.A.C. Money + City Match	\$ 267,000.00
TOTAL P.O.S.A.C. Money Spent & Coded to 8926	\$ 261,641.97
P.O.S.A.C. Monies Avail. Before Park Bench Donations	\$5,358.03

**P.O.S.A.C MONEY TRACKING (CODED + DONATIONS)**

Total Monies Avail. Before Park Bench Donations (Above)	\$5,358.03
Park Bench Donations RECEIVED	\$1,000.00
<b>ADJUSTED P.O.S.A.C. Monies Avail. After Park Bench Donation</b>	<b>\$6,358.03</b>

**P.O.S.A.C MONEY TRACKING (CODED + DONATIONS - WISH LIST)**

ADJUSTED P.O.S.A.C. Monies Avail. After Park Bench Donation	\$6,358.03
WISH List & Uncontracted Work Items in Column #2	\$4,125.65
<b>Balance Of P.O.S.A.C. Monies</b>	<b>\$2,232.38</b>



## City Council Agenda Item Coversheet

### **Proposed Motion:**

Accept request from Parks & Recreation Board to approve the list of desired items to complete the Augusta Park design.

### **Item Description:**

From Parks & Recreation Board Meeting November 21, 2024:

Discuss and take possible action on the list of items to order for Augusta Park, and requesting funding from the City Council.

*Motion to approve and send to Council for review and approval of the list of desired items to complete the Augusta Park design. (The list to be submitted includes the smaller sized teepee and eliminates the wind chimes – total estimated cost \$3,259.48 from POSAC funds.*

*--Motion made by Russell Scott, seconded by Monica Rasco, passed unanimously.*

### **If proposing to spend money, what amount and from what budget line item?**

Will ultimately come from POSAC funds once approved by Hays County

# Items to Order for Augusta Park

Item	Site to order	Website	Total	Submitted by
Amigo Triangle Sun Shade 14x14x14, Sand beige	Amazon		\$46.99	Becky
Hopper M6 Awning Attachemnt Set, Heavy Duty Sun Shade Sail	Amazon		\$17.99	Becky
Wind Chimes	Natural Playground Company	naturalplaygroundsstore.com	\$257.95	Becky
Outdoor Xylophone, Bell Tree & Metallophone *	Etsy	Musical Pipes	\$45.00	Becky
Educational signs	signs.com	6 @ \$32.50	\$195.00	Becky
Rain Garden Sign from the Meadows Center	signs.com		\$100.00	Becky
Native Plant Society Biodiversity sign	npsot.org		\$25.00	Becky
8 ft tall Teepee	naturalplaygroundsstore.com	1 Teepee w 6 panels	\$2,199.65	Cody
Magnifying Station	naturalplaygroundsstore.com	Magnifying Station, w/post	\$279.95	Cody
Blocks, Block Play	naturalplaygroundsstore.com	Large Block set 60 safe- treated for outdoor use.	\$269.95	Cody
Bamboo Poles	naturalplaygroundsstore.com	Set of 10, 1 inch x 8 ft long	\$79.95	Cody
<b>Total</b>			<b>\$3,517.43</b>	

## CITY OF WOODCREEK, TEXAS

## RESOLUTION \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS ADOPTING RULES OF PROCEDURE FOR THE CONDUCT OF ITS MEETINGS; AND REPEALING ALL OTHER RESOLUTIONS OR PARTS OF RESOLUTIONS INCONSISTENT OR IN CONFLICT HEREWITH.**

**WHEREAS** the City of Woodcreek City Council (City Council) wishes to formally adopt rules of procedure for City Council meetings; and

**WHEREAS** provide clear, transparent, and comprehensive rules of procedure, which are vital to the efficient administration of City matters.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS:**

**SECTION 1.** The following rules of procedure shall govern all meetings and proceedings of the City Council and the conduct of all members and other persons in attendance at such meetings.

**DEFINITIONS**

**MAJORITY VOTE:** Except when governed by specific rules to the contrary, a *majority vote* is the fundamental requirement to pass a motion. A *majority vote* simply stated, is *more than half*. And a majority vote refers to more than half of the votes actually cast, not more than half of the votes that could be cast if everybody voted.

**TWO-THIRDS VOTE:** As a means of balancing the rights of the entire group with the rights of individuals, some decisions require the affirmative consent of at least twice the number of members as are not in favor. This vote is called a *two-thirds* vote and refers to two-thirds of the votes cast.

**ABSTENTION:** A voting member present and choosing not to vote. Abstentions are not counted and are neither an AYE or a NAY, but will be listed in the minutes as ‘abstain’.

**Rule 1. Meetings, Regular and Special**

(A) The City Council shall meet at Camp Young Judaea, Woodcreek City Hall or VFW Post 6441, depending on availability of each venue and anticipated citizen attendance. All such meetings shall be held on the second Wednesday of each month, commencing at 5:30 p.m., ~~with a second regular meeting held on the fourth Wednesday of each month at 3:00 pm,~~ unless set for another time or date by resolution of the City Council. In the event a second Wednesday falls on a holiday, the meeting for that day shall be rescheduled as determined by Council by and through a resolution. Any meeting of Council may be recessed from hour to hour for a period not to exceed 24 hours, by an affirmative vote of four (4) or more voting members of the City Council present at such meeting, and such recessed meeting may be held without further posted notice in compliance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

(B) Special meetings may be held on the call of the Mayor or on the application of three (3) Council Members to the Mayor. The agenda items for such meetings shall be determined at the discretion of the person or persons calling the meeting.

(C) The Mayor and City Administrator shall be responsible for compiling the agenda for all regular and special meetings. For regular meetings, members of the Governing Body of the City of Woodcreek or City Administrator may request agenda items and all such requested agenda items shall be ~~accepted~~ reviewed by the Mayor and City Administrator and, if determined to be complete and appropriate for Council consideration placed on the first available agenda. If it

becomes necessary to postpone placement of the requested item **or the item is determined to be ineligible**, the Mayor **or designee** shall confer with the requesting Council Member on a proper way to proceed. **In advance of item submissions, it is preferred that Council Members hold a meeting with the Mayor and City Administrator to discuss and plan. Factors that determine appropriate or eligibility for submission:**

- **No action has been taken by Council already, with expenditure of funds, on this item or any action reasonably similar.**
- **Council has not assigned the item to another Member, advisory body, or other party for submission.**
- **The submission is not redundant to another item.**
- **There are no other reasonable factors that would prevent the item from proceeding.**

~~(D) Length of regular and special meetings are not to exceed a three(3) hour time limit, per meeting.~~

(E) Meetings will follow Robert's Rules of Order, as revised.

~~(F) The agenda will have a section called "city staff and/or city committee reports" for every regular meeting. Each staff and/or committee member will be responsible for providing report documentation in the agenda packet.~~

## **Rule 2. Chairman and Call to Order**

The Mayor, or in the Mayor's absence, the Mayor Pro Tern, shall preside at all meetings of the Council. If the Mayor and the Mayor Pro Tern are absent, the Mayor, or a majority of the Council, may appoint a Council Member to preside. At the hour of the meeting, the Mayor shall call the Council to order, and the City Secretary **or designee** shall record the roll.

## **Rule 3. Conduct of Mayor and Council Members**

Any member of the Council, including the Mayor, who fails to observe decorous and orderly behavior during a meeting, or who disturbs a meeting of Council with such disorderly conduct, is subject to being expelled from such meeting upon motion passed by a two-thirds vote of the Council present at the meeting. Any member reprimanded by motion or expelled from a meeting by motion who commits another breach of decorous or disorderly behavior during a subsequent meeting shall be subject to a reprimand upon a motion approved by two-thirds of the Council present at the meeting. A Council Member, upon a vote from two-thirds of Council present at the meeting, may be subject of a reprimand, complaint, or investigation.

## **Rule 4. Handling of Question of Order**

All questions of order shall be decided by the presiding officer with the right of appeal such decision by the City Council. The majority of the Council Members present, through a motion, may overrule the decision of the presiding officer. When the presiding officer, rules on a point of order and one of the Council Member states, "I appeal the ruling" or words to such effect, no other business shall be transacted until a vote on the appeal is completed. The presiding officer shall immediately put such question to vote without debate, and, if not, any member of the Council may put the question to a vote.

