

COMPREHENSIVE PLAN ADVISORY WORKGROUP MEETING
May 17, 2022; 9:00 AM
Woodcreek, Texas

MINUTES

CALL TO ORDER

Co-Chair LeBrun called the meeting to order at 9:02 AM.

ROLL CALL

PRESENT

Co-Chair Aurora F. LeBrun
Co-Chair Debra Hines
Vice-Chair Diane Stewart
Member Jerry Moore - arrived 9:27 AM
Member Greg Posey - Hill Country Spirits - arrived 9:02 AM
Member Bill Tarwater

ABSENT

Member Justin Camp
Member Jason Donaldson - Quicksand Golf Course
Member Lydia Johns - Planning & Zoning Commission Representative
Member Pat Rawlings - Parks and Recreation Board Representative
Member Danny Ross - Camp Young Judaea

STAFF PRESENT

City Secretary Suzanne J. Mac Kenzie
Administrative Assistant Maureen Mele
City Planner Brandon Melland - arrived at 9:07 AM
Asst. City Planner Selina Angel - arrived at 9:27 AM

PUBLIC COMMENTS

No public comments were offered.

CONSENT AGENDA

1. **Approval of Comprehensive Plan Advisory Workgroup Meeting Minutes from May 3, 2022**

The minutes of the May 3, 2022 meeting were missing from the packet and therefore not addressed.

REGULAR AGENDA

2. **Discuss and Take Appropriate Action on the Principles of Implementation which Include: Timelines, Benchmarks and Responsibilities**

Discussion was held on various topics including:

- Wish list items vs. finances
- Citizens' priorities taken from the April 2022 "Road Updates and Funding Survey"
- Revenue is primarily based on ad valorem taxes.
- Recommendations should result in significant benefit to entire Woodcreek community
- Report is the responsibility of the Planning & Zoning Commission
- Report to be reviewed on a planned time table (not yet determined)
- Need strong regulations in Development Agreement for ExtraTerritorial Jurisdiction (ETJ)
- Interaction with Quicksand Golf Course should be non-adversarial
- Implementation of Plan must be followed by City

3. **Focus Group Session to Meet and Develop Their "Goals and Objectives." Each Focus Group should Create Goals Relevant to Their Area of Responsibility Including Objectives, Actions, and Benchmarks. Return to Meeting and Report on Focus Group Actions**

The heirarchy of the essential components (most important listed first):

- Land Use
- Physical Systems
- Natural Systems
- Fiscal Systems

Discussion included:

- Plan goals must be tied to estimated costs
- Keep Comprehensive Plan simple and realistic so goals can be achieved
- Putting a glossary at the end of the Comprehensive Plan
- Sidewalks are important. Research Texas Parks & Wildlife Grants.
- Actively pursue funding through grants; i.e. Safe Streets and Roads for All (pedestrian option), Rural Surface Transportation and Rebuilding America

4. **Discuss and Take Appropriate Action on Formatting Pages for the Comprehensive Plan**

The workgroup voted on the formatting with "more graphic design elements" as opposed to the basic layout, ensuring we obtain application permissions for final images. The vote was 4-0-0.

The workgroup voted on a vertical or horizontal page layout. The vote was 4-0-0 for the vertical page layout.

5. **Discuss and Take Appropriate Action on an Acknowledgment Page**

The workgroup voted on including the Acknowledgment Page to include current and previous Mayor and Councilmembers. The vote was 4-0-0.

6. **Discuss and Take Appropriate Action on an "How Woodcreek's Plan Was Created" Page**

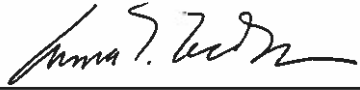
The workgroup voted to include the "How Woodcreek's Plan Was Created" page. The vote was 5-0-0 with Co-Chair LeBrun voting Yea.

7. Discuss and Take Appropriate Action on the Future Meeting Schedule

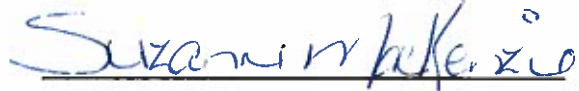
The future meeting schedule presented was agreed to and three more meeting dates were added including June 28, July 12, and July 26. All meetings will be held at 9AM at City Hall.

ADJOURN

The meeting was adjourned at 10:32 AM. Individual focus group meetings were held afterwards.



Aurora F. LeBrun, Co-Chair



Suzanne Mac Kenzie, City Secretary