
MEETING NOTICE

The Comprehensive Plan Advisory Workgroup of the City of Woodcreek, Texas will conduct a special meeting at City Hall, 41 Champions Circle, Woodcreek, TX. The meeting will be held on May 31, 2022 at 9:00 PM. All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained.

The public may watch this meeting live at the following link: <https://meetings.ipvideotalk.com/169141007>. The public may listen to this meeting by dialing one of the following numbers: 1(617) 315-8088 or toll free at 1(866) 948-0772. When prompted enter Meeting ID:169141007.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

AGENDA

CALL TO ORDER

ROLL CALL AND ESTABLISH QUORUM

PUBLIC COMMENTS

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of this Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Council's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042.

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda on which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for three (3) minutes per person and shall be allowed more time at the Mayor's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names of three (3) individuals present in the audience who wish to yield their three minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to woodcreek@woodcreektx.gov by noon on the day prior to the meeting. Please include your full name, home or work address, and agenda item number. Written comments will be part of the official written record only. A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request

CONSENT AGENDA

All the following items are considered self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.

1. Approval of Comprehensive Plan Advisory Workgroup Meeting Minutes of May 3, 2022

REGULAR AGENDA

2. Introduce Platinum Roads Panel Chairperson Linnea Bailey and Review the Role of the Platinum Roads Panel in Combination with the Comprehensive Plan Advisory Workgroup
3. Review Updated Meeting Schedule
4. Natural Systems Workshop
5. Discussion and Take Appropriate Action on Any and All Portions of the Comprehensive Plan Pertaining to Natural Systems

ADJOURN

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

I certify that the above notice was posted on the 26th day of May, 2022 at 12:32 PM

By: 
Brenton B. Lewis, City Manager

COMPREHENSIVE PLAN ADVISORY WORKGROUP MEETING
May 03, 2022; 9:00 AM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Co-Chair LeBrun called the meeting to order at 9:00 AM.

ROLL CALL

PRESENT

Co-Chair Aurora F. LeBrun
Co-Chair Debra Hines
Member Justin Camp
Member Lydia Johns - Planning & Zoning Commission Rep
Member Jerry Moore
Member Greg Posey - Hill Country Spirits
Member Bill Tarwater
Member Pat Rawlings - Parks and Recreation Board Rep arrived at 10:08 AM

ABSENT

Vice-Chairperson Diane Stewart
Member Jason Donaldson - Quicksand Golf Course
Member Danny Ross - Camp Young Judaea

STAFF PRESENT

City Secretary Suzanne J. Mac Kenzie
Administrative Assistant Maureen Mele

PUBLIC COMMENTS

No public comments were offered.

CONSENT AGENDA

1. **Approval of Comprehensive Plan Advisory Workgroup Meeting Minutes from April 19, 2022**

A motion was made by Member Johns to approve the meeting minutes from April 19, 2022. The motion was seconded by Member Moore.

A voice vote was held with all participants indicating "Aye" with no "Nays."

REGULAR AGENDA

2. **Focus Group Reports:**

- Natural Systems Group
- Physical Systems Group
- Fiscal Systems Group
- Land Use Group

No report was given by the Natural Systems Group or the Physical Systems Group.

Fiscal Systems Group reported that they had a short meeting but are waiting for budget and survey results and that they will be ready when those are provided. The Land Use Group consisting of Co-Chair Hines, Member Johns, and Brandon Melland of K. Friese + Associates met and reported that K. Friese will make future Land Use maps. Co-Chair Hines has written some of the Land Use section and will have everyone review it. K. Friese will provide the Land Use Group with the rules and regulations of the ExtraTerritorial Jurisdiction (ETJ).

3. **Introduce the Concept of a Future Land Use Workshop**

Co-Chair Hines recommended this workshop and stated that approximately 50% of the Comprehensive Plans she referenced have had a similar workshop. The workshop will allow for decision of the future land use of the ETJ. This may be planned to get resident input as well.

