
MEETING NOTICE

The Tree Board of the City of Woodcreek, Texas will conduct a meeting at City Hall, 41 Champions Dr., Woodcreek, TX. The meeting will be held on November 14, 2022 at 4:30PM.

All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.

The public may watch this meeting live at the following link:

<https://meetings.ipvideotalk.com/290017660>. The public may listen to this meeting by dialing one of the following numbers: 1(617) 315- 8088 or toll free at 1(866) 948-0772. When prompted enter Meeting ID:290017660.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

AGENDA

CALL TO ORDER

ROLL CALL AND ESTABLISH QUORUM

PUBLIC COMMENTS

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Tree Board in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Board's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042.

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda on which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for three (3) minutes per person and shall be allowed more time at the Chairperson's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names of three (3) individuals present in the audience who wish to yield their three minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to woodcreek@woodcreektx.gov by noon on the day prior to the meeting. Please include your full name, home or work address, and agenda item number. Written comments will be part of the official written record only. A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request

CONSENT AGENDA

All the following items are considered self-explanatory by the Board and may be acted upon with one motion. There will be no separate discussion of these items unless a Board member or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.

- 1. Approval of Tree Board Meeting Minutes from September 23, 2022

REGULAR AGENDA

- 2. Announcements by Mayor Rasco and Election of Chairperson
- 3. Review and Discussion of Visions and Goals for the Tree Board
- 4. Review and Discuss the Arbor Day Celebration from October 4, 2022 - Pros and Cons for Planning 2023 Arbor Day Celebration
- 5. Review, Discuss and Take Appropriate Action on a Recommendation to City Council for a "Request for Proposal" to Hire a Part-time City Arborist

ADJOURN

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

I certify that the above notice was posted on the 10th day of November, 2022 at 10:29AM.

By: Suzanne J. MacKenzie

Suzanne J. MacKenzie, City Secretary

TREE BOARD MEETING
September 23, 2022; 4:00 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Vice-Chair Rasco called the meeting to order at 4:24PM.
(Quorum was not available until then)

ROLL CALL AND ESTABLISH QUORUM

PRESENT

Vice-Chair Monica Rasco
Member Iris Ramos
Member Dorothy Tasian
Council Liaison Brent Pulley

ABSENT

Chairperson Cindy Jones
Member Jacob McElroy
Member Nan Simpson
Member Terri Burney-Bissett

STAFF PRESENT

Suzanne Mac Kenzie, City Secretary

PUBLIC COMMENTS

No Public Comments were offered.

CONSENT AGENDA

1. Approval of Tree Board Meeting Minutes of September 12, 2022.

Motion was made by Member Tasian to approve the Tree Board Minutes from September 12, 2022. Motion was seconded by Member Ramos.

A roll call vote was held.

Voting Yea: Vice-Chair Rasco, Member Ramos, Member Tasian
Motion carried with a 3-0-0 vote.

REGULAR AGENDA

2. Discuss and Take Appropriate Action, if Necessary, for the Arbor Day Event to be Held on Tuesday, October 4, 2022 from 3:00 - 5:00PM at Camp Young Judaea.

Discussion was held between members of the Board and community volunteers Mayor Jeff Rasco and Councilmember Chrys Grummert.

Items of discussion included:

- a) Banner and yard signs for the Woodcreek Day Event are ready (Volunteer Grummert);
- b) Event promotion on KVVH on Monday, October 3, 2022;
- c) Article submission to the Wimberley View Newspaper to appear in next week's paper (Member Ramos);
- d) City Staff was asked to send an email blast to the Woodcreek Community to promote the event. Board members would also promote the event through social media channels;
- e) Table coordination with Danny Ross, from Camp young Judaea;
- f) Speakers, groups and presentations occurring at the event;
- g) Goodies and raffle entry for event attendees;
- h) Camp providing the food - also opening their facilities for touring and use, Tree Board is to bring the desserts for the event attendees;
- i) Volunteers will have t-shirts;
- j) Mayor Rasco will MC the various events;
- k) Media coverage to promote the event as it occurs;
- l) Need for security. Hays County Sheriff's Office and the Constable's Office have been contacted. The challenge comes in because officers will be attending the NNO events throughout the County; and
- m) Positive feedback on the idea of the event has been received and the Board and Volunteers are continuing to spread the news of the event via word of mouth.

ADJOURN

Vice-Chair Rasco adjourned the meeting at 5:18PM.

Monica Rasco, Vice-Chairperson

Suzanne Mac Kenzie, City Secretary

List of Items to Consider for RFP for a City Arborist

(Created and shared by Councilmember Hines via Council request and vote.RFP)

There are 3 different roles or jobs identified under the jurisdiction of a City Arborist. It should be determined if the City shall seek one individual or company to serve in all 3 roles or 3 different contracts.

- 1) Regular tree maintenance and care on city owned property (parks, greenspace, right-of-way): includes Right-of-Way trimming, management of diseased and dying trees, removals and pruning, and managing tree health (services could include mulching, fertilizing, ball moss removal, etc.)
- 2) Response to private properties over tree concerns (tree removal, permits, consultations, etc.)
- 3) Oak Wilt specialist to diagnose, remove, and provide mitigation

The City MUST contract a Certified Arborist.

Oak Wilt is a special “qualification” and is required to diagnose Oak Wilt and/or provide mitigation services.

Things to consider when writing the RFP:

- 1) They need to have their own insurance
- 2) Will the City Arborist respond to calls on private property or ONLY deal with City owned trees?
- 3) If they respond to calls on private property, can they accept jobs or provide bids to residents as a result of this interaction?
- 4) Establish clear guidelines for a City Arborist’s role regarding citizen interactions
- 5) Shall they review tree trimming and removal permits inspecting the trees?

The fees for services such as diagnosis or consultation vary significantly from the more labor-intensive work of maintenance, removal, trimming, etc. This fact should be considered when establishing the contract and budget for the different t