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## MEETING NOTICE

The City Council of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Wednesday, May 14, 2025 at 5:30 PM. A recording of the meeting will be made available to the public on the city's website <https://www.woodcreektx.gov>, usually within 48 hours. If you would like to stream the meeting live, please request the link by 12:00pm on the Tuesday before the meeting by emailing [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov).

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## AGENDA

### CALL TO ORDER

### MOMENT OF SILENCE

### PLEDGES

### ROLL CALL and ESTABLISH QUORUM

### PUBLIC COMMENTS

This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the City Council. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the City Council. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Council or City staff. Comments should not be accusatory, derogatory or threatening in nature.

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by 12:00 noon, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number.

### PROCLAMATIONS and PRESENTATIONS

### CONSENT CALENDAR

- [1.](#) Approve Minutes from April 9, 2025 City Council Meeting
- [2.](#) Approve Minutes from April 16, 2025 Special City Council Meeting

### REPORTS FROM OFFICERS AND COUNCIL LIAISONS

3. Mayor's Report
  - Liaison Advisory Board report
    - Trees and Parks
    - Community Relations
  - Meeting Reports
    - a) Aqua lunch 4/21/25
    - b) CYJ Groundbreaking 4/27/25
    - c) Commissioner Hammer and County Staff re: ILAs

4. City Administrator Report
  - a) Sheriff Report
  - b) Monthly Check Register and Financials
  - c) Code Enforcement
  - d) City Hall Updates
  - e) ADA Report
5. City Attorney Legislative Update.

## **REGULAR AGENDA**

6. Discussion and take possible action on council approval of implementing the Freeland Turk (City Engineers) feasibility study for the pedestrian mobility safety project in the City of Woodcreek, not exceed \$30,000. (Staff)
7. Discussion and take possible action to approve Freeland Turk (City Engineers) to create a City of Woodcreek Drainage Master Plan, not to exceed \$75,000. (Staff)
8. Discussion and possible action on the approval of an interlocal agreement (ILA) between Hays County and the cities of Woodcreek and Wimberley for collaboration on water and wastewater planning efforts. (Rasco)
9. Workshop on a Rainwater Collection Incentivization Program. (Hines)
10. Discussion and possible action on draft Rainwater Collection Incentivization Program. (Hines)
11. Discussion and possible action on the proposed budget for the July 4th Parade from Community Relations Committee, not to exceed \$1,800.00 from the 10-5132 Community Relations budget line. (Rasco)
12. Discussion and possible action on establishing a weekly chair yoga instruction program primarily at the Triangle with a budget not to exceed \$840.00 from Parks Board account 10-10-5552 for the fiscal year 2024-2025. (Rasco)
13. Discussion and possible action on approving Staff to support the Community Relations Committee's efforts to gather information on past and current volunteers in order to communicate about the Volunteer Appreciation Event currently being planned. (Rasco)

## **COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING**

### **ANNOUNCEMENTS**

### **ADJOURN**

The City of Woodcreek is committed to compliance with the Americans with Disabilities . Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

EXECUTIVE SESSION NOTE: The City Council may adjourn into Executive Session to consider any item listed on this agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made of the basis for the Executive Session discussion. The City Council may also publicly discuss any item listed on the agenda for Executive Session.

### **POSTING CERTIFICATION**

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on the outdoor Notice Board of Woodcreek City Hall on the 10th day of May, 2025 at 5:00PM.

By:

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Jeff Rasco, Mayor

# **CITY COUNCIL MEETING (CITY HALL)**

**April 9, 2025; 5:30 PM  
Woodcreek, Texas**

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## **MINUTES**

### **CALL TO ORDER**

### **MOMENT OF SILENCE**

### **PLEDGES**

### **ROLL CALL and ESTABLISH QUORUM**

#### **PRESENT**

Mayor Jeff Rasco

Mayor Pro Tem Chrys Grummert

Council Member Russell Scott

Council Member Debra Hines

Council Member Linnea Bailey

Council Member Krista Richardson

#### **CITY STAFF PRESENT**

City Administrator Jim Burton

Office Admin Taffy Barker

City Attorney Stan Springerley

### **PUBLIC COMMENTS**

No public comments were made

### **PROCLAMATIONS and PRESENTATIONS**

Presentation by Dr. Greg Bonewald, WISD Superintendent, regarding the upcoming bond election.

### **CONSENT AGENDA**

A motion was made by Council Member Debra Hines to approve the minutes from March 25, 2025 City Council Meeting. Seconded by Council Member Russell Scott.

Motion passed by a show of hands 5-0-0

### **REPORTS FROM OFFICERS and COUNCIL LIAISONS**

## **UNFINISHED BUSINESS and GENERAL ORDERS**

### **City Administrator Report**

- a) Sheriff Report
- b) Monthly Check Register and Financials
- c) Code Enforcement
- d) City Hall Updates

### **3. Mayor's Report**

- Emergency Preparedness Fair
- LCRA Grant Application for Creekside Park Restroom
- Drainage education support from Meadows Center
- TXDOT City Limits Signs
- Planning & Zoning Liaison Report
- Community Relations Liaison Report

### **4. City Attorney Report**

- Texas Legislature update

## **REGULAR AGENDA**

### **5. Discussion and possible action on directing the ADA compliance consultant from Freeland Turk to review City Hall for ADA compliance and provide a report on possible improvements needed. (Hines)**

A motion was made by Council Member Debra Hines to direct ADA Compliance Consultant Andrea LaCour to review City Hall for ADA compliance and provide a report on possible improvements needed. Seconded by Mayor Pro Tem Chrys Grummert  
Motion passed by show of hands 5-0-0

### **6. Discussion and possible action on directing the ADA compliance consultant from Freeland Turk to consult directly with the Trees and Parks Board on all future park improvements and installation. (Hines)**

A motion was made by Council Member Debra Hines to direct ADA Compliance Consultant Andrea LaCour to consult directly with the Trees & Parks Board on all future park improvements & installation. Seconded by Mayor Pro Tem Chrys Grummert.  
Motion passed by show of hands 5-0-0

### **7. Discussion and possible action on awarding the contract for preparation of the application and subsequent grant administration and management of the Texas General Land Office Community Development Block Grant-Mitigation Resilient Communities Program, by adopting Resolution. (Rasco)**

A motion was made by Mayor Pro Tem Chrys Grummert to award the contract for preparation of the application and subsequent grant administration and management of the Texas General Land Office Community Block Grant-Mitigation Resilient Communities Program to GrantWorks . Seconded by Council Member Debra Hines. Motion passed by show of hands 5-0-0

**8. Discussion and take possible action of directing Staff to purchase new Council Chamber tables from Office Resource Group as part of City Hall update, not to exceed \$7000. To be spent from the City Hall Renovation Capital Fund 70-24-7009. (Burton)**

A motion was made by Council Member Debra Hines to direct staff to purchase new Council Chamber tables from Office Resource Group as part of the City Hall update, not to exceed \$7000 to be spent from the City Hall Renovation Fund 70-24-7009 . Seconded by Council Member Krista Richardson.

Mayor Pro Tem Chrys Grummert amends to proceed with the purchase after making sure table is ADA approved. Seconded by Council member Russell Scott. Motion passed by show of hands 5-0-0

Main motion as amended states that tables purchased for Council Chamber not to exceed \$7000, from the City Hall Renovation Capital Fund 70-24-7009, need to be check for ADA Compliance before purchase. Motion passed by show of hands 5-0-0

**9. Discussion and possible action to review the Oak Wilt abatement program and the process by which residents can apply. (Grummert)**

A motion was made by Mayor Pro Tem Chrys Grummert to review the Oak Wilt abatement program and the process by which residents can apply. Seconded by Council Member Debra Hines. No vote was taken

Council Member Russell Scott amends the motion to make a subcommittee to review and make possible changes to the Oak Wilt Abatement Program and application and bring back before the council.

Motion passed by show of hands 4-1-0

Council Member Linnea Bailey and Council Member Linnea Russell Scott volunteered to be part of the subcommittee.

**10. Discussion and possible action on waiving certain requirements and consideration of approval for reimbursement from the Oak Wilt Abatement Program. Budget line 10-10-5203. (Hines)**

A motion was made by Council Member Debra Hines to waive certain requirements and consideration of approval for reimbursement from the Oak Wilt Abatement Program.

budget line 10-10-5203. Seconded by Council Member Krista Richardson.