Member Posey made a motion to hold the Future Land Use workshop as soon as possible. The motion was seconded by Member Johns.

A roll call vote was held.

Voting Yea: Co-Chair LeBrun, Co-Chair Hines, Member Camp, Member Johns, Member Moore, Member Posey, Member Tarwater

The motion carried with a 7-0-0 vote.

4. **Consider and Discuss Future Survey Options**

At discussion, there was a consensus that no survey will be requested until after the Future Land Use Workshop and that one larger survey will be conducted versus several smaller surveys.

5. **Discuss Minor Edits of Full Working Draft of Sections: Vision Statement, Background, Basic Outline, Introduction, Overview, Demographics, and Citizen Survey Results**

Minor edits were reviewed and suggestions of other minor revisions were incorporated.

6. **Discuss Format and Layout**

Member Johns volunteered to create a more polished presentation for the document. She will work on several mock-ups.

7. **Discuss an Acknowledgements Page**

Co-Chair Hines presented a sample acknowledgements page and after discussion the general consensus was to include an acknowledgements page for historical sake. Member Johns will create an example of this page.

8. **Discuss Graphs: What More Do We Want to Graph**

After discussion, it was agreed that several additional graphs may be included in the plan based on the K. Friese data collection. Such graphs as household income and average home value were considered and a request was made to email Member Camp with additional graph suggestions.

9. **First Review, Discussion, and Possible Edits of the Following Sections: Environmental Analysis, Land Use (Phase 1), Implementation (Phase 1), Woodcreek and the Wimberley Valley**

At discussion, 1) the Environmental Analysis section is waiting for professional maps that Co-Chair Hines is acquiring and getting permission to use, 2) Land Use for the ETJ is coming from K Friese and they are providing a percentage "built-out," 3) Implementation - a consensus to create a timeline of implementation should be included in the Comprehensive

Plan. Suggestions for this timeline can be contributed at this time to Co-Chair LeBrun as she is working on a rough draft.

Co-Chair LeBrun will also be identifying "goals and objectives" for each subgroup.

Comprehensive Plan objectives include:

- a target of 1 acre parkland per 100 people is desired
- creating an economic development plan
- updating the master park plan
- capitol planning policy - process all capitol improvements desired and plan for them
- in a Land Use graph compare parkland percentage vs. future goal

ADJOURN

Co-Chair LeBrun adjourned the meeting at 10:30 AM.

FOCUS GROUP BREAKOUT SESSIONS - approximately 20 minutes

Aurora F. LeBrun, Co-Chair

Suzanne J. Mac Kenzie, City Secretary

Physical Systems

Platinum Panel + Comprehensive Plan Advisory Workgroup

Platinum Panel:

DUTIES AS OUTLINED IN THE ORDINANCE: The Platinum Panel shall meet to consider roads, traffic, drainage, and funding sources related to all transportation, including alternative forms with the goal of creating a Master Transportation Plan for the Comprehensive Plan and to establish a timeline and funding choice for road improvements. To accomplish these tasks, the Platinum Panel shall study, investigate, and develop a recommendation or plan to present to Council for approval. This may occur in stages and shall be completed in accordance with any deadlines established by the City Council. The Platinum Panel should be prepared to provide monthly reports at regular meetings of the City Council.

Comprehensive Plan Advisory Workgroup (CPAW):

Tasked with writing the Comprehensive Plan Draft to send to P&Z for review and then ultimately to City Council for approval and adoption into law.

Identified Physical Systems as a Focus Group area for the Comprehensive Plan.

Will rely on a report from the Platinum Panel on this topic to generate this portion of the Comprehensive Plan since their work directly overlaps with this part of the Comprehensive Plan.

This report should include a description of what exists and outline objectives for the city based on the Comprehensive Plan Survey results and existing road studies.

