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## MEETING NOTICE

The Planning & Zoning Commission of the City of Woodcreek, Texas will conduct a meeting at Camp Young Judaea, 121 Camp Young Judaea Drive, in order to advance the public health goal of “social distancing” to slow the spread of COVID-19. The meeting will be held on April 14, 2021 at 10:00 AM.

**Note: Smoking is not allowed anywhere on the property of Camp Young Judaea.**

The meeting will have the following guidelines:

- Face coverings will be required to be worn by all attendees when a minimum of six-foot social distancing cannot be maintained.
- All attendees shall submit to a non-contact temperature check.

The public may watch this meeting live at the following link: <https://meetings.ipvideotalk.com/116098985>. The public may listen to the meeting by dialing one of the following numbers: 1(617) 315 - 8088 or toll free at 1(866) 948 - 0772. When prompted, enter Meeting ID: 116098985. Submit written comments by email to [woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov) by noon on the day prior to the meeting. Please include your full name, home or work address, and item #. Written comments will be part of the official written record only.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request.

This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

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## AGENDA

### CALL TO ORDER

### PLEDGE

### ROLL CALL

### PUBLIC COMMENTS

Interested persons are required to sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak and whether they wish to speak on the item at the beginning of the meeting or during the meeting when the agenda item is being considered by the Commission. Speakers shall refrain from comments regarding the City's staff, elected officials, or council appointed committee membership which are prohibited by law. Delegations of more than five persons shall appoint one person to present their views before the Commission. The Commission may not discuss or comment about an item not included on the agenda, except that the Commission may (1) make a statement of fact regarding the item; (2) make a statement concerning the policy regarding the item; or (3) propose that the item be placed on a future agenda. Comments will be limited to three (3) minutes per speaker.

### CONSENT AGENDA

1. Approval of the Special Planning & Zoning Commission Meeting Minutes for April 7, 2021

**REGULAR AGENDA**

- 2. Discussion and Take Appropriate Action on a Recommendation to the Woodcreek City Council about the 2040 Comprehensive Plan Survey

**ADJOURN**

*Executive sessions held during this meeting will generally take place in the City Manager's office, at the discretion of the Planning & Zoning Commission.*

*The Planning & Zoning Commission may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.*

*This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.*

**Attendance By Other Elected or Appointed Officials:**

*It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.*

*The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech-disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.*

*Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly*

I certify that the above notice was posted on the 9th day of April, 2021 at 3:05 PM.

By:   
**Brenton B. Lewis, City Manager**

**SPECIAL PLANNING AND ZONING COMMISSION MEETING (CYJ)**  
**April 07, 2021; 2:00 PM**  
**Woodcreek, Texas**

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**MINUTES**

**CALL TO ORDER**

The meeting was called to order by Chairperson Kotarba at 2:10PM.

**PLEDGES**

**ROLL CALL**

**PRESENT**

Chairperson Joe Kotarba  
 Vice-Chairperson Larry Alford  
 Commissioner Jack Boze  
 Commissioner Kathy Maldonado  
 Commissioner Rogers Holt  
 Alternate Commissioner Lydia Johns

**ABSENT**

Alternate Commissioner Chris Sonnier

**STAFF PRESENT**

City Manager Brenton Lewis, City Secretary Linda Land, Administrative Assistant Maureen Mele

**PUBLIC COMMENTS**

No members of the public requested a Public Comment.

**CONSENT AGENDA**

**1. Approval of Minutes from P&Z Minutes from Dec. 2, 2020 Meeting**

A motion was made by Commissioner Boze to approve the minutes from the P & Z meeting on Dec. 2, 2020. This was seconded by Commissioner Maldonado.

A roll call vote was taken.

Voting Yea: Commissioner Boze, Commissioner Maldonado, Commissioner Alford, Commissioner Kotarba, Commissioner Holt

The motion passed with a 5-0-0 vote and the minutes were approved.

**REGULAR AGENDA**

**2. Introduction of Commission Members and Alternate Commission Members**

**3. Election of Chairperson and Vice-Chairperson**

A motion was made by Commissioner Boze for Joe Kotarba to serve as the Chairperson. The motion was seconded by Commissioner Alford.

A roll call vote was taken.

Voting Yea: Commissioner Alford, Commissioner Boze, Commissioner Holt, Commissioner Kotarba, Commissioner Maldonado

The motion passed with a 5-0-0 vote and Joe Kotarba is the Chairperson.

A motion was made by Commissioner Alford for Kathy Maldonado to serve as the Vice-Chairperson. The motion was seconded by Commissioner Boze.

A roll call vote was taken.

Voting Yea: Commissioner Maldonado, Chairperson Kotarba, Commissioner Holt, Commissioner Boze, Commissioner Alford

The motion passed with a 5-0-0 vote and Kathy Maldonado is the Vice-Chairperson.

**4. Discussion on Planning and Zoning Commission Meeting Times**

City Manager Lewis informed the Commission that the P & Z meeting will be held the week before the City Council Meeting. It would be preferred on the same day as the Parks & Rec Board meetings.

Discussion followed.

**ADJOURN**

The meeting was adjourned at 2:18PM.

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<b>Joe Kotarba, Chairperson</b>	<b>Linda Land, City Secretary</b>
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