
MEETING NOTICE

The Tree Board of the City of Woodcreek, Texas will conduct a meeting at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The meeting will be held on Monday, July 10, 2023 at 4:30 PM.

The public may watch this meeting live at the following link:

<https://zoom.us/j/95874814120?pwd=RnVzTG04cFlsdTdTQ1BOVlp2SGxpdz09>

Meeting ID: 958 7481 4120; Passcode: 661629

A recording of the meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon written request. This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551).

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

It is anticipated that members of other City Boards, Commissions, Panels and/or Committees may attend the meeting in numbers that may constitute a quorum of the other City Boards, Commissions, Panels and/or Committees. Notice is hereby given that this meeting, to the extent required by law, is also noticed as a meeting of the other City Boards, Commissions, Panels and/or Committees of the City, whose members may be in attendance. The members of the City Boards, Commissions, Panels and/or Committees may participate in discussions on the items listed on this agenda, which occur at this meeting, but no action will be taken by those in attendance unless such action item is specifically listed on an agenda during a regular or special meeting for the respective Board, Commission, Panel and/or Committee subject to the Texas Open Meetings Act.

The City Council may retire to Executive Session any time during this meeting, under Texas Government Code, Subchapter D. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Any citizen shall have a reasonable opportunity to be heard at any and all meetings of the Governing Body in regard to: (1) any and all matters to be considered at any such meeting, or (2) any matter a citizen may wish to bring to the Governing Body's attention. No member of the Governing Body may discuss or comment on any citizen public comment, except to make: (1) a statement of specific, factual information given in response to the inquiry, or (2) a recitation of existing policy in response to the inquiry. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting per Texas Local Government code Sec. 551.042

Citizen comments will be allowed at the beginning of every meeting, or alternatively, before an item on the agenda upon which the citizen wishes to speak is to be considered. All citizens will be allowed to comment for **three (3) minutes** per person and shall be allowed more time at the Mayor or Chair's discretion. In addition, citizens may pool their allotted speaking time. To pool time, a speaker must present the names individuals present in the audience who wish to yield their three(3) minutes. Citizens may present materials regarding any agenda item to the City Secretary at or before a meeting, citizens attending any meeting are requested to complete a form providing their name, address, and agenda item/concern, but are not required to do so before speaking and presenting it to the City Secretary prior to the beginning of such meeting. Comments may only be disallowed and/or limited as per Government Code § 551.007(e).

Submit written comments by email to woodcreek@woodcreektx.gov by **NOON**, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number. Written comments will be part of the official written record only.

AGENDA

CALL TO ORDER

ROLL CALL and ESTABLISH QUORUM

PUBLIC COMMENTS

CONSENT CALENDAR

1. Approval of Regular Meeting Minutes from June 12, 2023.

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

Report by Tree Board Liaison.

Report by City Manager.

REPORT OF SPECIAL (Select or Ad Hoc) Committees - None

SPECIAL ORDERS- None

UNFINISHED BUSINESS AND GENERAL ORDERS

2. Discussion and Possible Action Regarding the Chair's Option to Declare An Open Position on the Tree Board and Refer to the Council for Further Advice and Action. (Ramos)
3. Follow-Up Discussion with Possible Action Regarding Research on Oak Wilt Diseased Tree Grant Possibilities and Communications with City Manager. (McElroy/Rule)
4. Follow-Up Discussion with Possible Action Regarding the Procurement of Oak Wilt Diseased Neighborhoods Map From Karl Flocke, Including Plan to Protect Homeowner Privacy. (Pulley/Rule)
5. Follow-Up Discussion with Possible Action Regarding A Tree Board Survey "Cheat Sheet" for Tree Symptoms and Measurement Tools. (McElroy)
6. Follow-Up Discussion and Possible Action Regarding the Election of a Vice-Chair From Within Existing Tree Board Membership. (Ramos)
7. Follow-Up Discussion and Possible Action Regarding City of Woodcreek Arbor Day Celebration Date, Venue and Vendors. (Ramos, Rule, Tasian)

NEW BUSINESS

8. Discuss and Take Appropriate Action to Forward Budget Impacting Items and Events to City Council for Consideration and Possible Inclusion in the 2023-2024 Fiscal Year Budget Discussions. (Ramos)

ANNOUNCEMENTS

9. Next Meeting of the Tree Board is August 14, 2023.
10. Please Bring Your Personal Copy of the Agenda or Your Laptop to the Next Meeting.

ADJOURN

POSTING CERTIFICATION

I certify that the above notice was posted on the **7th day of July, 2023 at 12:00PM**

By: *Suzanne J. MacKenzie*

Suzanne J. MacKenzie, City Secretary

TREE BOARD MEETING (CITY HALL)
June 12, 2023; 4:30 PM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Chair Ramos Called the Meeting to Order at 4:30P

ROLL CALL and ESTABLISH QUORUM

PRESENT

Chairperson Iris Ramos
Board Member Terri Burney-Bisett
Board Member Nanci Coddington
Board Member Jacob McElroy
Board Member Dorothy Tasian
Council Liaison Brent H. Pulley

STAFF PRESENT

City Manager, Kevin Rule

STAFF ABSENT

City Secretary, Suzanne Mac Kenzie

PUBLIC COMMENTS

No Public Comments were offered.

CONSENT CALENDAR

1. **Approval of Regular Meeting Minutes from May 8, 2023.**

Motion was made by Member Tasian to approve the minutes. Motion was seconded by Member McElroy.

A roll call vote was held.

Voting Yea: Member Burney-Bisett, Member Coddington, Member McElroy, Member Tasian, Chair Ramos

Motion Passed: 5-0-0.

REPORTS FROM OFFICERS AND COUNCIL LIAISONS

Report by Tree Board Liaison. - Nothing to report

Report by City Manager. - Nothing to report

SPECIAL ORDERS – None

UNFINISHED BUSINESS AND GENERAL ORDERS

2. Discuss and Take Possible Action Regarding Arbor Day Celebration Venue and Activities.

Discussion of possible venues for Arbor Day, with the date range for the event October 28- November 11 from 10A-2P. City Staff will reach out to CYJ for availability.

3. Discuss and Take Possible Action On Tree Survey Update.

Motion was made by Member McElroy to have a Tree Survey in September/October of this year, reporting back to the Board by October 9. Motion was seconded by Member Burney-Bissett.

A roll call vote was held.

Voting Yea: Member Coddington, Member McElroy, Member Tasian, Chair Ramos, Member Burney-Bissett,

Motion Passed: 5-0-0.

NEW BUSINESS

4. Discuss and Take Possible Action Regarding Interview Process by the Tree Board of City Arborist Applications.

No action was taken.

ANNOUNCEMENTS

Next Meeting Date: July 10, 2023 at 4:30P.

Please bring personal copy of the agenda, or your laptop, to all meetings.

ADJOURN

Chair Ramos Adjourned the Meeting at 6:05P.

Iris Ramos, Chairperson

Suzanne Mac Kenzie, City Secretary