
MEETING NOTICE

The Parks and Recreation Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Thursday, September 12, 2024 at 5:30 PM.

The public may watch this meeting live at the following link:

<https://zoom.us/j/93846761215?pwd=VGd7bOCHsn7Ttoi052IKvK0ppebKeo.1>

Meeting ID: 938 4676 1215; Passcode: 351226

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to City.Secretary@woodcreektx.gov by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

AGENDA

CALL TO ORDER

ROLL CALL and ESTABLISH QUORUM

PUBLIC COMMENTS

CONSENT AGENDA

1. Approval of Minutes From Regular Parks and Recreation Board Meeting August 22, 2024.

REGULAR AGENDA

2. Discuss and Take Possible Action To Make A Recommendation To City Council To Request Authorization To Use Monies From The Parks Board Expense Account, Not To Exceed \$600 For The Completion of The Master Gardener, Rain Garden Project at August Park.
3. Discuss and Take Possible Action To Make A Recommendation To City Council To Request Authorization To Use Monies From The Parks Board Expense Account, Not To Exceed \$6,000, For The Completion of The "Loose Parts", Natural Educational Play Area at August Park.
4. Discuss and Take Possible Action To Make A Recommendation To City Council To Request Authorization To Use Monies From The Parks Board Expense Account, Not To Exceed \$1,100, For The Planning and Execution of the 2024 Spooktacular Event.

ANNOUNCEMENTS

Next Regular Parks and Recreation Board Meeting Date is Thursday September 26, 2024, at 5:30 PM at City Hall.

ADJOURN

POSTING CERTIFICATION

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on the outdoor Notice Board of Woodcreek City Hall on the **9th day of September, 2024 at 3:30 PM.**

This Notice and Meeting Agenda, and the Agenda Packet, are posted online at:

<https://www.WoodcreekTX.gov/Meetings>



Scan me!

PARKS AND RECREATION BOARD MEETING (CITY HALL)
August 22, 2024; 5:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

ROLL CALL and ESTABLISH QUORUM

PUBLIC COMMENTS

CONSENT AGENDA

1. Approval of Special Parks and Recreation Board Meeting Minutes From July 18, 2024.

REPORTS FROM OFFICERS AND LIAISONS

1. Report By Parks and Recreation Board Liaison.
 - Request by Council to provide list of changes made at all Parks after grant issuance from Parks and Open Spaces Advisory Committee (P.O.S.A.C.).

REGULAR AGENDA

1. Discuss and Take Possible Action to Accept the Liaison Report, As Presented, and Submit A Recommendation to City Council to Review and Accept the Liaison Report.
2. Workshop To Discuss Augusta Park Activities.
 - a) Park Improvement Project Updates:
 - i. Rain Garden - Master Gardeners
 - ii. Eagle Scout Project - Rainwater Collection Station (B.Brown)
 - iii. Girl Scout Gold Award Project - Monarch Butterfly Waystation Garden (T.Davis)
 - iv. Master Naturalist Certification Project (C.Mills)
 - b) Status Update on park items already ordered
3. Workshop To Prioritize the Parks Board Members' "Wish Lists" for the City Parks, Based on Remaining Parks and Open Spaces Advisory Commission (P.O.S.A.C.) Monies, Including, But Not Limited To Ensuring That Creekside Park Provides Access According to the Americans With Disabilities Act.
 - i. Augusta Park
 - a) "Loose Parts" - Shade Cover, Outdoor Xylophone, Magnifier, Outdoor Blocks, Bamboo Poles, Etc.
 - b) Equipment - Teepee, Etc.
 - ii. Creekside Park
 - iii. Triangle Park
4. Discuss and Take Possible Action on Workshopped "Wish Lists" for the City Parks and Send A Recommendation to City Council for Approval of the Use of Remaining Parks and Open Spaces Advisory Commission (P.O.S.A.C.) Monies To Purchase Items.