Areas identified under the Physical Systems by CPAW: Drainage, Roads, Traffic Calming, Utilities, and Walking Trails

Outline provided as a guideline for a report from the Platinum Panel on these topics:

FOCUS GROUP WORK SESSION OUTLINE AND GOALS:

Physical Systems:

1. What currently exists and what the current conditions:
 - a. Drainage: _____
 - b. Roads: _____
 - c. Traffic Calming: _____
 - d. Utilities: _____
 - a. Trails: _____
 - b. What (if anything) is missing from this list?
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____
2. What do our survey results say are our citizen goals/demands/needs?
 - a. Drainage: _____
 - b. Roads: _____
 - c. Traffic Calming: _____
 - d. Utilities: _____
 - e. Trails: _____
 - f. _____
 - g. _____
 - h. _____
 - i. _____
3. How do we want to gather more citizen input for setting future Objectives?
 - a. Workgroup sessions or meetings?
 - b. Sample questions for a future survey?
4. WHAT GOALS DO WE SEE FOR THE COMP PLAN FUTURE SECTION?
 - a. _____
 - b. _____
 - c. _____
 - d. _____
 - e. _____
5. What more do we need to do? What is our next plan of action?
 - a. _____
 - b. _____
 - c. _____
 - d. _____

GOAL FOR TODAY:

- 1) Identify what currently exists and create a document to share with bullet points
- 2) Identify citizen goals/demands/needs from the survey
- 3) Set a plan for your next steps.....
- 4) What are the objectives for the City for Physical Systems as you see them today?

SOURCES TO USE: 2021 Comprehensive Plan Survey Results and the 2030 Vision Plan (linked on City website) **Existing Road Reports and Drainages Studies** (provided in the Platinum Panel Introduction packet) **Walking Trails Packet** (provided in the Platinum Panel Introduction packet and drafted by Councilmember Hines)

Comprehensive Plan Workgroup Schedule

All meetings will occur at **9AM** at **CITY HALL**

Tuesday, May 31 (Natural Systems)

Tuesday, June 14 (Land Use) K.Friese attends

Tuesday, June 28 (Fiscal + Land Use Workshop Review) K.Friese Attends

LAND USE WORKSHOP* (June 29th - 6PM @ VFW) *

Tuesday, July 12th (Physical Systems) Platinum Panel report

Tuesday, July 26th (Final Editing 1st draft) K.Friese Attends

***please plan to attend to help run stations at the Land Use Workshop**

Natural Systems:

1. What currently exists and what the current conditions:
 - a. Parks:
 - i. Augusta Park
 - ii. Veteran's Memorial Park
 - iii. Brookhollow @ Hog Creek (new/unnamed)
 - iv. 1 Champions (new/unnamed)
 - v. Current Parks Master Plan: https://www.woodcreektx.gov/sites/default/files/fileattachments/parks_and_recreation_board/page/2191/parks_rec_master_plan_2019-5-81.pdf
 - vi. An annual budget for improvements and maintenance exists
 - vii. POSAC grant application pending
 - viii. Protection and Regulation for existing trees & landscaping?
 - b. Water:
 - i. Public Consumption:
 1. Drinking Water: Aqua, Tx groundwater and treatment system
 - Prices? Renegotiate?
 - Drought curtailment info (Hays Trinity + Aqua TX)
 2. Sewage: City offered (used on Quicksand Golf Course for watering – what level of safety designation?)
 - Air quality around distribution and lift centers
 3. Some private septic systems still exist but are aging out of service
 - ii. Natural Waterways:
 1. Cypress Creek
 2. Hog Creek + Retention Pond @ dam on Woodcreek Dr.
 - iii. Ponds throughout Gold Course?
 - iv. CYPRESS CREEK WATERSHED PROTECTION PLAN:
 1. <https://www.cypresscreekproject.net/watershed-committee>
 2. Management Measures: <https://static1.squarespace.com/static/57adee9546c3c4f7faf94b98/t/5888bed85016e117616bae7f/1485356760993/6+Management+Measure+s.pdf>
 - v. Water Quality ordinance: https://library.municode.com/tx/woodcreek/codes/code_of_ordinances?nodeId=TITVPUWO_CH50WAQU
 - c. Trees:
 - i. No official City tree inventory exists
 - ii. Substantial amounts of Heritage Trees throughout the City
 - iii. Oak Wilt has been documented within the City's jurisdiction
 - iv. Current Tree Code: https://library.municode.com/tx/woodcreek/codes/code_of_ordinances?nodeId=TITIXGERE_CH91TR
 - d. Dark Skies + Quiet Community:
 - i. City of Woodcreek partnered with Wimberley and the greater Wimberley Valley to become a "Dark Skies" Community in 2018
 - ii. <https://www.woodcreektx.gov/community/page/international-dark-sky-community>
 - iii. Goal: reduce light pollution + noise pollution?
 - e. Green Spaces:
 - i. The Triangle (right-of-way greenspace)
 - ii. Par View cul-de-sac (right-of-way greenspace)
 - iii. Brookmeadow planter
 - iv. Lot near La Rocca Drive
 - v. Street-trees, medians, public right-of-way greenspaces
 - vi. Small, wooded area near City Hall
 - vii. Protection & Regulation?
 - viii. An annual budget for maintenance exists
 - ix. Funds to buy land for green spaces/ parks? City purchase?