Motion passed by show of hands 5-0-0

A motion was made by Council Member Debra Hines to Reimburse Palmer \$3750 and Bloom \$1311 from the Oak Wilt Abatement Program budget line 10-10-5203. Seconded by Mayor Pro Tem Chrys Grummert.

Motion passed by show of hands 5-0-0

Council took a short recess at 7:23 PM

**11. EXECUTIVE SESSION - To consult, receive, and seek advice from attorney pursuant to Section 551.071 of the Texas Government Code regarding legal requirements and procedures for issuance of building permits pursuant to Chapter 151 of the City's Code of Ordinances, including but not limited to instances of applicant's hardship and related legal considerations.**

Council went in to Executive Session at 7:34 PM

Council came out of Executive Session at 7:51 PM

No action was taken during executive session.

**12. Only if necessary, discuss, consider and take action related to procedures for issuance of building permits pursuant to Chapter 151 of the City's Code of Ordinances.**

A motion was made by Council Member Debra Hines to Delegate City Administrator Jim Burton to proceed with application for 18 Tremont Trace requiring all permitting process to be completed as long as all Extenuating Circumstances are met for permitting and a rainwater collection system installed. Seconded by Council Member Russell Scott.

Motion passed by show of hands 5-0-0

**13. Discuss and possible action to revisit the Temporary Water Restriction Resolution 2023-08-23-01, as outlined in the Resolution. (Grummert).**

A motion was made by Mayo Pro Tem Chrys Grummert to reaffirm the temporary Water Restriction Resolution 2023-08-23-01. Seconded by Council Member Debra Hines.

Motion passed by show of hands 5-0-0

Council Member Russell Scott amends the motion to reevaluate the Resolution no less than every 6 months. Seconded by Council Member Debra Hines.

**14. Discussion and possible action to approve installing a rain harvest system at Creekside Park as part of the public bathroom installation.**

A motion was made by Mayor Pro Tem Chrys Grummert to approve installation of a rain harvesting system at Creekside Park as part of the bathroom installation. Seconded by Council Member Debra Hines.

Motion passed by show of hands 5-0-0

**15. Discussion and possible action to accept a proposal for City Photographer and instruct Staff to enter into an agreement with the selected party.**

A motion was made by Mayor Pro Tem Chrys Grummert to accept a proposal from Charles Quinn Photographer and to direct staff to enter into an agreement. Seconded by Council Member Linnea Bailey.

Motion passed by show of hands 5-0-0

**16. Discussion and possible action to set the joint Public Hearing with Planning and Zoning on May 14, 2025 for purposes of rezoning the Triangle to P-1 a Public Park. (Grummert)**

A motion was made by Mayor Pro Tem Chrys Grummert to set the joint Public Hearing with Planning and Zoning on May 14, 2025, for purposes of rezoning the Triangle to P-1 a Public Park. Seconded by Council Member Debra Hines/

Motion passed by show of hands 5-0-0

**COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING**

Audit report should be ready for the next meeting.

Updates on Woodcreek Survey.

**ANNOUNCEMENTS**

No 2<sup>nd</sup> meeting for the month of April has been scheduled.

**ADJOURN**

A motion was made to adjourn by Board Member Debra Hines. Seconded by Mayor Pro Tem Chrys Grummert.

Mayor Rasco adjourned meeting at 8:19 PM

**BY:** \_\_\_\_\_

*Taffy Barker, Office Admin*



# **SPECIAL CITY COUNCIL MEETING MINUTES**

## **(CITY HALL)**

**April 16, 2025, 6:00 PM**

**Woodcreek, Texas**

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## **MINUTES**

### **CALL TO ORDER**

### **ROLL CALL and ESTABLISH QUORUM**

#### **Present:**

Council Member Krista Richardson

Council Member Debra Hines

Council Member Linnea Bailey

Council Member Russell Scott

Mayor Jeff Rasco

City Staff - Office Admin Taffy Barker

#### **Absent:**

Mayor Pro Tem Chrys Grummert

### **PUBLIC COMMENTS**

No public comments were made

### **NEW BUSINESS**

#### **1. Discussion and possible action to appoint volunteers to the City of Woodcreek Advisory Boards. (Rasco)**

A motion was made by Council Member Debra Hines to approve the application of Linda Swedberg for the Trees and Parks Board. The motion was seconded by Council Member Linnea Bailey. A vote was taken and motion passed 4-0-0

A motion was made by Council Member Debra Hines to approve the applications of Leslie Scott & Carol Lusk to the Community Relations Committee. The motion was seconded by Council Member Linnea Bailey. A vote was taken and motion passed 4-0-0

**ADJOURN**

A motion was made to adjourn by Council Member Debra Hines.  
Mayor Jeff Rasco adjourned the meeting adjourned at 6:09 PM

**BY:** \_\_\_\_\_  
*Taffy Barker, Office Admin*

# April HCSO Report

Stop Type	# of Stops	# of Citations	Resident
Ran Stop Sign	9	4	4
Expired Registration	15	2	8
Speeding	9	2	5
No Insurance	4	2	0
Failed to signal turn	1	0	0
No front License plate	1	0	0
<b>Totals</b>	39	10	17

CITY OF WOODCREEK  
Council Report  
Check Date: 4/1/2025 to 4/30/2025

5/1/2025 3:20:05 PM

Item 4.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - General Fund</b>						
<b>Administration</b>						
	4/4/2025	ATS Engineers	10-10-5118	Building Inspection/Plan Review Expense	130 Augusta Lane Reinspection #3	\$55.00
	4/4/2025	ATS Engineers	10-10-5118	Building Inspection/Plan Review Expense	130 Augusta Ln Insulation Inspection	\$55.00
	4/4/2025	Wimberley Shave Ice	10-10-5551	Tree Board	Shave ice for Arbor Day Event	\$170.00
	4/4/2025	Hill Country Springs	10-10-5050	Office Supplies	Water	\$22.99
	4/4/2025	Clear Career Professional llc	10-10-5121	Contract Services	Mike meetings, Cary finance help	\$2,400.00
	4/4/2025	Amazon Capital Services, Inc.	10-10-5050	Office Supplies	tent cards, message book, mouse, monitor, charger	\$96.12
	4/4/2025	Amazon Capital Services, Inc.	10-10-5312	Community Relations	Emer blankets Emer Prep Fair	\$69.99
	4/4/2025	Amazon Capital Services, Inc.	10-10-5208	Parks And Playground Maintenance	Trash Cans	\$903.46
	4/4/2025	Amazon Capital Services, Inc.	10-10-5551	Tree Board	Arbor day event pots, baloons, scoop & bags, trays, decorations, vinyl	\$84.05
	4/4/2025	Ted Gartner	10-10-5312	Community Relations	Emerg Prep Phpto, newsletter, design & send newsletter	\$1,000.00
	4/4/2025	Hired Killers Inc.	10-10-5053	City Hall Maintenance / Repairs	GPC Quartely	\$97.00
	4/9/2025	Bruner Land Improvement	10-10-5209	ROW Tree Trimming	4 Champions Ct	\$1,250.00
	4/9/2025	Bruner Land Improvement	10-10-5121	Contract Services	2025 April Grounds Maintenance	\$435.00
	4/9/2025	Hudson Rivera	10-10-5121	Contract Services	20250310-0406 Hudson	\$172.50
	4/9/2025	San Marcos Daily Record	10-10-5057	Printing Cost Newspaper	March 2025	\$29.92
	4/9/2025	Ace Hardware	10-10-5053	City Hall Maintenance / Repairs	Drill Bit	\$13.49

CITY OF WOODCREEK  
Council Report  
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5/1/2025 3:20:05 PM