## **Rule 5. Procedure for Submitting Agenda Items**

For a regular council meeting, any and all ordinances, resolutions or other matters, including all written data and supporting documents, except emergency items, to be brought by the Mayor or by a member of the City Council for consideration, shall be submitted to the City Administrator not later than **1:00p.m. of the Monday 5:00p.m., twelve (12) days the week** preceding the meeting at which the same is to be considered. Items shall identify the subject matter to be discussed with such notification in compliance with the Texas Open Meetings Act and provide the possible action the sponsor intends the City Council take during the meeting, e.g., discussion, update, and/or take appropriate action. All items shall be accompanied by supporting documents intended to be considered by the City Council.

For special meetings, the member or members calling the meeting shall submit any and all ordinances, resolutions or other matters, including all written data and supporting documents to the City Administrator not later than 1:00p.m ~~ten days. one-week~~ (7 10 days) before the scheduled special council meeting at which the same is to be considered. Items shall identify the subject matter to be discussed with such notification in compliance with the Texas Open Meetings Act and provide the possible action the sponsor intends the City Council take during the meeting] e.g., discussion, update, and/or take appropriate action. All items shall be accompanied by supporting documents intended to be considered by the City Council.

The name of the sponsor of the agenda item shall be listed with that item on the agenda. The sponsor of an item is given the opportunity to speak first about their item during discussion and speak last to that item.

### **Rule 6. Motion to Table**

Since the Council has regularly scheduled meetings, a motion to table, when carried, does not permanently defeat an ordinance, resolution, motion, or other measure. Motions laid on the table are merely temporarily laid aside and may be taken from the table at any time. This motion is for the sole purpose of taking up more urgent business that requires the council or governing body's immediate attention. The motion to "Lay on the Table" is carried by majority vote and is not debatable or amendable and does not have interrupting privileges. Once tabled, the motion shall be on the next agenda, now listed under "Unfinished business." Council may not debate nor take any action that would affect the tabled question until a subsequent in-order motion to "Take from the Table" is moved, seconded, and carried. At the following Council meeting the chair will automatically bring up for consideration the Unfinished business before moving to the regular agenda. If the tabled motion continues to be 'tabled', after three months the motion dies.

The motion to "Lay on the Table" should not be confused with the motion to Postpone to a Certain Time or with the motion to Postpone Indefinitely. The purpose of these motions is to postpone or suspend debate on a question for reasons other than to consider more urgent business.

### **Rule 7. Closing of Debate**

If, during debate upon any ordinance, resolution, motion or other matter before the Council, any member wishing to end debate, the member, after seeking and receiving recognition from the chair, may move to end debate, commonly called "question" or "calling the question." This motion requires a second. This motion is non-debatable. Immediately after the second, the chair takes the vote regarding the motion to end debate. It takes a ~~simple majority~~ two-thirds vote of the voting members present in favor of ending debate to close discussion on the original motion being considered. If a ~~simple majority~~ two-thirds vote of the voting members end the discussion, then the chair immediately takes a vote on the pending motion and any possible amendments to that motion without any further debate or discussion. Provided however, debate may not be closed until such time as each council member has been given opportunity to speak on the agenda item in an amount of time not to exceed three (3) minutes.

### **Rule 8. Citizens' Right to be Heard**

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the City Council in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Councils attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific factual information

given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042.

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda on which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for three (3) minutes per person and shall be allowed more time at the Mayor’s discretion. In addition, citizens may pool their allotted speaking time. *To pool time, a speaker must present the names of three (3) individuals present in the audience who wish to yield their three minutes.* Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Codes 551.007(e).

Citizens may submit written public comments not exceeding 300 words in length to the City Secretary not later than 1:00p.m. of the Monday preceding the meeting at which the citizen would like the public comment received. If the written public comment is submitted by this time, it shall be read into the public record for the upcoming meeting. **For special meetings not falling on a Wednesday, the deadline for receipt citizens’ public comments is 1:00p.m. two (2) days prior to the meeting.**

**Rule 9. Suspension of Rules of Procedure**

Any of the rules of procedure may be suspended (by a two-thirds vote of the voting Council Members present) to allow consideration of a matter unless doing so would violate the U.S. Constitution, Texas Constitution, and/or Federal or State Law.

**Rule 10. Rules of Procedure**

Except where in conflict with applicable law, the most recent version of Robert’s Rules of Order shall govern the proceedings of the City Council.

**SECTION 2.** It is hereby officially found and determined that the meeting at which this Resolution was considered was open to the public as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION 3.** City of Woodcreek resolutions or parts of resolutions inconsistent or in conflict herein, are to the extent of such inconsistency or conflict, hereby repealed.

**SECTION 4.** This Resolution shall be effective immediately upon its passage.

Passed and approved, this, XX<sup>th</sup> day of XXX 20XX on a roll call vote of the City Council of Woodcreek, Texas.

City of Woodcreek:

Attest:

\_\_\_\_\_  
Jeff Rasco, Mayor

\_\_\_\_\_  
Jim Burton, City Administrator



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**CITY OF WOODCREEK**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CITY OF WOODCREEK CODE OF ORDINANCES CHAPTER 33: RECORDS RETENTION MANAGEMENT; REPEALING CHAPTER 33 AND REPLACING IT.**

**WHEREAS**, the City of Woodcreek (“City”) is a Texas General Law Municipality operating under the laws of the State of Texas; and

**WHEREAS**, Title 6, Subtitle C, Local Government Code (Local Government Records Act) provides that a municipality must establish by ordinance an active and continuing records management program to be administered by a Records Management Officer; and

**WHEREAS**, the City desires to amend its regulations for that purpose and to prescribe updated policies and procedures consistent with the Local Government Records Act and in the interests of cost effective and efficient recordkeeping, including but not limited to addressing electronic storage of records; and

**WHEREAS**, the City Council desires to adequately plan for needs of the City as it continues to grow and expand; and

**WHEREAS**, the City Council of the City of Woodcreek, Texas finds that these amendments to the Code of Ordinances are necessary to be in compliance with state law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS, THAT:**

**Section 1.** Findings. All of the recitals contained in the preamble hereto are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

**Section 2.** Amending Code of Ordinances Chapter 33. That provisions in the Code of Ordinances, Chapter 33, are hereby repealed and replaced as provided for in the attached Exhibit A.

**Section 3.** The repeal of any ordinance or part of ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this Ordinance.

**Section 4.** If any provision of this Ordinance is illegal, invalid, or unenforceable under present or future laws, the remainder of this Ordinance will not be affected and, in lieu of each illegal, invalid, or unenforceable provision, a provision as similar in terms to the illegal, invalid, or unenforceable provision as is possible and is legal, valid, and enforceable will be added to this Ordinance.

39 **Section 5.** All Ordinances or parts thereof in conflict with this ordinance are hereby repealed as  
40 to such conflict.

41 **Section 6.** This Ordinance shall be cumulative of all provisions of ordinances of the City except  
42 where the provisions of the Ordinance are in direct conflict with the provisions of such ordinances, in  
43 which event the conflicting provisions of such ordinances are hereby repealed.  
44

45 **Section 7.** This Ordinance shall be construed and enforced in accordance with the laws of the  
46 state of Texas and the United States of America.  
47

48 **Section 8.** It is officially found, determined, and declared that the meeting at which this  
49 Ordinance is adopted was open to the public as required and that public notice of the time, place, and  
50 purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551, Texas  
51 Government Code, as amended.  
52

53 **Section 9.** This Ordinance shall be in full force and effect upon its passage, publication and other  
54 authorizations as may be required by law.  
55

56 **PASSED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by a vote of \_\_\_\_ ayes to  
57 \_\_\_\_ nays to \_\_\_\_ abstentions of the City Council of Woodcreek, Texas.

58  
59 **ATTEST:**

**CITY OF WOODCREEK, TEXAS:**

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63 \_\_\_\_\_  
Jim Burton, City Administrator

\_\_\_\_\_  
Jeff Rasco, **Mayor**

**THE CITY OF WOODCREEK  
RESOLUTION NO. \_\_\_\_\_**

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**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS,  
ADOPTING RECORDS MANAGEMENT PLAN**

WHEREAS the City Council has reviewed the need to update the City’s Records Management Plan on file with the Texas State Library and Archives Commission; and

WHEREAS records retention requirements enable long-term planning and assist in cost effective and efficient recordkeeping practices; and

WHEREAS the City Council finds that amendment of the Records Management Plan is in the public interest and necessary for the efficient and effective administration of City business.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODCREEK, THAT:**

**I.**

The document entitled, “City of Woodcreek Records Management Plan” is hereby approved and adopted for purposes of maintaining all City records.