5. Workshop To Discuss The Planning Activities For The October 26, 2024 Spooktacular Event.
 - a) Location Confirmation for Event
 - b) Hours of Event
 - c) Activities for Event
6. Discuss and Take Possible Action on Budget Impacting, Workshopped Items Related To The Planning of The October 26, 2024 Spooktacular Event and Send A Recommendation to City Council for Approval.

ANNOUNCEMENTS

ADJOURN

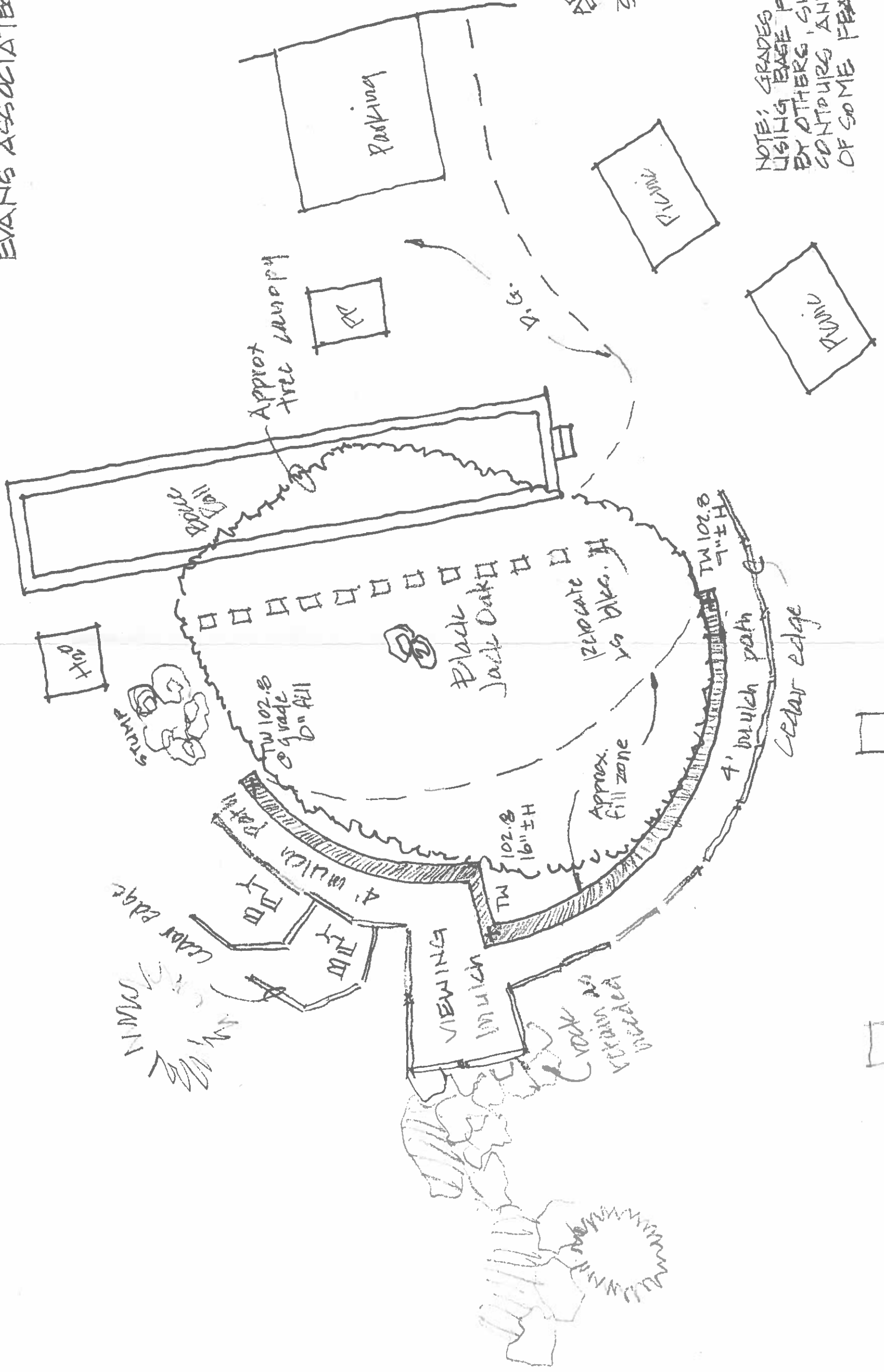
RuthAnn Gilbert, Chairperson

Suzanne Mac Kenzie, City Secretary

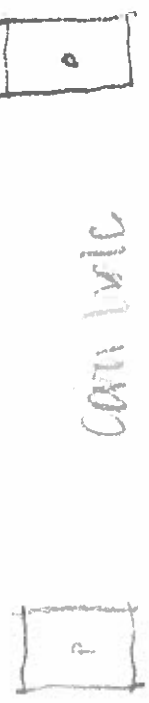
AUGUSTA PARK
REVISION 2

01.08.24

EVANS ASSOCIATES L.A. #853



NOTE: GRADES DETERMINED USING BASE PLAN PROVIDED BY OTHERS, SHOWING EX. CONTOURS AND LOCATIONS OF SOME FEATURES.



Parks and Recreation Board

"Loose Parts", Equipment and Signage for Augusta Park Natural Educational Play Area For City Council Approval

<u>CITY PARK LOCATION</u>	<u>ITEM NAME</u>	<u>SUGG. BY</u>	<u>VENDOR</u>	<u>EST. COST</u>
Augusta Park	Triangle Sun Shade - Sand Beige 14x14x14	Becky	Amazon	\$46.99
Augusta Park	Homper M6 Awning Attachment, Heavy Duty Sun Shade Sail	Becky	Amazon	\$17.99
Augusta Park	Magnifying Station w/post	Cody	Natural Playground Store NaturalPlaygroundStore.com	\$279.95
Augusta Park	Blocks Large Set of 60, treated for outdoor use.	Cody	Natural Playground Store NaturalPlaygroundStore.com	\$269.95