Item 4.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - General Fund</b>						
<b>Administration</b>						
	4/9/2025	Ace Hardware	10-10-5051	Office Equipment	plug, hooks, surge tap, wire channell	\$100.71
	4/9/2025	Hays Central Appraisal District	10-10-5117	Ad Valorem Tax Expense	WOO 2025 2ND QTR 044	\$1,304.82
	4/9/2025	PEC-Utilities	10-10-5401	City Hall Electric	City Hall March	\$94.93
	4/9/2025	PEC-Utilities	10-10-5404	Outdoor Electric	Woodcreek Entrance March	\$70.19
	4/9/2025	PEC-Utilities	10-10-5404	Outdoor Electric	March Brookhollow	\$49.02
	4/9/2025	Pitney Bowes (NOTPurchasePower)	10-10-5055	Postage & Shipping	20250429-0728 Lease Invoice	\$188.12
	4/11/2025	Laura Greene	10-10-5552	Parks Board	Arbor Day Event	\$200.00
	4/15/2025	Freeland Turk Engineering Group, LLC	10-10-5106	Engineering	Parks ADA, cc presentation, drainage, mileage, presentation, meeting prep, Champions Court	\$6,951.50
	4/15/2025	Freeland Turk Engineering Group, LLC	10-10-5108	Engineering Reimbursable	Wimberley water ETJ	\$205.00
	4/15/2025	Claire Palmer	10-10-5203	Oak Wilt Containment-Abatement Program	Oak Wilt Abatement	\$3,750.00
	4/15/2025	Jill Bloom	10-10-5203	Oak Wilt Containment-Abatement Program	Oak Wilt Abatement Reimbursement	\$1,311.00
	4/15/2025	Southern Temp Control LLC	10-10-5053	City Hall Maintenance / Repairs	AC Full Service Cool Check	\$397.00
	4/15/2025	Schoolyard Dogs	10-10-5551	Tree Board	Food for Arbor Day	\$325.00
	4/15/2025	Jani King	10-10-5054	Cleaning Costs	April cleaning City Hall	\$297.00
	4/15/2025	James Burton	10-10-5306	Travel & Vehicle Exp Reimb.	Mileage Oct 24-March 25	\$229.17
	4/15/2025	Laura Greene	10-10-5551	Tree Board	Face Painting Egg Hunt	\$200.00

CITY OF WOODCREEK  
Council Report  
Check Date: 4/1/2025 to 4/30/2025

5/1/2025 3:20:05 PM

Item 4.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - General Fund</b>						
<b>Administration</b>						
	4/15/2025	Verizon	10-10-5406	Telephone & Internet	March 2 - April 1	\$166.44
	4/15/2025	Hays County Tax Assessor-Collector	10-10-5117	Ad Valorem Tax Expense	2024 Parcel Fees	\$160.35
	4/15/2025	Shannon Claussen	10-10-5551	Tree Board	popcorn supplies, water,	\$75.24
	4/15/2025	ATS Engineers	10-10-5118	Building Inspection/Plan Review Expense	4 Canyon Circle	\$55.00
	4/15/2025	ATS Engineers	10-10-5118	Building Inspection/Plan Review Expense	6 Woodridge Circle	\$55.00
	4/15/2025	Xerox Business Solutions Southwest (Dahill)	10-10-5056	Printing & Reproduction	3/1/2025-3/31/2025	\$38.88
	4/25/2025	Denton Navarro Rocha Bernal & Zech	10-10-5109	Legal Expenses:General	March 2025	\$4,634.73
	4/25/2025	VFW Post 6441	10-10-5312	Community Relations	4th of July Fireworks & Cleanup	\$4,000.00
	4/25/2025	Pathmark Traffic Equipment, LLC	10-10-5212	Street Signs	Dark sky & population signs	\$275.00
	4/25/2025	Spectrum Business	10-10-5406	Telephone & Internet	4/15/2025-05/14/2025	\$222.53
	4/25/2025	Xerox Financial Services	10-10-5056	Printing & Reproduction	Contract 4/1/2025-4/30/2025	\$206.36
	4/25/2025	Leinneweber Services	10-10-5208	Parks And Playground Maintenance	Toilet service 4/23-5/20/2025	\$175.00
	4/25/2025	Hudson Rivera	10-10-5121	Contract Services	04072025-04202025	\$90.00
	4/25/2025	Iris Ramos	10-10-5551	Tree Board	Coffee, donuts, creamer, fruit, sugar	\$61.93
	4/25/2025	ATS Engineers	10-10-5118	Building Inspection/Plan Review Expense	31 Par View Frame, Mechanical, elect, plumbing	\$55.00
	4/25/2025	ATS Engineers	10-10-5118	Building Inspection/Plan Review Expense	31 Par View Reinspections	\$55.00
	4/25/2025	Employee Retirement System of Texas	10-10-5001	Salaries and Wages	2025 Fee	\$35.00

CITY OF WOODCREEK  
Council Report  
Check Date: 4/1/2025 to 4/30/2025

5/1/2025 3:20:05 PM

Item 4.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>10 - General Fund</b>						
<b>Administration</b>						
	4/25/2025	Hill Country Springs	10-10-5050	Office Supplies	April 24, 2025 delivery	\$34.99
<b>Total</b>						<b>\$32,924.43</b>

CITY OF WOODCREEK  
Council Report  
Check Date: 4/1/2025 to 4/30/2025

5/1/2025 3:20:05 PM

Item 4.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>70 - Capital Fund</b>						
<b>FY 24 Capital Projects</b>						
	4/4/2025	Lower Colorado River Authority	70-24-5059	IT & Radio Expenses	LCRA Radios	\$4,701.00
	4/4/2025	Amazon Capital Services, Inc.	70-24-7011	Safety Enhancement Project	caps and cross pieces	\$119.08
	4/9/2025	Myers Concrete Construction, LP	70-24-7003	Roads - GO BOND	154-102 Period to March 25, 2025	\$33,641.64
	4/15/2025	Freeland Turk Engineering Group, LLC	70-24-7011	Safety Enhancement Project	site visit, mileage	\$949.00
	4/15/2025	PEC-Utilities	70-24-7010	Bathroom at Creekside Project	Connect at 28 Brokhollow	\$469.46
	4/25/2025	Harvest Rain	70-24-7012	Rainwater Collection Project	Rainwater Collection Creekside Park	\$3,972.50
<b>Total</b>						<b>\$43,852.68</b>



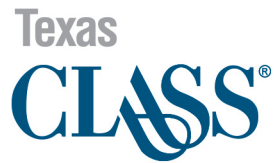
CITY OF WOODCREEK  
Council Report  
Check Date: 4/1/2025 to 4/30/2025

5/1/2025 3:20:05 PM

Item 4.

Department	Check Date	Vendor Name	GL Account	Account Description	Description	Amount
<b>20 - Debt Service</b>						
<b>Debt Service</b>						
	4/4/2025	Accu-Disclose	20-10-5714	Debt Service - Fees	FY2024 annual disclosure reports	\$3,500.00
<b>Total</b>						<b>\$3,500.00</b>

Fund Totals			
10	General Fund	\$32,924.43	
20	Debt Service	\$3,500.00	
70	Capital Fund	\$43,852.68	
	<b>Grand Total:</b>	<b>\$80,277.11</b>	

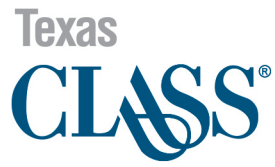


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City of Woodcreek  
41 Champion Circle  
Woodcreek, TX 78676

Texas CLASS

Texas CLASS		Average Monthly Yield: 4.4362%						
		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
<span></span>	CITY OF WOODCREEK	340,852.08	0.00	0.00	1,244.91	5,744.79	341,516.56	342,096.99
<span></span>	ARP Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<span></span>	Tree Fund	5,305.07	0.00	0.00	19.38	77.78	5,315.41	5,324.45
<span></span>	Parks Fund	4,106.23	0.00	0.00	14.98	60.22	4,114.22	4,121.21
<span></span>	MC Security Fund	20.62	0.00	0.00	0.04	0.17	20.64	20.66
<span></span>	MC Technology Fund	27.13	0.00	0.00	0.04	0.17	27.15	27.17








City of Woodcreek  
41 Champion Circle  
Woodcreek, TX 78676

Texas CLASS - (continued)

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
<span></span>	PEG Funds	15,774.48	0.00	0.00	57.62	231.38	15,805.23	15,832.10
<span></span>	General Fund Reserves	187,907.25	0.00	0.00	686.31	2,755.84	188,273.58	188,593.56
<span></span>	2023 GO BOND	883,410.68	0.00	0.00	3,226.51	13,208.20	885,132.87	886,637.19
<span></span>	Capital Fund	461,459.56	0.00	0.00	1,685.43	6,767.75	462,359.18	463,144.99
TOTAL		1,898,863.10	0.00	0.00	6,935.22	28,846.30	1,902,564.84	1,905,798.32

