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## MEETING NOTICE

*The City Council of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Thursday, November 21, 2024 at 5:30 PM.*

*All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.*

*The public may watch this meeting live at the following link:*  
<https://zoom.us/j/93253798225?pwd=KBGHeJeDg5yayCqiQ9wkvjjeat2qmF.1>

Meeting ID: 932 5379 8225; Passcode: 185525

*A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).*

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*The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.*

*Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.*

*It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.*

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*Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042*

*Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to*

comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

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## AGENDA

### CALL TO ORDER

### ROLL CALL and ESTABLISH QUORUM

### PUBLIC COMMENTS

### CONSENT AGENDA

All the following items are considered self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.

1. Approval of minutes from October 17<sup>th</sup> Parks & Recreation Meeting

### REPORTS

2. Report from Parks & recreation Liaison Bob Hambrick

### REGULAR AGENDA

3. Workshop to discuss Park Board activities
  - (1) Spooktacular (All Members)
  - (2) Rainwater Collection (Justin Camp)
  - (3) Augusta Park (Becky Denton)
  - (4) Excel Accounting Report (Russell Scott)
  - (5) Tree Giveaway Event (RuthAnn Gilbert)
  - (6) Freeland Turk ADA Report (RuthAnn Gilbert)
  - (7) Lumuniarias (RuthAnn Gilbert)
4. Discuss and take possible action to set up a Sub Committee to present recommendations for possible action on Freeland Turk Report
5. Discuss and take possible action to present to the City Council for review, the schedule of changes to the original POSAC proposal, expenditures to date, and request that documentation be sent to Hays County for approval.

6. Discuss and take possible action on the list of items to order for Augusta Park, and requesting funding from the City Council.

#### ANNOUNCEMENTS

1. Congratulations to Russell Scott on Election to City Council.
2. Any SpookTacular expenses need to be presented to Taffy Barker for reimbursement.
3. Next Parks meeting December 12, 2024 at 5:30 PM

#### ADJOURN

I certify that the above notice was posted on the outdoor notice board of Woodcreek City Hall on the **18th day of November 2024 at 04:00 PM.**

By: \_\_\_\_\_

*Taffy Barker - City Clerk*

**PARKS & RECREATION MEETING (CITY HALL)**  
**October 17, 2024; 5:30 PM**  
**Woodcreek, Texas**  
**MINUTES**

**CALL TO ORDER**

**ROLL CALL and ESTABLISH QUORUM**

**PRESENT**

Ruth Ann Gilbert, Chair  
Cody Abney, Vice Chair  
Justin Camp  
Becky Denton  
Russell Scott  
Liaison Bob Hambrick

**ABSENT**

Elizabeth Maurer

**CITY STAFF PRESENT**

**PUBLIC COMMENTS**

No public comments were made

**CONSENT CALENDAR**

1. Approval of Meeting Minutes from September 26, 2024.  
Motion to approve by member Abney  
Approved unanimously by all members by show of hands

**REPORTS FROM OFFICERS AND COUNCIL LIAISONS**

**2. From Council Liaison Hambrick.**

\$1,000 spend approved by council for rain garden  
\$6,000 transfer of balance to general funds on hold until council meets  
\$3,700 approved spend for Spooktacular

**3. From member Camp re: rainwater collection project at Augusta Park**

Gutter/piping installed

Wildlife water trough installed-by 10-31

2x4 camo-installed by 10-31

The above items will be considered as project completion once installed and approved  
Member Denton requested update on stabilization of shed

#### 4. From Member Denton

Butterfly Garden needs deep watering and appears some new plants may not survive and need to be replace

Needs accounting of expenditures from Girl Scout and she will follow up on this.

### REGULAR AGENDA

#### 5. Discuss and take Possible Action to Implement Parks Board Annual Spreadsheets with Monthly Reports (Scott)

Member Scott moved to table agenda item #5 until next meeting requesting a Workshop to Review Parks & Rec Board Annual Budget Spreadsheet

Motion seconded by Cody Abney and approved by show of hand unanimously

#### 6. Discuss 2024 SpookTacular plans, updates and actions (Gilbert)

Additional signage to be added by golf course entrance – Hambrick

Chair Gilbert to follow up w/City Secretary on text/email notifications

Chair Gilbert to follow up w/member Maurer on advertising and verify all city staff work (social, text/email, etc) is being done

Gilbert to verify with Mayor Rasco on providing PA/sound system

Liaison Hambrick verified all road closure work taken care of

Member Maurer to provide member Camp with updated graphic for advertisement

Member Scott to bring tarps to cover hay bales if inclement weather expected

Member Scott to bring to additional 50' extension cords

Member Abney to check grounds and treat for ants if applicable

Liaison Hambrick to provide ice/cooler/150 small water bottles

Member Scott to provide 4 signs stating '8 Year Olds and Under Only Please' for bounce house

Member Maurer to provide enforcement volunteers, preferably 'Mom's' to manage kids at bounce house/obstacle courses/inflatables.