Augusta Park	Bamboo Poles Set of 10: 1 inch x 8 feet long	Cody	Natural Playground Store NaturalPlaygroundStore.com	\$79.95
Augusta Park	Teepee - 8 ft tall	Cody	Natural Playground Store NaturalPlaygroundStore.com	\$2,807.87
Augusta Park	Wind Chimes	Becky	Natural Playground Store NaturalPlaygroundStore.com	\$257.95
Augusta Park	Educational Signs (6 * \$32.50)	Becky	Signs.com	\$195.00
Augusta Park	Rain Garden Sign (from Meadows Center)	Becky	Signs.com	\$100.00
Augusta Park	Native Plant Society Biodiversity Sign	Becky	National Plant Society of Texas NPSot.org	\$25.00
Augusta Park	Mulched Walking Trails	ALL Board Members		\$0.00
TOTAL ESTIMATED EXPENSES				\$4,080.65

REMOVED FROM PROJECT (08/22/2024) :				
Augusta Park	Educational Play Area: (Becky) Xylophone, Bell Tree & Metallophone ** REMOVED FROM TOTALS **			\$45.00
Augusta Park	Teepee - 12 ft tall (Cody) ** REMOVED FROM TOTALS **			\$6,961.02

2024 Spooktacular Budget Estimates

Item 3.

Hay Bales - 50	\$ 500.00
Plastic Table Covers	40.00*
Trash Cans/Pick Up	0.00*
Prizes for Costumes	200.00
Prizes for Games	250.00
Posters/Banners	100.00
Water/Ice	100.00
Candy & Bags	200.00
Portable Toilets (2)	200.00*
Inflatables - 2 Lrg & 2 Sml	1,550.00
Constable - (1 @ \$50/hr/4 hrs.)	200.00*
Constable Vehicle - 1	?? \$300.00

Ant Killer

75.00

Item 3.

Signs

100.00

TOTAL

\$3,790.00