**II.**

The City Council finds that the “City of Woodcreek Records Management Plan” is hereby adopted on December 11, 2024, and directs City Staff to implement the City of Woodcreek Records Management Plan to achieve compliance with State law and file same with the Texas State Library and Archives Commission as required.

**III.**

City Staff are also instructed to include a copy of this Resolution and the City of Woodcreek Records Management Plan enacted by this Resolution, in and among the records of the City.

**IV.**

The meeting at which this Resolution was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

This Resolution shall be effective immediately upon adoption.

50 PASSED, APPROVED AND RESOLVED, this the 11th day of December, 2024, by a vote  
51 of  
52  
53 \_\_\_\_\_ Yea to \_\_\_\_\_ Nay to \_\_\_\_\_ Abstentions vote of the City Council of  
54  
55 Woodcreek, Texas.

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*Jeff Rasco, Mayor*

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**ATTEST:**

\_\_\_\_\_  
*Jim Burton, City Administrator*

**APPROVED AS TO FORM:**

\_\_\_\_\_  
*City Attorney's Office*

**City of Woodcreek**  
**Records Management Plan**

The City adopts and shall abide by the following policies:

**Digital Records Policy:**

The City will not maintain paper duplicates of digital records. Once a record is recorded digitally, the paper copy may be destroyed immediately. The following guidelines are the basics of the City policy for record retention management.

**IMPORTANT:** some documents may be considered of historical value such as original city maps and plat records in paper. These shall be retained in perpetuity, and it is encouraged that these records be preserved in a manner to ensure their longevity such as frames or special storage devices. Staff should actively seek to find, identify, validate, preserve and protect these items.

**Applicable Records Control Schedules:**

**Local Schedule GR: Records that are common to all local government**

Includes items such as administrative records, financial records, personnel and payroll records, support service records, and information technology records. This is not an exhaustive list.



For a more complete list and comprehensive details regarding specific documents please reference the following site:

**[https://www.tsl.texas.gov/slr/localretention/schedule\\_gr](https://www.tsl.texas.gov/slr/localretention/schedule_gr)**

All administrative records will follow the same retention policy as follows:

- (a) At minimum, five years will be retained and posted for public access on the City website, although with any necessary redactions to protect personal identifying information where required.
- (b) Documents older than five years will be kept in permanent digital storage, with the exception of personnel and payroll records, bid packages and requests for proposals; these may be permanently destroyed after five (5) years.
- (c) Permanent digital storage will be housed in a central digital location accessible to staff and the governing body. Residents may view copies of requested documents upon request. These files are not required to be posted and accessible online to the public.
- (d) Notes taken during meetings shall be retained until such time that the minutes have been approved by the governing or advisory body for which they pertain.

### Local Schedule LC: Records of justice and municipal courts

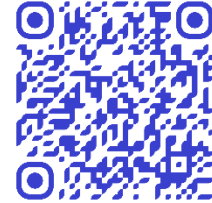
Includes items such as civil and criminal records, inquest, vital statistics, miscellaneous, juvenile records. This is not an exhaustive list.

For a more complete list and comprehensive details regarding specific documents please reference the following site:

[https://www.tsl.texas.gov/slr/localretention/schedule\\_lc](https://www.tsl.texas.gov/slr/localretention/schedule_lc)

Documents of this type should be closely referenced on the State website for the specific policy as these pertain to legal matters.

Many of these records require permanent retention.



However, administrative hearing cases and those of minor code violations are only required to be retained for one year unless pending resolution. Repeat violations may result in a longer retention period.

### Local Schedule PW: Records of public works and other government services

Includes items such as planning and zoning, building permit, inspection, engineering and public transportation, maintenance, conservation, and other miscellaneous records. This is not an exhaustive list.



For a more complete list and comprehensive details regarding specific documents please reference the following site:

[https://www.tsl.texas.gov/slr/localretention/schedule\\_lc](https://www.tsl.texas.gov/slr/localretention/schedule_lc)

Much of this schedule does not apply to the City of Woodcreek.

Key areas of importance:

- (a) Zoning violations that have been validated shall be retained for three (3) years. Unfounded, inaccurate, or false claims shall not be retained.
- (b) All zoning and plat record, permits, and variances filed and processed are considered permanent retention items. Incomplete or expired submission shall not be retained after five years.
- (c) Master road records of construction, design, and maintenance records for bridges are considered permanent retention items.
- (d) Road maintenance records are only required to be retained for three (3) years.
- (e) Special event records shall be kept for two (2) years.
- (f) Tree and plant records shall be kept for three (3) years.
- (g) Traffic device installation and maintenance records (not including traffic signals – these are for the life of the device) shall be retained for five (5) years.
- (h) Assets such as vehicles, golf carts, sheds shall have records kept for the life or ownership of the item.

- (i) City operation reports are considered permanent retention records.
- (j) Reports to regulatory agencies are considered permanent. This pertains to the final versions of documents and not drafts or copies leading up to the adoption or approval of an item.
- (k) Environmental reports and planning are considered permanent.



## City Council Agenda Item Coversheet

### Proposed Motion:

Discussion and possible action regarding the installation of a public restroom at Creekside Park in the City of Woodcreek

### Item Description:

10'x16' Single stall ADA compliant Restroom

- engineered slab on grade
- Concrete block walls
- Limestone Veneer
- Wood framing of roof with all wood covered with Hardi soffit and trim and painted
- Four Inch steel posts on porch
- Standing seam metal roof
- Metal screening on the rakes and front wall
- Metal 3'0"x6'8" door with ADA hardware
- Stainless steel ADA toilet with wall mounted flush
- Stainless steel wall sink ADA
- Stainless steel soap dispenser and paper towel dispenser
- Stainless steel handrails around toilet ADA
- Stainless steel toilet paper holder
- Stainless steel multi-function drinking fountain
- Floor drain
- Light fixture next to exterior door
- Ceiling mounted Led light interior
- Interior block walls painted
- Includes Electrical meter base and panel
- Includes water line from meter
- Does not include sewer hookup but does include electric for grinder

If proposing to spend money, what amount and from what budget line item?

\$54,000 as proposed with possible options and additional cost. \$50,000 to be spent from 70-24-7010 Creekside Bathroom CI account. Additional expenditures suggested to come from 70-24-7012 Rainwater Collection CI account.