Members Scott/Abney to bring additional trash cans

Member Scott to bring extra contractor size trash bags

City Staff to coordinate with Leineweber services on placement of portable bathroom

Liaison Hambrick to provide pumpkin cutout

Member Abney/Camp to coordinate picking up tables from City Hall

Member Scott to bring Bluetooth speakers as backup to PA for 'family friendly spooky

music' as well as download and provide said music during event  
City Staffer Burton to provide key to city trailer lock  
Chairperson Gilbert to ask Mayor Rasco to find extra volunteers to police all activities

**CONSIDERATIONS FOR AGENDA ITEMS AT NEXT MEETING**

**ANNOUNCEMENTS**

**ADJOURN**

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*Russell Scott*

**P.O.S.A.C**  
**City Council Sub-Committee Report**  
**City of Woodcreek**

*This report shows a spending breakdown and highlights changes in the park improvement plans from the original submittal to the County.*

**Total POSAC grant with City match = \$267,000**

Spending of POSAC after re-coding items to Parks & Playground Maintenance and Parks line items: \$257,462.90 spent (\$4179.07 re-coded) with \$9,537.10 remaining\*

\*This amount will carry over into the 2024-2025 fiscal year

Parks & Playground remaining balance = \$0 (\$1839.06 re-coded from POSAC)

Parks Board remaining balance = \$ 6,466.32 (\$2340.01 recoded and with \$1000 committed to Boy Scouts)

Changes in the plans submitted to POSAC as installed currently:

**Augusta:**

- ADA observation deck and climbing nets removed
- Benches removed
- Added rock wall
- Add Bocci ball additions (signs & turf)

**Creekside:**

- Added tables
- Added 7.5' platform wheel
- Design of playground changed

**The Triangle:**

- Bike racks removed
- Cost of water fountain donated through purchase of item Aqua
- Electricity & fans installed at Gazebo
- Table, chairs, and outdoor storage

*Additional changes may be forthcoming as requested from Parks. Future expenditures of the remaining POSAC funds expected in 2024-2025 fiscal year.*

*Items above are ONLY items for which funds have been spent and installed, some items (bike racks and honeycomb tunnels) included in plans might not be installed and no spending has occurred to support the installation of these items. Further planning is needed to account for the remaining proposals and budget.*

***Known costs anticipated: ADA compliance in ALL locations (report from Freeland Turk pending)***

*Note\* there are other projects occurring at Augusta Park which are NOT funded through POSAC therefore not mentioned.*

*What is needed from the Parks Board is a final design plan (itemized) with any expected future spending to be submitted to Council for review and possible approval.*



