



IN THE MIDST OF THE TEXAS HILL COUNTRY

PARKS & RECREATION MEETING
December 19, 2024; 5:30 PM
Woodcreek, Texas

The public may watch this meeting live at the following Zoom link:
<https://zoom.us/j/92173678308?pwd=aaC0YI1JUOGfot1VAwPVEXeymz9KHo.1>

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

The Board may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

AGENDA

CALL TO ORDER

ROLL CALL and ESTABLISH QUORUM

PUBLIC COMMENTS

This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Parks and Recreation Board. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Board. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Board or City staff. Comments should not be accusatory, derogatory or threatening in nature. Submit written comments by email to woodcreek@woodcreektx.gov by NOON, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

CONSENT AGENDA

All the following items are considered self-explanatory by the Board and may be acted upon with one motion. There will be no separate discussion of these items unless a Board member or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.

1. Approval of Minutes from November 21, 2024

REPORTS

2. Report from Council Liaison
 - Report on the meeting with the County regarding POSAC funds
 - Approval of final design for Augusta Park and request to order the "loose bits+" for Augusta

REGULAR AGENDA

3. Workshop to discuss Parks and Recreation Board activities
 - Augusta Park Report - Becky Denton
 - Rainwater Collection Update
 - Freeland Turk ADA Discussion
 - Luminaries for December 24, 2024 community enhancement

ANNOUNCEMENTS

1. New Reimbursement form must be filled out and a receipt attached for reimbursement. Form can be emailed to City.clerk@woodcreektx.gov or turned in at City Hall.
2. Words from Chair Ruth Ann Gilbert

ADJOURN

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

I certify that the above notice was posted on the outdoor notice board of Woodcreek City Hall on the **12th day of December 2024 at 04:00 PM.**

By: _____
Jeff Rasco, Mayor

PARKS & RECREATION MEETING
November 21, 2024; 5:30 PM
Woodcreek, Texas

MINUTES

CALLED TO ORDER @ 5:30PM

ROLL CALL and ESTABLISH QUORUM

*Present: Chair Ruth Ann Gilbert
Member Becky Denton
Alternate Monica Rasco (voting)
Alternate Russell Scott (voting)
Council Liaison Bob Hambrick*

*Absent: Member Justin Camp
Member Elizabeth Maurer*

(Vice Chair Cody Abney resigned from the Board prior to the meeting)

CONSENT AGENDA

1. Approval of minutes from October 17th Parks & Recreation Meeting
Moved by Monica Rasco, seconded by Russell Scott and passed unanimously

REPORTS

2. Report from Parks & recreation Liaison Bob Hambrick
SpookTacular was a successful event with 150-200 in attendance. Council member Hambrick thanked all of the Board and volunteers for their hard work.

REGULAR AGENDA

3. Workshop to discuss Park Board activities convened at 5:40PM
 - (1) SpookTacular (All Members) – *Board agreed event was better without so many games, and that Sundays will be better for future attendance. Chair Gilbert suggested inviting local vendors to supply food (not competing with golf course) noting that the pumpkin painting was successful. Need to get the word out sooner, and solicit volunteers in advance. Board should be “floaters” rather than staffing tables, etc.*
 - (2) Rainwater Collection (Justin Camp) – *Collection system at Augusta Park reported to be complete, however was supposed to be stained/painted green. Contacting the scout to complete. Also noted that the boards were only fixed with a single screw, and should have at least two at each end. The rain barrel was not full after recent rains, but the roof area collecting the rain is small.*
 - (3) Augusta Park (Becky Denton) – *Someone has been hired to dig holes for the planting scheduled for Saturday (Member Scott had already dug some). Wording with Pat Rawlings on a sign naming our partners in the park – similar to sign at golf course, but with depictions of the plants we are putting in. Discussion about the need for parking spaces at Augusta Park and the Triangle – will make request to Council at future meeting.*

- (4) Excel Accounting Report (Russell Scott) – *Board reviewed Excel sheet Mr. Scott created and made suggestions for minor changes. Entering future data will be by staff and/or Board/Council members, not incurring bookkeeper costs.*
- (5) Tree Giveaway Event (RuthAnn Gilbert)
- (6) Freeland Turk ADA Report (RuthAnn Gilbert) – *Board to review report provided by City Engineers and bring notes to next meeting.*
- (7) Lumuniarias (RuthAnn Gilbert) – *Decided not to do citywide distribution and focus on the Triangle and entrance to the city at RR12. Will get supplies from storage and assemble in advance, storing in bins until Christmas Eve. Volunteers welcome.*

Workshop concluded at 6:36PM

- 4. Discuss and take possible action to set up a Sub Committee to present recommendations for possible action on Freeland Turk Report
No action taken
- 5. Discuss and take possible action to present to the City Council for review, the schedule of changes to the original POSAC proposal, expenditures to date, and request that documentation be sent to Hays County for approval.
Motion to approve changes to the POSAC proposal, schedule of financial changes and expenditures to date, and revised design for Augusta Park, and ask Council for approval and submission to Hays County for final approval.
--Motion made by Monica Rasco, seconded by Russell Scott, passed unanimously
- 6. Discuss and take possible action on the list of items to order for Augusta Park, and requesting funding from the City Council.
Motion to approve and send to Council for review and approval of the list of desired items to complete the Augusta Park design. (The list to be submitted includes the smaller sized teepee and eliminates the wind chimes – total estimated cost \$3,259.48 from POSAC funds.
--Motion made by Russell Scott, seconded by Monica Rasco, passed unanimously.

ANNOUNCEMENTS

- 1. Congratulations to Russell Scott on Election to City Council.
-- Will have to resign from Parks & Recreation Board
- 2. Any SpookTacular expenses need to be presented to Taffy Barker for reimbursement.
- 3. Next Parks meeting December 12, 2024 at 5:30 PM

ADJOURNED @ 6:48PM

BY: _____
Ruth Ann Gilbert, Chair

ATTEST: _____
Jeff Rasco, Mayor

Reimbursement Form

Please fill out the form below completely.

All receipts should be attached to the form and emailed to city.clerk@woodcreektx.gov or brought to City Hall.

Date _____

Submitted by _____

Board/Commission _____

Phone _____

Email _____

Mailing Address _____

Description of purchase _____

Amount _____

Notes _____

City Administrator Approval

Signature _____

Accounting Information

Check Number _____

Amount _____

Date Paid _____