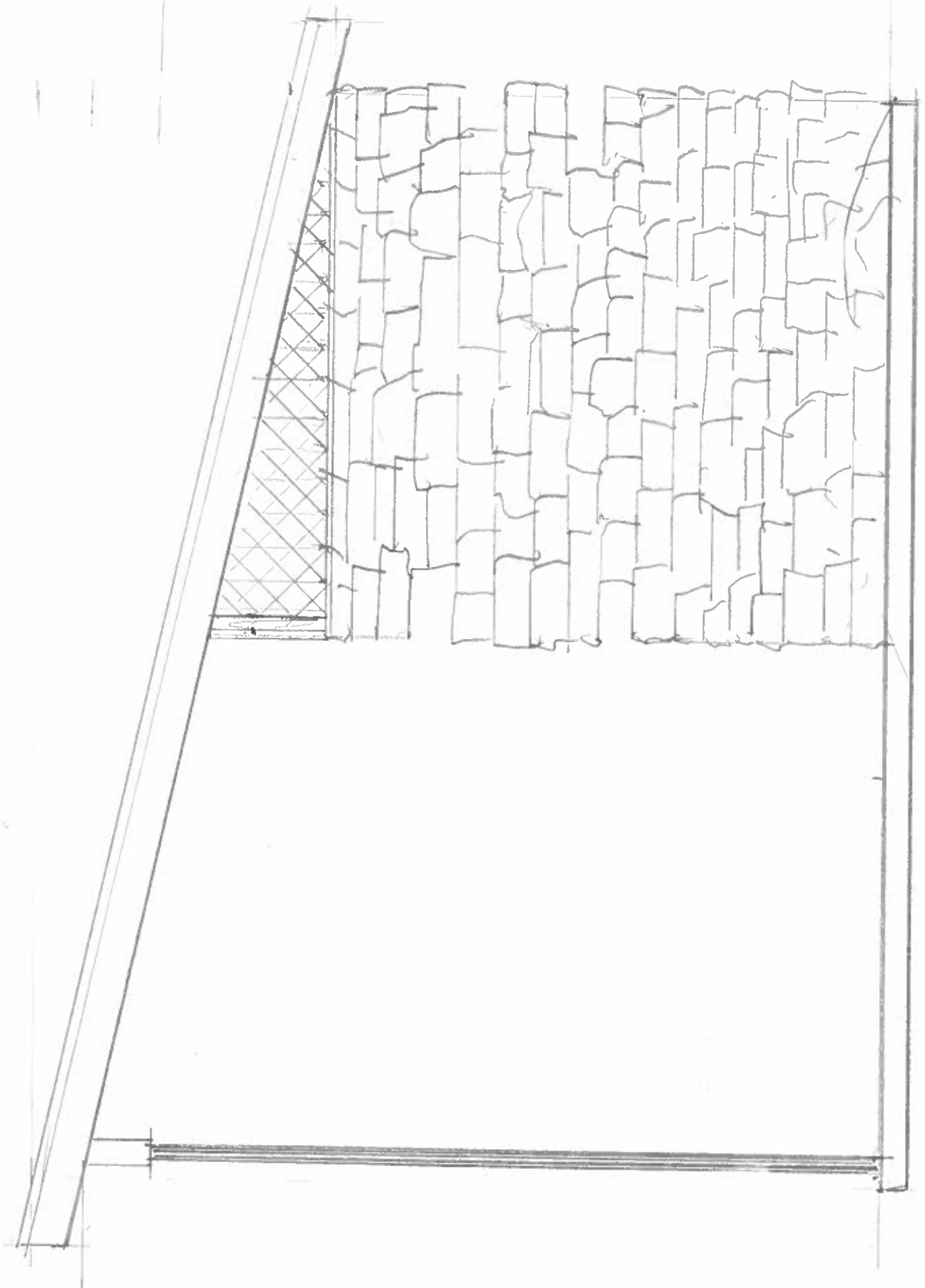


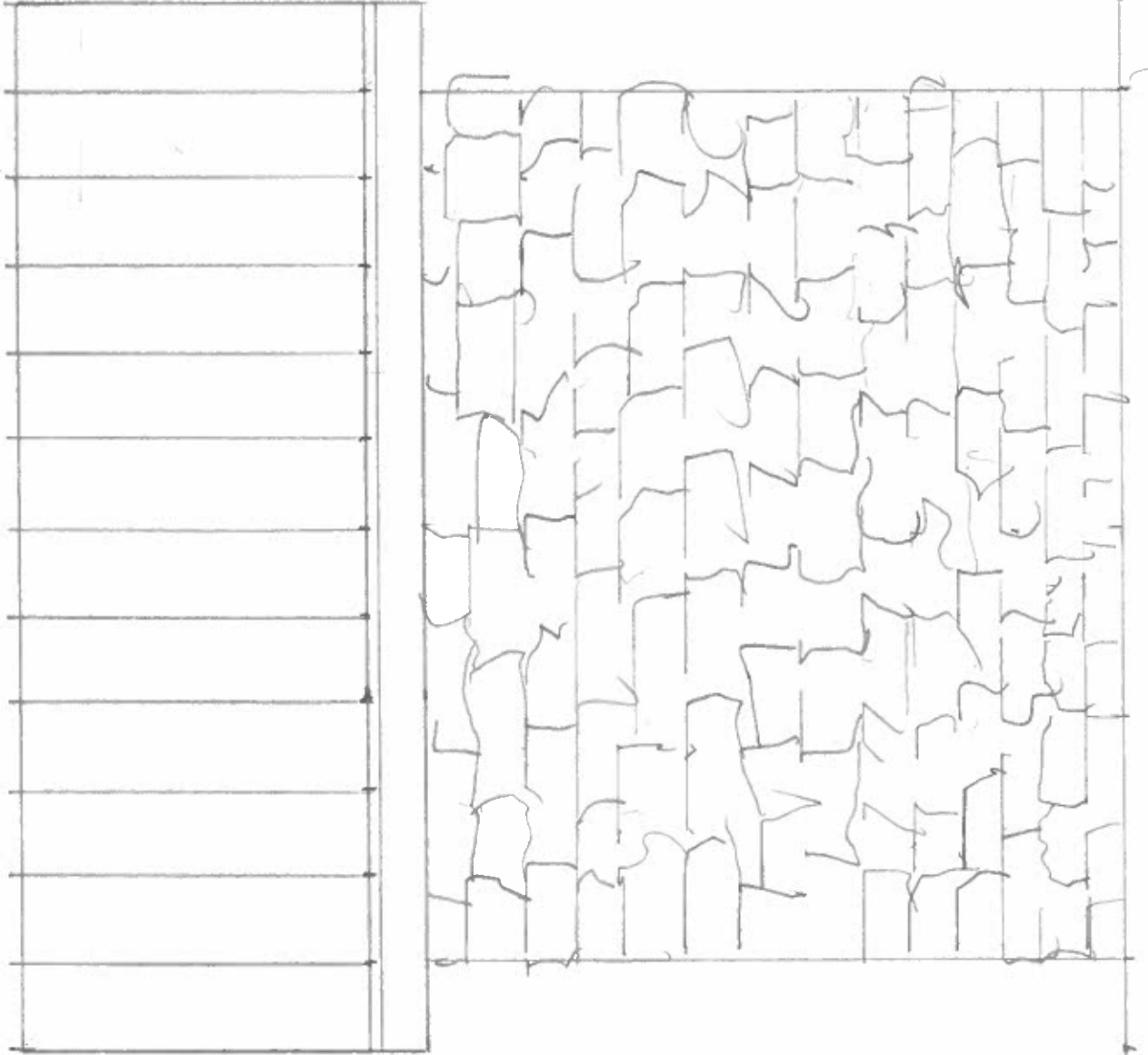
# Specifications For Park Restroom

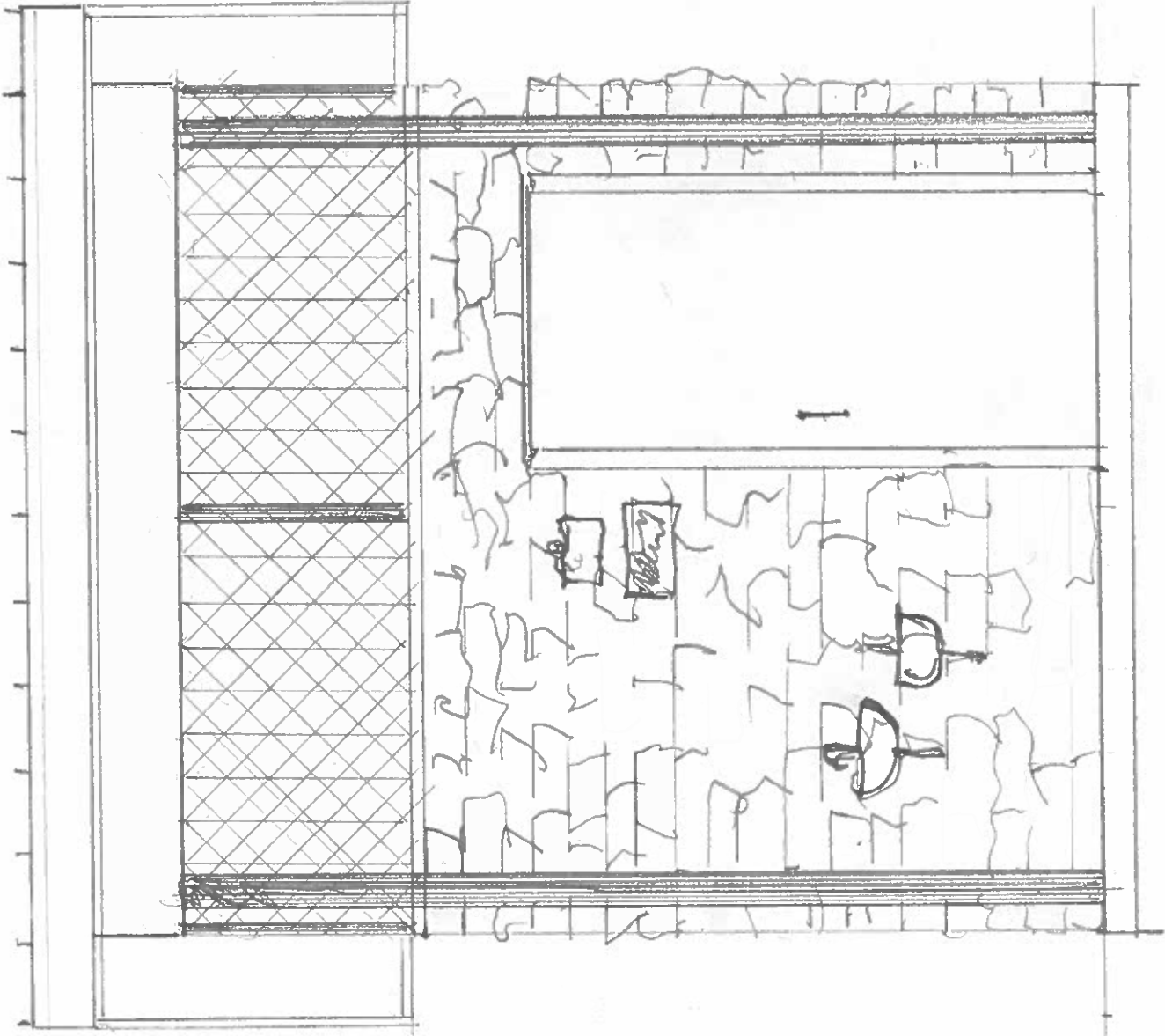
- 10'x16'engineered slab on grade
  - Concrete block walls
  - Limestone Veneer
  - Wood framing of roof with all wood covered with Hardi soffit and trim and painted
  - Four Inch steel posts on porch
  - Standing seam metal roof
  - Metal screening on the rakes and front wall
  - Metal 3'0"x6'8' door with ADA hardware
  - Stainless steel ADA toilet with wall mounted flush
  - Stainless steel wall sink ADA
  - Stainless steel soap dispenser and paper towel dispenser
  - Stainless steel handrails around toilet ADA
  - Stainless steel toilet paper holder
  - Stainless steel multi-function drinking fountain
  - Floor drain
  - Light fixture next to exterior door
  - Ceiling mounted Led light interior
  - Interior block walls painted
  - includes Electrical meter base and panel
  - Includes water line from meter
  - Does not include sewer hook up but does include electric for grinder
- Total \$54000