**INVOICES PAID FOR P.O.S.A.C. PARK ITEMS**

CITY PARK LOCATION	DATE	VENDOR NAME	ITEM NAME	COST
Augusta Park	03/15/23	Outdoor Ping Pong Tables	Ping Pong Table Outdoor	\$4,999.99
Augusta Park	09/27/23	Precision Signs & Labels	(Becky Denton)	\$295.75
Augusta Park	10/12/23	Level D Construction	Augusta Parking Material	\$2,420.00
Augusta Park	12/16/23	Amazon	Rubbermaid Extra Large Resin Weather Resistant Outdoor Storage Box - 120 gal	\$209.00
Augusta Park	02/28/24	ATX Turf	Bocce Ball Court	\$4,500.00
Augusta Park	02/23/24	DW Masonry	Rock Barrier at Bocce Ball and Wheelchair Access Threshold	\$500.00
Augusta Park	02/23/24	DW Masonry	Rock Wall	\$4,999.99
Augusta Park	02/23/24	DW Masonry	Wheelchair Access, Drain, Retaining Wall, Handrail, Hinged Gate	\$3,125.00
Augusta Park	02/23/24	DW Masonry	Build, Seal, Finish and Install Augusta Park Sign	\$250.00
Augusta Park	04/02/24	Amazon	Cornhole Bags	\$20.99
Augusta Park	04/02/24	Amazon	Ping Pong Paddle Set	\$19.97
Augusta Park	04/18/24	Ruth Ann Gilbert	Reimb - Bocce Ball Scoreboard	\$465.25
Augusta Park	04/22/24	H.O.W. Foundation	Arbor Care - Removal	\$1,200.00
Augusta Park	04/23/24	Amazon	90 mm Bocce Ball Set	\$35.99
Augusta Park	04/23/24	B&P Lawn Care	Rockwork, Bocce Ball Court, Concrete Pads, Parking Stops	\$8,225.00
Augusta Park	12/20/23	Doby & Sons Concrete Prod	Cornhole Game - 2 concrete boards	\$1,362.00
Augusta Park	08/21/24	Bartlett	Tree Work 04/09/24	\$240.00
Augusta Park	08/21/24	Ruth Ann Gilbert	Kelly Clement - Mowing - 07/12/24	\$50.00
Augusta Park	08/21/24	Ruth Ann Gilbert	Reimb - Diatomaceous Earth - 2 bags	\$179.97
Augusta Park	09/28/23	Pat Rawlings	2 Benches - MAY be reimb by residents (Inv. PJ-0242272)	\$3,187.22
Augusta Park	07/9/2024	GameTime	Playground at Creekside Park	\$158,822.42
Augusta Park	06/30/23	GameTime	Arbor Care - Tree Removal, Trimming, Stump Grinding	\$4,300.00
Augusta Park	07/02/23	Healthy Oak Trees	Fence at Creekside Park	\$12,954.00
Augusta Park	09/07/23	Discount Fence USA	1 reg and 1 ADA Hex Picnic Table	\$2,911.94
Augusta Park	11/14/23	U-Line	Reimb - Property Sign (smatlsign.com)	\$113.44
Augusta Park	11/15/23	Pat Rawlings	Creekside Parking Material	\$3,285.00
Augusta Park	12/11/23	Level D Construction	Reimb - Creekside Park Sign (Signs.com)	\$93.89
Augusta Park	04/28/24	Pat Rawlings	3 Benches - WILL be reimb by residents (Inv. PJ-0242272)	\$3,613.65
Augusta Park	7/9/2024	GameTime	Gazebo Lights	\$75.31
Augusta Park	1/9/2024	Amazon	Gazebo	\$27,762.35
Augusta Park	06/26/23	Fithroom	Concrete Slab Inspection - Gazebo	\$190.00
Augusta Park	07/24/23	ATS	Gazebo Slab	\$6,950.00
Augusta Park	08/08/23	Level D Construction	Reimb - Ross Griswold - Gazebo Assembly Work	\$200.00
Augusta Park	09/25/23	Pat Rawlings	Gazebo Assembly Work	\$1,500.00
Augusta Park	09/28/23	Ross Griswold	Gazebo Assembly Work	\$200.00
Augusta Park	10/10/23	Ross Griswold	Reimb - Home Depot (Fan, Pull Chain)	\$168.82
Augusta Park	11/06/23	Ruth Ann Gilbert	Wire new gazebo with ceiling fan, 2 outlets, 1 switch, 1 general	\$1,600.00
Augusta Park	11/10/23	Wimberley Electric	2 Stackable Outdoor Wicker Chairs (4 sets)	\$319.95
Augusta Park	12/14/23	Amazon	RED/CAMP 34 in square folding card table	\$86.99
Augusta Park	12/17/23	Amazon	Rubbermaid Medium Resin Weather Resistant Outdoor Storage Box - 72.6 gal	\$129.00
Augusta Park	12/17/23	Amazon	Storage Box - 72.6 gal	\$129.00
<b>TOTAL CODED TO 8926</b>				<b>\$261,641.97</b>