CITY OF WOODCREEK  
41 CHAMPION CIR  
WIMBERLEY TX 78676-3327

### Managing Your Accounts

	Location	Wimberley Banking Center
	Telephone	512-847-1300
	Mailing Address	P.O. BOX 1869 Wimberley, TX 78676
	Online Access	<a href="http://www.texasregionalbank.com">www.texasregionalbank.com</a>
	24/7 Telebank	866-972-5430

### Summary of Accounts

Account Type	Account Number	Ending Balance
TRB INTEREST CHECKING PUBLIC FUNDS	██████████	\$582,069.11

### TRB INTEREST CHECKING PUBLIC FUNDS - ██████████

#### Account Summary

Date	Description	Amount
04/01/2025	Beginning Balance	\$639,307.45
	15 Credit(s) This Period	\$45,509.92
	54 Debit(s) This Period	\$102,748.26
04/30/2025	Ending Balance	\$582,069.11

#### Interest Summary

Description	Amount
Interest Earned From 04/01/2025 Through 04/30/2025	
Annual Percentage Yield Earned	4.44%
Interest Days	30
Interest Earned	\$2,172.46
Interest Paid This Period	\$2,172.46
Interest Paid Year-to-Date	\$8,139.48

#### Deposits

Date	Description	Amount
04/08/2025	DEPOSIT	\$165.00
04/25/2025	DEPOSIT	\$128.70
04/25/2025	DEPOSIT	\$650.00
04/29/2025	DEPOSIT	\$9,077.29

#### Electronic Credits

Date	Description	Amount
04/10/2025	Hays County Tax MONTHLYADV CWC	\$14,541.27
04/11/2025	CPA STATE FISCAL INV-PAYMTS 30008009950001	\$6,435.42
04/14/2025	MERCHANT BANKCD DEPOSIT 496577580889	\$129.38
04/15/2025	Pedernales Elect APR 100727	\$11,464.95
04/17/2025	MERCHANT BANKCD DEPOSIT 496577580889	\$77.63
04/18/2025	CPA STATE FISCAL INV-PAYMTS 30008009950001	\$202.05
04/21/2025	MERCHANT BANKCD DEPOSIT 496577580889	\$77.63
04/25/2025	MERCHANT BANKCD DEPOSIT 496577580889	\$77.63
04/28/2025	MERCHANT BANKCD DEPOSIT 496577580889	\$232.88
04/30/2025	MERCHANT BANKCD DEPOSIT 496577580889	\$77.63

#### Other Credits

Date	Description	Amount
04/30/2025	INTEREST AT 4.3488 %	\$2,172.46

**TRB INTEREST CHECKING PUBLIC FUNDS - [REDACTED] (continued)**

**Electronic Debits**

Date	Description	Amount
04/03/2025	MERCHANT BANKCD DEPOSIT 496577580889	\$51.65
04/03/2025	TMRS PAYROLL 32410	\$2,657.50
04/04/2025	TXWORKFORCECOMM DEBIT (512)463-2325	\$202.07
04/07/2025	VISA PAYMENT 448568XXXXX1466	\$678.46
04/07/2025	IRS USATAXPYMT 270549792730944	\$1,802.24
04/11/2025	CITY OF WOODCREE PAYROLLDD	\$7,158.91
04/21/2025	IRS USATAXPYMT 270551101677710	\$1,945.27
04/25/2025	CITY OF WOODCREE PAYROLLDD	\$7,582.11

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
13895	04/01/2025	\$3,839.94	13918	04/16/2025	\$1,304.82	13935	04/30/2025	\$325.00
13901*	04/16/2025	\$462.00	13919	04/16/2025	\$172.50	13936	04/23/2025	\$75.24
13902	04/10/2025	\$4,550.73	13921*	04/16/2025	\$33,641.64	13937	04/22/2025	\$397.00
13903	04/03/2025	\$175.00	13922	04/16/2025	\$214.14	13938	04/24/2025	\$166.44
13904	04/10/2025	\$222.53	13923	04/18/2025	\$188.12	13939	04/21/2025	\$38.88
13907*	04/10/2025	\$3,500.00	13924	04/14/2025	\$29.92	13940	04/30/2025	\$110.00
13908	04/11/2025	\$1,272.70	13925	04/14/2025	\$200.00	13942*	04/30/2025	\$35.00
13909	04/09/2025	\$110.00	13926	04/22/2025	\$110.00	13943	04/30/2025	\$3,972.50
13910	04/09/2025	\$2,400.00	13927	04/16/2025	\$3,750.00	13944	04/30/2025	\$34.99
13911	04/09/2025	\$22.99	13928	04/23/2025	\$8,105.50	13945	04/30/2025	\$90.00
13912	04/14/2025	\$97.00	13929	04/25/2025	\$160.35	13946	04/29/2025	\$61.93
13913	04/09/2025	\$4,701.00	13930	04/16/2025	\$229.17	13947	04/30/2025	\$175.00
13914	04/09/2025	\$1,000.00	13931	04/22/2025	\$297.00	13948	04/29/2025	\$275.00
13915	04/07/2025	\$170.00	13932	04/21/2025	\$1,311.00	13951*	04/28/2025	\$206.36
13916	04/15/2025	\$114.20	13933	04/23/2025	\$200.00			
13917	04/15/2025	\$1,685.00	13934	04/24/2025	\$469.46			

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
04/01/2025	\$635,467.51	04/11/2025	\$625,933.42	04/22/2025	\$591,697.40
04/03/2025	\$632,583.36	04/14/2025	\$625,735.88	04/23/2025	\$583,316.66
04/04/2025	\$632,381.29	04/15/2025	\$635,401.63	04/24/2025	\$582,680.76
04/07/2025	\$629,730.59	04/16/2025	\$595,627.36	04/25/2025	\$575,794.63
04/08/2025	\$629,895.59	04/17/2025	\$595,704.99	04/28/2025	\$575,821.15
04/09/2025	\$621,661.60	04/18/2025	\$595,718.92	04/29/2025	\$584,561.51
04/10/2025	\$627,929.61	04/21/2025	\$592,501.40	04/30/2025	\$582,069.11

**Overdraft and Returned Item Fees**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

This is Task Order  
No.   4  , consisting of  
  5   pages.

### **Task Order No: 4 – Sidewalk Feasibility Study**

---

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services D— Task Order Edition, dated 1-10-2024, Owner and Engineer agree as follows:

#### **1. Background Data**

- a. Effective Date of Task Order:
- b. Owner: **City of Woodcreek**
- c. Engineer: **Freeland Turk Engineering Group**
- d. Specific Project: **Sidewalk Feasibility Study (Brookhollow Dr. and Woodcreek Dr.)**

#### **2. Basic Services of Engineer**

##### **Data Collection and Review**

- Collect data from Hays County Appraisal District including GIS parcel data and recorded plats to identify approximate right-of-way location and platted easements along Woodcreek Dr and Brookhollow Dr.
- Utilize aerial imagery to identify existing improvements
- Collect open source lidar contour elevation data
- Perform site visits

##### **Route and Material Analysis**

- Use collected data to identify a recommended route for a single 5-ft sidewalk on one side of each street, the route may meander and cross to prioritize trees, avoid drainage and residential conflicts
- Identify a conceptual design for a pedestrian crossing/bridge on Brookhollow Dr where it crosses Hog Creek
- Identify any potential conflicts
- Explore various material options including asphalt, concrete and stabilized decomposed granite and maintenance requirements for each option

##### **Permitting and Easement Requirements**

- Identify permitting requirements and potential challenges
- Identify potential areas of easement acquisition
- Identify potential impacts of impervious cover on water quality

### **Opinion of Probable Costs**

- Develop opinions of probable costs for the recommended route
- Include cost options for various material types including asphalt, concrete and stabilized decomposed granite
- Include cost for a pedestrian bridge on Brookhollow Dr at Hog Creek
- Include cost for potential easement acquisition
- Include cost for engineering, permitting, and construction

### **Implementation Plan**

- Develop an implementation plan comprised of the following components
  - Notable activities
  - Deliverables
  - Roles and responsibilities
  - Project timeline and milestones

### **Feasibility Report**

- Prepare a draft Feasibility Report summarizing our findings
- Submit to the City of Woodcreek for review and comment
- Present report and findings to City Council
- Consider comments received and finalize the Feasibility Report

### **3. Additional Services**

The items and services listed below are currently understood to be not required and are specifically excluded from the scope of work in this proposal. If the project needs change, any excluded items and other additional services deemed necessary will be provided for compensation based on hourly rates plus reimbursable expenses.