- f. Rainwater Collection:
 - i. Rain Garden at Augusta Park
 - ii. Rain Gardens on Golf Course?
 - iii. No significant City incentives exist.
 - iv. Current Code: Section E
https://library.municode.com/tx/woodcreek/codes/code_of_ordinances?nodeId=TITVPUWO_CH50WAQU_REST_S50.37IMCO
 - g. What (if anything) is missing from this list?
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____
2. What do our survey results say are our citizen goals/demands/needs?
- a. Parks:
 - i. More parks
 - ii. Playscape #1
 - iii. Community Pool
 - iv. Dog Park
 - v. Park improvements of amenities offered
 - b. Water:
 - i. Lower water rates
 - ii. More transparency from Aqua TX
 - iii. More drought info from local groundwater district
 - iv. Storm water practices (bridges + LWX + roadside drainage)
 - c. Trees:
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____
 - d. Dark Skies:
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____
 - e. Green Spaces:
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____
 - f. Rainwater Collection:
 - i. Incentives to collect
 - ii. _____
 - iii. _____
 - iv. _____
 - g. Anything missing?
 - i. _____
 - ii. _____
 - iii. _____
 - iv. _____
3. How do we want to gather more citizen input for setting future Objectives?
- a. Workgroup sessions or meetings?
 - b. Sample questions for a future survey?
4. WHAT GOALS DO WE SEE FOR THE COMP PLAN FUTURE SECTION?

- a. Address parks and planning to accomplish citizen goals for more parks, amenity improvements and possibly a pool
 - b. _____
 - c. _____
 - d. _____
5. What more do we need to do? What is our next plan of action?
- a. _____
 - b. _____
 - c. _____
 - d. _____

GOAL FOR TODAY:

- 1) Identify citizen goals/demands/needs from the survey
- 2) Gather additional Workgroup and Community Input
- 3) Set a plan for your next steps.....
- 4) What are the objectives for the City for Natural Systems as you see them today?

ADDITIONAL RESOURCES TO USE:

2021 Comprehensive Plan Survey Results:

https://www.woodcreektx.gov/sites/default/files/fileattachments/citizens039_comprehensive_plan_committee/page/12744/2021-09-28_survey_results_compiled_by_k_friese.pdf

2030 Vision Plan:

https://www.woodcreektx.gov/sites/default/files/fileattachments/community/page/11801/a_vision_2030_city_of_woodcreek_comprehensive_plan_final1.pdf