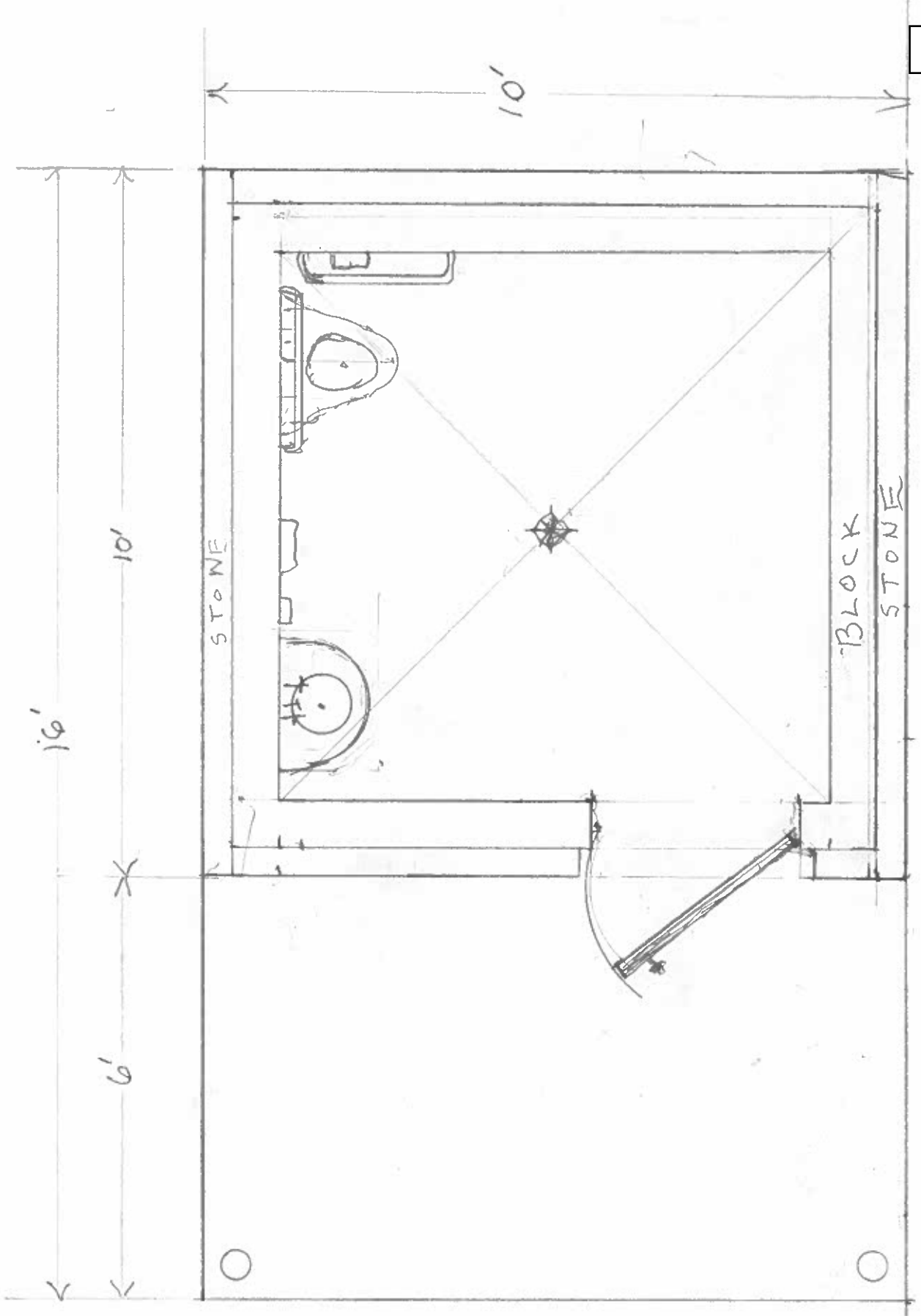
## Extras

- Changing station \$900
- Auto flush toilet \$1600
- Electric hand dryer \$1600
- ADA path to restroom from street \$3500









# ESTIMATE

**Mock'N'Sons Construction LLC**  
1408 Highview St  
Canyon Lake, TX 78133-4281

Mock.N.Sons@gmail.com  
+1 (830) 481-3495

**Bill to**  
City of Woodcreek

**Ship to**  
City of Woodcreek

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## Estimate details

Estimate no.: 1009  
Estimate date: 11/06/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		<b>Services</b>	Build turnkey 10'x16' Block and stone Unisex restroom as per specifications attached			\$54,000.00
					<b>Total</b>	<b>\$54,000.00</b>

---

Accepted date

Accepted by

**ORDINANCE**

**NO. \_\_\_\_\_**

**CITY OF WOODCREEK AN ORDINANCE OF THE CITY OF WOODCREEK, TEXAS AMENDING THE CITY OF WOODCREEK 2024-2024 FISCAL YEAR BUDGET; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE. NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS, THAT:**

**SECTION I.** The 2024-2025 Fiscal Year Budget of the City of Woodcreek, Texas) Ordinance 24-09-25-01, is hereby amended in the following manner: The attached maintenance and operating budget amendment reflects increases in allocated expenditures for the Capital Improvements, the Creekside Bathroom project, in the amount of \$10,000 to be transferred from the budget line item Capital Improvements, Rainwater Collection, as there are remaining unspent funds in that line item.

**SECTION II.** The budget attached hereto as Exhibit A and incorporated herein by reference, shall be and is hereby approved.

**SECTION III.** The invalidity of any part of this Ordinance shall not invalidate any other part thereof. The terms and provisions of this Ordinance shall be deemed to be severable, and if any section, subsection, sentence, clause or phrase of this Ordinance should be declared to be invalid, the same shall not affect the validity of any other section, subsection, sentence, clause or phrase of this Ordinance,

**SECTION IV.** This Ordinance shall be effective immediately upon its enactment by the City Council of the City of Woodcreek, Texas.

**PASSED AND APPROVED this, the \_\_\_\_ day of \_\_\_\_\_ 2024, by a roll call vote of the City Council of Woodcreek, Texas.**

**CITY OF WOODCREEK:**

\_\_\_\_\_

Jeff Rasco, Mayor

\_\_\_\_\_

Jim Burton, Acting City Secretary

# CITY OF WOODCREEK ANNUAL OPERATING BUDGET Fiscal Year October 1, 2024 to September 30, 2025

“This budget will raise less revenue from property taxes than last year’s budget by an amount of \$62.00, which is a .0002% decrease from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$473.00.”

