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## MEETING NOTICE

The Tree Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Monday, August 14, 2023 at 4:30 PM.

All attendees are encouraged to wear face coverings when a minimum of six-foot social distancing cannot be maintained. Smoking is not allowed anywhere on the property of City Hall.

The public may watch this meeting live at the following link:

<https://zoom.us/j/97504341525?pwd=RUFIVHBhQTFqMGdiaU0zb2x1U25ldz09;>

Meeting ID: 975 0434 1525; Passcode: 120858

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

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The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

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The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

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Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

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# AGENDA

## CALL TO ORDER

## ROLL CALL and ESTABLISH QUORUM

## PUBLIC COMMENTS

## CONSENT CALENDAR

1. Approval of Regular Meeting Minutes from July 10, 2023.

## REPORTS FROM OFFICERS AND COUNCIL LIAISONS

Report by Tree Board Liaison.

Report by City Manager.

## UNFINISHED BUSINESS AND GENERAL ORDERS

2. Discuss and Take Possible Action on Woodcreek Arbor Day Celebration, Including Date, Venue, Vendors, and Guest Speakers.

## NEW BUSINESS

3. Discussion of City-Wide Tree Survey, Scheduled for September/October 2023, To Be Completed by October 9, 2023.
4. Discuss and Take Possible Action Regarding Oak Wilt "Hot Zones" in Woodcreek. (Ramos)
5. Discuss and Take Possible Action to Inform Property Owners About Oak Wilt Treatment and Recovery Strategies. (Ramos)
6. Discuss and Take Possible Action to Develop a City Plan to Clear Roadways, Road Signs, City Buildings, New Construction, and Hazardous Dead Wood, as well as, Removing and Replacing Dead Trees in Right-of-Way Areas and City Parks. (McElroy)

## ANNOUNCEMENTS

7. Next Meeting Date: Sept. 11, 2023
8. Please Bring Your Personal Copy of the Agenda or Your Laptop to the Next Meeting.

## ADJOURN

## POSTING CERTIFICATION

I certify that the above notice was posted on the **11th day of August, 2023 at 4:20PM**

By: 

**Suzanne J. MacKenzie, City Secretary**

**TREE BOARD MEETING (CITY HALL)**  
**July 10, 2023; 4:30 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Chair Ramos called the Meeting to Order at 4:30P

**ROLL CALL and ESTABLISH QUORUM**

PRESENT

Chairperson Iris Ramos  
Board Member Terri Burney-Bisett (*Arrived at 4:35P*)  
Board Member Nanci Coddington  
Board Member Jacob McElroy  
Board Member Dorothy Tasian  
Council Liaison Brent H. Pulley

STAFF PRESENT

City Manager, Kevin Rule  
City Secretary, Suzanne Mac Kenzie

**PUBLIC COMMENTS**

No Public Comments were offered.

**CONSENT CALENDAR**

1. **Approval of Regular Meeting Minutes from June 12, 2023.**

Motion was made by Member Tasian to approve the minutes from June 12, 2023. Motion was seconded by Member Coddington.

A roll call vote was held.

Voting Yea: Chair Ramos, Member Burney-Bissett, Member Coddington, Member McElroy, Member Tasian

Motion Passed: 5-0-0.

**REPORTS FROM OFFICERS AND COUNCIL LIAISONS**

*Report by Tree Board Liaison.* – Application for Cheryl Mills will be presented to Council.

*Report by City Manager.* – No report offered.

**REPORT OF SPECIAL (Select or Ad Hoc) Committees – None offered.****SPECIAL ORDERS – None****UNFINISHED BUSINESS AND GENERAL ORDERS**

2. **Discussion and Possible Action Regarding the Chair's Option to Declare An Open Position on the Tree Board and Refer to the Council for Further Advice and Action.** (Ramos)

Chair Ramos made a motion to declare a vacancy on the Tree Board and ask Council to secure a new member for the two alternate positions. Motion was seconded by Member Burney-Bissett.

A roll call vote was held.

Voting Yea: Member Burney-Bissett, Member Coddington, Member McElroy, Member Tasian, Chair Ramos

Motion Passed: 5-0-0.

3. **Follow-Up Discussion with Possible Action Regarding Research on Oak Wilt Diseased Tree Grant Possibilities and Communications with City Manager.** (McElroy/Rule)

No action was taken on this item.

4. **Follow-Up Discussion with Possible Action Regarding the Procurement of Oak Wilt Diseased Neighborhoods Map From Karl Flocke, Including Plan to Protect Homeowner Privacy.** (Pulley/Rule)

No action was taken on this item.

5. **Follow-Up Discussion with Possible Action Regarding A Tree Board Survey "Cheat Sheet" for Tree Symptoms and Measurement Tools.** (McElroy)

No action was taken on this item.

6. **Follow-Up Discussion and Possible Action Regarding the Election of a Vice-Chair From Within Existing Tree Board Membership.** (Ramos)

Motion was made by Chair Ramos to appoint Member McElroy as the Vice-Chairperson for the Tree Board. Motion was seconded by Member Tasian.

A roll call vote was held.

Voting Yea: Member Coddington, Member McElroy, Member Tasian, Chair Ramos, Member Burney-Bissett

Motion Passed: 5-0-0.

7. **Follow-Up Discussion and Possible Action Regarding City of Woodcreek Arbor Day Celebration Date, Venue and Vendors.** (Ramos, Rule, Tasian)

No action was taken on this item.

## **NEW BUSINESS**

8. **Discuss and Take Appropriate Action to Forward Budget Impacting Items and Events to City Council for Consideration and Possible Inclusion in the 2023-2024 Fiscal Year Budget Discussions.** (Ramos)

No action was taken on this item.

## **ANNOUNCEMENTS**

9. Next Meeting of the Tree Board is August 14, 2023.
10. Please Bring Your Personal Copy of the Agenda or Your Laptop to the Next Meeting.

## **ADJOURN**

Chair Ramos adjourned the Meeting at 5:20P

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**Iris Ramos, Chairperson**

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**Suzanne Mac Kenzie, City Secretary**