- Easement acquisition documents (survey and field notes).
- Design and preparation of bid and construction documents
- Permitting
- Subsurface utility engineering (potholing)
- Design surveying
- Environmental site assessments and studies.
- TDLR/ADA Review
- Geotechnical investigation
- Permitting assistance
- Utility coordination
- FEMA flood study and map revisions
- Structural design
- Hydrology and hydraulic analysis
- Detention or water quality design
- Public Involvement



#### **4. Owner's Responsibilities**

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

- The Owner shall promptly provide the Engineer access to all pertinent assignment(s) information. Such information may include background information, correspondence, reports, construction documents, permits, applications, agreements, surveys, utility mapping, easements, photographs, project objectives, desired outcomes, contact information, and other material documentation and valuable knowledge.
- The Owner shall provide one point of contact for decision-making and project coordination.
- The Owner shall provide timely reviews and decision-making to keep the project on schedule.

#### **5. Task Order Schedule**

Freeland Turk shall complete the scope of work described herein within 14 weeks of notice to proceed.

#### **6. Payments to the Engineer**

The Engineer shall be compensated based on Freeland Turk's 2025 Billing Rate Schedule plus expenses. The Engineer's billing amount shall not exceed \$30,000 without the City's written authorization.

#### **7. Consultants retained as of the Effective Date of the Task Order:**

Not Applicable

#### **8. Other Modifications to Agreement and Exhibits:**

Not Applicable

#### **9. Attachments:**

Attachment A - Freeland Turk's 2025 Billing Rate Schedule

#### **10. Other Documents Incorporated by Reference:**

Not Applicable

## 11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is [ ].

OWNER:

ENGINEER:

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Jeff Rasco

Print Name: Thomas N. Turk, P.E.

Title: Mayor – City of Woodcreek

Title: Principal

TBPE Firm Registration Number: F-21047  
State of: Texas

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Jeff Rasco

Name: Thomas N. Turk, P.E.

Title: City Manager – City of Woodcreek

Title: Principal

Address: 41 Champions Circle  
Woodcreek, Texas 78676-3327

Address: 18830 Forty Six Parkway, Build. 2, Ste. B  
Spring Branch, Texas 78070

E-Mail Address: manager@woodcreek.gov

E-Mail Address: tturk@freelandturk.com

Phone: (512) 847-9390

Phone: (830) 322-6208

**Attachement A**  
**2025 Billing Rate Schedule**  
**Freeland Turk Engineering Group, LLC**

The following rate schedule is in effect for the calendar year specified and is subject to change after December 31, 2025.

**Hourly Rates**

Principal	\$ 225/hour
Senior Project Manager	\$ 215/hour
Project Manager	\$ 200 /hour
Sr. Design Engineer (P.E.)	\$ 180/hour
Design Engineer (P.E.)	\$ 165/hour
Engineering in Training - 2	\$ 150/hour
Engineering in Training - 1	\$ 140/hour
Sr. Design Technician	\$ 125/hour
Design Technician	\$ 115/hour
Construction Inspector	\$ 115/hour
Engineering Intern	\$ 95/hour
Administrative/Support Staff	\$ 95/hour

**Reimbursable Expenses**

Mileage – Current IRS Standard Mileage Rate times Miles Traveled

Inside Office Printing - \$0.05 per page

Outside/Contract Printing & Plotting – Direct Cost plus 15%

Shipping – Direct Cost plus 15%

Other miscellaneous expenses – Direct Cost plus 15%

Overnight travel expenses (airfare, hotel, meals, rental cars, etc.) – Direct Cost plus 15%

Sub-consultants – Direct Cost plus 15%

This is Task Order  
No.   4  , consisting of  
  5   pages.

### **Task Order No: 4 – Sidewalk Feasibility Study**

---

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services D— Task Order Edition, dated 1-10-2024, Owner and Engineer agree as follows:

#### **1. Background Data**

- a. Effective Date of Task Order:
- b. Owner: **City of Woodcreek**
- c. Engineer: **Freeland Turk Engineering Group**
- d. Specific Project: **Sidewalk Feasibility Study (Woodcreek Dr.)**

#### **2. Basic Services of Engineer**

##### **Data Collection and Review**

- Collect data from Hays County Appraisal District including GIS parcel data and recorded plats to identify approximate right-of-way location and platted easements along Woodcreek Dr.
- Utilize aerial imagery to identify existing improvements
- Collect open source lidar contour elevation data
- Perform site visits

##### **Route and Material Analysis**

- Use collected data to identify a recommended route for a single 5-ft sidewalk on one side of each street, the route may meander and cross to prioritize trees, avoid drainage and residential conflicts
- Identify any potential conflicts
- Explore various material options including asphalt, concrete and stabilized decomposed granite and maintenance requirements for each option

##### **Permitting and Easement Requirements**

- Identify permitting requirements and potential challenges
- Identify potential areas of easement acquisition
- Identify potential impacts of impervious cover on water quality

##### **Opinion of Probable Costs**

- Develop opinions of probable costs for the recommended route
- Include cost options for various material types including asphalt, concrete and stabilized decomposed granite
- Include cost for potential easement acquisition
- Include cost for engineering, permitting, and construction

### **Implementation Plan**

- Develop an implementation plan comprised of the following components
  - Notable activities
  - Deliverables
  - Roles and responsibilities
  - Project timeline and milestones

### **Feasibility Report**

- Prepare a draft Feasibility Report summarizing our findings
- Submit to the City of Woodcreek for review and comment
- Present report and findings to City Council
- Consider comments received and finalize the Feasibility Report

### **3. Additional Services**

The items and services listed below are currently understood to be not required and are specifically excluded from the scope of work in this proposal. If the project needs change, any excluded items and other additional services deemed necessary will be provided for compensation based on hourly rates plus reimbursable expenses.

- Easement acquisition documents (survey and field notes).
- Design and preparation of bid and construction documents
- Permitting
- Subsurface utility engineering (potholing)
- Design surveying
- Environmental site assessments and studies.
- TDLR/ADA Review
- Geotechnical investigation
- Permitting assistance
- Utility coordination
- FEMA flood study and map revisions
- Structural design
- Hydrology and hydraulic analysis
- Detention or water quality design
- Public Involvement

### **4. Owner's Responsibilities**

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

- The Owner shall promptly provide the Engineer access to all pertinent assignment(s) information. Such information may include background information, correspondence, reports, construction documents, permits, applications, agreements, surveys, utility mapping, easements, photographs, project objectives, desired outcomes, contact information, and other material documentation and valuable knowledge.
- The Owner shall provide one point of contact for decision-making and project coordination.
- The Owner shall provide timely reviews and decision-making to keep the project on schedule.

#### **5. Task Order Schedule**

Freeland Turk shall complete the scope of work described herein within 14 weeks of notice to proceed.

#### **6. Payments to the Engineer**

The Engineer shall be compensated based on Freeland Turk's 2025 Billing Rate Schedule plus expenses. The Engineer's billing amount shall not exceed \$15,000 without the City's written authorization.

#### **7. Consultants retained as of the Effective Date of the Task Order:**

Not Applicable

#### **8. Other Modifications to Agreement and Exhibits:**

Not Applicable

#### **9. Attachments:**

Attachment A - Freeland Turk's 2025 Billing Rate Schedule

#### **10. Other Documents Incorporated by Reference:**

Not Applicable

## 11. Terms and Conditions

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is [ ].

OWNER:

ENGINEER:

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Jeff Rasco

Print Name: Thomas N. Turk, P.E.

Title: Mayor – City of Woodcreek

Title: Principal

TBPE Firm Registration Number: F-21047  
State of: Texas

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Jeff Rasco

Name: Thomas N. Turk, P.E.