Ordinance Number 24-09-25-01      Approved October 9, 2024

Mayor Pro Tem Debra Hines	Yes (x)	No( )	Abstention( )
Council Member Linnea Bailey	Yes (x)	No( )	Abstention( )
Council Member Chrys Grummert	Yes (x)	No( )	Abstention( )
Council Member Bob Hambrick	Yes ( )	No( )	Abstention( )
Council Member Krista Richardson	Yes (x)	No( )	Abstention( )

	<u>2023-2024</u>	<u>2024-2025</u>
<b>Property Tax Rate</b>	<b>\$ .2000 /\$100 of Valuation</b>	<b>\$ .1908 /\$100 of Valuation</b> No-New-Revenue (NNR) Tax Rate
No-New-Revenue Tax Rate	\$ .1647 /\$100 of Valuation	\$ .1908 /\$100 of Valuation
No-New-Revenue Maintenance & Operations Rate	\$ .1649 /\$100 of Valuation	\$ .1099 /\$100 of Valuation
Voter Approval Tax Rate	\$ .2705 /\$100 of Valuation	\$ .2489 /\$100 of Valuation
Debt Rate	\$ .0977 /\$100 of Valuation	\$ .0809 /\$100 of Valuation

Total Amount of Debt Obligations for the City of Woodcreek, secured by property taxes: \$3,310,000



ORDINANCE No. 24-09-25-01  
CITY OF WOODCREEK, TEXAS

AN ORDINANCE OF THE CITY OF WOODCREEK, TEXAS APPROVING THE CERTIFIED APPRAISAL ROLL; SETTING THE TAX RATE; LEVYING AND ASSESSING AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF WOODCREEK, TEXAS FOR FISCAL YEAR 2024-2025; APPORTIONING THE LEVIES FOR SPECIFIC PURPOSES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council finds Chief Appraiser of the Hays County Central Tax Appraisal District has prepared, certified, and submitted to the tax assessor collector the appraisal roll of the City of Woodcreek, Texas (the "City") for 2024; and

WHEREAS, the Tax Assessor and Collector of Hays County has performed the statutory calculations required by Section 26.04 of the Texas Tax Code, and the City of Woodcreek has published the proposed tax rate, and has fulfilled all other requirements for publication as contained in Section 26.052 of the Texas Tax Code, in a manner designed to come to the attention of all residents of said City and has submitted said rates to the City Council of said City prior to the City Council meeting of October 9, 2024; and

WHEREAS, the City Council finds the tax rate to be levied for 2024 (fiscal year 2025) set by this ordinance is based on the appraisal roll and is sufficient to provide the tax revenues required by the City; and

WHEREAS, the City Council finds all requirements contained in the Texas Tax Code have been met and all required notices have been issued in accordance with Texas law permitting this tax levy; and

WHEREAS, the City Council finds that this Ordinance is in compliance with Texas Tax Code 06.05 (b)(1) by including the following statement in type larger than the type used in any other portion of this Ordinance:

**THIS TAX RATE WILL RAISE NO MORE TAXES FOR MAINTENANCE  
AND OPERATIONS THAN LAST YEARS TAX RATE.**

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS:

## SECTION 1.

That the tax rate of the City of Woodcreek, Texas for the tax year 2024 be, and is hereby, set at \$0.1908 on each one hundred dollars (\$ 100) of the taxable value of real and personal property not exempt from taxation by the Constitution and laws of this State situated within the corporate limits of said City.

## SECTION 2.

That there is hereby levied for the tax year 2024 upon all real and personal property not exempt from taxation by the Constitution and laws of this State situated within the corporate limits of said City, and there shall be collected for the use and support of the municipal government of the City of Woodcreek, Texas, to provide a sinking fund for the retirement of the existing indebtedness of said City so levied and collected, shall be apportioned to the specific purposes hereinafter set forth; to-wit:

- A. For the payment of current expenses and to be deposited in the general fund (for the purposes of maintenance and operations) \$.1099 on each one hundred dollars (\$ 100) of the taxable value of such property; and
- B. To provide for sinking funds for the payment of the principal and interest and the retirement of the tax note debt, and the same shall become due as shall be necessary to pay the principal and interest of the current year as follows, \$.0809 per one hundred dollars (\$ 100) valuation.

## SECTION 3.

In accordance with the provisions and requirements of Section 26.05 of the Texas Property Tax Code, as amended, the City Council hereby states that:

**THIS TAX RATE WILL RAISE NO MORE TAXES FOR MAINTENANCE  
AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

## SECTION 4.

That the Hays County Tax Assessor and Collector is hereby authorized to assess and collect the taxes of said City employing the above tax rate.

## SECTION 5.

The taxes levied hereby are due presently and shall be delinquent if not paid by January 2025.

## SECTION 6.

That monies collected pursuant to this Ordinance shall be expended as set forth in the City of Woodcreek's FY 2024-2025 Annual Budget.

SECTION 7.

That this Ordinance shall take effect and be in full force and effect from and after its passage and approval according to law.

SECTION 8.

Pursuant to Texas Tax Code 06.05 (b) this ordinance must be a record vote; which is reflected below:

Mayor Pro Tem Debra Hines	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstention
Council Member Linnea Bailey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstention
Council Member Chrys Grummert	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstention
Council Member Bob Hambrick	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstention
Council Member Krista Richardson	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Abstention

PASSED, ADOPTED AND APPROVED by the City Council of the City of Woodcreek on this the 9th day of October, 2024.

CITY OF WOODCREEK:

ATTEST:

  
 \_\_\_\_\_  
 Jeff Rasco, Mayor

  
 \_\_\_\_\_  
 Acting City Secretary



# City of Woodcreek FY 24/25 Adopted Annual Budget

## GENERAL FUND REVENUE

	2022-2023 Actual	2023-2024 Adopted	2023-2024 Actual	2023-2024 Projected	2024-2025 Adopted	23/24 v 24/25 Difference
<b>AD VALOREM TAX</b>						
10-4001 Ad Valorem Tax	364,134	\$ 365,000	\$ 371,556	\$ 372,000	\$ 364,938	62
10-4002 Ad Valorem Tax - Delinquent	2,300	2,000	77	80	2,000	-
10-4003 Ad Valorem Tax - Penalty and Interest	-	1,000	936	1,000	1,000	-
<b>Total Ad Valorem Tax Revenue</b>	<b>366,434</b>	<b>368,000</b>	<b>372,569</b>	<b>373,080</b>	<b>367,938</b>	<b>62</b>
<b>SALES AND MIXED BEVERAGE TAX</b>						
10-4010 State Sales Tax Revenue	92,994	90,000	84,363	100,000	93,000	(3,000)
10-4011 Mixed Beverage Tax & Fees	1,200	1,500	1,503	1,800	2,000	(500)
<b>Total Sales and Mixed Beverage Tax Revenue</b>	<b>94,194</b>	<b>91,500</b>	<b>85,866</b>	<b>101,800</b>	<b>95,000</b>	<b>(3,500)</b>
<b>FRANCHISE FEES</b>						
10-4020 Electric Franchise Fee	31,000	34,000	26,863	27,000	34,000	-
10-4021 Cable Franchise Fee	25,000	33,000	22,113	25,000	35,500	(2,500)
10-4023 Water Service Franchise Fee	59,553	100,000	27,425	45,000	76,000	24,000
10-4024 Disposal Service Franchise Fee	24,000	27,000	15,720	20,000	27,000	-
10-4025 Telephone Franchise Fee	130	130	-	-	125	5
<b>Total Franchise Fee Revenue</b>	<b>139,683</b>	<b>194,130</b>	<b>92,121</b>	<b>117,000</b>	<b>172,625</b>	<b>21,505</b>
<b>DEVELOPMENT REVENUE</b>						
10-4040 New Home Permits	2,000	1,000	1,227	2,000	4,000	(3,000)
10-4042 Existing Home Inspections	-	5,000	2,037	2,500	5,000	-
10-4044 Residential Inspections	-	150	517	750	-	150
10-4045 Commercial	-	150	918	1,000	-	150
10-4047 Other - Subdivision/Plats/Re-Plats	-	5,000	2,783	3,000	10,000	(5,000)
<b>Total Development Revenue</b>	<b>2,000</b>	<b>11,300</b>	<b>7,482</b>	<b>9,250</b>	<b>19,000</b>	<b>(7,700)</b>
<b>MISCELLANEOUS REVENUE</b>						
10-4050 Interest Income	70,000	70,000	24,936	40,000	70,000	-
10-4051 Other Revenue	7,427	-	275	300	5,500	(5,500)
10-4072 Municipal Court Revenue	-	1,000	-	-	-	1,000
10-4076 Donations	-	-	-	-	2,500	(2,500)
<b>Total Miscellaneous Revenue</b>	<b>77,427</b>	<b>71,000</b>	<b>25,211</b>	<b>40,300</b>	<b>78,000</b>	<b>(7,000)</b>
<b>LICENSE &amp; PERMITS</b>						
10-4060 Liquor License Revenue	1,450	1,250	950	1,100	1,500	(250)
10-4061 Sign Fees	200	200	230	250	200	-
10-4062 Fence Permits	-	500	1,075	1,250	500	-
10-4064 Remodel / Addition Permits	-	150	1,134	1,500	700	(550)
10-4065 Deck Permits	-	150	525	650	150	-
10-4066 Shed / Greenhouse Permits	-	500	515	600	500	-
10-4067 Variance	-	500	(300)	600	500	-
10-4068 Special Events	-	200	-	-	100	100
10-4069 Fireworks	-	150	250	250	150	-
10-4070 Solar Panel	-	150	88	100	150	-
10-4071 Other Permits	-	1,000	7,506	8,000	1,500	(500)
<b>Total Miscellaneous Revenue</b>	<b>1,650</b>	<b>4,750</b>	<b>12,473</b>	<b>14,300</b>	<b>5,950</b>	<b>(1,200)</b>