**ADDITIONAL "WISH LIST" ITEMS and UNCONTRACTED WORK**

CITY PARK LOCATION	UNPAID EXPENSE	ITEM NAME	EST. COST	
Augusta Park	WISH	Educational Play Area: (Becky)	\$46.99	
Augusta Park	WISH	Triange Sun Shade	\$17.99	
Augusta Park	WISH	Educational Play Area: (Becky)	\$46.99	
Augusta Park	WISH	HD Homer 16 Awning Attachment Set	\$17.99	
Augusta Park	WISH	Educational Play Area: (Becky)	\$46.99	
Augusta Park	WISH	Xylophone, Bell Tree & Metallophone	\$279.95	
Augusta Park	WISH	Educational Play Area: Magnifying Station (Cody)	\$279.95	
Augusta Park	WISH	Educational Play Area: Blocks (Cody)	\$269.95	
Augusta Park	WISH	Educational Play Area: Bamboo Poles (Cody)	\$79.95	
Augusta Park	WISH	<del>Tepee - 8 ft tall (Cody)</del> <del>** REMOVED FROM TOTALS **</del>	\$6,961.02	
Augusta Park	WISH	Tepee - 8 ft tall (Cody)	\$2,807.87	
Augusta Park	WISH	Wind Chimes (Becky)	\$257.95	
Augusta Park	WISH	Educational Signs (6 * \$32.50) (Becky)	\$195.00	
Augusta Park	WISH	Rain Garden Sign (from Meadows Center) (Becky)	\$100.00	
Augusta Park	WISH	Native Plant Society Biodiversity Sign (Becky)	\$25.00	
Augusta Park	WISH	Matched Walking Trails	\$0.00	
<b>Total Additional Possible Costs</b>				<b>\$4,125.65</b>

**P.O.S.A.C MONEY TRACKING (CODED)**

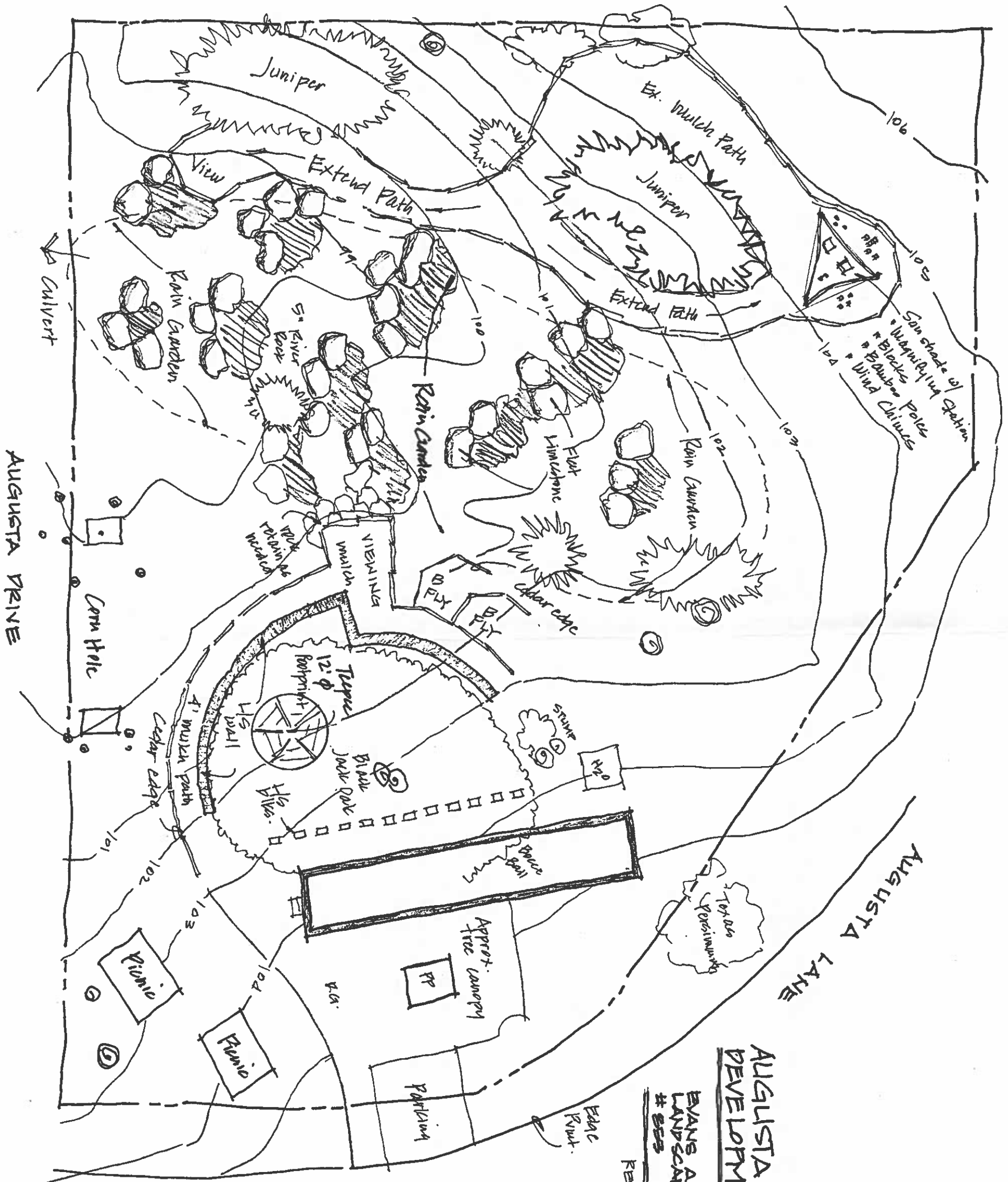
DOLLAR AMOUNT of P.O.S.A.C. Money + City Match	\$ 267,000.00
TOTAL P.O.S.A.C. Money Spent & Coded to 8926	\$ 261,641.97
P.O.S.A.C. Monies Avail. Before Park Bench Donations	\$5,358.03