Title: City Manager – City of Woodcreek

Title: Principal

Address: 41 Champions Circle  
Woodcreek, Texas 78676-3327

Address: 18830 Forty Six Parkway, Build. 2, Ste. B  
Spring Branch, Texas 78070

E-Mail Address: manager@woodcreek.gov

E-Mail Address: tturk@freelandturk.com

Phone: (512) 847-9390

Phone: (830) 322-6208

**Attachement A**  
**2025 Billing Rate Schedule**  
**Freeland Turk Engineering Group, LLC**

The following rate schedule is in effect for the calendar year specified and is subject to change after December 31, 2025.

**Hourly Rates**

Principal	\$ 225/hour
Senior Project Manager	\$ 215/hour
Project Manager	\$ 200 /hour
Sr. Design Engineer (P.E.)	\$ 180/hour
Design Engineer (P.E.)	\$ 165/hour
Engineering in Training - 2	\$ 150/hour
Engineering in Training - 1	\$ 140/hour
Sr. Design Technician	\$ 125/hour
Design Technician	\$ 115/hour
Construction Inspector	\$ 115/hour
Engineering Intern	\$ 95/hour
Administrative/Support Staff	\$ 95/hour

**Reimbursable Expenses**

Mileage – Current IRS Standard Mileage Rate times Miles Traveled

Inside Office Printing - \$0.05 per page

Outside/Contract Printing & Plotting – Direct Cost plus 15%

Shipping – Direct Cost plus 15%

Other miscellaneous expenses – Direct Cost plus 15%

Overnight travel expenses (airfare, hotel, meals, rental cars, etc.) – Direct Cost plus 15%

Sub-consultants – Direct Cost plus 15%



This is Task Order  
No.   5  , consisting of  
  6   pages.

### **Task Order No: 5 – Drainage Master Plan**

---

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services D– Task Order Edition, dated 1-10-2024, Owner and Engineer agree as follows:

#### **1. Background Data**

- a. Effective Date of Task Order:
- b. Owner: **City of Woodcreek**
- c. Engineer: **Freeland Turk Engineering Group**
- d. Specific Project: **Drainage Master Plan**

#### **2. Basic Services of Engineer**

##### **Phase 1 Scope**

- **Data Collection and Review**

- Collect data from Hays County Appraisal District including GIS parcel data to identify approximate right-of-way location
- Utilize aerial imagery to identify existing improvements
- Collect open source lidar contour elevation data
- Collect available FEMA models for mapped areas
- Review previous drainage master plans
- Perform site visits

- **Preliminary Proposed Drainage Improvements**

- Use collected data to identify top 10 preliminary areas of concern
- Preliminary hydrologic and hydraulic analysis of each location.
- Prepare preliminary design based on a 10-year frequency storm without increasing 100-Yr. FEMA floodplain water surface elevations (where applicable). Freeland Turk will use FEMA base line engineering data where available. Preliminary design will be limited to sizing required drainage structures to determine a budgetary cost for potential improvements.

- **Opinion of Probable Costs**
  - Develop opinions of probable costs for 10 preliminary areas of concern
  - Include cost for potential easement acquisition
  - Include cost for engineering, permitting, and construction
- **Preliminary Areas of Concern Report**
  - Summarize findings in a brief report
  - Present report and findings to City Council
  - City Council to select 5 areas of concern prior to proceeding to Phase 2 scope

## Phase 2 Scope

- **Design Surveying**
  - Design surveying at selected 5 locations:
    - Surveying Control
    - Apparent Right of Way
    - Topography & Improvements
    - Utilities (811 – One Call)
  - Freeland Turk will augment topo survey using open source lidar contour elevation data for site topography outside of the existing right-of-way and surveyed areas.
- **Proposed Drainage Improvements**
  - Use survey data to expand on design for 5 selected locations
  - Hydrologic and hydraulic analysis of each location to include modeling in HEC-RAS or HEC-HMS. Freeland Turk will use FEMA base line engineering data where available.
  - Prepare preliminary design based on a 10-year frequency storm without increasing 100-Yr. FEMA floodplain water surface elevations (where applicable).
- **Permitting and Easement Requirements**
  - Identify permitting requirements and potential challenges
  - Identify potential areas of easement acquisition
  - Identify and discuss potential impacts
- **Opinion of Probable Costs**
  - Develop opinions of probable costs for 5 areas of concern
  - Include cost for potential easement acquisition
  - Include cost for engineering, permitting, and construction

- **Implementation Plan**

- Develop an implementation plan comprised of the following components
  - Notable activities
  - Deliverables
  - Roles and responsibilities
  - Project timeline and milestones
  - Potential phasing for a budget of \$4M over a 10 year timeline

- **Drainage Master Plan**

- Prepare a draft Drainage Master Plan summarizing our findings
- Submit to the City of Woodcreek for review and comment
- Present report and findings to City Council
- Consider comments received and finalize the Drainage Master Plan

### **3. Additional Services**

The items and services listed below are currently understood to be not required and are specifically excluded from the scope of work in this proposal. If the project needs change, any excluded items and other additional services deemed necessary will be provided for compensation based on hourly rates plus reimbursable expenses.

Any services that are not specifically listed in the scope of services are additional services requiring additional compensation. A list of possible additional services is provided below:

- Easement acquisition documents (survey and field notes).
- Design and preparation of bid and construction documents
- Permitting
- Subsurface utility engineering (potholing)
- Environmental site assessments and studies.
- TDLR/ADA Review
- Geotechnical investigation
- Permitting assistance
- Utility coordination
- FEMA map revisions
- Structural design
- Detention or water quality design
- Bidding and Construction Administration

#### 4. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 of the Agreement and in Exhibit B, subject to the following:

- The Owner shall promptly provide the Engineer access to all pertinent assignment(s) information. Such information may include background information, correspondence, reports, construction documents, permits, applications, agreements, surveys, utility mapping, easements, photographs, project objectives, desired outcomes, contact information, and other material documentation and valuable knowledge.
- The Owner shall provide one point of contact for decision-making and project coordination.
- The Owner shall provide timely reviews and decision-making to keep the project on schedule.

#### 5. Task Order Schedule

The parties shall meet the following schedule:

City of Woodcreek  
Drainage Master Plan  
Schedule

Activity	Months					
	1	2	3	4	5	6
<b>Phase 1</b>						
Data Collection and Review						
Preliminary Drainage Improvements						
Cost Estimates						
Preliminary AOC Report						
<b>Phase 2</b>						
Design Surveying						
Proposed Drainage Improvements						
Permitting and Easement Requirements						
Cost Estimating						
Implementation Plan						
Drainage Master Plan Report						

**6. Payments to the Engineer**

The Engineer shall be compensated based on Freeland Turk 2025 Billing Rate Schedule. The Engineer's billing amount shall not exceed \$75,000 without the City's written authorization.

**7. Consultants retained as of the Effective Date of the Task Order:**

Not Applicable

**8. Other Modifications to Agreement and Exhibits:**

Not Applicable

**9. Attachments:** Refer to Attached Exhibits A – Freeland Turk 2025 Billing Rate Schedule**10. Other Documents Incorporated by Reference:**

Not Applicable

**11. Terms and Conditions**

Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is [ ].

OWNER:

ENGINEER:

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Jeff Rasco

Print Name: Thomas N. Turk, P.E.

Title: Mayor – City of Woodcreek

Title: Principal

TBPE Firm Registration Number: F-21047

State of: Texas

## DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Jeff RascoTitle: City Manager – City of WoodcreekAddress: 41 Champions Circle  
Woodcreek, Texas 78676-3327E-Mail manager@woodcreek.gov  
Address: \_\_\_\_\_Phone: (512) 847-9390

## DESIGNATED REPRESENTATIVE FOR TASK ORDER:

Name: Thomas N. Turk, P.E.Title: PrincipalAddress: 18830 Forty Six Parkway, Build. 2, Ste. B  
Spring Branch, Texas 78070E-Mail tturk@freelandturk.com  
Address: \_\_\_\_\_Phone: (830) 322-6208

**Attachment "A"**  
**2025 Billing Rate Schedule**  
**Freeland Turk Engineering Group, LLC**

The following rate schedule is in effect for the calendar year specified and is subject to change after December 31, 2025.

