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## MEETING NOTICE

The Parks and Recreation Board of the City of Woodcreek, Texas will conduct a meeting at Camp Young Judaea, 121 Camp Young Judaea Rd., Woodcreek, TX, in order to advance the public health goal of "social distancing" to slow the spread of COVID-19. The meeting will be held on May 12, 2021 at 10:00 AM.

**Note: Smoking is not allowed anywhere on the property of Camp Young Judaea.**

The meeting will have the following guidelines:

- Face coverings will be required to be worn by all attendees when a minimum of six-foot social distancing cannot be maintained.
- All attendees shall submit to a non-contact temperature check.

The public may watch this meeting live at the following link:

<https://meetings.ipvideotalk.com/107128780>. The public may listen to this meeting by dialing one of the following numbers: 1(617) 315-8088 or toll free at 1(866) 948-0772. When prompted enter Meeting ID: 107128780. Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by noon on the day prior to the meeting. Please include your full name, home or work address, and agenda item number. Written comments will be part of the official written record only. A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

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## AGENDA

### CALL TO ORDER

### PLEDGES

### ROLL CALL

### PUBLIC COMMENTS

Interested persons are required to sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak and whether they wish to speak on the item at the beginning of the meeting or during the meeting when the agenda item is being considered by the Board. Speakers shall refrain from comments regarding the City's staff, elected officials, or council appointed committee membership which are prohibited by law. Delegations of more than five persons shall appoint one person to present their views before the Board. The Board may not discuss or comment about an item not included on the agenda, except that the Board may (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; or (3) propose that the item be placed on a future agenda. Comments will be limited to three (3) minutes per speaker.

### CONSENT AGENDA

All the following items are considered self-explanatory by the Board and may be acted upon with one motion. There will be no separate discussion of these items unless a Board member or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.

1. Approval of Parks & Rec Board Meeting Minutes from April 7, 2021

## REGULAR AGENDA

2. Discussion and Take Appropriate Action on Improvements to City-owned Property on Brookhollow Drive (R49178)
3. Discussion and Take Appropriate Action about Improvements to the Area Known as the "Triangle" at the Intersection of Woodcreek Drive and Brookhollow Drive
4. Discuss and Take Appropriate Action on Improvements to Augusta Park
5. Discuss and Take Appropriate Action on Improvements to City-owned Property on the South Side of the Entrance to the City on Woodcreek Drive (R48798)

## ADJOURN

Executive sessions held during this meeting will generally take place in the City Manager's office, at the discretion of the Parks and Recreation Board.

The Parks and Recreation Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

### Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

I certify that the above notice was posted on the 6th day of May 2021 at 12:50 PM.

By:   
Brenton B. Lewis, City Manager

**SPECIAL PARKS AND RECREATION BOARD MEETING (CYJ)**  
**April 07, 2021; 1:00 PM**  
**Camp Young Judaea, Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

Mayor Whitehead called the meeting to order at 1:03PM.

**PLEDGES**

**ROLL CALL**

**PRESENT**

Cody Abney  
Ruth Ann Gilbert  
Jane Little  
Karen Poe  
Pat Rawlings

**STAFF PRESENT**

City Manager Brenton B. Lewis, City Secretary Linda Land, Administrative Assistant Maureen Mele

**PUBLIC COMMENTS**

Elizabeth Maurer, Ray Don Tilley, Jeff Rasco

**CONSENT AGENDA**

**1. Approval of Parks and Rec Board Meeting Minutes from Feb. 5, 2020.**

A motion was made by Board Member Pat Rawlings to accept the minutes from Feb. 5, 2020.

The motion was seconded by Board Member Jane Little.

A roll call vote was taken.

Voting Yea: Board Member Rawlings, Board Member Little, Board Member Poe, Board Member Gilbert, Board Member Abney

The motion carried with a 5-0-0 vote and the consent agenda was approved.

**REGULAR AGENDA**

**2. Introduction of Board Members**

**3. Election of Chairperson and Vice-Chairperson**

A motion was made by Board Member Abney to nominate Pat Rawlings as Chairperson. The motion was seconded by Board Member Little.

A roll call vote was taken.

Voting Yea: Board Member Abney, Board Member Little, Board Member Poe, Board Member Rawlings, Board Member Gilbert.

The motion carried with a 5-0-0 vote and Pat Rawlings is the Board Chairperson.

A motion was made by Board Member Little to nominate Karen Poe as Vice-Chairperson. The motion was seconded by Board Member Abney.

A roll call vote was taken.

Voting Yea: Board Member Little, Board Member Abney, Board Member Gilbert, Board Member Poe, Board Chairperson Rawlings

The motion carried with a 5-0-0 vote and Karen Poe is the Board Vice-Chairperson.

Mayor Whitehead turned the meeting over to Chairperson Rawlings at 1:22PM. Agenda items 4 and 5 were addressed in reverse order.

**5. Review, Discussion, and Take Appropriate Action on Possible Locations of Playground Equipment on City Owned Property**

City Manager Lewis provided an update on the financial aspects and vendor qualifications needed for a playground.

A motion was made by Vice-Chairperson Poe to look at Augusta Park and other possible locations for a playground. The motion was seconded by Board Member Gilbert.

A roll call vote was taken.

Voting Yea: Vice-Chairperson Poe, Board Member Abney, Board Member Gilbert, Board Member Little, Chairperson Rawlings

The motion carried with a 5-0-0 vote.

A motion was made by Board Member Abney to engage a licensed Texas landscape architect to develop a plan for Augusta Park and present recommendations to the City Council to allocate funding. The motion was seconded by Vice-Chairperson Poe. After discussion the motion was amended by Board Member Abney to approach vendors with landscape architects to gather design information. The motion was seconded by Vice-Chairperson Poe.

A roll call vote was taken.

Voting Yea: Board Member Abney, Board Member Gilbert, Board Member Little, Vice-Chairperson Poe, Chairperson Rawlings

The motion passed with a 5-0-0 vote.

**4. Discussion on Parks and Recreation Meeting Times**

City Manager Lewis reported on the meeting time constriction dictated by City Staff hours and CYJ availability. There will be an email sent to members to find the best weekdays and times for meetings.

**ADJOURN**

The meeting was adjourned at 2:04PM.

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**Pat Rawlings, Chairperson**

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**Linda Land, City Secretary**