<b>FUND 10 - TOTAL GENERAL FUND REVENUE</b>	<b>\$ 681,388</b>	<b>\$ 740,680</b>	<b>\$ 595,722</b>	<b>\$ 655,730</b>	<b>\$ 738,513</b>	<b>\$ 2,167</b>
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City of Woodcreek FY 24/25 Adopted Annual Budget  
GENERAL FUND EXPENSES

	2022-2023 Projected	2023-2024 Adopted	2023-2024 Actual	2023-2024 Projected	2024-2025 Adopted	23/24 v 24/25 Difference
<b>ADMINISTRATION EXPENSES</b>						
10-10-5001 Salaries & Wages	150,000	220,000	183,996	210,000	200,000	20,000
10-10-5002 Overtime Wages	9,335	1,000	759	800	-	1,000
10-10-5003 Health Insurance Stipend	6,000	22,200	19,046	22,200	20,000	2,200
10-10-5004 Retirement	18,100	21,000	17,857	21,000	20,000	1,000
10-10-5005 Workers Compensation	-	1,000	875	1,000	1,000	-
10-10-5006 PTE - Unemployment Insurance	31	30	275	350	350	(320)
10-10-5007 PTE - FICA/OASDI	9,501	17,000	15,732	17,000	14,000	3,000
10-10-5008 City Manager Vehicle Reimbursement	3,000	-	-	-	-	-
<b>Total Administration Expenses</b>	<b>195,967</b>	<b>282,230</b>	<b>238,540</b>	<b>272,350</b>	<b>255,350</b>	<b>26,880</b>
<b>OPERATIONAL EXPENSES</b>						
10-10-5049 Bank Fees & Charges	-	-	216	300	200	(200)
10-10-5050 Office Supplies	4,717	6,000	6,404	7,000	6,000	-
10-10-5051 Office Equipment	4,378	5,000	889	2,000	4,000	1,000
10-10-5053 City Hall Maintenance / Repairs	2,860	8,000	8,224	9,000	8,000	-
10-10-5054 Cleaning Costs	1,448	3,600	3,196	3,600	3,600	-
10-10-5055 Postage & Shipping	3,229	4,000	2,871	3,500	3,000	1,000
10-10-5056 Printing & Reproduction	1,493	5,000	2,682	3,500	5,000	-
10-10-5057 Printing Cost Newspaper	571	2,000	1,105	1,500	3,000	(1,000)
10-10-5058 Software & Subscriptions	24,823	24,000	24,294	24,500	20,000	4,000
10-10-5059 IT & Radio Expenses	2,315	5,000	1,974	2,000	2,000	3,000
10-10-5060 Website	-	14,800	18,089	18,250	4,700	10,100
10-10-5061 Fundview	-	29,250	23,500	23,500	15,160	14,090
<b>Total Operational Expenses</b>	<b>45,834</b>	<b>106,650</b>	<b>93,444</b>	<b>98,650</b>	<b>74,660</b>	<b>31,990</b>
<b>PROFESSIONAL SERVICES EXPENSES</b>						
10-10-5101 Audit Expense	13,264	14,000	21,162	21,162	14,000	-
10-10-5102 Codification	-	3,000	-	-	3,000	-
10-10-5103 Contract Labor	4,636	-	-	-	-	-
10-10-5104 Arborist	-	8,000	-	1,000	18,000	(10,000)
10-10-5105 Code Administrator	-	8,000	22,119	22,119	-	8,000
10-10-5106 Engineering	17,541	30,000	48,129	50,000	30,000	-
10-10-5107 Mapping	200	1,000	-	-	5,000	(4,000)
10-10-5108 Engineering Reimbursable	8,090	-	-	-	10,000	(10,000)
10-10-5109 Legal Expenses - General	22,703	30,000	26,044	30,000	50,000	(20,000)
10-10-5110 Legal Expenses - Reimbursable	2,500	-	-	-	-	-
10-10-5111 Legal Expenses - Litigation	-	5,000	-	-	5,000	-
10-10-5112 Legal Expenses - Special Cases	3,295	10,000	5,232	5,232	4,000	6000
10-10-5113 Legal Expenses - Elected Body	3,300	5,000	9,282	11,000	-	5,000
10-10-5114 IT Services	2,521	-	1,429	1,500	-	-
10-10-5115 Accounting	18,183	-	11,277	17,500	15,000	(15,000)
10-10-5116 Law Enforcement	12,500	17,000	11,835	17,000	17,000	-
10-10-5117 Ad Valorem Tax Expense	1,864	4,000	4,092	4,100	4,000	-
10-10-5118 Building Inspections	1,815	10,000	6,841	8,000	8,000	2,000
10-10-5119 Code Compliance	-	500	-	-	500	-
10-10-5120 Watershed Protection Plan	-	20,000	20,000	20,000	20,000	-
10-10-5121 Contract Services	-	-	-	0	80,000	-80000
<b>Total Professional Services Expenses</b>	<b>112,412</b>	<b>165,500</b>	<b>187,442</b>	<b>208,613</b>	<b>283,500</b>	<b>(118,000)</b>