**Hourly Rates**

Principal	\$ 225/hour
Senior Project Manager	\$ 215/hour
Project Manager	\$ 200 /hour
Sr. Design Engineer (P.E.)	\$ 180/hour
Design Engineer (P.E.)	\$ 165/hour
Engineering in Training - 2	\$ 150/hour
Engineering in Training - 1	\$ 140/hour
Sr. Design Technician	\$ 125/hour
Design Technician	\$ 115/hour
Construction Inspector	\$ 115/hour
Engineering Intern	\$ 95/hour
Administrative/Support Staff	\$ 95/hour

**Reimbursable Expenses**

Mileage – Current IRS Standard Mileage Rate times Miles Traveled

Inside Office Printing - \$0.05 per page

Outside/Contract Printing & Plotting – Direct Cost plus 15%

Shipping – Direct Cost plus 15%

Other miscellaneous expenses – Direct Cost plus 15%

Overnight travel expenses (airfare, hotel, meals, rental cars, etc.) – Direct Cost plus 15%

Sub-consultants – Direct Cost plus 15%

Account #	Account Name	Account Type	Category	Adopted Budget	Account Balance		Current Period Actual	Y-T-D Actual	% of Budget	Budget Remaining
					Current Budget					
70-24-7002	Drainage Project	Expense	Capital	\$424,811.00	\$424,811.00		\$0.00	\$8,325.74	-1.96%	\$416,485.26



**INTERLOCAL AGREEMENT BETWEEN  
HAYS COUNTY, CITY OF WIMBERLEY, AND CITY OF WOODCREEK  
REGARDING COLLABORATIVE WATER AND WASTEWATER PLANNING EFFORTS**

This Interlocal Agreement ("Agreement") is made and entered into by and among Hays County, Texas ("Hays County"), the City of Wimberley ("Wimberley"), and the City of Woodcreek ("Woodcreek"). This Agreement is entered into by the Parties pursuant to the authority granted and in compliance with, the provisions of the "Interlocal Cooperation Act," as amended, Texas Government Code, Chapter 791. This Agreement is intended to further the purpose of the Interlocal Cooperation Act, which is to increase the efficiency and effectiveness of local governments.

**WHEREAS**, the residents of the Wimberley Valley require high quality water and wastewater services that are resilient and allow for sustainable growth; and

**WHEREAS**, there are multiple water and wastewater service providers that serve the area and coordination between providers and local governments is not only beneficial, but necessary to ensure proper planning; and

**WHEREAS**, our local water supplies are stressed and the need for enhanced strategies for the management of our natural resources has never been greater; and

**WHEREAS**, our rivers and streams are vital to our economy and ensuring they flow with an abundance of clean water is paramount to our future; and

**WHEREAS**, the City of Wimberley, the City of Woodcreek and Hays County have a history of working together on important issues and currently participate together in the management of the Blanco Cypress Creek Watershed Protection Plan which has become a successful example of collaboration; and

**WHEREAS**, the Parties desire to further collaborate on important water and wastewater planning efforts and engage local leaders to develop a process of continual cooperation for the benefit of the citizens;

**NOW THEREFORE**, the Parties have mutually agreed to enter into this Interlocal Agreement regarding implementation of a Collaborative Water and Wastewater Planning Effort and to proceed as follows:

**ARTICLE I  
PROGRAM**

The Parties agree to identify representatives to serve on the Stakeholder Group, receive information, input, and feedback on water and wastewater planning strategies that best represent the interests of our community, and consider recommendations on potential actions developed through collaboration with other Parties, the Stakeholder Group and Advisory Partners.

## **ARTICLE II**

### **DEFINITIONS**

The "Parties" means the entities that have executed this Interlocal Agreement in their separate capacities.

The "Stakeholder Group" is the group of individuals listed in this Interlocal Agreement that actively participate in regularly scheduled meetings regarding collaborative water and wastewater planning efforts with the goal of protecting the region's natural resources while working with local leaders to strategically plan for the future and associated growth.

The "Advisory Partners" are members of local and regional entities, including water supply companies, river authorities, groundwater conservation districts, and other organizations actively participating in natural resource protection or providing water and wastewater services to the Wimberley Valley Community.

## **ARTICLE III**

### **COLLABORATIVE PLANNING**

Collaborative Water and Wastewater planning efforts are required to successfully implement strategies that will protect our natural resources while providing for the sustainable growth of our community.

#### **Benefits of Collaborative Planning:**

- Brings a diversity of perspectives and expertise from different stakeholders to inform priorities and strategies.
- Allows pooling of resources, skills, and knowledge to understand complex systems and situations.
- Fosters ongoing communication and alignment between entities involved in water and wastewater.
- Builds relationships and trust between partners through regular collaboration.
- Enables broader community representation and advocacy through involvement of diverse partners.
- Establishes a long-term sustainable plan for investment in vetted and community supported infrastructure improvements and the development of comprehensive strategies that serve the Wimberley Valley well into the future.

#### **The Stakeholder Group Structure & Governance**

- The Stakeholder Group will meet monthly, with additional meetings as needed.
- The Stakeholder Group will collectively set agendas and determine specific topics for consideration.
- The Stakeholder Group will collectively determine a process for involving Advisory Partners in the planning discussions.

#### **Stakeholder Group members:**

- Hays County Precinct Three Commissioner
- City of Wimberley Mayor and up to one additional Council Member as determined by the City Council.
- City of Woodcreek Mayor and up to one additional Council Member as determined by the City Council.

## **ARTICLE IX**

### **TERM**

This Interlocal Agreement shall be effective and in place on the date the last of the Parties signs this Agreement (the "Effective Date"). The term of this Interlocal Agreement shall last from the Effective Date until September 30, 2025 and shall be automatically renewed each fiscal year not to exceed three (3) fiscal years unless terminated earlier as provided in Article X or amended as provided in Article XI.

## **ARTICLE X**

### **TERMINATION**

This Interlocal Agreement may be terminated by any Party with thirty (30) days' written notice in accordance with Article XII below.

## **ARTICLE XI**

### **AMENDMENT**

No amendment, modification or alteration of the terms of this Interlocal Agreement shall be binding unless it is in writing, dated subsequent to the date hereof, and be agreed to and duly executed by each of the Parties after official action by each of the respective governing bodies of the Parties.

## **ARTICLE XII**

### **NOTICES**

Notices to any Party required or appropriate under this Interlocal Agreement shall be deemed sufficient if in writing and mailed USPS postage prepaid.

#### **To Hays County**

Hays County Judge  
Hays County  
111 East San Antonio Street, Suite 300  
San Marcos, TX 78666

#### **To Wimberley**

Mayor  
City of Wimberley  
221 Stillwater  
Wimberley, TX 78676

#### **To Woodcreek**

Mayor  
City of Woodcreek 41  
Champions Circle  
Woodcreek, TX 78676

**ARTICLE XIV**  
**APPLICABLE LAW**

This Interlocal Agreement shall be construed under and in accordance with the laws of the State of Texas and all obligations of the Parties created hereunder are performable in Hays, County, Texas.

**ARTICLE XV**  
**LEGAL CONSTRUCTION**

In case any one or more of the provisions contained in this Interlocal Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such shall not affect any other provisions hereof and this Interlocal Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

**ARTICLE XVI**  
**COMPLIANCE WITH LAWS AND ORDINANCES**

The Parties hereby agree to comply with all federal, state and local laws and ordinances applicable to the work or services to be performed under this Interlocal Agreement. The Parties acknowledge that they are each subject to the Texas Public Information Act and the exceptions stated in such Act.

**ARTICLE XVII**  
**PARTIES BOUND**

This Interlocal Agreement shall be binding upon and inure only to the benefit of the Parties listed in this Interlocal Agreement.

*Signature Page Follows*

In Witness Whereof, the Parties have executed multiple originals, each of which shall have the full force and effect of an original, this Interlocal Agreement.