**P.O.S.A.C MONEY TRACKING (CODED + DONATIONS)**

Total Monies Avail. Before Park Bench Donations (Above)	\$5,358.03
Park Bench Donations RECEIVED	\$1,000.00
ADJUSTED P.O.S.A.C. Monies Avail. After Park Bench Donation	\$6,358.03

**P.O.S.A.C MONEY TRACKING (CODED + DONATIONS - WISH LIST)**

ADJUSTED P.O.S.A.C. Monies Avail. After Park Bench Donation	\$6,358.03
WISH List & Uncontracted Work Items in Column #2	\$4,125.65
Balance Of P.O.S.A.C. Monies	\$2,232.38



**AUGUSTA PARK  
DEVELOPMENT CONCEPT**

EVANS ASSOCIATES  
LANDSCAPE ARCHITECTS  
# 523

REV. 04.20.2024

Approx. North  
10' FEET  
SCALE  
NOTE: BASE PLAN PROVIDED BY OTHERS

# Items to Order for Augusta Park

Item	Site to order	Website	Total	Submitted by
Amigo Triangle Sun Shade 14x14x14, Sand beige	Amazon		\$46.99	Becky
Hopper M6 Awning Attachemnt Set, Heavy Duty Sun Shade Sail	Amazon		\$17.99	Becky
Wind Chimes	Natural Playground Company	naturalplaygroundstore.com	\$257.95	Becky
Outdoor Xylophone, Bell Tree & Metallophone *	Etsy	Musical Pipes	\$45.00	Becky
Educational signs	signs.com	6 @ \$32.50	\$195.00	Becky
Rain Garden Sign from the Meadows Center	signs.com		\$100.00	Becky
Native Plant Society Biodiversity sign	npsot.org		\$25.00	Becky
8 ft tall Teepee	naturalplaygroundstore.com	1 Teepee w 6 panels	\$2,199.65	Cody
Magnifying Station	naturalplaygroundstore.com	Magnifying Station, w/post	\$279.95	Cody
Blocks, Block Play	naturalplaygroundstore.com	Large Block set 60 safe- treated for outdoor use.	\$269.95	Cody
Bamboo Poles	naturalplaygroundstore.com	Set of 10, 1 inch x 8 ft long	\$79.95	Cody
<b>Total</b>			<b>\$3,517.43</b>	

# Items to Order for Augusta Park

Item	Site to order	Website	Total	Submitted by
Amigo Triangle Sun Shade 14x14x14, Sand beige	Amazon		\$46.99	Becky
Hopper M6 Awning Attachemnt Set, Heavy Duty Sun Shade Sail	Amazon		\$17.99	Becky
Wind Chimes	Natural Playground Company	naturalplaygroundsstore.com	\$257.95	Becky
Outdoor Xylophone, Bell Tree & Metallophone *	Etsy		\$45.00	Becky
Educational signs	signs.com	6 @ \$32.50	\$195.00	Becky
Rain Garden Sign from the Meadows Center	signs.com		\$100.00	Becky
Native Plant Society Biodiversity sign	npsof.org		\$25.00	Becky
12 ft tall Teepee	naturalplaygroundsstore.com	1 Teepee (Tip)	\$5,499.95	Cody
Magnifying Station	naturalplaygroundsstore.com	Magnifying Station, w/post	\$279.95	Cody
Blocks, Block Play	naturalplaygroundsstore.com	Large Block set 60 safe- treated for outdoor use.	\$269.95	Cody
Bamboo Poles	naturalplaygroundsstore.com	Set of 10, 1 inch x 8 ft long	\$79.95	Cody
<b>Total</b>			<b>\$6,817.73</b>	