	2022-2023	2023-2024	2023-2024	2023-2024	2024-2025	23/24 v 24/25
	Projected	Adopted	Actual	Projected	Adopted	Difference
<b>AREA CARE &amp; MAINTENANCE EXPENSES</b>						
10-10-5201 Deer Removal	975	1,500	1,100	1,500	1,500	-
10-10-5202 Mowing	5,400	6,000	1,425	2,000	-	6,000
10-10-5203 Oak Wilt Containment	-	15,000	6,800	7,000	15,000	-
10-10-5204 Green Space Maintenance	5,961	7,500	4,238	5,000	3,000	4,500
10-10-5205 Landscape Maintenance	2,375	7,500	13,373	14,000	12,000	(4,500)
10-10-5206 Green Building Initiatives	-	5,000	-	-	-	5,000
10-10-5207 Contract Services	470	-	5,034	10,000	-	-
10-10-5208 Parks & Playground Maintenance	-	5,000	2,986	5,000	9,453	(4,453)
10-10-5209 ROW Tree Trimming	-	5,000	-	-	10,000	(5,000)
10-10-5210 Holiday Decorations	650	500	486	500	500	-
10-10-5211 Street Maintenance	4,283	5,000	-	2,000	5,000	-
10-10-5212 Street Signs	119	6,000	14,843	15,000	1,000	5,000
10-10-5213 Equipment Maintenance	372	3,000	131	500	2,500	500
10-10-5214 Water Quality Testing CCWPP	1,093	1,200	-	1,000	1,500	(300)
<b>Total Area Care &amp; Maintenance Expenses</b>	<b>21,698</b>	<b>68,200</b>	<b>50,416</b>	<b>63,500</b>	<b>61,453</b>	<b>6,747</b>
<b>MISCELLANEOUS EXPENSES</b>						
10-10-5216 Tree Limb Pick-Up	-	-	19,200	19,200	-	-
10-10-5217 Tree Board	-	1,500	-	-	3,800	(2,300)
10-10-5218 Parks Board	-	10,000	-	-	4,000	6,000
<b>Total Miscellaneous Expenses</b>	<b>-</b>	<b>11,500</b>	<b>19,200</b>	<b>19,200</b>	<b>7,800</b>	<b>3,700</b>
<b>OTHER MUNICIPAL EXPENSES</b>						
10-10-5301 Dues & Memberships	671	1,200	1,598	1,598	1,200	-
10-10-5302 Election Expenses	2,199	2,300	2,285	2,285	2,300	-
10-10-5303 TML Dues	632	650	-	650	650	-
10-10-5304 Meeting Expenses	907	2,500	303	1,000	2,500	-
10-10-5305 Public Notices	5,513	3,000	285	1,000	5,000	(2,000)
10-10-5306 Travel & Vehicle Expenses	122	1,000	262	262	500	500
10-10-5307 Elected Official Travel	-	1,000	27	100	500	500
10-10-5309 Training & Prof Development - Elected Body	1,421	3,000	7,445	7,445	4,000	(1,000)
10-10-5310 Training & Prof Development - Staff	2,402	6,000	8,686	8,686	6,000	-
10-10-5311 Training & Prof Development - Boards/Com	133	1,200	-	-	1,200	-
10-10-5312 Community Relations	3,758	7,000	22,505	22,505	13,000	(6,000)
10-10-5313 Other Operating Expenses	-	-	(370)	(370)	-	-
10-10-5314 TML Insurance	5,093	5,800	5,473	5,800	5,800	-
<b>Total Other Municipal Expenses</b>	<b>22,851</b>	<b>34,650</b>	<b>48,499</b>	<b>50,961</b>	<b>42,650</b>	<b>(8,000)</b>
<b>UTILITY EXPENSES</b>						
10-10-5401 City Hall Electric	1,140	1,700	1,443	1,700	1,700	-
10-10-5402 City Hall Water	1,110	1,500	556	600	-	1,500
10-10-5403 Outdoor Utilities	-	-	-	-	1,400	(1,400)
10-10-5404 Outdoor Electric	1,068	1,400	1,317	1,400	-	1,400
10-10-5405 Outdoor Water	1,171	1,600	128	500	-	1,600
10-10-5406 Telephone & Internet	3,589	6,200	3,960	5,000	5,000	1,200
<b>Total Utility Expenses</b>	<b>8,078</b>	<b>12,400</b>	<b>7,404</b>	<b>9,200</b>	<b>8,100</b>	<b>4,300</b>
<b>MUNICIPAL COURT EXPENSES</b>						
10-10-5501 Municipal Court Costs	230	9,000	-	-	-	9,000
10-10-5502 Municipal Court Judge	-	6,000	-	-	-	6,000
10-10-5504 Prosecutor	-	8,000	-	-	5,000	3,000
10-10-5505 Court Bailiff	-	-	-	-	-	-
10-10-5506 State Comptroller Costs	-	-	-	-	-	-
<b>Total Municipal Court Expenses</b>	<b>230</b>	<b>23,000</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>18,000</b>

	2022-2023 Projected	2023-2024 Adopted	2023-2024 Actual	2023-2024 Projected	2024-2025 Adopted	23/24 v 24/25 Difference
Other Expenses	277,029	45,000	-	-	-	45,000
<b>FUND 10 - GENERAL FUND EXPENSES</b>	<b>\$ 684,099</b>	<b>\$ 749,130</b>	<b>\$ 644,945</b>	<b>\$ 722,474</b>	<b>\$ 738,513</b>	<b>10,617</b>

**City of Woodcreek FY 24/25 Approved Annual Budget  
DEBT SERVICE FUND**

**FUND 20 DEBT SERVICE**

	2023-2024 Adopted	2023-2024 Actual	2023-2024 Projected	2024-2025 Adopted
<b>DEBT SERVICE REVENUE</b>				
20-4001 Ad Valorem Tax - I&S	346,741	327,549	346,741	302,487
20-4002 Delinquent Ad Valorem Tax - I&S	0	48	48	0
20-4003 Penalty and Interest I&S	0	781	781	0
20-4050 Interest Income	0	0	0	0
<b>Total Debt Service Revenue</b>	<b>346,741</b>	<b>328,378</b>	<b>347,570</b>	<b>302,487</b>

**DEBT SERVICE EXPENSES**

	2023-2024 Adopted	2023-2024 Actual	2023-2024 Projected	2024-2025 Adopted
<b>DEBT SERVICE EXPENSES</b>				
20-10-5712 Debt Service - Interest	161,341	85,660	161,341	147,487
20-10-5713 Debt Service - Principal	185,000	185,000	185,000	155,000
20-10-5714 Debt Service - Fees	400	3,500	3,500	0
<b>Total Debt Service Expenses</b>	<b>346,741</b>	<b>274,160</b>	<b>349,841</b>	<b>302,487</b>



**City of Woodcreek FY 24/25 Proposed Annual Budget  
CAPITAL PROJECTS FUND**

**CAPITAL PROJECT FUNDS**

	2023-2024 Balance	2024-2025 Proposed	Notes:
<b>CAPITAL PROJECTS REVENUE</b>			
70-1019 2023 GO Bond Funds	2,638,658	150,000	(Deerfield & Western Woodcreek Drive)
70-1021 ARPA Funds	424,811	424,811	Drainage Funds
70-1032 Capital Funds (Reserve)	440,730	280,500	Reserves
<b>Total Capital Project Funds</b>	<b>3,504,199</b>	<b>855,311</b>	

**CAPITAL PROJECT EXPENSES**

	2024-2025 Proposed	Notes:
<b>CAPITAL PROJECT EXPENSES</b>		
Deerfield & Western Woodcreek	150,000	
City Hall Renovation	50,000	
Bathroom @ Creekside	50,000	
Safety Enhancement Program	80,000	Radar Signs, Speed Cushions, Guardrails
Oak Wilt Containment Project	30,000	
Rainwater Collection	40,000	
Handheld Radio Purchase	5,500	
Drainage Planning and Implementation	424,811	Use ARPA Funds
Walking Trails Study	25,000	
<b>Total Capital Project Expenses</b>	<b>855,311</b>	<b>(573,081)</b>

# REQUIRED MOTION INFORMATION

**\*\* Place this packet in the green folder that remains on the meeting table \*\***

NOTES TAKEN BY: Linnea Bailey, Liaison  
(Print Name)

AGENDA ITEM #:	<u>3</u>
MOTION MADE BY:	<u>ROGERS HOLT</u>
MOTION SECONDED BY:	<u>JAY GALLAWAY</u>

**MOTION VERBIAGE:**

Motion for City Council to direct the I&M Panel to  
review drainage report and discuss drainage recommendations  
with Freebud Turk before their final report is  
submitted to City Council.



## City Council Agenda Item Coversheet

### Proposed Motion:

Move to reduce the number of advisory bodies for the City Council of Woodcreek, consolidate and unite some in function and purpose, reduce the restrictiveness of Texas Open Meetings Act (TOMA) components where applicable and lawful, create a new committee specifically for the purpose of handling community relations, and authorize legal counsel, Stanley Springerley, to draft ordinances for this purpose.

### Item Description:

Primary goal: to streamline City business, unit boards with similar purposes, create a group specifically tasked with events, and remove boundaries for volunteers to accomplish the tasks assigned by the Elected Body:

#### Key features:

- All boards will have 5 members with no alternates
- P&Z will absorb the functions of ORC
- Parks and Trees will become one board united in purpose to protect trees and improve greenspace / parkland
- Creation of a Community Relations Committee
- P&Z terms will still be tied to Council Member terms and appointed by Council Members
- Parks and Trees and Community Relations will be recommended for appointment by the Mayor and approved by vote of Council. These boards will only be for 1-year terms.
- The Infrastructure and Mobility Panel will dissolve as a formal advisory body and can be considered for an ad hoc committee should the need arise. Freeland Turk has been tasked by Council vote with the primary functions of I & M.

If proposing to spend money, what amount and from what budget line item? \*legal fees (unknown)