**Hays County**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**City of Wimberley**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**City of Woodcreek**

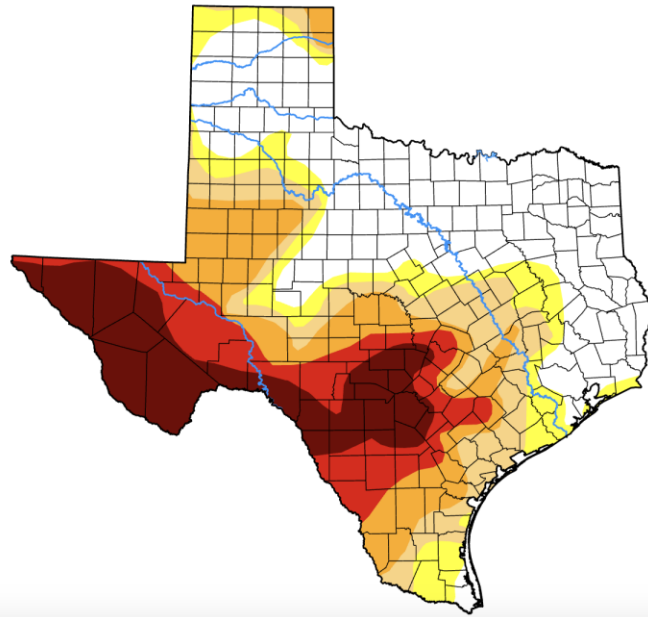
By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## CITY OF WOODCREEK

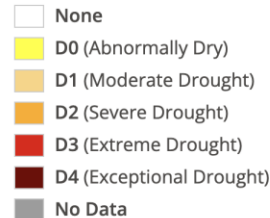
### Rainwater Collection Incentivization Program



**Map released: Thurs. May 1, 2025**

Data valid: April 29, 2025 at 8 a.m. EDT

#### Intensity



#### Authors

United States and Puerto Rico Author(s):

[Richard Tinker](#), NOAA/NWS/NCEP/CPC

Pacific Islands and Virgin Islands Author(s):

[Lindsay Johnson](#), National Drought Mitigation Center

#### Goal:

Reduce the ongoing impact and burden that private recreational aquatic features place on our shared aquifer by lessening the use of treated fresh water drawn from the middle Hays Trinity Aquifer to maintain appropriate water levels.

#### Key Facts:

Many pools, specifically in-ground, have an “auto refill” feature that cannot be turned off; thus, drawing vast amounts of water, especially over the summer when surface water evaporation is at its highest, from our shared clean drinking water source.

Pools lose on average of ½ inch per day in surface evaporation. Depending on pool size, this can lead to 1,200 gallons per month in the summer on average. And this is only from passive evaporation and does not include loss from use. A direct example: a 32x13 foot pool loses 909 gallons per week, and this takes 3,636 gallons per month to fill.

We are in an unprecedented drought; which, combined with a significant population increase in the past 15 years, has seen our local water table plummet and the supply struggle to meet demand.

The City of Woodcreek has partnered with local governmental and non-governmental entities in efforts to preserve our way of life and promote water conservation through

education, ordinances, and policy. The City is committed to protecting access to safe, clean drinking water for all Woodcreek citizens.

Need:

Reduce water consumption by private recreational aquatic features.

Action:

Incentivize and assist residents with the installation of pool covers and rainwater harvesting systems to lessen the draw on the aquifer to maintain private recreational aquatic features.

History:

Woodcreek Water Task Force provided Council with broad sweeping recommendations for supporting water conservation in the City of Woodcreek. One such recommendation was to incentivize rainwater collection for private residential needs.

Plan:

Work with staff to create an application process to implement this policy.

Implement a rebate program policy for residents who submit paid invoices for the installation of rainwater collection for the purpose of filling an existing pool, spa, swim spa, or hot tub. This will not exceed \$5,000 per residency, cannot exceed half of the cost of total project installation, and systems must show the capacity for consistent draw on rainwater and support the needs of the aquatic installation in question.

Implement a rebate program policy for residents who submit paid invoices for the installation of pool covers for the purpose of reducing evaporation on any existing pool. This would be no more than half of the cost of the cover (installation not included) and will not exceed \$500 per residency.

Budget Request:

\$50,000 in committed funds for fiscal year 2025-2026

Council Action:

Direct staff to draft an application process.

Direct the City Attorney to draft a Resolution supporting the program implementation.

Appoint Debra Hines to serve as liaison in these projects.

Commit \$50,000 during the 2025-2026 budget process to serve as funding for this program.



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Step 2: Customize Your Products

Edit

Step 3: Choose Your Print Position

Print Position

☐ Front Side Only

☒ Both Front and Back (+\$0.10)

Previous

Next



- Water- & fade-resistant
- Basic, flush-cut edges
- Best for: In-store or indoor evi

### Outdoor

- 15 oz. sturdy vinyl
- Weather-, water- & fade-resist
- Basic, flush-cut edges
- Best for: Outdoors & storefor

STEP 2

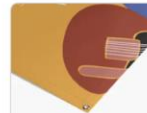
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New

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- Glossy, scratch-free finish



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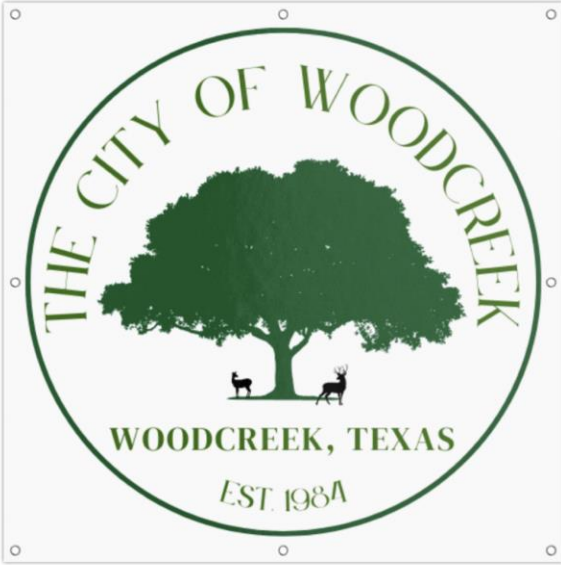
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# City of Woodcreek 2025 4<sup>th</sup> of July Parade Float









- Basic, flush-cut edges
- Best for: In-store or indoor ev

- Outdoor**
- 15 oz. sturdy vinyl
  - Weather-, water- & fade-resist
  - Basic, flush-cut edges
  - Best for: Outdoors & storefror

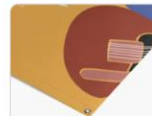
STEP 2

Coating



New

- Protective Glossy Coating**
- Glossy, scratch-free finish



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### **City Council Agenda Item Coversheet**

#### **Proposed Motion:**

Start planning the 2025 City of Woodcreek Parade Float for Wimberley 4<sup>th</sup> of July Parade, not to exceed \$1,800 from the “Community Relations” line item.

#### **Item Description:**

**Event Name:** 2025 City of Woodcreek Parade Float @ Wimberley’s 4<sup>th</sup> of July Parade

The Community Relations Committee requests approval to begin planning the 2025 City of Woodcreek Parade Float for participation in the Wimberley 4<sup>th</sup> of July Parade. This event promotes civic pride and community engagement by representing Woodcreek in a beloved regional celebration.

The total proposed budget is not to exceed \$1,800 and includes costs for parade registration, float decorations, banners, promotional handouts, candy, and hay. Sponsorships may help offset some costs but not guaranteed.

This event builds on previous participation and reflects the City’s commitment to fostering a connected and celebratory community spirit.

#### **If proposing to spend money, what amount and from what budget line item?**

Not to exceed \$1,800 from the Community Relations line item.

<b>Item</b>	<b>Company</b>	<b>For</b>	<b>Estimated Total</b>	<b>Notes</b>
Float decorations	Amazon	Float decorations	\$175.00	Float decorations + flags
Parade Registration	Wimberley Chamber	Registration	\$250.00	
Candy	Sams	Parade Candy	\$500.00	double the order from 2024
Parade morning Snacks	HEB	Parade Snacks	\$40.00	
Hay for Float	King Feed	Hay	\$90.00	
Parade Handouts	Imprint/Oriental Trading/Amazon	hand fans, gliders, pinwheels, beads	\$500.00	300 custom 2-sided hand fans + handouts
Banners	VistaPrint	4x4 banner for trailer	\$200.00	(2) 4x4 banners for trailer
<b>Totals</b>			<b>\$1,755.00</b>	

